



PLANNING COMMISSION

WEDNESDAY, APRIL 10, 2019

III. INFORMATIONAL

B. City Council Action Minutes (March 4 & 18, 2019)

City Council Meeting Action Minutes

March 4, 2019

City Council members present included:

Mayor Knapp
 Council President Akervall
 Councilor Stevens - Excused
 Councilor Lehan - Excused
 Councilor West

Daniel Pauly, Senior Planner, Planning
 Chris Neamtzu, Community Develop. Director
 Cathy Rodocker, Finance Director
 Mark Ottenad, Public/Government Affairs Director
 Amanda Guile-Hinman, Assistant City Attorney
 Kimberly Rybold, Associate Planner
 Miranda Bateschell, Planning Director
 Zoe Monahan, Assistant to the City Manager
 Patty Nelson, City Engineer
 Andrea Villagrana, Human Resources Manager
 Dan Carlson, Building Official

Staff present included:

Bryan Cosgrove, City Manager
 Barbara Jacobson, City Attorney
 Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	
A. Frog Pond Meadows	Staff briefed Council on Ordinance Nos. 832 and 833.
B. Citywide Signage & Wayfinding Plan	Council provided direction on project phasing and design materials.
C. Resolution No. 2726 - Amending the Wilsonville – Washington County Urban Planning Area Agreement (UPAA)	Staff presented on Resolution No. 2726, authorizing the Mayor to execute an UPAA with Washington County to acknowledge City of Wilsonville planning authority in the Basalt Creek Planning Area. The item is be voted on during the regular meeting under the consent agenda.
D. Basalt Creek Parkway Extension Alignment Study	Council heard preliminary details about a project to extend the Basalt Creek Parkway to Boones Ferry Road.
REGULAR MEETING	
<u>Communications</u>	
A. Metro Update	Metro Councilor Craig Dirksen shared details of the agency’s broad agenda.
<u>Citizen Input & Community Announcements</u>	
A. Resolution No. 2724 A Resolution Of The City Of Wilsonville Adopting The Water System Development Charge Methodology Report And Establishing The Charge Rate And Amending Resolution No. 1624.	Motion made and seconded to change the implementation date for Resolution No. 2724 to March 15, 2019. Motion passed 3-0.
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

<p>B. Tourism Promotion Committee Appointment</p>	<p><u>Tourism Promotion Committee</u> Appointment of Lizabeth Price to Tourism Promotion Committee, Position 7 for a term beginning 3/4/19 to 6/30/21. Appointment approved 3-0.</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2726</u> A Resolution Of The City Of Wilsonville Authorizing The Mayor To Execute A New Urban Planning Area Agreement With Washington County To Acknowledge City Of Wilsonville Planning Authority In The Basalt Creek Planning Area.</p>	<p>The Consent Agenda was approved 3-0.</p>
<p><u>Public Hearing</u></p> <p>A. <u>Ordinance No. 832</u> An Ordinance Of The City Of Wilsonville Annexing Approximately 24 Acres Of Property Located On The West Side Of Stafford Road Just North Of Boeckman Road Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 1800, 1902, 1903, 2000 And 2200 And A Portion Of Stafford Road Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Kathleen E. Ludwig, Clifton Molatore, Brenda L. Melum, Lynette E. Eaton, Theodore W. Eaton, Robert Kessler, Bonnie Kessler, And Diane Hillier, Petitioners.</p> <p>B. <u>Ordinance No. 833</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5 (RRFF5) Zone To The Residential Neighborhood (Rn) Zone On Approximately 15 Acres And To The Public Facility (Pf) Zone On Approximately 7 Acres On The North Side Of Boeckman Road Just East Of Boeckman Creek; The Land Is More Particularly Described As Tax Lots 1800, 1902, 1903, 2000 And 2200, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.</p>	<p>After a public hearing was conducted, Ordinance No. 832 was approved on first reading by a vote of 3-0.</p> <p>After a public hearing was conducted, Ordinance No. 833 was approved on first reading by a vote of 3-0.</p>
<p><u>New Business</u></p> <p>A. <u>Resolution No. 2727</u> A Resolution Of The City Of Wilsonville Supporting A Clackamas County Tobacco Retail License.</p>	<p>Resolution No. 2727 was adopted 3-0.</p>
<p><u>City Manager's Business</u></p>	<p>The City Manager announced that he attended the Wong's Building Supply ribbon cutting.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>ADJOURN</p>	<p>9:10 p.m.</p>

City Council Meeting Action Minutes
March 18, 2019

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Stevens
Councilor Lehan
Councilor West

Delora Kerber, Public Works Director
Cathy Rodocker, Finance Director
Mark Ottenad, Public/Government Affairs Director
Keith Katko, Assistant Finance Director
Dwight Brashear, SMART Director
Amanda Guile-Hinman, Assistant City Attorney
Steve Adams, Engineering Manager
Kimberly Rybold, Associate Planner
Miranda Bateschell, Planning Director
Bill Evans, Communications & Marketing Manager
Zach Weigel, Capital Projects Engineering Manager
Zoe Monahan, Assistant to the City Manager
Patty Nelson, City Engineer

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Chris Neamtzu, Community Develop. Director

