

Planning Division Fees Effective February 28, 2024

Fee Type	Fee
<b>Administrative Review</b>	
Class 1	\$424
Class 2	\$1,843
<b>Annexation</b>	
	\$5528 + Metro annexation fee
	Single tax lot less than 1 acre: \$150
	One to 5 acre: \$250
	Five to 40 acres: \$300
	More than 40 acres: \$400
<b>Appeals</b>	
Administrative Decision	\$602
Planning Director Interpretation or Administrative Decision with Technical Review (e.g. SDC calculation, WCF decision, etc.)	\$2,940
DRB or Planning Commission Action	\$4,389
Referee Decision (expedited land division)	\$1,444
<b>Architectural Review (Villebois)</b>	
Single Family	\$481
Multi-family per Unit	\$120
<b>Change of non-conforming use</b>	
	\$1,279
<b>Comprehensive Plan Amendment</b>	
Legislative text	\$12,026 + \$1,077 if BM 56 notice is required
Legislative map	\$8,106 + \$1,077 if BM 56 notice is required
Quasi-judicial map	\$3,945 + \$1,077 if BM 56 notice is required
<b>Conditional Use Permit</b>	
Accessory Use to SFD in Willamette River Greenway	\$2,166
All others	\$3,204
<b>Erosion Control Inspection Fee</b>	
Base	\$507
Per additional inspection	\$95
<b>Expedited Land Division (see Resolution No. 2928)</b>	
Villebois	Double the regular fee
Under ORS 197 and Middle Housing Land Division requiring expedited review	\$1,444 + \$25/lot or land division unit
<b>Final Plat Review (see Resolution No. 2928)</b>	
Partition and Middle Housing Land Divisions	\$1,463
Subdivision	\$3,141
<b>Parks Plan Review Fee</b>	
	\$3,306

Adopted by Resolution 2928.

Note: Each fee component stands alone and may require multiple components

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Fee Type	Fee
<b>Planned Unit Development</b>	
Stage 1	
Any Use	\$2,685
Modified	\$1,507
Villebois SAP Modification	\$1,925
Stage 2	
< 2 gross acres	\$9,911
2 to 10 gross acres	\$12,393
> 10 gross acres	\$14,869
Modified	\$3,572
Villebois PDP	Base fee \$2,888; <b>Plus</b> \$361/net acre for all sites > 2 acres; <b>Plus</b> \$25/lot
<b>Preapplication Conference</b>	
Residential < 10 lots/units	\$507
Other Signs only	\$241
All others	\$1,058
<b>Recorded Matter – Per Document</b>	
Document Fee – Per Legal Document	\$424
<b>Requested transcript of meeting</b>	
	Billed to the applicant at the City's current transcriptionist's rate
<b>Reinspection fee - when applicant fails to pass initial planning inspection</b>	
	Billed at hourly staff rate
<b>Request for special meeting</b>	
Staff	\$361
DRB or Planning Commission	\$3,280
City Council	\$3,616
<b>Request for Time Extension</b>	
Administrative	\$120
DRB Review: First Extension	\$602
DRB Review: Second Extension	\$1,203
DRB Review: Third Extension	\$2,406
<b>Request to Modify Conditions of Approval</b>	
Administrative	\$1,172
DRB Review	\$3,021
City Council	\$4,281
<b>Review of Bldg Permit Application</b>	
Residential – Deck/Garage/Carport, etc.	\$329
All other Residential	\$405
All other	\$1,197 or 0.0096% of value of bldg, whichever is greater, not to exceed \$18,054

