

City of Wilsonville

City Council Meeting

April 15, 2019



AGENDA

**WILSONVILLE CITY COUNCIL MEETING
APRIL 15, 2019
7:00 P.M.**

**CITY HALL
29799 SW TOWN CENTER LOOP EAST
WILSONVILLE, OREGON**

Mayor Tim Knapp

Council President Kristin Akervall
Councilor Charlotte Lehan

Councilor Susie Stevens
Councilor Ben West

CITY COUNCIL MISSION STATEMENT

To protect and enhance Wilsonville's livability by providing quality service to ensure a safe, attractive, economically vital community while preserving our natural environment and heritage.

Executive Session is held in the Willamette River Room, City Hall, 2nd Floor

- 5:00 P.M. EXECUTIVE SESSION** [25 min.]
A. Pursuant to: ORS 192.660 (2)(e) Real Property Transactions
ORS 192.660(2)(h) Legal Counsel / Litigation
- 5:25 P.M. REVIEW OF AGENDA AND ITEMS ON CONSENT** [5 min.]
- 5:30 P.M. COUNCILORS' CONCERNS** [5 min.]
- 5:35 P.M. PRE-COUNCIL WORK SESSION**
- A. Public Works/Police Seismic Upgrade Update (Montalvo) [5 min.]
B. Charbonneau Emergency Outfall Repair Project Update (Palmer) [10 min.]
C. Town Center Plan Adoption (Bateschell) [20 min.]
- 6:10 P.M. ADJOURN**
-

CITY COUNCIL MEETING

The following is a summary of the legislative and other matters to come before the Wilsonville City Council a regular session to be held, Monday, April 15, 2019 at City Hall. Legislative matters must have been filed in the office of the City Recorder by 10 a.m. on April 2, 2019. Remonstrances and other documents pertaining to any matters listed in said summary filed at or prior to the time of the meeting may be considered there with except where a time limit for filing has been fixed.

7:00 P.M. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance
- C. Motion to approve the following order of the agenda and to remove items from the consent agenda.

7:05 P.M. COMMUNICATIONS

- A. TVF&R (Chief Duyck and Chief Weiss)
- B. Dolly Parton's Imagination Library (Duke)

7:35 P.M. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

7:40 P.M. MAYOR'S BUSINESS

- A. Wilsonville Boys Basketball Proclamation (Evans)
- B. Building Safety Month 2019 Proclamation (Carlson)
- C. Bike Month 2019 Proclamation (Marston)
- D. Earth Day Proclamation (Rappold)
- E. Upcoming Meetings

7:55 P.M. COUNCILOR COMMENTS

- A. Council President Akervall
- B. Councilor Stevens
- C. Councilor Lehan
- D. Councilor West

8:05 P.M. CONSENT AGENDA

- A. **Resolution No. 2731**
A Resolution Of The City Of Wilsonville To Accept A Land Donation Of Approximately 31 Forested Acres In The Parkway Woods Business Park. (Rappold/Jacobson)
- B. **Resolution No. 2737**
A Resolution Of The City Of Wilsonville Adopting An Intergovernmental Agreement With Clackamas County To Support The Work Of The Willamette Falls Locks Commission. (Ottenad)

8:10 P.M. PUBLIC HEARING

- A. **Ordinance No. 835** – 1st Reading (*Legislative Hearing*)
An Ordinance Of The City Of Wilsonville Adopting The Wilsonville Town Center Plan As A Sub-Element Of The Comprehensive Plan And Amending The Text Of The Wilsonville Comprehensive Plan, Comprehensive Plan Map, Zoning Map, And Development Code. (Bateschell)

8:20 P.M. CONTINUING BUSINESS

A. Ordinance No. 834 – 2nd Reading

An Ordinance Of The City Of Wilsonville Approving Comprehensive Plan Text And Map Amendments And Transportation System Plan Amendments Related To The Basalt Creek Concept Plan And Approving A Comprehensive Plan Map Amendment Related To The Coffee Creek Master Plan. (Rybold)

8:30 P.M. CITY MANAGER'S BUSINESS

8:35 P.M. LEGAL BUSINESS

8:40 P.M. ADJOURN

INFORMATION ITEMS – No Council Action Necessary.

Time frames for agenda items are not time certain (i.e. Agenda items may be considered earlier than indicated.) Assistive Listening Devices (ALD) are available for persons with impaired hearing and can be scheduled for this meeting if required at least 48 hours prior to the meeting. The city will also endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting: Qualified sign language interpreters for persons with speech or hearing impairments. Qualified bilingual interpreters. To obtain services, please contact the City Recorder, (503) 570-1506 or cityrecorder@ci.wilsonville.or.us.

