



Addendum No. 01
Wilsonville Utility Revenue Assessment & Fee Update
City of Wilsonville Project #2066 &7059

Issue Date: 4/19/2024
To: Plan Holders
From: Zach Weigel, P.E. – City Engineer
RE: Clarifications and Revisions to the Request for Proposal

The following Addenda to the Request for Proposal (RFP) shall be considered merged with the original RFP as if they were whole. Proposer shall acknowledge receipt of this Addendum as stated in the RFP.

RFP Due Date and Time: April 25, 2024, 2:00 PM - NO CHANGE

CLARIFICATIONS:

ITEM #1: A question was submitted regarding Evaluation Criteria “Value of Services Provided for Cost” on Page A-9 of the Request for Proposal: *“Is a Cost Proposal required as part of the Proposal submission?”*

In response, the City clarifies: Proposer shall include a rate sheet with labor categories and fully loaded billing rates for relevant staff that will be applied to a potential Professional Services Agreement for this work. The rate sheet will not count against the Proposal page count and will be considered as part of the scoring criteria for “Value of Services Provided for Cost.” A final scope of services and cost proposal will be negotiated with the successful proposer utilizing the labor categories and billing rates on the rate sheet submitted with the Proposal.

End of Addendum 01.