



**Wilsonville Parks and Recreation Advisory Board
Parks and Recreation Admin Building
January 10, 2019, 4:30pm
Meeting Agenda**

- 4:30 PM** I. Call to Order
- i. Roll Call
 - ii. Introduction of New Board Members
 - iii. Approval of Minutes: October 11, 2018
- 4:35 PM** II. Citizen Input
- 4:40 PM** III. 2019 Board Officer Appointments – Board
- 4:45 PM** IV. Willamette Water Supply Program – Britch/Gibson
- 5:25 PM** V. Wilsonville Town Center Master Plan Update – Tso/Bateschell
- 5:30 PM** VI. Initial Discussion of 2019 Board Goals (to be finalized at February meeting) – Board
- 5:45 PM** VII. Mid-Year Director Report – McCarty
- 5:50 PM** VIII. Mid-Year Community Center Report – Stevenson
- 5:55 PM** IX. Mid-Year Parks Report – Blankenship
- 6:00 PM** X. Mid-Year Recreation Report – Behler
- 6:05 PM** XI. Board Comments
- 6:15 PM** XII. Adjourn

Next Meeting –
Thursday, February 28, 2019
4:30 PM
Parks & Rec Admin Building

Assistive Listening Devices (ALD) are available for persons with impaired hearing and can be scheduled for this meeting if required. The city will endeavor to provide services, without cost, if requested at least 48 hours prior to the meeting. To obtain services, please call 503-570-1530.

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Advisory Board Members Present:

Steve Benson
Diana Cutaia
David Davis
Kate Johnson

Members of the Public Present:

Mindy Bergquist
Lynn Carlton
Donna Atkinson
Swapna Gajjala
Soma Yatham
Yuping Wang
Wayne Lowrie
Idris Evans
Barbara Grafton
Dolores Scott

Staff Present:

Erica Behler, Recreation Coordinator
Mike McCarty, Parks & Recreation Director
Brian Stevenson, Program Manager
Tod Blankenship, Parks Supervisor
Dan Pauly, Senior Planner

AGENDA ITEM	ACTIONS
CALLED TO ORDER	6:03 p.m.
<u>Minutes</u>	A. Minutes were approved 4-0.
<u>Public Comment</u>	A. None
<u>Agenda</u> A. Community Opportunity Grant Review B. RP-6 Design: Review & Possible Recommendation	A. Board awarded funding to 3 of the 4 applicants. See attached for detailed list of applicants and awards. WilsonvilleSTAGE was not awarded grant money as they were not present for the meeting to answer questions from the Board. B. Kerry Lankford of Pacific Community Design presented the proposed design of RP-6. The tennis courts were moved to the edge of RP-5 due to the flatter terrain. The trail through the park is ADA-accessible. The park will be framed with natural plantings. The dog park is proposed to be circular with wood chips, grass mounds, raised concrete planters, benches, and a fountain. The dog park will be double-fenced. There will be a small parking lot (6 stalls) nearby to the dog park. Ms. Lankford then presented a video walkthrough of the parks. Board Member Johnson asked if the dog park would have two sections – one for small dogs and one for large dogs. Ms. Lankford responded that the dog park would be one open area and would not be sectioned off. Board Member Cutaia asked what the reason was for not having a small dog and a big dog area. Ms. Lankford responded that there wasn't much discussion for separating the dog park but they could make the change, if desired. Both Board Member Johnson and Board Member Cutaia agreed based on personal experience that they prefer having separate areas for dogs based on size, or based on activity or aggression. Board Member Johnson inquired as to whether or not there were enough restrooms for the park. Dan Pauly responded that not every regional park has a restroom. RP-5 has one and there will be one in RP-8. Board Member Cutaia asked how the decision was made for restrooms and Dan Pauly responded that they were decided in the overall master plan. Board Member Benson added that many of the park users will likely come from the neighborhood and so the demand for restrooms may be lower than at another dog park, like the one at

