

City of Wilsonville

*Parks & Recreation
Advisory Board Meeting*

*Thursday, April 12, 2012
6:30 p.m.*

*Wilsonville City Hall
Council Chambers*

Meeting Agenda
Wilsonville Parks & Recreation Advisory Board
April 12, 2012, 6:30 p.m.
Wilsonville City Hall - Council Chambers

The Parks and Recreation Department exists: To coordinate programs and their supporting services based on common interests and appreciation of diversity through community awareness and involvement. It "ensures proper planning, use, development and maintenance of parks and facilities for fully accessible community enjoyment".

- I. Call to Order
Roll Call
Introductions:
Approval of Minutes: March 8, 2012

- II. Public Input:
Action: Information and Comment

- III. Opportunity Grant Review - Board
Action: Applicant comment, Review and Award

- IV. Reports
Staff
 - * WERK Day (in packet)
 - * Sunday Streets (in packet)
 - * Community Services Department Update (Stevenson)Council Liaison
Board Members
Board Chair

- V. Adjournment and next meeting announcement:

Next Meeting – *NOTE Date, Time & Location Changes:

July 12, 2012 ~ 5:30-7:30pm

Meet in - Memorial Park – Actual location within park TBA

This will be the annual board fieldtrip (will include walking the active and passive recreation areas of Memorial Park). Focus on Memorial Park Master Plan and park interrelated issues. Dinner will be at the Day Dream Ranch neighborhood BBQ, hosted by Public Works and the City.

Assistive Listening Devices (ALD) are available for persons with impaired hearing and can be scheduled for this meeting if required. The city will endeavor to provide services, without cost, if requested at least 48 hours prior to the meeting. To obtain services, please call (503)570-1530

Meeting Minutes
Wilsonville Parks & Recreation Advisory Board
March 8, 2012, 6:30 p.m.
Wilsonville City Hall - Council Chambers

The Parks and Recreation Department exists: To coordinate programs and their supporting services based on common interests and appreciation of diversity through community awareness and involvement. It "ensures proper planning, use, development and maintenance of parks and facilities for fully accessible community enjoyment".

WILSONVILLE PARKS & RECREATION ADVISORY BOARD

Eric Bohard, Chair Cindy Tyree Parker Johnstone Brent Timm Kenneth Rice
Steven Hurst, City Council Representative

Staff: Peggy Watters Brian Stevenson Chris Neamtzu Floyd Peoples
 Kerry Rappold Patty Brescia Kristin Retherford Delora Kerber
 Jen Massa Mary Ann Creason Lisa Nead Pat Duke
 Dan Knoll

I. Call to Order

Members Present: Eric Bohard, Parker Johnstone, Cindy Tyree, Ken Rice

Members Absent: Brent Timm, Steven Hurst

Staff Present: Patty Brescia, Mary Ann Creason, Peggy Watters

Guests Present: Gary Wappes representing Kiwanis, Mick Scott
 representing Wilsonville Historical Society, Becky Nichols
 and Dawn Wilber representing Fun in the Park and Theonie
 Gilmore representing Festival of the Arts

II. Public Input

No public input at this meeting.

III. ACHIEVE Award

Patty Brescia, M.A., Senior Programs Manager, reported on the ACHIEVE grant of \$50,000 awarded to Wilsonville from The National Recreation and Parks Association and the Centers for Disease Control. ACHIEVE stands for Action Communities for Health, Innovation and Environmental Change. The City of Wilsonville is one of 4 selected communities in 4 states that will develop and implement local activities focused on preventing chronic disease through raising public awareness about the effects of tobacco use, poor nutrition and physical inactivity.

Patty reported that she and Dr. David Duemling D.C., P.C., C.C.P.W. will be the ACHIEVE coaches for Wilsonville and will work on improving availability and accessibility of healthy lifestyle choices in the Wilsonville community.

IV. Tourism/Match Grant Application Review

Eric Bohard explained the process for the review. Agency representatives will be given 5 minutes to present their activity. Eric turned the meeting over to Parker Johnstone to begin the process.

