

RESOLUTION NO. 3120

A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2023-24.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2023-24 by Resolution 3120; and

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 4th day of March, 2024, and filed with the Wilsonville City Recorder this date.

DocuSigned by:
Julie Fitzgerald
8A974AF3ADE042E...

JULIE FITZGERALD, MAYOR

ATTEST:

DocuSigned by:
Kimberly Veliz
E781DE10276B498...

Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Linville	Yes
Councilor Berry	Yes
Councilor Dunwell	Yes

ATTACHMENT:

- A. Need, Purpose and Amount: Detail by Fund & Category

ATTACHMENT A
NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
110-General Fund			
Resources			
Taxes	\$ 15,090,000	\$ -	\$ 15,090,000
Licenses and permits	242,800	-	242,800
Intergovernmental	2,715,173	1,387,200	4,102,373
Charges for services	413,164	-	413,164
Other Revenues	181,450	-	181,450
Fines and forfeitures	250,000	-	250,000
Investment Revenue	304,600	-	304,600
Proceeds of interfund loan	1,015,100	-	1,015,100
Transfers in	5,057,396	31,892	5,089,288
Fund balances - beginning	18,658,339	-	18,658,339
Total Resources	\$ 43,928,022	\$ 1,419,092	\$ 45,347,114
Requirements			
Administration	\$ 2,226,115	\$ -	\$ 2,226,115
Finance	1,873,530	-	1,873,530
Information Technology/GIS	1,800,068	-	1,800,068
Legal	782,122	-	782,122
Human Resources and Risk Management	1,179,950	-	1,179,950
Public Works Administration	988,470	-	988,470
Facilities	1,984,287	-	1,984,287
Parks Maintenance	2,694,167	-	2,694,167
Parks & Recreation	2,020,258	-	2,020,258
Library	2,493,968	-	2,493,968
Law/Code Enforcement	6,557,308	-	6,557,308
Municipal Court	256,060	-	256,060
Debt Service	1,134,284	-	1,134,284
Transfers to Other Funds	9,277,843	1,611,027	10,888,870
Contingency	5,017,392	(191,935)	4,825,457
<i>Unappropriated</i>	3,642,200	-	3,642,200
Total Requirements	\$ 43,928,022	\$ 1,419,092	\$ 45,347,114
<p>Resource increases are due to overhead from CIP changes, and Metro grant funding for park purchase. Requirement increases are to fund: park purchase, Frog Pond/Advance Road Master Planning (CIP 3001), Tree Mitigation - Non-White Oaks (CIP 9087), Boones Ferry Master Plan Implementation (CIP 9171), and Urban Forest Climate Resilience (CIP 9179).</p>			

231-Community Development Fund						
Resources						
Licenses and permits	\$	848,302	\$	-	\$	848,302
Intergovernmental		21,713		-		21,713
Charges for services		747,714		-		747,714
Investment Revenue		44,400		-		44,400
Transfers in		3,335,385		108,550		3,443,935
Fund balances - beginning		1,455,375		-		1,455,375
Total Resources	\$	6,452,889	\$	108,550	\$	6,561,439
Requirements						
C.D. Administration	\$	656,240	\$	-	\$	656,240
Engineering		2,477,824		-		2,477,824
Planning		1,354,580		-		1,354,580
Transfers to Other Funds		729,639		-		729,639
Contingency		336,906		108,550		445,456
<i>Unappropriated</i>		897,700		-		897,700
Total Requirements	\$	6,452,889	\$	108,550	\$	6,561,439
Resource increases are due to overhead from CIP changes.						
240-Road Operating Fund						
Requirements						
Road Operations	\$	1,440,582	\$	-	\$	1,440,582
Debt Service		358,000		-		358,000
Transfers to Other Funds		2,708,462		87,500		2,795,962
Contingency		966,917		(87,500)		879,417
<i>Unappropriated</i>		228,500		-		228,500
Total Requirements	\$	5,702,461	\$	-	\$	5,702,461
Requirement increase to fund Public Works Complex (CIP 8113).						
510-Water Operating Fund						
Requirements						
Water Distribution	\$	1,687,774	\$	-	\$	1,687,774
Water Treatment Plant		4,745,889		-		4,745,889
Debt Service		371,000		-		371,000
Transfers to Other Funds		12,343,417		696,495		13,039,912
Contingency		9,580,988		(696,495)		8,884,493
<i>Unappropriated</i>		1,148,000		-		1,148,000
Total Requirements	\$	29,877,068	\$	-	\$	29,877,068
Requirement increase to fund Boeckman Road Water Relocation (CIP 1155), Basalt Creek Parkway Water Line (CIP 1156), and Public Works Complex (CIP 8113).						

