

Meeting Agenda
Wilsonville Parks & Recreation Advisory Board
October 13, 2016
4:30 PM
Wilsonville Parks and Recreation Admin Building

- I. Call to Order
Roll Call
Approval of Minutes: August 11, 2016
- II. Citizen Input
- III. Community Opportunity Grant Review - Board
- IV. Assistant City Manager Report – Troha
- V. Community Center Report – Brescia
- VI. Parks Report – Blankenship
- VII. Recreation/Park Rental Report – Stevenson
- VIII. Board Comments

Next Meeting –
Thursday, December 8, 2016
4:30 pm
Parks and Recreation Admin Building

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Meeting Minutes
Wilsonville Parks and Recreation Advisory Board
August 11, 2016 4:30pm
Wilsonville Parks and Recreation Admin Building

WILSONVILLE PARKS AND RECREATION ADVISORY BOARD

Dave Becker, Steve Benson, Mary Closson, David Davis, Kate Johnson, Ken Rice, Elaine Swyt

Scott Starr - Council Representative

1. Call to Order

The meeting was called to order at 4:32 pm

Members present: Steve Benson, David Davis, Kate Johnson, Elaine Swyt

Members absent: Dave Becker, Mary Closson, Ken Rice

Staff present: Tod Blankenship, Brian Stevenson, Jeanna Troha

Approval of Minutes: June minutes were unanimously approved

2. Citizen Input: None

3. Recreation and Aquatic Center Promotion Committee Update – Swyt

- a. Group has not met in the last month
- b. Will be in attendance at Community Health Fair and Charbonneau New Resident Day
- c. Vote4GymandSwim.com has information about the proposed facility
- d. The group has received positive feedback so far and is considering adding a poll to the website to further gauge citizen interest

4. Assistant City Manager Report - Troha

- a. Parks and Recreation Director Position
 - i. Recruitment ongoing, more information in upcoming weeks
- b. Parks and Recreation Comprehensive Master Plan
 - i. Consultant group has been identified and contract negotiations are ongoing
 - ii. Parks and Rec Advisory Board to act as taskforce

- iii. The timing of the new Parks and Recreation Director starting and roll out of Comprehensive Master Plan will likely coincide

5. Community Center Report – Brescia

- a. Written report given to Board. Attached at end of minutes.

6. Park Report – Blankenship

- a. Staff currently busy with event prep and repair following events
- b. Recently took on maintenance and management of Palermo Park
- c. Zach Morse started as new park maintenance worker
 - i. Has sport field maintenance background

7. Recreation/ Park Rental Report – Stevenson

- a. Fall/Winter Activity Guides arriving in mailboxes this weekend
- b. Registration for programs starts August 15
- c. Stein Boozier Barn – all available weekends during 2016 rental season are booked

8. Board Comments

- a. Benson – Concerns of Memorial Park users parking in grass and in no parking areas
- b. Swyt – Received comment from citizen regarding Murase Plaza playground and how it is accessible. Allowing all kids to play regardless of limitations.
- c. Swyt – Tourism Promotion Committee Update
 - i. Chamber of Commerce acting as agent for beta launch of website (Sept/Oct)
 - ii. Final decision on name of website has not been finalized
 - 1. WilsonvilleLive.com
 - 2. VisitWilsonville.com

9. Adjournment

The meeting was adjourned at 5:22 pm

Parks and Recreation Board - Community Center Update

August 2016

Planning for Reindeer Romp

The 4th annual 5k fun run/walk and kid's dash will take place on Saturday December 3rd, starting at 8:45am. Both this year's events have new routes, and will start and finish at the Family Fun Center. After the run, there will be a Bullwinkle Bash featuring: Santa Claus, games and refreshments. There is a \$10 fee for the race, and the kid's dash is free. Proceeds go to kids and senior scholarship funds for Parks and Recreation classes. Participants of all ages and abilities are welcome.

New Class

A second Nia class has been added to the fall schedule, due to participant demand. Nia is an art of movement. The class, taught by Ela McDaniel, combines 52 simple moves that incorporate dance arts, martial arts and healing arts. Currently, Nia is scheduled for the fall beginning on Friday, Oct. 7 at 9:00am and meets for 8 sessions, for \$47. The additional class will meet on Tuesdays, from 10:00 am to 11:00am, starting in October. Stay tuned to our website for exact dates.

Quilters Recognized by Children's Aid Group

The "Piecemakers," our local quilting group was recognized by CASA (Court Appointed Special Advocates) for their contributions of quilts to foster children and their siblings. Two CASA staff members, Robin Christian, Executive Director

Shari Fromm, Program Director came to the Piecemakers regular Tuesday meeting on Tues., July 19th and the two groups shared stories, coffee and treats. The CASA staff told the quilting group how much their quilts were a source of comfort and pride for the children, and how they enjoyed having something of their very own to cherish. The quilting group is provided with an annual budget by the Wilsonville Community Seniors, Inc., and a free weekly meeting space by the Parks and Recreation Department. There was an article written about the group's contributions to the CASA program in the Wilsonville Spokesman.

Staffing

Our newest employee, Janice Mash was hired as a Part time Nutrition Coordinator and started work in August. Janice comes to us with over 10 years of experience working on menu planning, nutrition and cooking in the school system. She lives in Wilsonville with her family. Please help us welcome her to the team.

We will be interviewing for the building monitor and nutrition assistant on call positions in the next few weeks, due to employee retirements.

October 2016 Application/Award Log

Organization	Description	\$ Request	\$ Award
Wilsonville Harvest Market	Seasonal events focused on local food and crafts	\$3,500	
TOTALS		\$3,500	