



**Wilsonville Parks & Recreation Advisory Board
Parks & Recreation Admin Building
March 14, 2019, 4:30pm
Meeting Agenda**

- 4:30 PM** I. Call to Order
- i. Roll Call
 - ii. Approval of Minutes: February 28, 2019
- 4:35 PM** II. Citizen Input
- 4:40 PM** III. Parks & Recreation Project Priorities (cont.) – Facilitated by Sara Singer Wilson
- 5:40 PM** IV. 2019 Board Goals – Facilitated by Sara Singer Wilson
- 6:10 PM** V. Staff Updates
- 6:15 PM** VI. Board Comments
- 6:25 PM** VII. Adjourn

Next Meeting –
Thursday, April 11, 2019
6:00 PM
Wilsonville City Hall

Assistive Listening Devices (ALD) are available for persons with impaired hearing and can be scheduled for this meeting if required. The city will endeavor to provide services, without cost, if requested at least 48 hours prior to the meeting. To obtain services, please call 503-570-1530.

Parks & Recreation Advisory Board Meeting Minutes
February 28, 2019

Advisory Board Members Present:

Amanda Aird
Jim Barnes
Steve Benson
Dahe Chen
Denise Downs
Kate Johnson (arrived after roll call)

Members of the Public Present:

None

Staff Present:

Erica Behler, Recreation Coordinator
Mike McCarty, Parks & Recreation Director
Brian Stevenson, Program Manager

AGENDA ITEM	ACTIONS
CALLED TO ORDER	4:31 p.m.
<u>Minutes</u>	A. Minutes were approved 5-0.
<u>Public Comment</u>	A. None
<u>Agenda</u> A. Parks & Recreation Project Priorities	A. Mike McCarty introduced the goal of tonight's meeting: to prioritize Parks & Recreation projects with the help of the Parks & Recreation Advisory Board. Sara Wilson, SSW Consulting, facilitated the discussion, which started with a brief introduction and sharing by each board member and staff. Tonight's meeting is the first of a two-part series to help prioritize park projects within the three departmental master plans (Parks & Recreation Comprehensive Master Plan, Boones Ferry Park Master Plan, and Memorial Park Master Plan). Mike then gave a brief overview of the three master plans. Next, Sara reviewed the public involvement results of the three master plans. Then, Brian Stevenson reviewed the various park projects. The discussion will be continued to the March 14 meeting.
<u>Staff Reports</u> A. Director/Parks Report B. Community Center Report C. Recreation Report	A. Mike announced that the Parks Supervisor position is now open. Staff is working together to take care of those responsibilities until the position is filled. Staff is currently working on the 2019-2020 budget. B. April 11 th is the Community Opportunity Grant Review Meeting at City Hall. Staff hosted the annual field sign-up nights for local and non-local sport organizations. Shelter rental applications will be accepted starting March 11 th for residents and March 18 th for non-residents. WERK Day will be held earlier this year, on April 27 th . Board members are welcome to help with check-in or participate in a project. C. The Daddy Daughter Dance, held on Feb. 22 nd , was a sold-out success. The Wilsonville Egg Hunt is coming up on Saturday, April 20 th . So far, \$1,600 in sponsorship money has been received for the egg hunt. Summer program registration opens April 15 th . April 4 th is Community Garden Sign-Up Day. Wilsonville Subaru has agreed to sponsor the 2019 Movies in the Park, with a \$1,000 donation. The department hosted a Dog Run Public Input Meeting on Feb. 12. Erica is going to an inclusive recreation workshop next week. Erica and