**PROCLAMATION
Wilsonville Wildcats Week
April 15–21, 2019**

WHEREAS, Wilsonville residents honor the faculty and administration of Wilsonville High School for their commitment to providing a well-rounded education that includes extra-curricular activities that develop life skills; and

WHEREAS, The Wilsonville Wildcats Boys Varsity Basketball team is representative of the High School's commitment to sportsmanship, overall excellence and the development of leaders; and

WHEREAS, These Wildcats displayed outstanding academic achievement by placing first in the state among 5A Boys Basketball programs with an average GPA of 3.71; and

WHEREAS, The 2018-19 Wildcats finished the season as Northwest Oregon Conference Champions for the fifth consecutive year, with a conference record of 14-0 and an overall record of 27-2; and

WHEREAS, On Saturday, March 9, 2019, the Wilsonville High School Boys Varsity Basketball team, under the tutelage of head coach Chris Roche, earned the title of State Champions for the third time in four years; and

WHEREAS, With the senior leadership of Grant Irby, Zachary Rivers, Jack Roche, Nolan Thebiay and Sam Westing, the Wildcats became the first boys team from the state of Oregon in ANY classification to appear in five straight state championship games; and

WHEREAS, Wildcat senior Jack Roche was named Northwest Oregon Conference Player of the Year, joining teammates Dakota Reber and Keegan Shivers in earning first-team all-conference honors; Gabe Reichle earned second-team all-conference; Zach Rivers earned Honorable Mention all-conference; Chris Roche was selected as Conference Coach of the Year; and

WHEREAS, The 2018-19 team led all 5A schools in scoring with 72 points per game and ended the season with 54 straight conference wins and 20-game winning streak; and

WHEREAS, This Wildcats Boys Varsity Basketball team displayed consistent excellence and exemplary sportsmanship. They finished the year with an unblemished 24-0 record against in-state competition. Their success on the court and in the classroom generated positive attention, excitement and community pride, while serving as an example and inspiration to the Wilsonville community.

NOW, THEREFORE, the Wilsonville City Council proclaims April 15–21, 2019, as:

WILSONVILLE WILDCATS WEEK

The Wilsonville City Council commends the passion, enthusiastic support, and sportsmanship demonstrated by Wilsonville High School students, parents, and community members; and, we congratulate the members of the 2018-19 Wildcats Boys Varsity Basketball team for winning a State Championship.

Dated this 15th day of April 2019

Tim Knapp, Mayor



**PROCLAMATION
BUILDING SAFETY MONTH
MAY 2019**

WHEREAS, the community members of Wilsonville spend considerable time at home, at school, at work, worship, and play in buildings; and

WHEREAS, our city places a high value on ensuring buildings are safe for the protection of its community members from disasters such as fire, wind storms, earthquakes, landslides, floods, and other natural hazards; and

WHEREAS, “No Code. No Confidence.” The national theme for Building Safety Month, encourages community members to raise awareness of the importance of building and maintaining safe structures, fire prevention, disaster mitigation, water conservation, ADA accessibility, energy efficiency, alternative energy, and new technologies in the construction industry; and

WHEREAS, the effective administration of building safety codes affects our community and gives us confidence that our structures are safe and sound; and

WHEREAS, our confidence is increased by the devotion of professional building inspectors, fire prevention officers, design professionals, and licensed contractors - who work year-round to ensure the construction of safe, durable, and sustainable buildings; and

WHEREAS, in observance of Building Safety Month, Wilsonville community members are reminded about the benefits of safe and sustainable spaces whether at home, at work, or other places where we gather in our communities.

NOW, THEREFORE, I, Tim Knapp, Mayor of the City of Wilsonville, do hereby proclaim the month of May 2019 as:

BUILDING SAFETY MONTH

I encourage all Wilsonville residents to join communities across America with participation in Building Safety Month activities.

Dated this 15th day of April 2019

Tim Knapp, Mayor



**PROCLAMATION
BIKE MONTH
MAY 2019**

WHEREAS, for more than a century the bicycle has been an important part of the lives of most Americans; and

WHEREAS, today millions of Americans engage in bicycling because it is a viable and environmentally-sound form of transportation, an excellent form of fitness, and provides quality family recreation; and

WHEREAS, the education of cyclists and motorists as to the proper and safe operation of bicycles is important to ensure the safety and comfort of all users; and

WHEREAS, ease of access for pedestrians and cyclists is crucial to ensuring their safety and encourages more active transportation; and

WHEREAS, the City of Wilsonville's South Metro Area Regional Transit (SMART) works to reduce our carbon footprint by promoting bicycle use in an effort to lessen the number of cars on the road; and

WHEREAS, the League of American Bicyclists and independent bicyclists throughout Oregon are promoting greater public awareness of bicycle operation, safety, and education to prevent crashes, injuries, and fatalities for all.

NOW, THEREFORE, I, Tim Knapp, Mayor of the City of Wilsonville, do hereby proclaim May 2019 as:

BIKE MONTH

I encourage all Wilsonville residents to ride their bicycles for fun and fitness and for everyone to recognize the importance of bicycle safety and education.

