



**Wilsonville Parks and Recreation Advisory Board  
Virtual - Zoom  
October 14, 2021, 6:00pm  
Meeting Agenda**

- 6:00 PM**
- I. Call to Order
    - i. Roll Call
    - ii. Approval of Minutes: May 13, 2021
  - II. Citizen Input
  - III. Community Opportunity Grant Review - Board
  - IV. Director Report – Ammerman
  - V. Parks Report – Schull
  - VI. Recreation Report – Behler
  - VII. Community Center Report – Stevenson
  - VIII. Board Comments
  - IX. Adjourn

Next Meeting –  
Thursday, January 13, 2022  
4:00 PM  
Location TBD

Assistive Listening Devices (ALD) are available for persons with impaired hearing and can be scheduled for this meeting if required. The city will endeavor to provide services, without cost, if requested at least 48 hours prior to the meeting. To obtain services, please call 503-570-1530.

Parks and Recreation Advisory Board Meeting Action Minutes  
May 13, 2021

**Advisory Board Members Present:**

Amanda Aird  
Jim Barnes  
Dahe Chen  
Daniel Christensen  
Jeff Redmon

Brian Stevenson, Program Manager  
Dustin Schull, Parks Supervisor  
Erica Behler, Recreation Coordinator  
Ahsamon Ante-Marandi, Program Coordinator

**Members of the Public Present:**

**Staff Present:**

Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
<b>CALLED TO ORDER</b>	4:00 p.m.
<u>Minutes</u>	A. Minutes from the April 8, 2021 board meeting were approved 5-0. Amanda Aird made the motion to approve and Daniel Christensen seconded the motion.
<u>Citizen Input</u>	A. None
<u>Agenda</u>	
A. Budget Status	A. A PowerPoint was presented on the budget status. This fiscal year the department brought in a revenue of \$118,000, which was 26% of the projected budget. The Parks and Recreation expenses consisted of \$450,000 for parks maintenance, \$116,000 for Community Center expenses (materials, services, and nutrition program), and \$150,000 for recreation and admin materials and services.
B. Director/Assistant City Manager Report	B. Assistant City Manager, Jeanna Troha gave a brief introduction about herself and her background. Jeanna updated the board about how the City Manager made the decision to open up as many recreation opportunities as we can for the community while still being safe and following state guidelines.
C. Parks Report	C. Parks Supervisor, Dustin Schull updated the board about how it has been unusually hot and dry which has put irrigation into full force keeping the team busy. WERK week was a success, had volunteers lay out a lot of bark dust in the parks. The volunteer group SOLVE came in and removed 210 trees of ivy on Memorial Park trails. Annual flower displays are in at the Town Center Park sign, Memorial Park entrance, and Murase Plaza signs. Landscaping is starting on the north segment of RP 7&8 in Villebois. The Parks Maintenance teams is working through the takeover of Edelweiss Park from the HOA in Villebois over the next three to four weeks.
D. Recreation Report	D. Recreation Coordinator, Erica Behler updated the board about Spring Fling in April which was focused around environmental programming to include goat petting day, in-person vermicomposting classes that was taught by Chris Delk, virtual giveaways, the Trillium drive-thru (gave away 200 trilliums), and Chalk the Park in Town Center Park. The team is now working to safely bring back Movies in the Park, have programs featured in July surrounding Parks and Recreation month, and putting together a virtual Activity Guide. The community garden is completely open up; we had a huge influx of people wanting to sign up for garden plots this year. A new pollinator garden has

<p>E. Community Center Report</p>	<p>been installed next to the Stein-Boozier Barn and we are working to create educational and awareness programming around that new garden.</p> <p>E. Programs Manager, Brian Stevenson updated the board that the Community Center is still closed due to state guidelines. County leaders will be speaking with the state to try to come up with a path to reopen Senior Centers and the congregate lunch program. Staff at the Community Center are still doing their best to engage our older adults in the community. Friday May 21<sup>st</sup>, the Community Center is holding another Senior Drive-Thru event and will be handing out ice cream sandwiches, gift bags, and crafts. Fitness Instructor, Brad Moore who has been providing virtual fitness classes will begin in-person classes in the park again. Our kitchen staff and SMART transit were able to provide 24,000 home delivered meals to some of the most vulnerable people in our community this fiscal year.</p>
<p><u>Board Comments</u></p>	<p>A. Jeff Redmon asked what the determining factors were to go forward with Concerts in the Park. Brian responded that while Parks and Recreation partners with Rotary, it's the Rotary club that manages that event and it comes down to whether or not they are comfortable offering the concert series in this time of covid. Jim Barnes asked if the city would tell organizations that they couldn't have an event this summer. Brian said that we would tell organizations that we will work with them to meet state guidelines and any additional safety requirements that the city might have. The department is open to conversations with organizations and would like to support their efforts.</p>
<p><b>ADJOURNED</b></p>	<p>4:42 p.m.</p>

**Wilsonville Community Opportunity Grant  
October 2021 Application/Award Log**

Organization/Business	Description	\$ Request	\$ Award
<b>Cameron Kastner</b>	<b>Learn to Skate Day 2022</b>	<b>\$3,000</b>	
<b>Charbonneau Arts Association</b>	<b>Improving Artist Registration Processes, Silent Auction and Art Sales Processes and Marketing</b>	<b>\$4,095</b>	
<b>Korean War Memorial Foundation of Oregon</b>	<b>Interpretive Center at the Oregon Korean War Memorial</b>	<b>\$12,500</b>	
<b>Wilsonville Alliance for Inclusive Community</b>	<b>Equity Matrix and Outreach And Other Projects</b>	<b>\$8,400</b>	

# TAKE OUR RIVER FOX PARK PLAY EQUIPMENT SURVEY

*¡Responda a nuestra encuesta sobre el área de juegos infantiles ahora!*



Wilsonville Parks & Recreation is installing  
new play equipment at River Fox Park!  
Take the survey by Oct. 30.

- What play amenities would you like to see?
  - Which theme should we pursue?
  - Which colors should be used?

Point your smartphone camera at the QR code ⇨  
or enter [bit.ly/3jSAKf9](https://bit.ly/3jSAKf9) on your web browser



*¡Parques y Recreación de Wilsonville está instalando  
nuevo equipo de juegos en el parque River Fox!  
Responda a más tardar el 30 de octubre.*

- *¿Qué juegos le gustaría que hubiera?*
  - *¿Qué tema le gustaría ver?*
- *¿Qué colores le gustaría que se usaran?*

⇨ *Apunte la cámara de su dispositivo móvil al código QR  
o visite [bit.ly/3zQshOn](https://bit.ly/3zQshOn) desde su navegador  
para acceder a la encuesta.*

 Wilsonville Parks & Recreation

 [WilsonvilleParksandRec.com](https://www.wilsonvilleparksandrec.com)

Contact/Contacto:  
Dustin Schull  
503-570-1544  
[dschull@ci.wilsonville.or.us](mailto:dschull@ci.wilsonville.or.us)

