



PLANNING COMMISSION

WEDNESDAY, MARCH 13, 2019

III. INFORMATIONAL

- A. City Council Action Minutes (February 4 & 21, 2019)

City Council Meeting Action Minutes

February 4, 2019

City Council members present included:

Mayor Knapp
 Council President Akervall
 Councilor Stevens
 Councilor Lehan
 Councilor West - Arrived at 6:36 p.m.

Kerry Rappold, Natural Resources Manager
 Chris Neamtzu, Community Develop. Director
 Delora Kerber, Public Works Director
 Cathy Rodocker, Finance Director
 Mark Ottenad, Public/Government Affairs Director
 Miranda Bateschell, Planning Manager
 Bill Evans, Communications & Marketing Manager
 Zach Weigel, Capital Projects Engineering Manager
 Zoe Monahan, Assistant to the City Manager
 Jordan Vance, Economic Development Manager
 Patty Nelson, City Engineer

Staff present included:

Bryan Cosgrove, City Manager
 Barbara Jacobson, City Attorney
 Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	
A. Resolution No. 2724 – Water SDCs Development Charges	Staff briefed Council on Resolution No. 2724, adopting the water System Development Charge (SDC) methodology report and establishing the charge rate and amending Resolution No. 1624.
B. Wilsonville Town Center Plan	Staff updated Council on the draft Wilsonville Town Center Plan.
C. Proposed Tobacco Retail Licensing Resolution	Council heard that Clackamas County is proposing Tobacco Retail Licensing (TRL).
D. Vertical Clackamas County Housing Development Zone (VHDZ) in Villebois	Staff and Council discussed a proposal that would create a Vertical Housing Development Zone in the Villebois neighborhood.
REGULAR MEETING	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
<u>Public Hearing</u>	
A. Resolution No. 2724 A Resolution Of The City Of Wilsonville Adopting The Water System Development Charge Methodology Report And Establishing The Charge Rate And Amending Resolution No. 1624.	Council opened the public hearing on Resolution No. 2724 and moved to continue the hearing to a date certain of February 21, 2019. 5-0.
<u>City Manager’s Business</u>	
	The City Manager provided Council with City's Ice and Snow Removal Plan. In addition, an invitation was extended to Council to attend the West Linn Wilsonville School District Bond Summit on February 23.
<u>Legal Business</u>	
	No report.
ADJOURN	
	8:10 p.m.

City Council Meeting Action Minutes
February 21, 2019

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Stevens - *Excused*
Councilor Lehan
Councilor West

Jeanna Troha, Assistant City Manager
Chris Neamtzu, Community Develop. Director
Delora Kerber, Public Works Director
Cathy Rodocker, Finance Director
Keith Katko, Assistant Finance Director
Kimberly Rybold, Associate Planner
Miranda Bateschell, Planning Director
Bill Evans, Communications & Marketing Manager
Zach Weigel, Capital Projects Engineering Manager
Zoe Monahan, Assistant to the City Manager
Patty Nelson, City Engineer

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	
A. Establishment of Pro Tem Municipal Court Roster	Council was briefed that Resolution No. 2729, allows staff to establish a pool of eligible pro tem judges for occasions when the current Municipal Court Judge is unavailable.
B. Financial Services Advisor PSA	Staff recommended that Council adopt Resolution No. 2738, authorizing the City Manager to execute an agreement with PFM Financial Advisors, LLC for financial advisory services.
C. Basalt Creek Comprehensive Plan, TSP, and UPAA Amendments	Staff provided an update on amendments to the City's Comprehensive Plan and Transportation System Plan. In addition, staff presented the updated Urban Planning Area Agreement with Washington County.
D. Update to Water System Development Charges	Council heard additional information and a recap on Resolution No. 2724, followed by time for questions and answers from staff.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
<u>Councilor's Comments</u>	
A. Motion introduced requesting that Council draft a resolution to recommend SB 608 stay in committee longer to allow for further debate.	Motion defeated 1-3.

<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2729</u> A Resolution Of The City Of Wilsonville Establishing A Pool Eligible Pro Tem Judges For The City's Municipal Court.</p> <p>B. <u>Resolution No. 2738</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With PFM Financial Advisors, LLC For Financial Advisor Services.</p> <p>C. Minutes of the October 15, 2018, November 5, 2018 and February 4, 2019 Council Meetings.</p>	<p>The Consent Agenda passed 4-0.</p>
<p><u>Continuing Business</u></p> <p>A. <u>Resolution No. 2724</u> A Resolution Of The City Of Wilsonville Adopting The Water System Development Charge Methodology Report And Establishing The Charge Rate And Amending Resolution No. 1624.</p>	<p>Resolution No. 2724 was adopted on second reading by a vote of 3-0-1.</p>
<p><u>City Manager's Business</u></p>	<p>The City Manager informed Council that he would represent the City at the Chamber of Commerce's February 28, 2019, ribbon cutting at Wong's Building Supply.</p>
<p><u>Legal Business</u></p>	<p>No Report.</p>
<p>ADJOURN</p>	<p>8:24 p.m.</p>