Dated this 15th day of April 2019

Tim Knapp, Mayor



CITY OF WILSONVILLE

2019 Earth Day Proclamation



WHEREAS, Earth Day began in 1970 as a long term endeavor to make the planet clean, healthy, and sustainable; and

WHEREAS, Earth Day is celebrated around the globe by people of all backgrounds, faiths and nationalities; and

WHEREAS, community members of all ages can contribute to building a healthy society through the wise use and protection of our natural resources, including our air, water, and natural habitats; and

WHEREAS, Wilsonville has always recognized the importance of protecting, conserving, and restoring our natural resources, thus creating a livable and vibrant community.

NOW, THEREFORE, I, Tim Knapp, Mayor of the City of Wilsonville, do hereby proclaim April 22, 2019 as

EARTH DAY 2019

and pledge the City's support and invite all Wilsonville residents, businesses, civic groups, government, and other organizations to participate in celebratory and educational activities.

Dated this 15th day of April 2019

Tim Knapp, Mayor

CITY COUNCIL ROLLING SCHEDULE

Board and Commission Meetings 2019

Items known as of 04/11/19

April

DATE	DAY	TIME	EVENT	LOCATION
4/22	Monday	6:30 p.m.	DRB Panel B - Cancelled	Council Chambers
4/24	Wednesday	6:30 p.m.	Library Board	Library

May

DATE	DAY	TIME	EVENT	LOCATION
5/6	Monday	7:00 p.m.	City Council Meeting	Council Chambers
5/8	Wednesday	6:00 p.m.	Planning Commission	Council Chambers
5/9	Thursday	4:30 p.m.	Parks and Recreation Advisory Board	Parks and Recreation Administration Building
5/13	Monday	6:30 p.m.	DRB Panel A	Council Chambers
5/20	Monday	7:00 p.m.	City Council Meeting	Council Chambers
5/22	Wednesday	6:30 p.m.	Library Board	Library
5/30	Thursday	6:30 p.m.	DRB Panel B - Tentative	Council Chambers
5/28	Tuesday	6:00 p.m.	Budget Committee Meeting	Council Chambers
5/29	Wednesday	6:00 p.m.	Budget Committee Meeting (if needed)	Council Chambers

Community Events:

- 4/16** Volunteer Appreciation Dinner at Wilsonville Holiday Inn, 5:00 p.m. – 7:00 p.m.
- 4/20** Community Egg Hunt at Memorial Park, 10:00 a.m.
- 4/20** Document Shredding Event at Academy Mortgage, 10:20 a.m. – 12:30 p.m.
- 4/24** Walk Smart Group Walks at Lunch meet at Wilsonville City Hall, 11:45 a.m.
- 4/26** Willamette Cable Tree Dedication at the River Shelter and Dock at Memorial Park, 2:00 p.m.
- 4/30** History Pub at Wilsonville McMenamins' Old Church, 6:30 p.m. - 8:00 p.m.
- 5/15** Walk Smart Group Walks at Lunch meet at Boones Landing Physical Therapy, 11:45 a.m.
- 5/8** National Bike to School Day
- 5/8** Walk Smart Group Walks at Lunch meet at Wilsonville City Hall, 11:45 a.m.
- 5/15** Walk Smart Group Walks at Lunch meet at Boones Landing Physical Therapy, 11:45 a.m.
- 5/27** City Offices closed in observance of Memorial Day
- 5/28** History Pub at Wilsonville McMenamins' Old Church, 6:30 p.m. - 8:00 p.m.

All dates and times are tentative; check the City's online calendar for schedule changes at www.ci.wilsonville.or.us.



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: April 15, 2019		Subject: Resolution No. 2731 Canyon Creek Land Donation	
		Staff Member: Kerry Rappold, Natural Resources Manager and Barbara Jacobson, City Attorney	
		Department: Community Development / Legal	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable	
		Comments: N/A	
Staff Recommendation: Staff recommends that Council adopt the Consent Agenda			
Recommended Language for Motion: I move to approve the Consent Agenda			
Project / Issue Relates To:			
<input type="checkbox"/> Council Goals/Priorities	<input type="checkbox"/> Adopted Master Plan(s)	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

A resolution authorizing a land donation to the City of Wilsonville from ScanlanKemperBard (SKB) Companies, the owner of Parkway Woods Business Park.

EXECUTIVE SUMMARY:

The proposed land donation is a 31-parcel area located in the far northeast corner of the Parkway Woods Business Park. Comprised of an upland forest and forested and emergent wetland bisected by an unnamed creek, the property includes a portion of BPA power lines across the north end. The property is located within the City’s Significant Resource Overlay Zone, except for the BPA easement. SKB estimates the property has an assessed value of approximately \$3.6 million, based on the tax assessor’s valuation. SKB has offered to donate the property to the City because it can serve no useful purpose for their business due to the land use restrictions and donating it to the City will save SKB approximately \$60,000 in property taxes.