520-Sewer Operating Fund			
Requirements			
Wastewater Collections	\$ 1,364,647	\$ -	\$ 1,364,647
Wastewater Treatment Plant	3,332,276	-	3,332,276
Debt Service	2,880,000	-	2,880,000
Transfers to Other Funds	12,328,059	1,380,881	13,708,940
Contingency	1,707,817	(1,380,881)	326,936
<i>Unappropriated</i>	915,000	-	915,000
Total Requirements	\$ 22,527,799	\$ -	\$ 22,527,799
Requirement increase to fund Boberg Diversion Structure (CIP 2100), Boeckman Road Sanitary Improvements (CIP 2102), Wastewater Treatment Plant UV Disinfection Replacement (CIP 2109), and Public Works Complex (CIP 8113).			
570-Stormwater Fund			
Requirements			
Stormwater Maintenance	\$ 1,155,160	\$ -	\$ 1,155,160
Debt Service	838,000	-	838,000
Transfers to Other Funds	7,145,858	100,964	7,246,822
Contingency	730,891	(100,964)	629,927
<i>Unappropriated</i>	232,000	-	232,000
Total Requirements	\$ 10,101,909	\$ -	\$ 10,101,909
Requirement increase to fund Stormwater Master Plan Update (CIP 7064), and Public Works Complex (CIP 8113).			
515-Water Capital Projects Fund			
Resources			
Intergovernmental	\$ 5,418,987	\$ -	\$ 5,418,987
Investment Revenue	40,000	-	40,000
Lease Revenue	173,577	-	173,577
Transfers in	20,314,517	636,389	20,950,906
Fund balances - beginning	1,333,218	-	1,333,218
Total Resources	\$ 27,280,299	\$ 636,389	\$ 27,916,688
Requirements			
Capital Projects	\$ 24,563,592	\$ 609,640	\$ 25,173,232
Transfers to Other Funds	1,110,928	26,749	1,137,677
Contingency	1,605,779	-	1,605,779
Total Requirements	\$ 27,280,299	\$ 636,389	\$ 27,916,688
Resource increase is for capital improvement project changes. Requirement increases are to fund 5th Street / Kinsman Extension Water Line (CIP 1139), Boeckman Road Water Relocation (CIP 1155), and Basalt Creek Parkway Water Line (CIP 1156), with transfers to other funds for overhead costs.			

525-Sewer Capital Projects Fund				
Resources				
	Investment Revenue	\$ 1,500	\$ -	\$ 1,500
	Transfers in	11,698,033	1,293,381	12,991,414
	Fund balances - beginning	56,323	-	56,323
	Total Resources	\$ 11,755,856	\$ 1,293,381	\$ 13,049,237
Requirements				
	Capital Projects	\$ 10,813,340	\$ 1,223,557	\$ 12,036,897
	Transfers to Other Funds	625,373	69,824	695,197
	Contingency	317,143	-	317,143
	Total Requirements	\$ 11,755,856	\$ 1,293,381	\$ 13,049,237
Requirement increases are to fund Boberg Diversion Structure (CIP 2100), Boeckman Road Sanitary Improvements - Frog Pond (CIP 2102), and Wastewater Treatment Plan UV Disinfection Replacement (CIP 2109), with transfer in from Sewer Operating Fund.				
345-Road Capital Projects Fund				
Resources				
	Intergovernmental	\$ 528,077	\$ -	\$ 528,077
	Investment Revenue	60,000	-	60,000
	Transfers in	23,741,747	38,286	23,780,033
	Fund balances - beginning	3,525,766	-	3,525,766
	Total Resources	\$ 27,855,590	\$ 38,286	\$ 27,893,876
Requirements				
	Capital Projects	\$ 26,075,810	\$ -	\$ 26,075,810
	Transfers to Other Funds	1,275,046	38,286	1,313,332
	Contingency	504,734	-	504,734
	Total Requirements	\$ 27,855,590	\$ 38,286	\$ 27,893,876
Requirement increase for Frog Pond / Advance Road Master Planning (CIP 3001) with transfer in from Road Operating Fund.				
575-Stormwater Capital Projects Fund				
Resources				
	Investment Revenue	\$ 300	\$ -	\$ 300
	Transfers in	7,059,507	26,928	7,086,435
	Fund balances - beginning	9,731	-	9,731
	Total Resources	\$ 7,069,538	\$ 26,928	\$ 7,096,466
Requirements				
	Capital Projects	\$ 6,373,695	\$ 11,525	\$ 6,385,220
	Transfers to Other Funds	377,752	15,403	393,155
	Contingency	318,091	-	318,091
	Total Requirements	\$ 7,069,538	\$ 26,928	\$ 7,096,466
Requirement increase for Strmwater Master Plan Update, with transfer in from Stormwater Operating Fund and Stormwater SDC Fund.				

