



Addendum No. 01
Capital Project Engineering Support

ISSUE DATE: JANUARY 4, 2023
TO: PLAN HOLDERS (QUEST CDN# 8357497)
FROM: ZACHARY J. WEIGEL, P.E. – CITY ENGINEER
RE: CLARIFICATIONS AND REVISIONS TO THE REQUEST FOR PROPOSAL

The following Addenda to the Request for Proposal (RFP) shall be considered merged with the original RFP as if they were whole. Proposer shall acknowledge receipt of this Addendum as stated in the RFP.

Request for Proposal due date and time: January 17, 2023, 2:00 PM. NO CHANGE

CLARIFICATIONS

ITEM #1: *RFP Section II. Scope of Work, 4. Workspace, Schedule, and Travel states:*

- a. One staff person at 40 hours per week is anticipated.*
- b. In office work at Wilsonville City Hall up to 2 days per week.*

As a clarification, with no change to the RFP, Proposer can delegate tasks to other staff as appropriate. Proposer shall identify one point of contact for coordination and communication with City engineering staff and is responsible for the work being performed and tasks being completed by other staff. Key supporting staff should be included as part of the Project Team Experience in the Proposal.