Anderson Geological completed a Phase 1 Environmental Site Assessment to determine the historic uses and the likelihood of contamination or hazardous substances on the property. In the late 1950s, the property was logged. Over the last 60 years, the forest has regenerated with a diverse array of native trees and plants and little in the way of invasive plant species. In the late 1970s, Tektronix developed the adjacent properties into a campus, which were later purchased by Xerox Corporation. Based on the site assessment, no contamination or hazardous substances were identified on the property or within the surrounding area that might negatively impact this property. Thus, no additional environmental studies or soil sampling were recommended by Anderson Geological.

The property is located to the west of Canyon Creek Park, which provides an opportunity to link it with the park. Parks and Recreation staff prepared three conceptual trail alignments, including cost estimates. These trails would provide access to the forest and the area within the BPA easement. In addition, the Engineering Division prepared a cost estimate for an enhanced crosswalk for Canyon Creek Road, which allows for a future connection to Canyon Creek Park.

EXPECTED RESULTS:

If the City Council approves the land donation, SKB Companies will apply for a partition plat. Upon completion of the partition plat and a formalized agreement for transferring the property, the City will take ownership.

TIMELINE:

The partition plat process will take approximately six months to complete. SKB will take the lead in preparing the documents that are needed to partition the site from the remainder of the property. Improvements to the property (i.e., trail system and crosswalk connection to Canyon Creek Park) will be included in future CIP and operating budget requests.

CURRENT YEAR BUDGET IMPACTS:

There are no current year budget impacts. Future budgets will include appropriation requests for the identified improvements and annual operating costs.

FINANCIAL REVIEW / COMMENT:

Reviewed by: CAR Date: 4/10/2019

LEGAL REVIEW / COMMENT:

Reviewed by: BAJ Date: 4/9/2019

COMMUNITY INVOLVEMENT PROCESS:

The proposed land donation has not included a community involvement process. The community would be engaged as part of improving the site with trails.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

The proposed land donation is a unique opportunity to acquire a large and relatively intact natural area. In the future, the public will be able to explore and enjoy the forest and wetlands. By connecting the property to Canyon Creek Park, it will expand the park's existing trail system and provide a more diverse experience for the public. It will also enable the City to ensure habitat preservation and good environmental stewardship of this significant natural resource.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Resolution No. 2731
 - A. Map of Resource Parcel

RESOLUTION NO. 2731

A RESOLUTION OF THE CITY OF WILSONVILLE TO ACCEPT A LAND DONATION OF APPROXIMATELY 31 FORESTED ACRES IN THE PARKWAY WOODS BUSINESS PARK.

WHEREAS, the real estate investment company of ScanlanKemperBard (SKB), as owner of approximately 31-acres of wooded land, zoned as a Significant Resource Overlay Zone (SROZ), and located in the corner of the Parkway Woods Business Park (“Resource Land”), has offered to donate the Resource Land to the City of Wilsonville; and

WHEREAS, Wilsonville recognizes this Resource Land to be a significant urban forested area whose acquisition by Wilsonville would help to protect this important natural resource area, including the wildlife living within the Resource Land; and

WHEREAS, the Resource Land would be a natural resource that could be enjoyed by the Wilsonville community, with nature trails to be developed by the City, once the City takes ownership; and

WHEREAS, the Resource Land is located in close proximity to Canyon Creek Park, providing the City with an opportunity to link the Resource Land to this existing City park; and

WHEREAS, the dedication of the Resource Land will help to ensure its preservation, protection and enjoyment by the City of Wilsonville citizens for many years to come.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. Upon completion of a partition of the Resource Land by SKB from its adjoining holdings, the City will accept ownership of the Resource Land from SKB.
2. This Resolution becomes effective upon adoption but transfer for the Resource Land will not take effect until the partition is completed and can be deeded to the City, free and clear of any unacceptable encumbrances, as a legal transferable parcel.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 15th day of April 2019, and filed with the Wilsonville City Recorder this date.

Tim Knapp, Mayor

ATTEST:

Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Knapp

Council President Akervall

Councilor Stevens

Councilor Lehan

Councilor West

Exhibit:

- A. Map of Resource Parcel

EXHIBIT A





**CITY COUNCIL MEETING
STAFF REPORT**

<p>Meeting Date: April 15, 2019</p>	<p>Subject: Resolution No. 2737 A Resolution of the City of Wilsonville Adopting An Intergovernmental Agreement with Clackamas County to support the work of the Willamette Falls Locks Commission.</p> <p>Staff Member: Mark Ottenad, Public/Government Affairs Director</p> <p>Department: Administration</p>	
<p>Action Required</p>	<p>Advisory Board/Commission Recommendation</p>	
<p><input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1st Reading Date: <input type="checkbox"/> Ordinance 2nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda</p>	<p><input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable</p> <p>Comments: The City of Wilsonville is one of three cities with a voting seat on the Willamette Falls Locks Commission.</p>	
<p>Staff Recommendations: Staff recommends that Council adopt the Consent Agenda.</p>		
<p>Recommended Language for Motion: I move to approve the Consent Agenda.</p>		
<p>Project / Issue Relates To:</p>		
<p><input checked="" type="checkbox"/> Council Goals/Priorities: 2018-19 State Legislative Agenda</p>	<p><input checked="" type="checkbox"/> Adopted Master Plan(s): Wilsonville Tourism Development Strategy (1994)</p>	<p><input type="checkbox"/> Not Applicable</p>

ISSUE BEFORE COUNCIL:

Shall the City of Wilsonville contribute funding through an intergovernmental agreement with Clackamas County to support the 2018 and 2019 work of the Willamette Falls Locks Commission that was created pursuant to Senate Bill 256 (2017)?