Parks & Recreation Advisory Board Meeting Minutes
February 28, 2019






<p><u>Board Comments</u></p>	<p>Mike are hosting a Citizen's Academy on March 21st. Erica is also currently working on a memorial and donation guide.</p> <p>Board Member, Kate Johnson, wanted to let the board know that she is a resource for local seniors. She is a member of the new SMART Dial-a-Ride Steering Committee. Board Member, Denise Downs, thanked Sara for her help and expertise. Board Member, Jim Barnes, also thanked Sara and Brian for their assistance with the prioritization exercise. Mr. Barnes also reminded the Board that the skate park and pump track projects are coming up in the next few years, and with the new fiscal year starting in a few months, now is the time to start thinking about community involvement regarding design, etc.</p>
<p>ADJOURNED</p>	<p>6:30 p.m.</p>



Parks & Recreation Project Prioritization

Parks and Recreation Advisory Board Meeting
February 28, 2019

Meeting Overview

-  Welcome + Agenda Overview
-  Master Plan + Priorities Process Overview
-  Public Involvement Results
-  Review Park Projects
-  Prioritization Part 1



Wilsonville Parks & Recreation Mission

Recognizing community history, enriching the quality of life, and fostering a safe environment, the Wilsonville Parks and Recreation Department shall provide, preserve, maintain, improve, and enhance recreational opportunities, social services, natural resources, and parkland for current and future generations.

Wilsonville's Park Master Plans

Memorial Park Master Plan

- Adopted May 2015
- Community desires included balancing passive and active uses, and protecting and enhancing park natural areas

Boones Ferry Park Master Plan

- Adopted December 2018
- Completed in conjunction with the Comprehensive MP Update
- Purpose: provide an overall vision for the site within the context of the citywide park system
- Community desires included improved visual and physical access to the river

Wilsonville Parks & Recreation Comprehensive Master Plan

- Adopted October 2018
- Purpose: provide a vision for the future of parks, recreation, open space, and trails in the City
- Update of the 2007 Plan to plan for future growth over the next decade

1

Review public
involvement
process and
results

2

Review park
project
packages

3

Review
prioritization
guidelines

4

Prioritize
projects

Prioritization Process

Public Involvement Results

Boones Ferry Park Master Plan, Memorial Park Master Plan, and Wilsonville Parks & Recreation Comprehensive Master Plan



Memorial Park Public Involvement Summary

- Key stakeholder groups:
 - Parks & Recreation Staff
 - Engineering + Natural Resources Departments
 - Neighbors
 - Concerned Citizens
 - User Groups
- Outreach Tools
 - Stakeholder Interviews
 - Public Meetings
 - City Website
 - Open Houses (3)
 - Online Survey (600+ Responses)



Memorial Park Outreach Findings

- Balance passive and active uses
- Protect and enhance the park's natural areas
- Elements outlined in the plan include:
 - Improvements to Murase Plaza
 - Upgraded sports fields
 - Additional and improved picnic facilities
 - Access improvements (vehicular, pedestrian, and bicycle)
 - New parking
 - Seating
 - Disc golf
 - Relocation of off-leash area
 - Restoration of natural areas
 - Improved connections to Willamette River

Boones Ferry Park Public Involvement Summary

- Key stakeholder groups:
 - General Public
 - Parks & Recreation Staff
 - City Council
 - Parks & Recreation Advisory Board
 - Planning Commission
- 3 conceptual plans to 1 conceptual plan
 - Refined to arrive at final design

Public Outreach

3 Public Workshops

211

Online Survey Comments

Neighborhood Mailings

Facebook Events

Email Notifications

Boones Ferry Park Outreach Findings

- **Key features of the park:**
 - Tauchman House
 - Sternwheeler and ferry landing
 - Quarter-mile of river front property
 - Quiet greenness, relaxed atmosphere, connection to historic past
- **Elements outlined in the plan include:**
 - Improve visual and physical access to the river
 - Accessible pathways along water's edge
 - Pull existing parking lot back from front lawn area
 - Push basketball court and playground back towards river
 - Pathways to connect to French Prairie Bridge
- Park features ADA accessible
- New boathouse and dock at ferry landing
- Small plaza for weddings and small events
- Restroom upgrades
- Tauchman House upgrades to serve as event venue
- Esplanade area with new picnic shelter and play space
- Expanded parking and additional restrooms
- Benches and interpretive signage
- New dog park
- Bike skills course

