

RESOLUTION NO. CLXXII (172)

RESOLUTION AUTHORIZING PURCHASE OF ROYAL COPY MACHINE.

WHEREAS, the current Toshiba copy machine is not performing satisfactorily and in keeping with the promises, representations, warranties, bids and specifications presented to the City by the manufacturer and manufacturer's distributor and said machine having been tendered back to the distributor and direction given to the City Attorney to institute the appropriate litigation against the manufacturer and distributor; and

WHEREAS, the City of Wilsonville is in need of a copy machine in order to conduct the City's business; and

WHEREAS, Dee Thom, the City Recorder, has conducted a price survey of the available copy machines to fit the City's needs; and

WHEREAS, by Memorandum dated May 27, 1981, Dee Thom, the City Recorder, has presented to the City Council at its regularly scheduled meeting of June 1, 1981, her recommendation to purchase from Royal Business Machines, Inc. a Royal copier, having indicated that such machine has been placed with the City for a trial period from May 22, 1981, to June 1, 1981, has found to be acceptable to date, and further that the City Council as Public Contract Review Board, pursuant to Ordinance No. 60 may purchase such an item on a contract when the cost of

which is provided by other public agencies or the Federal government and that the purchase of this Royal machine may be done at cost through GSA, and the City Recorder having further made an oral recommendation in support of her written recommendation to the City Council/Public Contract Review Board to purchase said Royal copy machine for the price of \$9,600.00, together with certain additional equipment,

WHEREAS, a resolution to purchase the Royal copy machine was presented by the City Attorney to the City Council/Contract Review Board at its June 15, 1981, meeting and it was determined in discussion by the City Council that the purchase of the machine should be contingent upon receiving from Royal Business Machines, Inc., a letter confirming the representations and warranties which the City would be relying upon in the purchase of this particular copier. Additionally, there was further discussion and determination that the City should, in fact, purchase the maintenance agreement at the estimated price of \$700.00 per year for all parts and labor, exclusive of consumable items.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL/CONTRACT REVIEW BOARD OF WILSONVILLE:

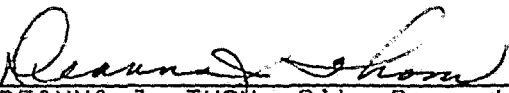
That the copy machine that is currently placed at the City Hall for a trial period through the auspices of Royal Business Machines, Inc. be purchased from Royal Business Machines, Inc. for a purchase price of \$9,600.00, with the understanding that

there will be a 90-day warranty period and there will be an additional purchase of a maintenance agreement at the estimated price of \$700.00 per year. Said agreement shall commence on the first day following the expiration of the warranty period and shall be for all parts and labor, exclusive of consumable items. In addition staff is directed to seek from Royal Business Machines, Inc. written confirmation of the representations that employees of Royal Business Machines, Inc. have made to the City and upon which the City has relied in the purchase of this particular copy machine. The purchase price for the machine itself shall come from the general fund of the 1981-82 budget year, together with monies for the maintenance agreement. Staff is further instructed that if possible the maintenance agreement should be paid on a monthly basis if same shall not result in any additional costs to the City.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 15th day of June, 1981, and filed with the Wilsonville City Recorder this same date.


WILLIAM G. LOWRIE, Mayor

ATTEST:


DEANNA J. THOM, City Recorder

CITY OF WILSONVILLE

MEMO

May 27, 1981
DATE

TO: MAYOR AND CITY COUNCIL
FROM: DEE THOM *DT*
SUBJECT: ROYAL COPY MACHINE CONSIDERATION

On May 22, 1981, Royal Business Machines, Inc., delivered a Royal Copy Machine to City Hall for a trial period extending through June 1, 1981.

During this week, other dealers and companies will be called for price comparisons for comparable machines.

Price comparisons will be G.S.A. costs opposed to Commercial costs. If this office machine is purchased at G.S.A. cost, the City would not be required to go to bid as the State legislator passed legislation in 1975, taking affect January 1, 1976, relating to public contracts and to be administered by a Public Contract Review Board, this being the City Council, so adopted by Ordinance No. 60. Within this ordinance, an exception may be exercised per Section 3, line (a) "Contracts made with, or the cost of which is provided by, other public agencies or the Federal Government."

A recommendation will be presented to the City Council June 1, following further price comparisons.

DJT:vr
5/27/81