EXECUTIVE SUMMARY:

As part of the City's ongoing efforts to rehabilitate and reopen the shuttered Willamette Falls Locks, the City worked actively with other local governments, tribes, businesses and organizations to advance Senate Bill 256 in the 2017 session of the Oregon Legislative Assembly. SB 256 creates and provides some matching funds for the work of a 23-member Willamette Falls Locks Commission as a policy-making and advisory board for issues relating to the repair, reopening, operation, maintenance and future transfer of ownership of the Willamette River navigational channel and locks system.

The 23-member Willamette Falls Locks Commission is composed of representatives of:

- Counties of Clackamas, Marion and Yamhill
- Cities of West Linn, Oregon City and Wilsonville
- Districts: Metro and Port of Portland
- Indian tribes: Confederated Tribes of the Grand Ronde and of the Umatilla
- State agencies: Business Oregon, ODOT, Parks
- Clackamas County business (Wilsonville Concrete/Marine Industrial LLC; PGE), tourism and residential interests
- Organizations: environmental
- Advisory/ex-officio members: Oregon state legislators (6)

Former City Councilor Scott Starr served as Wilsonville's representative to the Commission during 2018. Councilor Ben West's nomination by the City Council for 2019 has been forwarded to the Governor's Office for Senate confirmation. The City Council agreed during a May 7, 2018, work session to financially support the work of the Commission, reflecting prior Council support that included adoption in November 2014 of Resolution No. 2496, "A Resolution of the City of Wilsonville Supporting the Reopening of the Willamette Falls Locks," and State Legislative Agendas for the two-year periods of 2015-16, 2017-18, and 2018-19 to support a policy "to reopen and maintain the operations of the Willamette Falls Locks and Canal"

SB 256 also provided matching-grant funds to help establish the Willamette Falls Navigation Infrastructure Program through Portland State University's Oregon Solutions Program to provide staff support and assistance to the Commission. The County has retained Naito Public Affairs, LLC, and Cascadia Partners, for public affairs and economic development work. Other participating agencies and organizations are contributing jointly to support the work of the Commission, which has a total two-year budget of approximately \$864,510.

The primary charge for the Commission is to identify a potential private- or public-sector transferee or transferees that could take over ownership and operations of the Locks from the U.S. Army Corps of Engineers, which seeks to dispose of the Locks either through an ownership transfer or by cementing them closed permanently. A related charge for the Commission is to determine the governance options and evaluative principles upon which to base a recommendation.

The work of the Commission was originally set to be finished by June 30, 2018. However, incremental progress to-date that accounts for a host of local, state and federal issues and technical research likely leads to a request to extend the work of the Commission in order to determine an Oregon-based transferee to accept ownership, maintenance and operation of the Locks. Additional information should be available later in April about an extension.

Clackamas County and the City of West Linn, which have a deep historical connection to the Willamette Falls Locks and Canal that started operations in 1873. The Locks provide the only way for boats to navigate the lower and upper Willamette River as one river. The City of Wilsonville is the second highest navigable port along the upper Willamette River and serves as the headquarters for Wilsonville Concrete, Inc., and related business Industrial Marine LLC.

As part of the work program to support the Commission, the Willamette Falls Locks Working Group, supported by Clackamas County and City of West Linn, commissioned economic-development experts ECONorthwest to research and prepare a report on the “Economic Benefits of Reopening the Willamette Falls Locks.” The report quantifies various costs and benefits to operate the Locks, and demonstrates a case for economic use and seismic resiliency that could justify costs to repair the Locks to be operational again after having been closed in 2012 due to “life-safety” concerns over failing infrastructure.

CURRENT YEAR BUDGET IMPACTS:

The City of Wilsonville’s share for funding the work of the Commission is \$14,000, or 1.6% of the total budget amount. Following is information on the Commission’s total two-year budget of approximately \$864,510:

Amount	Percent	Jurisdiction/Contributor
\$ 400,000	46.3%	State of Oregon, through a 2016-2017 appropriation
120,000	13.9	Clackamas County
120,000	13.9	Metro
104,510	12.1	Businesses, economic dev interests, river users and Clackamas County tourism
30,000	3.5	Portland
30,000	3.5	West Linn *
14,000	1.6	Oregon City *
14,000	1.6	Wilsonville *
12,000	1.4	Lake Oswego
5,000	0.6	Canby
5,000	0.6	Gladstone
5,000	0.6	Milwaukie
5,000	0.6	Newberg
<u>\$ 864,510</u>	<u>100.0%</u>	TOTAL

** Cities with a seat on the Commission

FINANCIAL REVIEW / COMMENT:

Reviewed by: CAR Date: 4/10/2019

Funding available in the FY 2018-19 Administration Budget.

