



# PLANNING COMMISSION

## WEDNESDAY, NOVEMBER 12, 2020

### III. INFORMATIONAL

- B. City Council Action Minutes (October 5, 12 & 19, 2020)  
*(No staff presentation)*

City Council Meeting Action Minutes  
October 5, 2020

**City Council members present included:**

Mayor Knapp  
Council President Akervall  
Councilor Lehan  
Councilor West  
Councilor Linville

Barbara Jacobson, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Dwight Brashear, Transit Director  
Scott Simonton, Fleet Services Manager  
Dan Pauly, Planning Manager  
Zach Weigel, Capital Projects Engineering Manager  
Kim Rybold, Senior Planner  
Chris Neamtzu, Community Development Director

**Staff present included:**

Bryan Cosgrove, City Manager

AGENDA ITEM	ACTIONS
<b>START</b>	6:04 p.m.
<b>WORK SESSION</b>	
A. Grant Funded Trolley Purchase	Staff briefed Council on Resolution No. 2852, which authorizes SMART to purchase one CNG fueled trolley from Creative Bus Sales.
B. Frog Pond West Development Agreement	Council was informed of Resolution No. 2842, which revises the template for a development and annexation agreement for Frog Pond West Development.
<b>REGULAR MEETING</b>	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
B. Tourism Promotion Committee Appointment	<b>Tourism Promotion Committee</b> Appointment of Brian Everest to the Tourism Promotion Committee, Position 6 for a term beginning 10/5/2020 to 6/30/2021. Passed 5-0.
<u>Communications</u>	
A. None.	
<u>Consent Agenda</u>	
A. <b><u>Resolution No. 2852</u></b> A Resolution Of The City Of Wilsonville Authorizing South Metro Area Regional Transit (SMART) To Purchase One CNG Fueled Trolley From Creative Bus Sales.	The Consent Agenda was approved 5-0.

<p>B. Minutes of the September 16, 2019; October 21, 2019; December 16, 2019 and September 10, 2020 City Council Meetings.</p>	
<p><u>New Business</u></p> <p>A. <b><u>Resolution No. 2842</u></b>  A Resolution Of The City Of Wilsonville Revising The Template For A Development And Annexation Agreement For Frog Pond West Development And Amending Resolution No. 2649.</p> <p>B. <b><u>Resolution No. 2853</u></b>  A Resolution Of The City Of Wilsonville To Select The Preferred Bridge Alternative For The I-5 Pedestrian Bridge Project (CIP #4202).</p>	<p>Resolution No. 2842 was adopted 5-0.</p> <p>Resolution No. 2853 was adopted 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. <b><u>Ordinance No. 842</u></b>  An Ordinance Of The City Of Wilsonville Annexing Approximately 17.57 Acres Of Property Located On The West Side Of SW Stafford Road South Of SW Frog Pond Lane Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 1500 And 1700, A Portion Of SW Frog Pond Lane Right-Of-Way, And A Portion Of SW Stafford Road Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Walter Remmers, William Ray Morgan, And Janice Ellen Morgan, Petitioners.</p> <p>B. <b><u>Ordinance No. 843</u></b>  An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (Rn) Zone On Approximately 15.93 Acres On The West Side Of SW Stafford Road South Of SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 1500 And 1700, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.</p>	<p>Ordinance No. 842 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 843 was adopted on second reading by a vote of 5-0.</p>
<p><u>Public Hearing</u></p> <p>A. None.</p>	
<p><u>City Manager's Business</u></p>	<p>Denounced several rumors about the City posted on social media.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p><b>ADJOURN</b> <span style="float: right;">Planning Commission Meeting - Nov. 12, 2020 City Council Action Minutes 8:48 p.m.</span> <span style="float: right;">Page 2 of 6</span></p>	

City Council Meeting Action Minutes  
October 12, 2020

**City Council members present included:**

Mayor Knapp  
Council President Akervall  
Councilor Lehan  
Councilor West - Excused  
Councilor Linville

**Staff present included:**

Bryan Cosgrove, City Manager  
Barbara Jacobson, City Attorney  
Kimberly Veliz, City Recorder  
Miranda Bateschell, Planning Director  
Dan Pauly, Planning Manager  
Beth Wolf, Senior Systems Analyst  
Andy Stone, IT Director  
Cindy Luxhoj, Associate Planner

AGENDA ITEM	ACTIONS
<b>START</b>	2:36 p.m.
<b>WORK SESSION</b>	
A. None.	
<b>REGULAR MEETING</b>	
<u>Mayor's Business</u>	
A. None.	
<u>Communications</u>	
A. None.	
<u>Consent Agenda</u>	
A. None.	
<u>New Business</u>	
A. Discussion On Potential Call Up Of Development Review Board Resolution No. 382.	Council moved to call up the DRB Resolution No. 382 made by the Development Review Board for a review of the record at the November 2, 2020 meeting and should the Council decide at that time that additional testimony would be warranted based on a review of the record that decision would be made at the next meeting (November 16, 2020). Passed 4-0.
<u>Continuing Business</u>	
A. None.	
<u>Public Hearing</u>	
A. None.	
<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.
<b>ADJOURN</b>	3:01 p.m.