Parker called for a representative from the Rotary organization. There was no representative from that group.

The next group, Celebration Days (Fun in the Park), was represented by Becky Nichols and Dawn Wilbur. They reported the project is in its 12th year and is a completely free event, designed to be a wholesome community coming together to amuse, entertain, educate and delight. They reported annual attendance has grown from approximately 4,000 to approximately 10,000. Their request is \$8,000.

The next group, Kiwanis Kids Fun Run, was represented by Gary Wappes, Chair of the event. He reported that 7 years ago, 50 youngsters ran the first year of the event. In 2011, 550 runners participated ranging in ages from pre-kindergarten through 8th grade. The event remains free to all participants. The event this year will be held at Wilsonville High School. He reported on the many community groups and businesses that support the Fun Run. Their request is \$4,000.

The next group, Wilsonville Festival of Arts, was represented by Theonie Gilmore, Executive Director of Wilsonville Arts and Culture Council. She reported this will be the 13th annual event and is free to all who attend. She explained that new this year will be a Film Fest on June 3. Again, artists will showcase and sell their art. Student, professional and community groups will offer full programming on stage. Their request is \$5,000.

The next group, Wilsonville-Boones Ferry Historical Society, was represented by Mick Scott, Project Chair. His organization is requesting funds for to produce and install two historical markers; one fronting the “Old Church” and the other at the site of one of Wilsonville’s first farm homes built in the 1860’s. He reported that more than 30 volunteers contributed over 200 hours to projects sponsored by the Society. Their request is \$1,925.

After hearing each of the representatives, the board discussed each one and addressed questions to each group. It was moved and seconded to grant full funding to each organization with a small additional amount.

Final awards are listed below.

Wilsonville Rotary – Concerts in the Park -\$6,000.00
Celebration Days – \$8,018.75
Kiwanis Kids Fun Run – \$4,018.75
Festival of Arts – \$5,018.75
Wilsonville Historical Society - \$1,943.75

The Board complimented each group and thanked them for their continued work to provide quality programs to the citizens of Wilsonville. The board also encouraged the applicants to be aware of the matching requirement and to be aware of the limits of “In-Kind” donations.

V. Staff Reports

Steve Hurst, City Council representative e-mailed his report as he was out of town. Each of the Board Members had a copy of his report and a copy is included in these minutes.

Peggy Watters reported the Spring program book has a reduced size in consideration of cost savings but includes all activities, classes and special events.

She explained Ordinance 701 that was passed by the City Council in regards to large special events being held in the city. All reservation applications have been updated to reflect the new ordinance and are ready for the reservation season.

The community garden reservations will begin March 22. Because of the heavy demand for plots, only one plot will be allowed per family.

Peggy remarked that this would be her last meeting with the Parks Board before her retirement and she thanked the Board for their support and guidance for the issues of parks and recreation throughout the city.

The Board thanked Peggy for her support and presented her with a token of their appreciation and wished her well in her retirement.

IV. Adjournment

There being no further business, the meeting adjourned at 8:05 p.m.

Next meeting
April 12, 2012

MEMORANDUM

TO: CITY OF WILSONVILLE PARKS AND RECREATION BOARD
FROM: PATTY BRESCIA, SENIOR PROGRAMS MANAGER
SUBJECT: WERK DAY 2012
DATE: 4/5/2012
CC:

THE COMMUNITY SERVICES DEPARTMENT WOULD LIKE TO ASK PARKS AND RECREATION BOARD MEMBERS TO ATTEND 12TH ANNUAL WERK DAY EVENT. THE EVENT WILL BE HELD ON SATURDAY, MAY 12TH AT THE WILSONVILLE COMMUNITY CENTER. EVENT REGISTRATION, WORK SITE ASSIGNMENTS AND BREAKFAST WILL BE OPEN FROM 8:00 AM TO 9:00 AM. SITE COORDINATORS WILL LEAD PARTICIPANTS TO WORK SITES IN MEMORIAL PARK AT 9:00 AM. THIS YEAR WERK DAY IS FOCUSING AGAIN ON MEMORIAL PARK, WITH THE GOAL OF ENHANCING THE EVERY DAY EFFORTS OF THE PARKS MAINTENANCE CREWS.