LEGAL REVIEW / COMMENT:

Reviewed by: BAJ Date: 4/10/2019

CITY MANAGER COMMENT:

Support for reopening of the Willamette Falls Locks through Council service on the Willamette Falls Locks Commission and City sponsorship of the Commission's work product is in alignment with City Council goals and City policies.

ATTACHMENTS:

A. Resolution No. 2737

1. Intergovernmental Agreement Between Clackamas County and City of Wilsonville, for the provision of project management and due diligence services provided to the Oregon State Commission for Willamette Falls Locks

B. Letter of Request by City of West Linn Mayor Axelrod to City of Wilsonville Mayor Knapp for Funding Support of the Willamette Falls Locks Commission, October 2017

RESOLUTION NO. 2737

A RESOLUTION OF THE CITY OF WILSONVILLE ADOPTING AN INTERGOVERNMENTAL AGREEMENT WITH CLACKAMAS COUNTY TO SUPPORT THE WORK OF THE WILLAMETTE FALLS LOCKS COMMISSION.

WHEREAS, the Wilsonville City Council adopted on November 4, 2014, Resolution No. 2496, “A Resolution of the City of Wilsonville Supporting the Reopening of the Willamette Falls Locks,” that enumerated the history and importance of the Willamette Falls Locks and Canal in relation to the City of Wilsonville and the Willamette River; and

WHEREAS, the City Council adopted the 2015-16 State Legislative Agenda on January 22, 2015, that under Section 2, Transportation & Transit Infrastructure, contained agenda item No. 2.4, “The City of Wilsonville supports efforts to re-open and maintain the operations of the Willamette Falls Locks and Canal,” and

WHEREAS, since 2015 the City Council has continued to support a policy “to re-open and maintain the operations of the Willamette Falls Locks and Canal” through adoption of the 2017-18 State Legislative Agenda on January 19, 2017, and the 2019-20 State Legislative Agenda on January 7, 2019; and

WHEREAS, the City of Wilsonville worked with Clackamas County, the City of West Linn and host of other partners to advance successfully Senate Bill 256 in the 2017 session of the Oregon Legislative Assembly that created and provided State matching funds for the work of a 23-member Willamette Falls Locks Commission as a policy-making and advisory board for issues relating to the repair, reopening, operation, maintenance and future transfer of ownership of the Willamette River navigational channel and locks system; and

WHEREAS, the City Council agreed during a May 7, 2018, work session to support financially the work of the Commission, for which the City of Wilsonville was designated one of three cities with a voting membership on recommendations originating from the Willamette Falls Locks Commission regarding the repair, reopening, operation, maintenance and future transfer of ownership of the Willamette River navigational channel and locks system; and

WHEREAS, the City Council nominated on October 16, 2017, for appointment by the Office of the Governor with Oregon Senate confirmation Councilor Scott Starr to serve as Wilsonville’s representative to the Commission during 2018, and subsequently nominated on

January 7, 2019, Councilor Ben West to serve as Wilsonville's representative to the Commission during 2019;

NOW THEREFORE, the Wilsonville City Council does hereby resolves to authorize the City Manager to execute an Intergovernmental Agreement Between Clackamas County and City of Wilsonville for the provision of project management and due diligence services provided to the Oregon State Commission for the Willamette Falls Locks.

ADOPTED by the Wilsonville City Council at a regular meeting on April 15, 2019, and filed with the Wilsonville City Recorder this date.

TIM KNAPP, MAYOR

ATTEST:

Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Knapp
Councilor Akervall
Councilor Stevens
Councilor Lehan
Councilor West

Exhibit:

1. Intergovernmental Agreement Between Clackamas County and City of Wilsonville, for the provision of project management and due diligence services provided to the Oregon State Commission for Willamette Falls Locks

**INTERGOVERNMENTAL AGREEMENT
BETWEEN CLACKAMAS COUNTY
AND CITY OF WILSONVILLE**

This Intergovernmental Agreement (“Agreement”) is entered into by and between **Clackamas County** (“County”), a political subdivision of the State of Oregon, and the **City of Wilsonville** (“City”), an Oregon municipal corporation, for the provision of project management and due diligence services provided to the **Oregon State Commission for the Willamette Falls Locks**, (“Commission”), formed under 2017 SB 256, 2017 Oregon Session Laws Ch. 734, ORS 358.640 (Temporary provisions relating to Willamette Falls Locks Commission). This Agreement is authorized pursuant to ORS 190.010, and ORS 190.110.

