



PLANNING COMMISSION
WEDNESDAY, OCTOBER 9, 2019

III. INFORMATIONAL

A. City Council Action Minutes (September 5 & 16, 2019)

City Council Meeting Action Minutes
September 5, 2019

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Lehan
Councilor West

Cathy Rodocker, Finance Director
Mark Ottenad, Public/Government Affairs Director
Amanda Guile-Hinman, Assistant City Attorney
Zoe Monahan, Assistant to the City Manager
Patty Nelson, City Engineer
Cricket Jones, Accountant
Beth Penner, Finance Operations Manager
Miranda Bateschell, Planning Director
Bill Evans, Communications & Marketing Manager
Pat Duke, Library Director
Delora Kerber Public Works Director

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Chris Neamtzu, Community Develop. Director

| AGENDA ITEM | ACTIONS |
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| WORK SESSION | |
| A. Updating Charging Station License Agreement | Staff briefed Council on Resolution No. 2763, approving amendment #1 to the charging station license agreement with PGE for installation of electric vehicle charging stations on City property. |
| B. Granting Easement to PGE at Library | Council was informed about Resolution No. 2764, authorizing a utility easement agreement between the City of Wilsonville and PGE. |
| C. Continued Discussion on the Water Rate Review | Council and staff discussed the water rate review. Discussion to continue at a future Work Session. |
| D. 2019 Solid-Waste Franchise Rate Review | Staff also discussed a rate review of the City's waste/recycling franchise with Republic Services. |
| E. Beauty and the Bridge Interpretive Panel Update | Council heard that by the end of November fabrication and installation of the Beauty and the Bridge Interpretive Panels is to be completed. |
| REGULAR MEETING | |
| <u>Communications</u> | |
| A. West Linn – Wilsonville School District Bond Dr. Kathy Ludwig Superintendent | West Linn – Wilsonville Superintendent Dr. Ludwig updated the Council on details of a \$206.8 million capital bond measure on the November 2019 ballot. |

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| <p><u>Mayor's Business</u></p> <p>A. Appointment</p> <p>B. Upcoming Meetings</p> | <p><u>City Council</u></p> <p>Appointment of Joann Linville for a term beginning 9/16/2019 to 12/31/2020.</p> <p>Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.</p> |
| <p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2763</u> A Resolution Of The City Of Wilsonville Approving Amendment #1 To The Charging Station License Agreement With Portland General Electric For Installation Of Electric Vehicle Charging Stations On City Property.</p> <p>B. <u>Resolution No. 2764</u> A Resolution Of The City Of Wilsonville Authorizing An Utility Easement Agreement Between The City Of Wilsonville And Portland General Electric.</p> | <p>The Consent Agenda was approved 4-0.</p> |
| <p><u>City Manager's Business</u></p> <p>A. Citizens Academy</p> | <p>The City Manager announced that applications are now being accepted for the 2020 Wilsonville Citizens Academy.</p> |
| <p><u>Legal Business</u></p> | <p>The City Attorney provided a few recent materials received regarding the Aurora Airport. Informed Council that at the next Work Session the topic of the Aurora Airport will be placed on the agenda for discussion.</p> |
| <p>ADJOURN</p> | <p>8:39 p.m.</p> |

City Council Meeting Action Minutes
September 16, 2019

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Erica Behler, Recreation Coordinator
Nicole Hendrix, Transit Management Analyst
Andy Stone, IT Manager
Cathy Rodocker, Finance Director
Miranda Bateschell, Planning Director
Chris Neamtzu, Community Development Director
Patty Nelson, City Engineer
Jordan Vance, Economic Development Manager
Dwight Brashear, Transit Manager
Mark Ottenad, Public/Government Affairs Director
Eric Loomis, Transit Operations Manager
Fred Weinhouse, Municipal Court Judge
Dan Pauly, Planning Manager
Pam Munsterman, Accounting Specialist

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Patty Nelson, City Engineer
Delora Kerber, Public Works Director

| AGENDA ITEM | ACTIONS |
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| WORK SESSION | |
| A. Public Work Complex Update | Council saw a presentation listing several options for the future Public Works complex. |
| B. Aurora Airport Master Plan Hearing | Council was informed of options for responding to the Aurora Airport Master Plan Hearing |
| C. Business Retention and Expansion Results | Staff provided a snapshot of the City's ongoing Business Retention and Expansion (BRE) efforts. |
| D. Kitakata Sister City | Staff discussed plans to establish bylaws for an official Wilsonville Sister City Board that would be established to formalize the City's ongoing cultural exchange with the City of Kitakata, Japan. |
| E. Dial-a-Ride Committee Outreach | Staff detailed the outreach efforts of the Dial-a-Ride steering committee. |
| REGULAR MEETING | |
| <u>Swear In Newly Appointed Councilors</u> | Judge Weinhouse administered the oath of office to Councilor Appointee Joann Linville. |
| <u>Communications</u> | Council was provided details and invited to attend a Multi-City Equity Summit to be held at Lake Oswego High School on October 19. |
| A. Multi-City Equity Summit | |

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| <p><u>Mayor's Business</u></p> <p>A. Aurora Airport Master Plan Hearing</p> <p>B. Upcoming Meetings</p> | <p>Council made two motions regarding the Aurora Airport Master Plan Hearing:</p> <ol style="list-style-type: none"> Council moved that the City testify and prepare testimony for submission on the date testimony is due for which the City Manager would sign on behalf of Council that is consistent with the City's prior/previous positions, which asked for the inclusion of the City, and also for the inclusion of Clackamas County in the IGA along with the City of Wilsonville. Motion carried 4-1. Council moved to intervene at this point in order to maintain the City's ability moving forward. Motion carried 4-1. <p>Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.</p> |
| <p><u>Public Hearing</u></p> <p>A. Ordinance No. 838 – 1st Reading</p> <p>An Ordinance Of The City Of Wilsonville Declaring And Authorizing The Vacation Of An Approximately 2,075 Square Foot Stub Of SW Cherbourg Lane Public Street Right-of-Way North Of SW Berlin Avenue In Villebois Legally Described In Attachment 3.</p> | <p>After a public hearing was conducted, Ordinance No. 838 was approved on first reading by a vote of 5-0.</p> |
| <p><u>City Manager's Business</u></p> | <p>The City Manager welcomed Ms. Linville to Council.</p> <p>Additionally, the City Manager reminded Council of the upcoming League of Oregon Cities (LOC) conference where the City will host a hospitality suite.</p> |
| <p><u>Legal Business</u></p> <p>A. Solid Waste Franchise Rate Review Contract Extension – Bell & Associates, Inc.</p> | <p>Council moved to authorize up to an additional \$5,000 for Bell & Associates, Inc. to complete its review of Republic Services' service rates. The motion passed 5-0.</p> |
| <p>ADJOURN</p> | <p>9:33 p.m.</p> |