Comprehensive Master Plan Public Involvement Summary

- Key stakeholder groups:
 - General Public
 - Parks & Recreation Staff
 - City Council
 - Parks & Recreation Advisory Board
 - Planning Commission
- Outreach Tools
 - Six focus groups
 - 13 stakeholder meetings
 - Public Forum
 - Statistically valid survey (663 respondents, margin of error +/- 3.8 percentage points)



Comprehensive Master Plan Focus Group

Top Priorities - Next 5 Years

- Access to the Willamette River
- Trail and Pathway Connectivity
- Maintain what we currently have
- Improve parking
- Add Synthetic Turf fields
- Boone's Ferry Park development
- Communication/Branding
- Develop better collaborations and partnerships
- Address pedestrian and bike safety
- Find additional indoor space
- Increase special/cultural events



Comprehensive Master Plan Key Findings



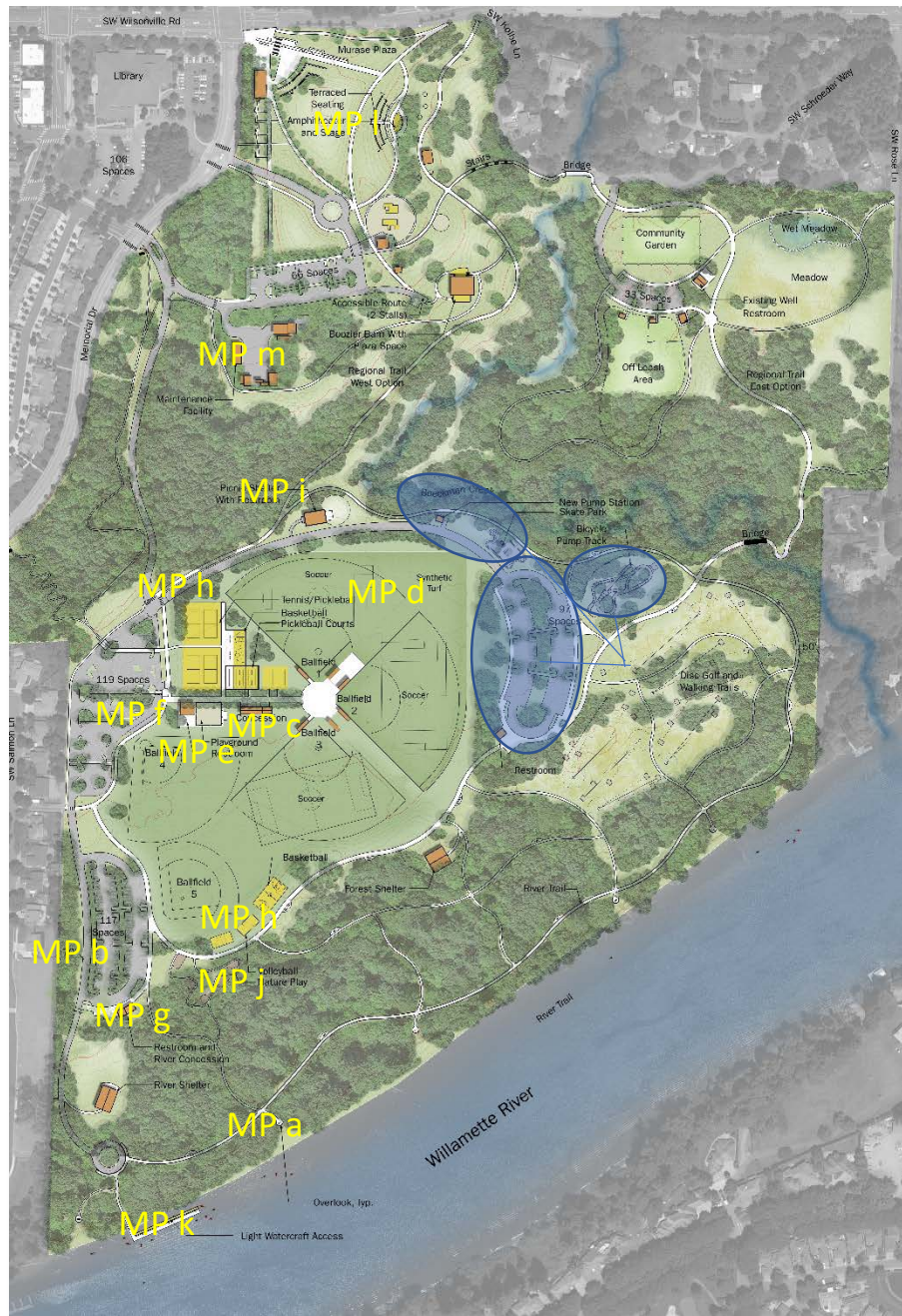
- Appreciation of existing parks and programs
- Parks highly valued by residents
- Desire for river access
- Greater trail connectivity is a priority
- Need to add synthetic turf fields
- Protect/preserve natural areas and environment high priority
- Lack of indoor recreation & aquatic facilities
- Maintenance of facilities is important