1. **Effective Date and Duration.** This Agreement shall become effective upon signature by City representative. Unless earlier terminated or extended, this Agreement shall expire on June 30, 2019 (“Expiration Date”). This Agreement may be otherwise extended by mutual written agreement of the parties at any time prior to its Expiration Date.
2. **Statement of Work.** County agrees to perform the project management and due diligence work in accordance with the terms and conditions of this Agreement as reflected in Attachment 1. County agrees that it shall use the contributions from the funding partners in support of consulting services pertaining to and in support of the Commission and the goals of the Project as defined in 2017 Oregon Session Laws Ch. 743, Section 2. The County agrees to solicit through a competitive process the required project management and due diligence consulting services. The County further agrees to convene the staff from the contributing partners to provide guidance and support to the Commission and consultants.
3. **Consideration.** City agrees that it shall contribute Fourteen Thousand and no/100 Dollars (\$14,000.00) to the County to support the project management and due diligence facilitation upon execution of this agreement.
4. **Schedule of Performance.** The delivery schedule for the provision of these services is intended to be completed by June 30, 2019.
5. **Project Managers; Notice.** Each party has designated a project manager to be the formal representative for this Agreement. All reports, notices, and other communications required under or relating to this Agreement shall be directed to the appropriate individual. To be effective, any notice required to be given under this Agreement may be given by personal delivery to the address below or may be sent by certified mail, return receipt requested and if sent via certified mail return receipt requested such notice will be deemed delivered three (3) business days after postmark. Notice may also be given by overnight delivery service, effective upon receipt of such delivery.

EXHIBIT 1

City of Wilsonville

Mark Ottenad
Director, Public and
Government Affairs
29799 SW Town Center Loop East
Wilsonville, OR 97070
(503) 570-1505

Clackamas County

Gary Schmidt
Administrator, Clackamas County
2051 Kaen Rd., Suite 450
Oregon City, OR 97045
(503) 742-5908

6. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented, or amended, in any manner whatsoever, except by written instrument signed by both parties.
7. **Termination.**
 - A. The parties may agree to an immediate termination of this Agreement or at a time certain upon mutual written consent.
 - B. Either party may terminate this Agreement effective not less than 30 days from delivery of written notice for any reason. City shall be responsible for any costs of Work done on its behalf prior to the effective date of the termination.
 - C. Either party may terminate this Agreement in the event of a breach by the other party. However, prior to such termination, the party seeking termination shall give the other party written notice of the party's intent to terminate. If the breaching party has not cured the breach within 10 days or a longer period as granted in the cure notice, the party seeking compliance may terminate this Agreement.
8. **Funds Available and Authorized.** Both parties certify that at the time the Agreement is written that sufficient funds are available and authorized for expenditure to finance costs of this Agreement within each party's current appropriation and limitation through fiscal year 2018-2019. Both parties understand and agree that payment of amounts under this Agreement attributable to Work performed after the end of the current fiscal year is contingent on either party receiving appropriations, limitations, or other expenditure authority. This Contract is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution, and is contingent upon funds being appropriated therefore. Any provisions herein which would conflict with law are deemed inoperative to that extent.
9. **Captions.** The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions of this Agreement.
10. **Access to Records.** Both parties and their duly authorized representatives shall have access to the documents, papers, and records which are directly pertinent to the specific Agreement for the purpose of making audit, examination, excerpts, and transcript.

EXHIBIT 1

11. **Compliance with Applicable Law.** Both parties shall comply with all federal, state, and local laws, regulations, executive orders and ordinances applicable to the Work under this Agreement. Both party's performance under this Agreement is conditioned upon either parties compliance with the provisions of the Oregon Revised Statutes, including but not limited to ORS 279A, B, and C, which are incorporated by relevant reference herein. Notwithstanding the foregoing, the County is solely responsible for any and all contracts and subcontracts associated with the project management and due diligence work to be funded by this Agreement, including but not limited to procurement under applicable public contracting laws, contract management, and payments to contractors and subcontractors. County acknowledges that other than City's payment of funds to the County, City has no other obligation or responsibility for this the project management and due diligence work.
12. **No Third Party Beneficiary.** The County and City are the only parties to this Agreement and as such, are the only parties entitled to enforce its terms. Nothing contained in this Agreement gives or shall be construed to give or provide any benefit, direct, indirect, or otherwise to third parties unless third persons are expressly described as intended to be beneficiaries of its terms.
13. **Merger Clause.** This Agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change of terms of this Agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this agreement.
14. **Oregon Law and Forum.** This Agreement shall be construed according to the laws of the State of Oregon, without giving effect to the conflict of law provisions thereof.
15. **Severability.** If any provision of this Agreement is found to be unconstitutional, illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the offending provision shall be stricken. The Court or other authorized body finding such provision unconstitutional, illegal or unenforceable shall construe this Agreement without such provision to give effect to the maximum extent possible the intentions of the parties.

