



PLANNING COMMISSION

WEDNESDAY, JANUARY 8, 2020

III. INFORMATIONAL

B. City Council Action Minutes (Dec. 2 & 16, 2019)

(No staff presentation)

City Council Meeting Action Minutes
December 2, 2019

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Lehan - Excused
Councilor West
Councilor Linville

Kimberly Veliz, City Recorder
Chris Neamtzu, Community Development Director
Cathy Rodocker, Finance Director
Mark Ottenad, Public/Government Affairs Director
Delora Kerber, Public Works Director
Dwight Brashear, Transit Director
Eric Loomis, Transit Operations Manager
Holt Cazal, Code Compliance Coordinator
Mike McCarty, Parks and Recreation Director
Zach Weigel, Civil Engineer
Miranda Bateschell, Planning Director
Bill Evans, Communications & Marketing Manager

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Barbara Jacobson, City Attorney
Amanda Guile-Hinman, Assistant City Attorney

AGENDA ITEM	ACTIONS
WORK SESSION	
A. 2019 Solid Waste Collection Rate Report: Findings and Recommended Actions	Staff informed Council of negotiations with Republic Services to reduce the recycling surcharge and provide new recycling services.
B. Wilsonville Code (W.C) Chapter 9 Code Administration	Council was briefed on Ordinance No. 839, repealing and replacing Wilsonville Code Chapter 9 – Structures; and declaring an emergency.
C. SMART Satisfaction Survey Results	Staff detailed the results of a recent rider-satisfaction survey.
D. Speed Reader Board	Staff updated Council on the City’s use of a new speed reader board to curtail driving speeds and collect data in residential areas.
E. Residential Sidewalk Repair Program	Staff discussed initial steps to be taken by a Parks Bond Task Force to determine the potential timing and scope of a future Parks Bond.
F. Parks Bond Update	Staff introduced a new residential sidewalk repair reimbursement program for the Council’s consideration.
G. Water Intake Facility (WIF) Commission Representative	Council designated Council President Akervall as the City’s WIF representative, with Councilor West serving as alternate.

REGULAR MEETING	
<u>Mayor's Business</u> A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
<u>Consent Agenda</u> A. Resolution No. 2773 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement Contract With OBEC Consulting Engineers For Phase 1 – Preliminary Engineering Services For The I-5 Pedestrian Bridge Project (Capital Improvement Project #4202). B. Resolution No. 2774 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Wallis Engineering, PLLC For Design And Construction Engineering Services For The 2020 Street Maintenance Project (Capital Improvement Project #4104 And #4118).	The Consent Agenda was approved 4-0.
<u>Public Hearing</u> A. Ordinance No. 839 An Ordinance Of The City Of Wilsonville Repealing And Replacing Wilsonville Code Chapter 9 – Structures; And Declaring An Emergency.	Ordinance No. 839 was approved on first reading by a vote of 4-0, with the public hearing left open.
<u>City Manager's Business</u>	Reported the contract for Day Road repairs had been signed.
<u>Legal Business</u>	Updated Council on the status of Covenants, Conditions & Restrictions (CC&Rs) for Town Center.
ADJOURN	8:13 p.m.

City Council Meeting Action Minutes
December 16, 2019

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Lehan
Councilor West - Excused
Councilor Linville

Amanda Guile-Hinman, Assistant City Attorney
Miranda Bateschell, Planning Director
Zoe Monahan, Assistant to the City Manager
Delora Kerber, Public Works Director
Erica Behler, Recreation Coordinator
Andrea Villagrana, Human Resource Manager
Melissa Gitt, Building Inspector
Rob Wurpes, Chief of Police
Dan Carlson, Building Official
Cricket Jones, Accountant
Beth Penner, Finance Operations Manager
Martin Montalvo, Public Works Ops. Manager
Mike McCarty, Parks and Recreation Director

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Kerry Rappold, Natural Resources Manager
Chris Neamtzu, Community Develop. Director
Cathy Rodocker, Finance Director
Mark Ottenad, Public/Government Affairs Director

