



PLANNING COMMISSION

WEDNESDAY, OCTOBER 14, 2020

III. INFORMATIONAL

- A. City Council Action Minutes (September 10 & 21, 2020)
(No staff presentation)

City Council Meeting Action Minutes
September 10, 2020

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Jeanna Troha, Assistant City Manager
Chris Neamtzu, Community Develop. Director
Mark Ottenad, Public/Government Affairs Director
Miranda Bateschell, Planning Director
Dan Pauly, Planning Manager
Jordan Vance, Economic Develop. Manager
Kimberly Rybold, Senior Planner
Martin Montalvo, Public Works Ops. Manager
Beth Wolf, Systems Analyst
Zoe Monahan, Assistant to the City Manager
Andy Stone, IT Director

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
START TIME	5:05 p.m.
WORK SESSION	
A. Coffee Creek Logistics Center	Council was informed about Ordinance Nos. 844 & 845. The ordinances annex and rezone approximately 5.85 acres on the south side of SW Clutter Street, west of SW Garden Acres Road.
B. Wilsonville Investment Now (WIN) Proposal Update	Staff sought input on a draft of the new WIN program.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. ODOT I-205 Toll Project	Council made a motion to submit the draft letter with amendments to ODOT regarding the I-205 NEPA alternatives comment period. It was approved 5-0.
B. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
C. <u>Resolution No. 2851</u> A Resolution And order Declaring A Local State Of Emergency And Authorizing Emergency Measures.	Resolution No. 2851 was adopted 5-0.
<u>Communications</u>	
A. Wildfires Update	Council was briefed on the current wildfire situation.

<p><u>Consent Agenda</u></p> <p>A. Minutes of April 1, 2019; September 5, 2019; November 4, 2019; February 20, 2020; March 2 & 16 2020; April 20, 2020; May 4, 2020; June 15, 2020 and July 6 & 20, 2020; August 17, 2020 Council Meetings.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. <u>Resolution No. 2844</u> A Resolution And Order Amending Resolution No. 2834 To Further Extend The Local State Of Emergency And Emergency Measures, As Authorized By Resolution No. 2803.</p>	<p>Resolution No. 2844 was adopted 5-0.</p>
<p><u>Public Hearing</u></p> <p>A. <u>Ordinance No. 842</u> An Ordinance Of The City Of Wilsonville Annexing Approximately 17.57 Acres Of Property Located On The West Side Of SW Stafford Road South Of SW Frog Pond Lane Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 1500 And 1700, A Portion Of SW Frog Pond Lane Right-Of-Way, And A Portion Of SW Stafford Road Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Walter Remmers, William Ray Morgan, And Janice Ellen Morgan, Petitioners.</p> <p>B. <u>Ordinance No. 843</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 15.93 Acres On The West Side Of SW Stafford Road South Of SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 1500 And 1700, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.</p> <p>C. <u>Ordinance No. 844</u> An Ordinance Of The City Of Wilsonville Annexing Approximately 5.85 Acres Of Property Located On The South Side Of SW Clutter Street Just West Of SW Garden Acres Road Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 2100, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. Chris And Sonya Bickford Petitioners.</p>	<p>Council moved to continue Ordinance No. 842 to a date certain of September 21, 2020. Passed 5-0.</p> <p>Council moved to continue Ordinance No. 843 to a date certain of September 21, 2020. Passed 5-0.</p> <p>After a public hearing was conducted, Ordinance No. 844 was approved on first reading by a vote of 5-0.</p>

<p>D. <u>Ordinance No. 845</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Washington County Future Development, 20-Acre (FD-20) Zone To The Planned Development Industrial – Regionally Significant Industrial Area (PDI-RSIA) Zone On Approximately 5.85 Acres On The South Side Of SW Clutter Street Just West Of SW Garden Acres Road; The Land Is More Particularly Described As Tax Lot 2100, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. Panattoni Development Company, Inc., Applicant.</p>	<p>After a public hearing was conducted, Ordinance No. 845 was approved on first reading by a vote of 5-0.</p>
<p><u>City Manager’s Business</u></p>	<p>The City Manager reiterated the importance of being prepared in the event of evacuations due to the wildfires.</p>
<p><u>Legal Business</u></p>	<p>The City Attorney shared that September 20, 2020 is the due date for the brief to Land Use Board of Appeals (LUBA) with respects to the Aurora Airport.</p> <p>Informed there were no updates on the City of Aurora’s ask at the last Council meeting regarding TLM Holding.</p> <p>Wished the City Manager happy birthday.</p>
<p>ADJOURN</p>	<p>8:55 p.m.</p>

City Council Meeting Action Minutes
September 21, 2020

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Lehan - Excused
Councilor West
Councilor Linville

Jeanna Troha, Assistant City Manager
Andrea Villagrana, Human Resources Manager
Dan Pauly, Planning Manager
Kimberly Rybold, Senior Planner
Martin Montalvo, Public Works Ops. Manager
Beth Wolf, Systems Analyst
Andy Stone, IT Director
Zach Weigel, Capital Projects Engineering Manager
Cindy Luxhoj, Associate Planner
Kerry Rappold, Natural Resources Manager
Delora Kerber, Public Works Director