Park Projects Review

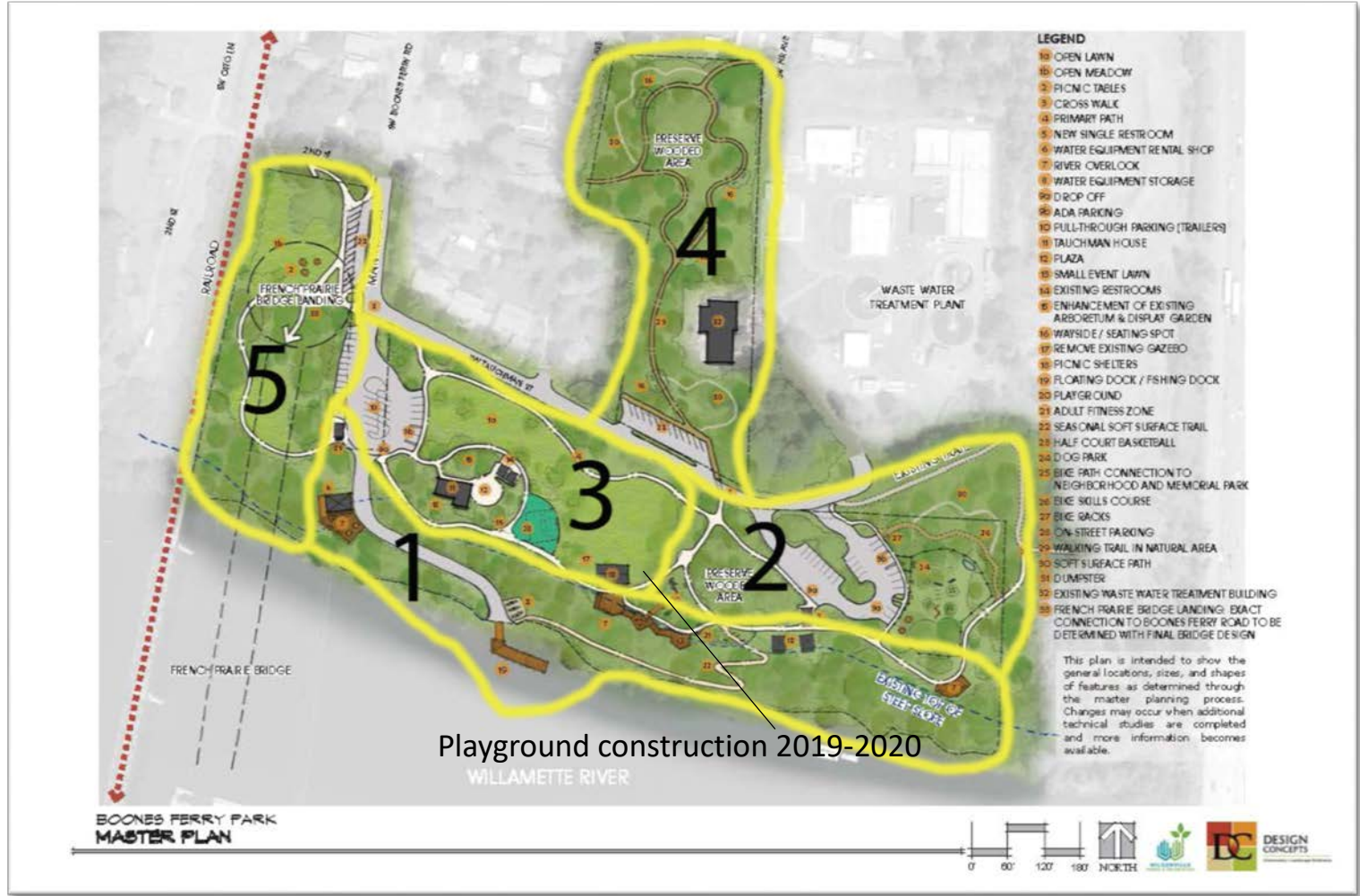
Memorial Park

- MP a River Trail Overlooks
- MP b Southwest Parking Lot
- MP c Ballfield Concessions
- MP d Ballfields (synthetic, natural, lighting, fencing)
- MP e Fencing/netting for playground
- MP f Central restrooms
- MP g Non-motorized watercraft concession and restroom
- MP h Courts (basketball, pickleball, tennis, volleyball)
- MP i Shelter and Restrooms at Maintenance Barn
- MP j Nature Play
- MP k Dock Launch
- MP l Amphitheater and Terraced Seating (Murase Plaza)
- MP m Memorial Park - Upper Maintenance Facility

 Road Extension, Parking Lot, Restroom, Skatepark, Pump Track, and Lift Station: Design and Construction 2019-2021



Boones Ferry Park



BF1 *
 Dock w non-motorized watercraft launch and rental opportunities
 River Overlooks & Seasonal River Trail
 Restroom & Shelters

BF2
 Parking, Dog Park, Bike Skills Course
 Trails & preserved wooded areas

BF3
 Updated Tauchman House with added outdoor event space
 Parking & Basketball Court