AGENDA ITEM	ACTIONS
WORK SESSION	
A. Continued Discussion on the Water Rate Review	Council agreed that option 3 should move forward.
B. Willamette Falls Locks Commission Update	Council agreed to continue with the current level of committee.
C. Adoption of Structural, Energy, Mechanical, Residential, Electrical, Plumbing, and Fire Codes pursuant to WC 9.300-9.370	Staff provided a presentation on Resolution No. 2779, adopting a structural specialty code, zero energy ready commercial code, mechanical specialty code, residential specialty code, electrical specialty code, plumbing specialty code, and fire code. The item to be voted on under the New Business portion of the regular meeting.
D. Bylaws of the Sister City Advisory Board	Council and staff discussed the development of bylaws for the future Sister City Advisory Board.
REGULAR MEETING	
<u>Communications</u>	
A. Family Justice Center	The Clackamas County Sheriff's Office spoke about the Family Justice Center, a unit that provides a safe space and services to victims of domestic abuse, sexual assault, human trafficking and other forms of abuse.

<p>B. Wildlife Monitoring</p>	<p>Council heard an update on the success of the City’s partnership with PSU to plan and monitor the effects of roadway design to provide safe passage for wildlife living in the Coffee Creek Lake natural area near the roads of Boeckman and Kinsman.</p>
<p><u>Mayor’s Business</u></p> <p>A. City Attorney Contract Renewal</p> <p>B. Upcoming Meetings</p>	<p>Council renewed the City Attorney’s contract for an additional 2 years. 4-0</p> <p>Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2778</u> A Resolution Of The City Of Wilsonville Authorizing The Sole Source Selection Of The National Research Center For The 2020 And 2022 National Citizen Survey.</p> <p>B. <u>Resolution No. 2781</u> A Resolution Of The City Of Wilsonville Acting In Its Capacity As The Local Contract Review Board Approving The Bid Process; Accepting The Proposal Which Will Best Serve The Interest Of The City; And Awarding A Contract To Green Sweep Asphalt Services, LLC., For The Project Known As Street Sweeping Services.</p>	<p>The Consent Agenda was approved 4-0.</p>
<p><u>New Business</u></p> <p>A. <u>Resolution No. 2775</u> A Resolution Of The City Of Wilsonville Adopting The Findings Of The Solid Waste Collection Rate Report Amended December 2019, Creating New Community Recycling Services And City Street-Sweeping Collection/Disposal Service And Reducing The Temporary Recycling Surcharge Rate.</p> <p>B. <u>Resolution No. 2776</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With JayRay Ads & PR, Inc. For ‘Explore Wilsonville’ Tourism Promotion And Development And Destination Marketing Services.</p> <p>C. <u>Resolution No. 2779</u> A Resolution Of The City Of Wilsonville Adopting Structural Specialty Code, Zero Energy Ready Commercial Code, Mechanical Specialty Code, Residential Specialty Code, Electrical Specialty Code, Plumbing Specialty Code, And Fire Code.</p>	<p>Resolution No. 2775 was adopted 4-0.</p> <p>Resolution No. 2776 was adopted 4-0.</p> <p>Resolution No. 2779 was adopted 4-0.</p>

<p>D. <u>Resolution No. 2780</u> A Resolution Of The City Of Wilsonville Approving Building Permit Fee Schedules, Mechanical Permit Fee Schedules, And Plumbing Permit Fee Schedule.</p> <p>E. <u>Resolution No. 2783</u> A Resolution Of The City Of Wilsonville Authorizing Settlement And Dismissal Of Land Use Board Of Appeals Case No. 2019-058.</p>	<p>Resolution No. 2780 was adopted 4-0.</p> <p>Resolution No. 2783 was adopted 4-0.</p>
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 839</u> An Ordinance Of The City Of Wilsonville Repealing And Replacing Wilsonville Code Chapter 9 – Structures; And Declaring An Emergency.</p>	<p>Ordinance No. 839 was adopted on second reading by a vote of 4-0.</p>
<p><u>City Manager’s Business</u></p>	<p>Wished Council happy holiday and reminded them of the upcoming Citizens Academy in January.</p>
<p><u>Legal Business</u></p>	<p>Wished Council happy holiday and mentioned a recent ruling on a Supreme Court case.</p>
<p>ADJOURN</p>	<p>9:25 p.m.</p>