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
START TIME	5:05 p.m.
WORK SESSION	
A. I-5 Pedestrian Bridge Update	Staff provided a summary of public feedback collected on preliminary concepts for the I-5 Pedestrian Bridge and Plaza.
B. Street Lighting LED Conversion Phase 1	Council heard about the LED street light conversion phase 1 project and Resolution Nos. 2836 and 2850.
C. Sole Source Contract Backyard Habitat & Friends of Trees	Staff briefed Council on Resolution Nos. 2846 and 2847. Resolution No. 2846 authorizes the sole source selection of the Backyard Habitat Certification Program for FY 2020-2021 through FY 2022-2023. While Resolution No. 2847 authorizes the sole source selection of the Friends of Trees for FY 2020-2021 through FY 2022-2023.
D. Middle Housing Contract Award & Project Update	Staff informed Council about Resolution No. 2843, which authorizes the City Manager to execute a PSA with Angelo Planning Group to collaborate on the City's middle housing project.
E. Frog Pond Ridge	Council was informed about Ordinance Nos. 842 and 843. The ordinances annex and rezone acres on the west side of SW Stafford Road south of SW Frog Pond Lane within the Frog Pond West Master Plan area.

<p>REGULAR MEETING</p>	
<p><u>Mayor's Business</u></p> <p>A. Upcoming Meetings</p>	<p>Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2836</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Northstar Electrical Contractors, Inc. To Construct CIP 4722 - LED Street Light Conversion – Phase 1 Project.</p> <p>B. <u>Resolution No. 2850</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Amend An Existing Personal Services Agreement Contract With Murraysmith Associates For The Design And Construction Oversight Of CIP# 4722 Led Street Light Conversion Phase 1 Project.</p> <p>C. <u>Resolution No. 2845</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Personal Services Agreement Contract With Tetra Tech For Development Of The City's Water System Risk And Resilience Assessment And Emergency Response Plan As Required By The America's Water Infrastructure Act Of 2018.</p> <p>D. <u>Resolution No. 2846</u> A Resolution Of The City Of Wilsonville Authorizing The Sole Source Selection Of The Backyard Habitat Certification Program For FY 2020-2021 Through FY 2022-2023.</p> <p>E. <u>Resolution No. 2847</u> A Resolution Of The City Of Wilsonville Authorizing The Sole Source Selection Of Friends Of Trees For FY 2020-2021 Through FY 2022-2023.</p> <p>F. Minutes of the May 6, 2019 City Council Meeting.</p>	<p>The Consent Agenda was approved 4-0.</p>
<p><u>New Business</u></p> <p>A. <u>Resolution No. 2843</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Contract With Angelo Planning Group, Inc. For The Middle Housing In Wilsonville Project.</p>	<p>Resolution No. 2843 was adopted 4-0.</p>

Continuing Business

A. **Ordinance No. 844** – 2nd Reading

An Ordinance Of The City Of Wilsonville Annexing Approximately 5.85 Acres Of Property Located On The South Side Of SW Clutter Street Just West Of SW Garden Acres Road Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lot 2100, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. Chris And Sonya Bickford Petitioners.

Ordinance No. 844 was adopted on second reading by a vote of 4-0.

B. **Ordinance No. 845** – 2nd Reading

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Washington County Future Development, 20-Acre (FD-20) Zone To The Planned Development Industrial – Regionally Significant Industrial Area (PDI-RSIA) Zone On Approximately 5.85 Acres On The South Side Of SW Clutter Street Just West Of SW Garden Acres Road; The Land Is More Particularly Described As Tax Lot 2100, Section 3D, Township 3 South, Range 1 West, Willamette Meridian, Washington County, Oregon. Panattoni Development Company, Inc., Applicant.

Ordinance No. 845 was adopted on second reading by a vote of 4-0.

Public Hearing

A. **Ordinance No. 842** – 1st Reading

An Ordinance Of The City Of Wilsonville Annexing Approximately 17.57 Acres Of Property Located On The West Side Of SW Stafford Road South Of SW Frog Pond Lane Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 1500 And 1700, A Portion Of SW Frog Pond Lane Right-Of-Way, And A Portion Of SW Stafford Road Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Walter Remmers, William Ray Morgan, And Janice Ellen Morgan, Petitioners.

After a public hearing was conducted, Ordinance No. 842 was approved on first reading by a vote of 4-0.

B. **Ordinance No. 843**

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 15.93 Acres On The West Side Of SW Stafford Road South Of SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 1500 And 1700, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.

After a public hearing was conducted, Ordinance No. 843 was approved on first reading by a vote of 4-0.

<p>C. <u>Resolution No. 2849</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2020-21.</p>	<p>After a public hearing was conducted, Resolution No. 2849 was approved by a vote of 4-0.</p>
<p><u>City Manager's Business</u></p>	<p>Shared many City facilities had been closed due to hazardous air quality.</p> <p>Reported that the City has its first positive COVID-19 case.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>URBAN RENEWAL AGENCY</p>	
<p><u>Consent Agenda</u> A. Minutes of July 20, 2020 URA Meeting.</p>	<p>The URA Consent Agenda was approved 4-0.</p>
<p><u>Public Hearing</u> A. <u>URA Resolution No. 310</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2020-21.</p>	<p>After a public hearing was conducted, URA Resolution No. 310 was approved by a vote of 4-0.</p>
<p>ADJOURN</p>	<p>9:00 p.m.</p>