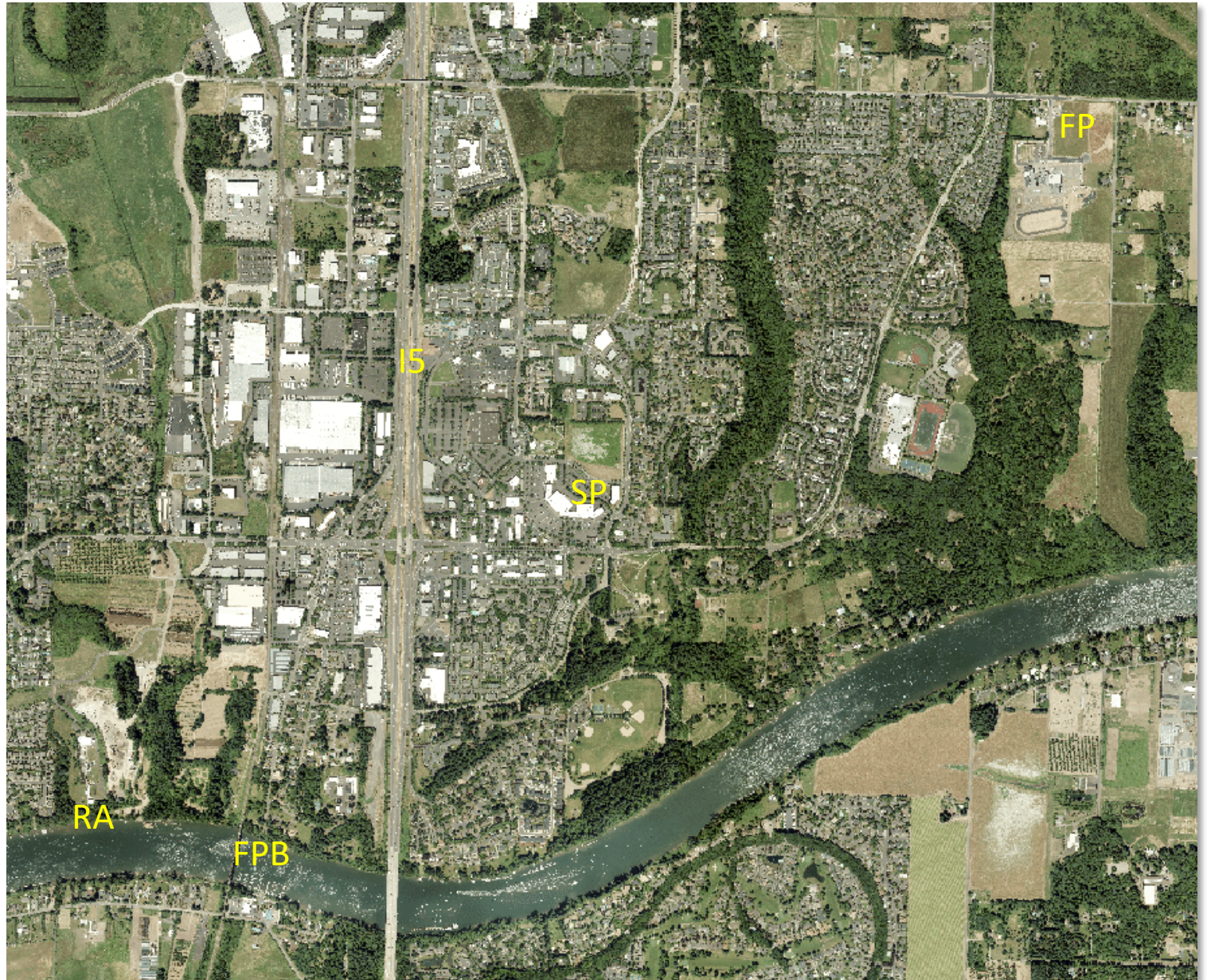
BF4
 Parking & soft surface trails

BF5
 French Prairie Bridge Landing
 Parking

* If phased, parking may be necessary

Community Projects

- FP Frog Pond Community Park
(Advance Road)
- SP Community Scale Skatepark
(Courtside Drive)
- RA Increased River Access - Arrowhead Park
(Water Treatment Plant)
- I5 I-5 Bike and Pedestrian Bridge
(Town Center Loop W)
- FPB French Prairie Bridge
(Willamette River Bike/Ped Bridge)
- NEW Purchase new park property
- TRL Increase Trails and Connectivity
- MNT Maintain Existing Parks and Amenities