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Fee Type	Fee
<b>SROZ Review</b>	
Verification of Boundary	
Abbreviated	\$500
Standard	\$614
<b>SRIR Review</b>	
Abbreviated	\$709
Standard	\$2,014
Review Mitigation Monitoring Report	
	\$602
<b>Signs Permits and Review (Except Temporary Signs)</b>	
Class 1 Sign Permit	\$241
Minor Adjustment as Part of Class I Sign Permit	\$120
Class 2 Sign Permit	\$684
Class 3 Sign Permit	\$1,013
Master Sign Plan	\$1,697
<b>Site Design Review</b>	
	Base fee \$2,685; <b>Plus</b> \$1,919 per occupied building subject to review <b>Plus</b> \$1,919 per 5 acres, or portion thereof, of net site area (excludes single-family lots)
<b>Staff interpretation (written)</b>	
Without public notice (including zone compliance letter)	\$323
With public notice	\$2,102
<b>Street Vacation</b>	
	\$5,041

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Fee Type	Fee
<b>Temporary Use and Sign Permits</b>	
Class 1 < 15 days	\$82
Class 1 15 - 30 days	\$114
Class 1 Annual Event Signs	\$57
Class 2 31-60 days	\$519
Class 2 61-120 days (signs only)	\$697
Class 2 61-120 days (other temporary uses, may incorporate concurrent sign request)	\$779
DRB Review more than 120 days (non-sign temporary uses only)	\$2,229
<b>Tentative Plat Review (see Resolution No. 2928)</b>	
Partition and Middle Housing Land Division not requiring expedited review	
Administrative Review	\$1,279
DRB Review	\$2,685
Subdivision	
	Base fee \$3,863 Plus \$44/lot
<b>Tree Permit</b>	
Type A Permit	
3 or fewer trees	\$25
Type B or C Permit	
3 or fewer trees	\$127
4 - 10 trees	\$177 + \$13/tree to be removed
11 - 25 trees	\$367 + \$13/tree to be removed
26 or more trees	\$393 + \$13/tree to be removed
Type D Permit	
	\$950
DRB Review of Type C Tree Removal Plan	
	\$196
<b>Urban Reserve Concept Plan – Initiated by Owners</b>	
0 to 50 acres	Base fee \$3,166 Plus \$190/hour for Staff Review/Report/Research Time, Not to exceed \$15,198
51 to 250 acres	Base fee \$6,333 Plus \$190/hour for Staff Review/Report/Research Time, Not to exceed \$27,908
251+ acres	Base fee \$9,499 Plus \$190/hour for Staff Review/Report/Research Time

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Fee Type	Fee
<b>Variance</b>	
Administrative	\$842
DRB Review	\$3,825
<b>Waiver</b>	
per waiver	\$697
<b>Wireless Communication Facilities (see Resolutions 2720, 2905, and 2928)</b>	
<u>Deposit when submitting application:</u>	
Small Wireless Facility in Public ROW (See Resolution 2720)	-Planning Review Fee for up to 5 sites/nodes (same as Class 1 Review) \$424 - <b>Plus</b> Technical Review Fee of \$941 x number of sites/nodes
WCF in and out of Public ROW (pursuant to Section 6409a)	-Planning Review Fee per site/node (same as Class 1 Review) \$424 - <b>Plus</b> Technical Review Fee of \$2,117 per site/node
Modification to Existing WCF not eligible for 6409(a) and new macro WCFs on public property.	-Planning Review Fee per site/node (same as Class 2 Review) \$1,843 - <b>Plus</b> Technical Review Fee of \$4,705 per site/node
New WCF not on public property	-Planning Review Fee per site/node (same as Conditional Use Permit Review) \$3,204 - <b>Plus</b> Technical Review Fee of \$4,705 per site/node
<u>Final Cost:</u> Actual costs incurred by the City to review, including outside consulting costs. Applicants will be refunded any over payment and invoiced any under payment	
<b>Villebois Expedited Review</b>	
	Double applicable fee
<b>Villebois FDP</b>	
	\$1,925
<b>Zone Change</b>	
Legislative text	\$12,026 + \$1,077 if BM 56 notice is required
Legislative Map	\$8,106 + \$1,077 if BM 56 notice is required
Quasi-judicial Map	\$3,945
<b>Zoning Verification Letter</b>	
	\$380

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