AGENDA ITEM	ACTIONS
WORK SESSION	
<p>A. Transfer of Road Authority Stafford Road with Frog Pond Meadows</p> <p>B. PGE Street Lights Pilot Project</p> <p>C. Revisions to Chapter 11 of the Wilsonville Code Regarding System Development Charges.</p>	<p>Council was briefed on Resolution No. 2739, which requests a transfer of roadway authority on a portion of Stafford Road from Clackamas County to the City of Wilsonville. This item is schedule for the regular meeting under the consent agenda.</p> <p>Staff provided an update on a pilot program with PGE to install LED street lights.</p> <p>Council heard proposed revisions to City Code regarding System Development Charges.</p>
REGULAR MEETING	
<p><u>Mayor's Business</u></p> <p>A. State of the City Address</p> <p>B. Wilsonville-Metro Community Enhancement Committee – Appointment</p>	<p>Mayor Knapp presented the 2019 State of the City Address.</p> <p><u>Wilsonville-Metro Community Enhancement Committee</u> Appointment of Olive Gallagher to the Wilsonville-Metro Community Enhancement Committee, Position 3 for a term beginning 3/18/19 to 6/30/21. Appointment passed 5-0.</p>

Consent Agenda

A. **Resolution No. 2732**

A Resolution Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Autumn Park Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.

B. **Resolution No. 2733**

A Resolution Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Charleston Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.

C. **Resolution No. 2734**

A Resolution Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Creekside Woods Lp, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.

D. **Resolution No. 2735**

A Resolution Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Rain Garden Limited Partnership, A Low-Income Apartment Development Owned And Operated By Caritas Community Housing Corporation.

E. **Resolution No. 2736**

A Resolution Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Wiedemann Park, A Low-Income Apartment Development Owned And Operated By Accessible Living, Inc.

F. **Resolution No. 2739**

A Resolution Of The City Of Wilsonville Requesting Transfer Of Roadway Authority On A Portion Of Stafford Road From Clackamas County To The City Of Wilsonville.

G. Minutes of the January 24, 2019 and February 21, 2019 Council Meetings.

The Consent Agenda passed 5-0.

Public Hearing

A. **Resolution No. 2728**

A Wilsonville City Council Resolution Approving The Citywide Signage & Wayfinding Plan.

After a public hearing was conducted, Resolution No. 2728 was approved 5-0.

<p>B. <u>Resolution No. 2740</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2018-19.</p>	<p>After a public hearing was conducted, Resolution No. 2740 was approved 5-0.</p>
<p><u>New Business</u></p>	
<p>A. <u>Resolution No. 2741</u> A Resolution Of The City Of Wilsonville, Oregon Authorizing Financing Of The Capital Project Described In The Coffee Creek Urban Renewal Plan.</p> <p>B. City Manager Pro Tem Appointment</p>	<p>Resolution No. 2741 was adopted 5-0.</p> <p>Appointment of Assistant City Manager as City Manager Pro Tem from the period April 1 through April 5, 2019, passed 5-0.</p>
<p><u>Continuing Business</u></p>	
<p>A. <u>Ordinance No. 832</u> An Ordinance Of The City Of Wilsonville Annexing Approximately 24 Acres Of Property Located On The West Side Of Stafford Road Just North Of Boeckman Road Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 1800, 1902, 1903, 2000 And 2200 And A Portion Of Stafford Road Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Kathleen E. Ludwig, Clifton Molatore, Brenda L. Melum, Lynette E. Eaton, Theodore W. Eaton, Robert Kessler, Bonnie Kessler, And Diane Hillier, Petitioners.</p> <p>B. <u>Ordinance No. 833</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5 (RRFF5) Zone To The Residential Neighborhood (RN) Zone On Approximately 15 Acres And To The Public Facility (Pf) Zone On Approximately 7 Acres On The North Side Of Boeckman Road Just East Of Boeckman Creek; The Land Is More Particularly Described As Tax Lots 1800, 1902, 1903, 2000 And 2200, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.</p>	<p>Ordinance No. 832 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 833 was adopted on second reading by a vote of 5-0.</p>
<p><u>City Manager's Business</u></p>	<p>Wished Mayor Knapp a happy birthday and thanked Council for approving his absence from the April 1, 2019 Council meeting.</p>

<u>Legal Business</u>	Wished Mayor Knapp happy birthday.
URBAN RENEWAL AGENCY	
<u>Consent Agenda</u> A. Minutes of the January 24, 2019 URA Meeting.	The URA Consent Agenda was approved 5-0.
<u>New Business</u> A. <u>URA Resolution No. 295</u> A Resolution Authorizing The Creation Of The Coffee Creek Plan Capital Project Fund. B. <u>URA Resolution No. 296</u> A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville, Oregon Authorizing Indebtedness For A Capital Project Described In The Urban Renewal Plan For The Coffee Creek Urban Renewal Area.	URA Resolution No. 295 was adopted 5-0. URA Resolution No. 296 was adopted 5-0.
<u>Public Hearing</u> A. <u>URA Resolution No. 297</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2018-19.	After a public hearing was conducted, URA Resolution No. 297 was approved by a vote of 5-0.
ADJOURN	9:18 p.m.