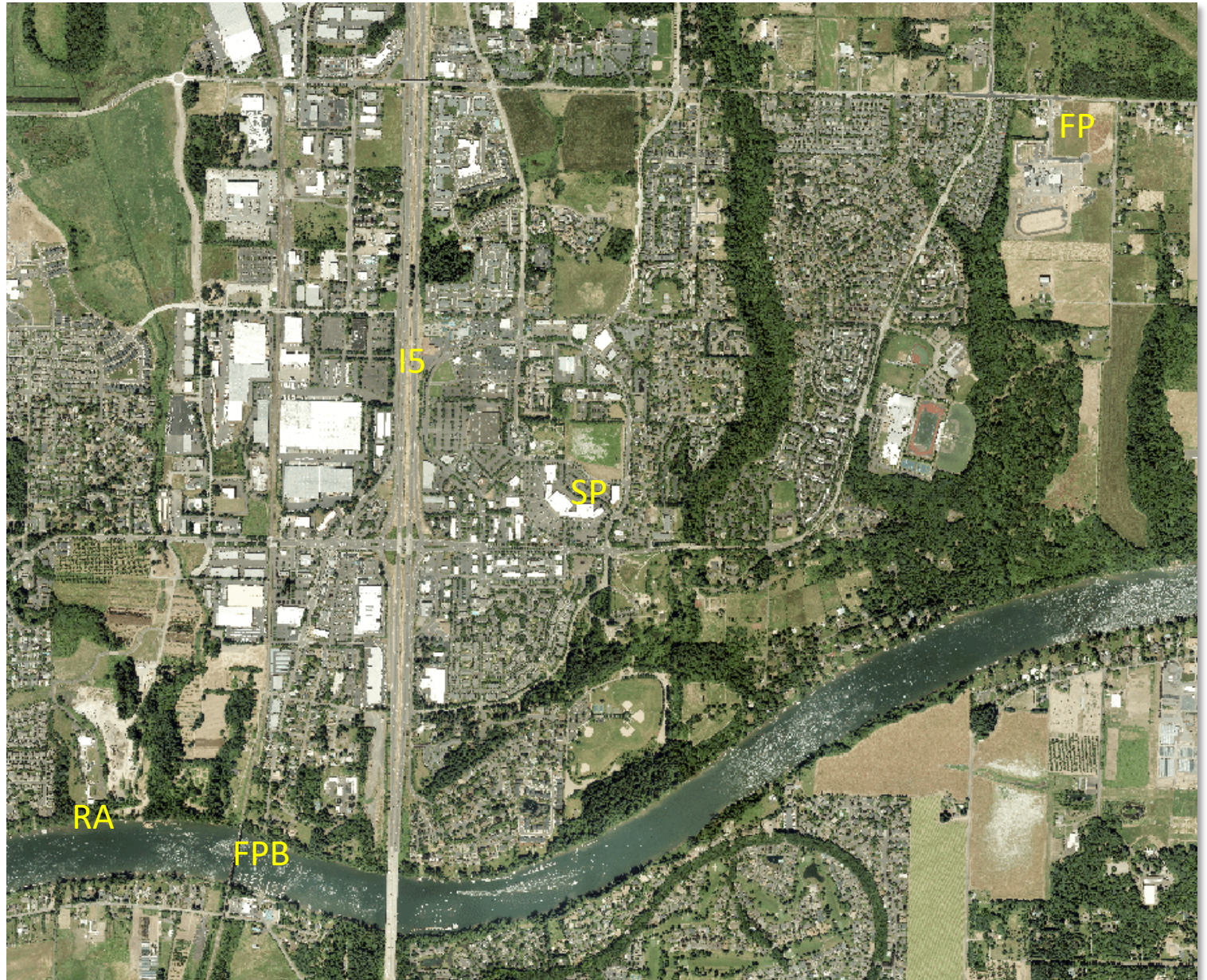


Community Scale Skatepark



Community Projects

- FP Frog Pond Community Park
(Advance Road)
- SP Community Scale Skatepark
(Courtside Drive)
- RA Increased River Access - Arrowhead Park
(Water Treatment Plant)
- I5 I-5 Bike and Pedestrian Bridge
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WILSONVILLE
OREGON

Questions + Discussion



SSW CONSULTING

WILSONVILLE PARKS MASTER PLAN PROJECT PRIORITIZATION

PRIORITIZATION INSTRUCTIONS

The Wilsonville Parks and Recreation Board has been asked to review all projects presented in the Memorial Park, Boones Ferry Park, and Parks and Recreation Comprehensive Master Plans and prioritize these projects for future investment. This list will be shared with the City Council at their upcoming retreat in April to inform Council and staff as they develop future budgets and/or explore a potential bond measure. While the recommendations from the Parks and Recreation Advisory Board are of significant value, the Council and leadership team will make any final decisions regarding which projects to fund.

