



# PLANNING COMMISSION

## WEDNESDAY, DECEMBER 11, 2019

### II. INFORMATIONAL

C. City Council Action Minutes (Nov. 4 & 18, 2019)

*(No staff presentation)*

City Council Meeting Action Minutes  
November 4, 2019

**City Council members present included:**

Mayor Knapp  
Council President Akervall  
Councilor Lehan  
Councilor West  
Councilor Linville

Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Chris Neamtzu, Community Develop. Director  
Mark Ottenad, Public/Government Affairs Director  
Miranda Bateschell, Planning Director  
Jordan Vance, Economic Development Manager  
Bill Evans, Communications & Marketing Manager  
Dan Pauly, Planning Manager  
Zach Weigel, Civil Engineer

**Staff present included:**

Bryan Cosgrove, City Manager  
Amanda Guile-Hinman, Assistant City Attorney

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	
A. Tax Increment Financing Zone Program Expiration and Redesign	Council provided staff consensus to move forward with the Tax Increment Financing Zone Program.
B. HB 2001 and HB 2003 Briefing	DLCD and City staff presented Council with a summary of two legislative actions, House Bills 2001 and 2003.
C. I-5 Monument Sign Retrofit Project	Council provided further direction on design of the I-5 monument sign located on Wilsonville Road.
<b>REGULAR MEETING</b>	
<u>Communications</u>	
A. 2019 State Legislative Update by Rep. Christine Drazan, House Minority Leader (House Dist. 39, Charbonneau/Canby)	Representative Drazan provided an overview of the 2019 legislative session and informed Council of what to expect during the 2020 session.
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
<u>Consent Agenda</u>	
A. <b><u>Resolution No. 2772</u></b> A Resolution Of The City Of Wilsonville Consenting To The Transfer Of Control Of The Cable Franchise From Frontier Communications Corporation To Northwest Fiber, LLC, With Conditions.	The Consent Agenda was approved 5-0.

<p><u>New Business</u></p> <p>A. <b><u>Resolution No. 2771</u></b>  A Resolution Of The City Of Wilsonville Supporting The 2019 Technical Assistance Grant Application To The Oregon Department Of Land Conservation And Development For The Wilsonville Housing Variety Implementation Project.</p>	<p>Resolution No. 2771 was adopted 5-0.</p>
<p><u>City Manager's Business</u></p> <p>A. Leaves</p> <p>B. Day Road</p> <p>C. Street Sweeping</p> <p>D. Citizens Academy</p> <p>E. Beauty and the Bridge</p>	<p>Provided a public service announcement reminding businesses and residents not to rake leaves in the street, as it creates issues with the storm drains.</p> <p>Announced that staff is in the process of looking for solutions for fixing Day Road.</p> <p>Street sweeping contract may have some issues; staff will keep Council notified of any changes.</p> <p>Reported that about 30 applications were received for the 2020 Citizens Academy.</p> <p>Lastly, the Beauty and the Bridge interpretive panels are in the permitting process with ODOT and will be installed once the permits are approved.</p>
<p><u>Legal Business</u></p> <p>A. Subaru Appeal</p> <p>B. Friends of French Prairie vs. the Oregon Department of Aviation</p>	<p>Informed that the Legal department filed a response brief on October 8, 2019 for the Subaru Appeal. The reply brief from Subaru is due to the court of appeals on November 19, 2019.</p> <p>Council heard an update on the Friends of French Prairie vs. the Oregon Department of Aviation LUBA appeal. Following the update Council voted on a motion to direct Legal to proceed to challenge the land use decision and the administrative procedures of the Oregon Aviation Board's October 31, 2019 adoption of Findings of Compatibility and Compliance related to the Aurora State Airport 2012 Master Plan Update. Passed 4-1.</p>
<p><b>ADJOURN</b></p>	<p>8:36 p.m.</p>

City Council Meeting Action Minutes  
November 18, 2019

**City Council members present included:**

Mayor Knapp  
Council President Akervall  
Councilor Lehan  
Councilor West  
Councilor Linville - Excused

Zoe Monahan, Assistant to the City Manager  
Bill Evans, Communications & Marketing Manager  
Dan Carlson, Building Official  
Dan Stark, GIS Manager  
Jayme Taylor, GIS Intern  
Dwight Brashear, Transit Director  
Eric Loomis, Transit Operations Manager  
Scott Simonton, Fleet Manager  
Andy Stone, IT Director  
Michelle Marston, Program Coordinator  
Elli Work, Grants & Program Manager  
Eric Loomis, Transit Operations Manager  
Stacy Baker, Driver  
Kim Deibert, Driver  
Pete Padron, Driver  
Patrick Edwards, Transit Supervisor

**Staff present included:**

Bryan Cosgrove, City Manager  
Barbara Jacobson, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Chris Neamtzu, Community Develop. Director  
Mark Ottenad, Public/Government Affairs Director  
Amanda Guile-Hinman, Assistant City Attorney  
Miranda Bateschell, Planning Director

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	
A. Public Art Interpretive Information	Council received a virtual walk through of City owned public art through the newly created Wilsonville Maps database.
B. DAR Steering Committee Recommendation	Council heard and then endorsed the Dial-a-Ride (DAR) Committee's recommendations.
C. Wilsonville Code Chapter 9 Code Administration	Staff updated on upcoming Wilsonville Code Chapter 9 changes. Which, will return for Council's approval at the next meeting.
<b>REGULAR MEETING</b>	
<u>Communications</u>	
A. Systems Innovation Award	The Oregon Transit Association recognized SMART as the 2019 recipient of the Public Transportation System Innovation Award.
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

<u>City Manager's Business</u>	<p>Announced the quarterly Council goals are in the packet. Also, announced that the Parks Bond Task Force is seeking a member of Council to be on the Task Force.</p> <p>Lastly, mentioned that staff was challenged to collect snacks for Boones Ferry Primary and that they donated about 10,000 snacks.</p>
<u>Legal Business</u>	<p>Reported that the time to appeal the Basalt Creek LUBA decision has passed</p>
<b>ADJOURN</b>	7:47 p.m.