

Meeting Agenda
Wilsonville Parks & Recreation Advisory Board
April 14, 2016
4:00 PM
Wilsonville Parks and Recreation Admin Building

- I. Call to Order
Roll Call
Approval of Minutes: March 10, 2016
- II. Citizen Input
- III. City of Wilsonville Opportunity Grant Review
- IV. Directors Report - Sherer
- V. Community Center Report – Brescia
- VI. Parks Report – Blankenship
- VII. Recreation/Park Rental Report - Stevenson
- IV. Board Comments

Next Meeting –
Thursday, June 9, 2016
4:30 pm
Parks and Recreation Admin Building

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Meeting Minutes
Wilsonville Parks and Recreation Advisory Board
March 10, 2016 4:00pm
Wilsonville City Hall – Council Chambers

WILSONVILLE PARKS AND RECREATION ADVISORY BOARD

Dave Becker, Steve Benson, Mary Closson, David Davis, Kate Johnson, Ken Rice, Elaine Swyt

Scott Starr - Council Representative

1. Call to Order

The meeting was called to order at 4:32 pm

Members present: Dave Becker, Steve Benson Mary Closson, David Davis, Kate Johnson, Ken Rice

Members absent: Elaine Swyt

Staff present: Tod Blankenship, Patty Brescia, Stan Sherer, and Brian Stevenson

Guests present: Guest attendance attached

Approval of Minutes: Feb 25th minutes were approved. 6-0.

2. Citizen Input: None

3. City of Wilsonville Match/Tourism Grant Review

4 of the 5 applicants were in attendance and presented.

The Wilsonville Farmers Market was not eligible for the grant as they are no longer a non-profit and did not attend.

2016 Tourism/Match Grant Application and Award Log

Organization	Event	\$ Request	\$ Award
Wilsonville Arts & Culture Council Redacted	Festival of the Arts Redacted	\$5,000	\$5,250
Wilsonville Celebration Days Redacted	Fun in the Park Festival Redacted	\$9,000	\$9,250
Wilsonville Farmers Market Redacted	Farmers Market Redacted	\$6,825	0
Wilsonville Kiwanis Club Redacted	Kiwanis Kids Fun Run Redacted	\$5,000	\$5,250
Wilsonville Rotary Foundation Redacted	Summer Concert Series Redacted	\$5,000	\$5,250
TOTALS		\$30,825	\$25,000

4. Directors Report - Sherer

- a. 4 submittals to RFP for Recreation and Aquatic Center were received. Submittals were from: USA Management, SFM/Councilman Hunsaker, YMCA and City of Wilsonville.
 - i. Board questioned whether anyone from the Board would be part of the review process. Sherer stated it would be made up of City staff and anything different would be the City Attorney's decision.

5. Community Center Report – Brescia

- a. Community Center Remodel is complete. Chamber of Commerce event to be held on June 1st at 7:30 am.
- b. Spa Saturday – 4/16 WERK Day – 5/14

6. Parks Report – Blankenship

- a. Staff is working on completing the expansion of the Community Garden
- b. WERK Day will be used to help with construction of Disc Golf course

7. Recreation/Park Rental Report – Stevenson

- a. All instructors currently working as independent contractors with 70/30 percentage split of revenue
- b. Summer registration opens April 18

8. Board Comments

- a. Closson – Are there any program offerings unrepresented?
 - i. Staff is attempting to focus efforts to hit all age groups. With the independent contractor agreement, programs can be offered at no financial risk to the City.
- b. Davis – Do any instructors not like the 70/30 percentage split?
 - i. Initially a few were hesitant but there is much more earning potential for them

9. Adjournment

The meeting was adjourned at 5:52 pm

October 2015 Application/Award Log

Organization	Description	\$ Request	\$ Award
Wilsonville High School – Willie Fit	Non-competitive running and walking program	\$3,000	\$3,000
Wilsonville Chess Club	Chess program for primary and middle school students	\$2,000	\$2,000
Wilsonville Harvest Market	Seasonal events focused on local food and crafts	\$2,000	\$2,000
TOTALS		\$7,000	\$7,000

April 2016 Application/Award Log

Organization	Description	\$ Request	\$ Award
Jr Scoop	New Trailer	\$5,000	
Relay for Life of Wilsonville	Event related expenses	\$5,000	
Wilsonville Farmers Market	Event related expenses	\$5,000	
TOTALS		\$15,000	