Please use the attached worksheet to develop a wish list of projects. Rank your top 12 priority projects (1= highest priority, 12= lowest priority). We will discuss these priorities as a group at our next meeting.

For this preliminary exercise, you do not need to consider project budgets, sequencing, or groupings, this information will be discussed during the March 14th meeting.

Please consider the following information as you prioritize projects:

- We are not considering projects outside of the projects listed on the worksheet.
- Consider the results of the public involvement efforts for each master plan to ensure the communities' top priorities are being advanced.
- While cost information has been provided, you do not need to consider it when developing this "wish list" of projects at this stage in the process.
- All projects listed on the worksheet appear in the City's master plans and may be eligible to receive System Development Charge (SDC) funding.

Wilsonville Parks and Recreation Park Project List - Board Prioritization

Rank your top 12 priority projects (1= highest priority, 12= lowest priority).

Code	Project	Cost	Ranking
MP a	Memorial Park - River Trail Overlooks	\$27,000	
MP b	Memorial Park - Southwest Parking Lot	\$900,000	
MP c	Memorial Park - Ballfield Concessions	\$70,000	
MP d	Memorial Park - Ballfields (synthetic, natural, lighting, fencing)	\$3,100,000	
MP e	Memorial Park - Fencing/netting for playground	\$8,500	
MP f	Memorial Park - Central restrooms	\$172,000	
MP g	Memorial Park - Non-motorized watercraft concession and restroom	\$117,000	
MP h	Memorial Park - Courts (basketball, pickleball - structure and bleachers, tennis, volleyball)	\$900,000	
MP i	Memorial Park - Shelter and Restrooms at Maintenance Barn	\$334,000	
MP j	Memorial Park - Nature Play	\$25,000	
MP k	Memorial Park - Dock Launch	\$42,000	
MP l	Memorial Park - Amphitheater and Terraced Seating (Murase)	\$177,500	
MP m	Memorial Park - Upper Maintenance Facility	\$285,000	
BF 1	Boones Ferry Park Phase 1 - Dock w river access, river overlooks, river trail, restroom	\$2,775,000	
BF 2	Boones Ferry Park Phase 2 - Dog park, parking, bike skills course, trails, wooded area	\$2,330,000	
BF 3	Boones Ferry Park Phase 3 - Tauchman House w event space, parking and basketball	\$4,272,000	
BF 4	Boones Ferry Park Phase 4 - Parking and soft trails	\$325,000	
BF 5	Boones Ferry Park Phase 5 - Parking, soft trails, and French Prairie Bridge Landing	\$1,000,000	
FP	Frog Pond Community Park (Advance Road)	\$13,000,000	
SP	Community Scale Skatepark (Courtside Drive)	\$800,000	
RA	Increased River Access at Arrowhead Park/Water Treatment Plant	TBD	
I5	I-5 Bike and Pedestrian Bridge	\$10,800,000	
FPB	French Prairie Bridge (Willamette River Bike/Ped Bridge)	\$22,000,000	
NEW	Purchase new park property	TBD	
TRL	Increase Trails and Connectivity	TBD	
MNT	Maintain Existing Parks and Amenities	TBD	
WAY	Implement Waysides*	\$720,000	

* Comprehensive Plan - Item 1.4b. - To be located in N.Wilsonville Industrial Area and future Coffee Creek Industrial Area.



Parks & Recreation Advisory Board 2018 Goals

Please note: the list below does not indicate any priority ranking.

- Plan for developing a new skateboard park
- Complete the Wilsonville Parks & Recreation Master Plan
- Complete the Boones Ferry Park Master Plan
- Review design of Frog Pond Community Park
- Encourage Equity and Inclusion in Parks & Recreation Programming
- Advocate for Joint Use Agreement between the City and the West Linn/Wilsonville School District
- Evaluate project priority for Memorial Park Master Plan Implementation

Amended on June 11, 2018, to remove individual board member names.