335-Facilities Capital Projects Fund						
Resources						
Intergovernmental	\$	200,000	\$	-	\$	200,000
Investment Revenue		45,000		-		45,000
Transfers in		6,872,325		350,000		7,222,325
Fund balances - beginning		5,621,398		-		5,621,398
Total Resources	\$	12,738,723	\$	350,000	\$	13,088,723
Requirements						
Capital Projects	\$	12,381,661	\$	350,000	\$	12,731,661
Transfers to Other Funds		63,464		-		63,464
Contingency		293,598		-		293,598
Total Requirements	\$	12,738,723	\$	350,000	\$	13,088,723
Requirement increase to fund Public Works Complex (CIP 8113), with transfer in from: Roads, Water, Sewer, and Stormwater Operating Funds.						
395-Parks Capital Projects Fund						
Resources						
Licenses and permits	\$	5,000	\$	-	\$	5,000
Investment Revenue		9,200		-		9,200
Transfers in		6,991,829		88,852		7,080,681
Fund balances - beginning		335,394		-		335,394
Total Resources	\$	7,341,423	\$	88,852	\$	7,430,275
Requirements						
Capital Projects	\$	6,509,069	\$	66,000	\$	6,575,069
Transfers to Other Funds		306,060		22,852		328,912
Contingency		526,294		-		526,294
Total Requirements	\$	7,341,423	\$	88,852	\$	7,430,275
Requirement increase to fund Tree Mitigation - Non-White Oaks (CIP 9087), Boones Ferry Master Plan Implementation (CIP 9171), and Urban Forest Climate Resilience (CIP 9179), with transfer in from the General Fund.						
516-Water Development Charges Fund						
Requirements						
Materials & Services	\$	26,980	\$	-	\$	26,980
Debt Service		452,000		-		452,000
Transfers to Other Funds		9,487,826		27,394		9,515,220
Contingency		1,215,133		(27,394)		1,187,739
Total Requirements	\$	11,181,939	\$	-	\$	11,181,939
Requirement increase to fund 5th Street / Kinsman Extension Water Line (CIP 1139).						

336-Frog Pond West Fund			
Requirements			
Materials & Services	\$ 36,180	\$ -	\$ 36,180
Transfers to Other Funds	4,447,454	110,000	4,557,454
Contingency	1,561,705	(110,000)	1,451,705
Total Requirements	<u>\$ 6,045,339</u>	<u>\$ -</u>	<u>\$ 6,045,339</u>
Requirement increase to fund parks capital improvement projects.			
576-Stormwater Development Charges Fund			
Requirements			
Materials & Services	\$ 5,980	\$ -	\$ 5,980
Transfers to Other Funds	1,140,868	13,464	1,154,332
Contingency	3,220,984	(13,464)	3,207,520
Total Requirements	<u>\$ 4,367,832</u>	<u>\$ -</u>	<u>\$ 4,367,832</u>
Requirement increase to fund Stormwater Master Plan Update (CIP 7064).			