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Memorial Park. Board Member Johnson asked about maintenance of the dog park and if there would be a regular schedule or how that would work. Tod Blankenship responded that maintenance would happen as often as needed. Ideally, volunteers would fill holes using wood chips that are provided. Board Member Cutaia added that the concrete planters look good but anytime a dog can get itself higher than other dogs and claim ownership of a space, it can increase aggression. It can exacerbate potential fights. Ms. Lankford responded that will look into the planters and see if she can find something different or remove them. Board Member Cutaia inquired as to why the master plan said the dog park would be 1 acre but now it is presented as a ½ acre. Dan Pauly responded that the master plan does not specify dog park acreage. However, the parks have feasibility plans, which depict potential amenities, layout, and possible size. The feasibility plan is more of a characterization of the park and not a final design. Board Member Johnson asked about lighting, safety, and accessibility. Dan Pauly responded that there would be lights similar to the street lights in the newer portions of Villebois, but on a pedestrian-scale and placed as needed to provide lighting throughout the path. Board Member Johnson asked about the steepness of the path. Ms. Lankford responded that the grade is 4.8% and 5% is when handrails are required. This also explains why the paths were laid out as they are. The paths are also all accessible for bicycles. Board Member Benson asked if there would be pickleball lines on the tennis courts and Dan Pauly confirmed. Dan Pauly added that there is a question of whether or not the two tennis courts are needed or if they can be reduced to one and painted with lines for two pickleball courts. Board Member Johnson asked for the pros and cons of the two options. Dan Pauly responded that reducing it to one tennis court would allow it to fit better in the central or north options. Board Member Benson added that if there are two tennis courts, there would be room for four pickleball courts. Board Member Benson mentioned potentially separating the courts, but Ms. Lankford responded that with the change it grade, it would be difficult to split them up. Cons include concerns from existing neighbors, as the tennis courts were not in this location in the master plan. Only homes on the south side of the park were purchased prior to the tennis court move. The tennis courts could be moved as far north as possible and vegetation added to help with noise. An alternative would be to keep it just pickleball; however, there aren't any tennis courts in Villebois, only pickleball. Brian Stevenson added that the courts should be oriented north-south and not east-west. Ms. Lankford said that she could reorient them. Board Member Johnson made a motion to approve design of Regional Park 6 with the following modifications: include big dog/little dog park, change the concrete planters to curbed planters, and reorient the tennis courts to face north-south. Board Member Cutaia seconded the motion and all were in favor. Motion approved 4-0.

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<p><u>Staff Reports</u></p> <p>A. Director Report</p> <p>B. Community Center Report</p> <p>C. Parks Report</p> <p>D. Recreation Report</p> <p>E. Board Comments</p>	<p>A. Mike updated the Board on the Boones Ferry Park Master Plan and the Comprehensive Master Plan.</p> <p>B. Brian gave an update on new programs being offered at the Community Center intended to keep seniors safe. The free programs will touch on personal safety, preventing scams, and more.</p> <p>C. Tod mentioned that the Community Garden parking lot expansion project has begun. Parks staff are busy keeping up with leaf season.</p> <p>D. Erica reminded the Board about the upcoming fall events: Fall Harvest Festival, Scary Movie Night in the Stein-Boozier Barn, and the new Fall Frolic 5K.</p> <p>E. Board Member Davis mentioned it was his final Parks Board meeting and thanked everyone. The rest of the Board members thanked David for his service. Board Member Benson mentioned lighting in Memorial Park and how field lights have been on on occasion when no one has been on the field. Tod replied that the lights are following a schedule and are paid for by groups reserving the fields. Board Member Benson asked if the Board could receive a monthly email regarding City meetings related to Parks & Rec. Mike replied that he would make an effort to notify the Board of such events. Board Member Davis asked about Willow Creek Park and if there were plans to update it. Tod responded that the City is working with Legal and the HOA to take over maintenance of the park.</p>
<p>ADJOURNED</p>	<p>8:00 p.m.</p>

October 2018 Application/Award Log

Organization	Description	\$ Request	\$ Award
I-5 Connection	Support of Community Chorus – 2 concerts	\$3,000	\$3,000
Wilsonville Community Seniors Inc	Support of Wilsonville Piecemakers (quilters)	\$10,143	\$7,500
Wilsonville Stage	Facility Rent Relief	\$9,040	\$0
The Gifted Gears - Robotics	Provide Funding for Local Robotics Team	\$2,000	\$2,000
TOTALS		\$24,183	\$12,500