THE COMMUNITY SERVICES TEAM RECOMMENDS THAT PARKS BOARD MEMBERS TEAM UP WITH STAFF SITE COORDINATORS AT EACH WERK DAY SITE THIS YEAR. THIS WILL OFFER PARKS BOARD MEMBERS THE OPPORTUNITY TO LEARN MORE ABOUT THE ISSUES THAT ARISE WITH EVERY DAY MAINTENANCE AND PROGRAMMING OF THE PARKS. STAFF WILL CONTACT YOU AFTER THIS MEETING TO CONFIRM YOUR SITE SELECTION. PLEASE FEEL FREE TO CONTACT ME IF I CAN ANSWER ANY FURTHER QUESTIONS- PATTY BRESCIA, SENIOR PROGRAMS MANAGER 503-570-1525. THANK YOU!

2012 WERK DAY SITES

1. DOG RUN- SPREAD ROCK ON WALKING TRAIL
2. HOLLY ORCHARD- SPREAD ROCK ON WALKING TRAIL
3. NOXIOUS WEEDS CONTROL- MEMORIAL PARKS ENTRY TO PICNIC AREA
4. VALVE BOX/ASTROTURF
5. FILL HOLES ON BALLFIELDS

Save the date:

Wilsonville Sunday Streets

August 19, 2012
11:00 am - 3:00 pm



Plan to join us to explore a loop of open streets linking parks with family-friendly activities for all ages focusing on fitness, travel, and fun.

A New,
Free, Fun
Event

*Sharing the road
makes it fun
for everyone*



Enjoy this unique time for walking, strolling, jogging, running, bicycling, tricycling, rollerblading, skateboarding, jumping, playing, hoolaHooping, and more!

Mark your calendars and stay tuned for more!

Brought to you by:

SMART
SOUTH METRO AREA REGIONAL TRANSIT

Join the event! Contact us to become a volunteer, sponsor, or vendor.
options@ridessmart.com or 503-682-0502



Funding assistance is provided by Metro, your elected regional government, through the Regional Travel Options (RTO) Program.

Wilsonville Sunday Streets:

August 19, 2012



Portland Sunday Parkways – August 28, 2011 with City Councilor Richard Goddard and Jen Massa Smith

Project description

Modeled after other popular Sunday Parkways events that have taken place all over the world and in Oregon, **Wilsonville Sunday Streets** will focus on connecting neighborhoods and people: bicyclists, walkers, runners, seniors, adults and children will enjoy traffic-free streets filled with fun and interactive entertainment, music, physical activities, and food.

The SMART Options program will partner and coordinate activities with other City of Wilsonville departments, neighborhood associations, local businesses, Wilsonville Police, Wilsonville Community Center, and other community partners for potential sponsorships and volunteer recruitment for the event.

The primary goals for the project are:

- Promote healthy, active lifestyle choices for transportation
- Increase awareness of transportation options in the area
- Use transportation incentives and programs to support local businesses and area economic development
- Create opportunities for area residents and employees to walk, bike and take transit in the area
- Create community within neighborhoods to increase mobility and livability
- Provide residents an opportunity to discover and appreciate neighborhood parks

Additional information:

- Funding assistance is provided by Metro
- This event will take place on Sunday, August 19, 2012, 11:00 am – 3:00 pm
- Route planning is underway and will be finalized spring of 2012
- For background information on these types of events, please visit www.portlandsundayparkways.org and <http://openstreetsproject.org>

Staff Contacts: Jen Massa Smith, SMART Program Manager 503-682-4523 massa@ridsmart.com
Jeff Owen, Bicycle & Pedestrian Coordinator 503-682-0502 owen@ridsmart.com