

**CITY OF WILSONVILLE
URBAN RENEWAL AGENCY**

The Urban Renewal Agency held a regular meeting on June 3, 2013 in the Wilsonville City Hall immediately following the adjournment of the City Council meeting. Chair Knapp called the meeting to order at 10: 20 p.m. Board Members present included: Tim Knapp, Chair, Board Members Starr, Goddard, Fitzgerald and Stevens.

Staff included: Bryan Cosgrove, Executive Director; Mike Kohlhoff, City Attorney; Joanne Ossanna, Finance Director, Sandra King, City Recorder; Nancy Kraushaar, Community Development Director, and Cathy Rodocker, Assistant Finance Director.

CITIZEN INPUT

There was none.

PUBLIC HEARINGS

A. **URA Resolution No. 231**

A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Adopting The Budget, Making Appropriations, And Declaring The Intent To Collect Tax Increment For Fiscal Year 2013-14.

Mr. Kohlhoff read the title of URA Resolution No. 231 into the record.

Mr. Knapp opened the public hearing at 10:21 p.m. on URA Resolution No. 231, and read the hearing format.

Joanne Ossanna, Finance Director presented the staff report.

Following the Urban Renewal Agency Budget Committee vote to approve the budget the Urban Renewal Board must hold a public hearing and receive comments on the budget prior to adoption. The Agency Board must adopt a budget not later than June 30, 2013.

By law, the Board may make changes in the approved budget within certain limitations: (1) taxes may not be increased over the amount approved by the URA Budget Committee, and (2) estimated expenditures in a fund cannot be increased by more than \$5,000 or 10 percent, whichever is greater. The Board can reduce the budget from that approved by the URA Budget Committee.

The opportunity for the public to address the URA Budget Committee was offered at the meetings on April 29, 2013 and May 2, 2013. Public comments and questions were received at the April 29, 2013 meeting. Staff responded to the issues and questions raised in writing prior to May 2, 2013.

The budget allows for completion of certain capital projects and payment of scheduled debt service.

Mr. Knapp invited the public to testify, hearing nothing he closed the public hearing at 10:28 p.m.

Motion: Ms. Fitzgerald moved to adopt URA Resolution No. 231. Ms. Stevens seconded the motion.

Vote: Motion carried 5-0.

B. **URA Resolution No. 232**

A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2012-13.

Mr. Kohlhoff read the title of URA Resolution No. 232 into the record.

Mr. Knapp opened the public hearing at 10:29 p.m. on URA Resolution No. 232, and read the hearing format.

Cathy Rodocker presented the staff report. Oregon's Local Budget Law allows the Urban Renewal Board to amend the adopted budget for an occurrence or condition that was not known at the time the budget was adopted. The following supplemental budget primarily amends the Fiscal Year 2012-13 budget for numerous capital improvement projects.

At its June 4, 2012 Urban Renewal Agency meeting, the URA Board adopted the Fiscal Year 2012-13 budget. Since that time, an unanticipated project has come to staff's attention requiring additional authorization to proceed.

Year 2000 Capital Projects Fund-\$808,000

The budget adjustment includes an increase in the CIP costs for the I-5 Interchange project. This project overall is under the original estimated budget; however, the adjustment is needed to align payments within the annual budget. Total adjustment: \$650,000

The adjustment also includes \$158,000 for the BPA/Canyon Creek Rd E-shield project.

As stated in the Fiscal Management Policies, the District shall amend its annual budget in accordance with Oregon local budget law. The supplemental budget adjustment is adopted by the Urban Renewal Board at a regularly scheduled meeting.

As required by Local Budget Law, a notice for the public hearing has been published in the Wilsonville Spokesman. The notice was published on Wednesday May 22, 2013. Adoption of the Supplemental Budget Adjustment is required prior to the end of the fiscal year, June 30, 2013.

Mr. Knapp invited public testimony, hearing nothing the public hearing was closed at 10:31 p.m.

Motion: Mr. Goddard moved to adopt URA Resolution No. 232. Ms. Stevens seconded the motion.

Vote: Motion carried 5-0.

CONSENT AGENDA

Mr. Kohlhoff read the Consent Agenda item into the record.

A. Minutes of the April 15, 2013 URA Meeting.

Motion: Mr. Goddard moved to adopt the consent agenda. Ms. Stevens seconded the motion.

Vote: Motion carried 5-0.

ADJOURN

The URA meeting was adjourned at 10:33 p.m.

Respectfully submitted,

Sandra C. King, City Recorder