City Council Meeting Action Minutes  
October 19, 2020

**City Council members present included:**

Mayor Knapp  
Council President Akervall  
Councilor Lehan  
Councilor West  
Councilor Linville

Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Jordan Vance, Economic Development Manager  
Matt Palmer, Associate Engineer  
Mike Nacrelli, Civil Engineer  
Andy Stone, IT Director  
Beth Wolf, Senior Systems Analyst  
Mark Ottenad, Public/Government Affairs Director  
Zach Weigel, Capital Projects Engineering Manager

**Staff present included:**

Bryan Cosgrove, City Manager  
Barbara Jacobson, City Attorney

AGENDA ITEM	ACTIONS
<b>START</b>	5:03 p.m.
<b>WORK SESSION</b>	
A. Draft Arts, Culture and Heritage Strategy (ACHS)	Council reviewed the draft Arts, Culture and Heritage Strategy.
B. Wilsonville Investment Now (WIN) – Final Program	Staff briefed Council on Resolution No. 2856, which establishes the Wilsonville Investment Now (WIN) program administrative rules.
<b>REGULAR MEETING</b>	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
<u>Communications</u>	
A. None.	
<u>Consent Agenda</u>	The Consent Agenda was approved 5-0.
A. <b><u>Resolution No. 2841</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Murraysmith To Provide Engineering Consulting Services For The Corral Creek And Rivergreen Lift Stations Rehabilitation Project (Capital Improvement Project #2105).	

<p><b>B. <u>Resolution No. 2854</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Schneider Equipment, Inc. Dba Schneider Water Services For Construction Of The Elligsen Well Upgrades And Maintenance Project (Capital Improvement Project 1128).</p> <p><b>C. <u>Resolution No. 2855</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement Contract With Otak, Inc. For Construction Engineering Services For The 5th Street / Kinsman Road Extension Project (Capital Improvement Project #1139, 2099, 4196).</p> <p><b>D.</b> Minutes of the April 15, 2019; September 21, 2020; and October 12, 2020 City Council Meetings.</p>	
<p><u>New Business</u></p> <p><b>A. <u>Resolution No. 2856</u></b> A Resolution Of The Wilsonville City Council Establishing The Wilsonville Investment Now (WIN) Program Administrative Rules.</p> <p><b>B. <u>Resolution No. 2858</u></b> A Resolution And Order Amending Resolution No. 2844 To Further Extend The Local State Of Emergency And Emergency Measures, As Authorized By Resolution No. 2803.</p>	<p>Resolution No. 2856 was adopted 5-0.</p> <p>Resolution No. 2858 was adopted 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. None.</p>	
<p><u>City Manager's Business</u></p>	<p>Informed there was a soft grand opening of the Dog Park and acknowledged the staff members who completed the project.</p> <p>Announced the City is hosting a virtual listening session on December 8, 2020, to hear community perspectives on issues related to diversity, equity, and inclusion.</p>

<p><u>Legal Business</u></p>	<p>The City Attorney informed Council the Marion County Board of Commissioners plans to adopt an ordinance on the application of TLM Holding, LLC. Furthermore, Marion County would like to speak directly to Council at a future meeting. Council agreed to place Marion County on the November 2, 2020 agenda.</p>
<p><b>URBAN RENEWAL AGENCY</b></p>	
<p><u>Consent Agenda</u></p> <p>A. <b><u>URA Resolution No. 311</u></b>  A Resolution Of The City Of Wilsonville Urban Renewal Agency Board Authorizing The City Manager To Execute A Professional Services Agreement Contract With Otak, Inc. For Construction Engineering Services For The 5th Street / Kinsman Road Extension Project (Capital Improvement Project #1139, 2099, 4196).</p> <p>B. Minutes of the September 21, 2020 URA Meeting.</p>	<p>The URA Consent Agenda was approved 5-0.</p>
<p><b>ADJOURN</b></p>	<p>8:22 p.m.</p>