[Signature Page Follows]

EXHIBIT 1

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate by their duly authorized officers or representatives as of the day and year first above written.

City of Wilsonville

Clackamas County Board of County Commissioners by:

Bryan Cosgrove, City Manager

Chair

Date

Date

Recording Secretary

Approved as to Form:

Approved as to Form:

City Attorney

County Counsel

Attachment 1

Project Management and Due Diligence Work Program

- Overall Project Management – A single overall project manager should be identified with responsibility to manage the full work program, including work elements being carried out by other consultants and agency staffs.
- Governance – A key conclusion of this effort will be to identify a transferee and the governance structure through which to implement the transfer of the Locks from the Corps to a new owner.
- Funding – The companion conclusion to the governance question will be to determine the appropriate funding strategy to implement needed capital repairs and support ongoing operations, maintenance, and periodic capital improvements.
- Engineering – The Consultant team should include a civil engineer with experience with locks. This person will be responsible for consulting with the Corps to fully understand their engineering assessment, verify the scope of work for each repair item, confirm costs and assist the Locks Commission in finalizing an agreed upon short- and long-term capital repair plan.
- Public Outreach – The Consultant, working with the assistance of the full partners group will design and implement an appropriate public outreach work program with an eye toward building a base of support for ultimate implementation.
- Advocacy – The Consultant will develop and manage the best approach for any state or federal legislative and administrative advocacy stemming from recommendations by the Commission or full partners group.
- Agency Organization Structure and Capabilities – With the assistance of the full partners group and accessing the experience of the Corps, the Consultant will be responsible for defining the staffing and resources required for the transferee to be successful.
- Other studies and issues as required – As the project manager, the Consultant will be required to identify issues to be addressed and ensure that resources from the Consultant and/or the full partners group are assigned to analyze or otherwise address the issue.

Commission Proposal – The Consultant will be responsible for drafting the final Commission proposal



CITY OF West Linn

Mayor Tim Knapp
City of Wilsonville
29799 SW Town Center Loop
Wilsonville, OR 97070

October 23, 2017

Dear Mayor Knapp,

I am writing to seek Wilsonville's financial support for the next two years for the effort to repair and reopen the Willamette Falls Locks. We have accomplished quite a bit in the past few years, mostly with volunteer support, but with negotiations and a federal process with the US Army Corps of Engineers (USACE) on the horizon, more needs to be done, including the hiring of staff, legal support, and technical consultants. We hope that all interested parties, including the City of Wilsonville, will support this work.

As you know, the Willamette Falls Locks have been closed to all river traffic since 2011. The Willamette Falls Locks Working Group – a coalition of governments, businesses, nonprofit organizations and individuals – has been working since then to ensure the Willamette River remains one river for navigational purposes, linking the headwaters south of Eugene to the Columbia River in Portland.

The USACE, which owns the Locks, is now proceeding on an expedited schedule towards a decision on the future of the Locks. On May 23, the USACE released a draft disposition study and plan that proposes to either close the Locks permanently with concrete or identify an entity that will accept ownership of the Locks with minimal repairs. The plan shows little regard for Oregon's statewide and local community interests and support. Recently, the Working Group and many other stakeholders provided comments on the USACE draft study, but we will have to move quickly and diligently to ensure that our interests are addressed in the final plan and its execution.

Earlier this year, the Oregon legislature unanimously passed Senate Bill 256 to support the Locks repair and transfer process. SB 256 created a permanent Willamette Falls Locks Commission as the policy-making and advisory body for issues relating to the Locks, but funding for the effort was trimmed considerably in the end. The Locks Commission will include many individuals from the current Working Group along with other stakeholders and select House and Senate members. The Governor will appoint most members of the Commission later this year, including representatives from Wilsonville, West Linn and Oregon City to represent cities along the river.

The Working Group has developed a work plan and a two-year budget that we believe to be the minimum necessary to accomplish our goals within the USACE timeline based on current understanding. Because funding from the 2017 Oregon Legislature was limited, funds from local and regional partners such as Wilsonville are more important than ever.

As shown in the attached budget, two-year costs are estimated at \$864,116 including:

- Technical engineering and economic studies to understand the immediate and long-term infrastructure needs of the Locks and the potential benefits of keeping them open;
- Public outreach and engagement;
- State and Federal advocacy;
- Materials and supplies; and
- 1.1 FTE staff (overseen by Clackamas County) to manage the work.

Many partners have already committed funds for this effort, including:

- \$400,000 from the State of Oregon through a 2016-2017 appropriation;
- \$104,510 from businesses, economic development interests, river users and Clackamas County tourism;
- \$120,000 from Clackamas County; and
- \$120,000 from Metro.

This leaves \$120,000 that was allocated for funding from the principal interested cities up and down the nearby river corridor area.

As Co-Chair of the Working Group, I am requesting your direct financial support for our cities' share of the estimated costs. West Linn, home of the Locks, will be providing \$15,000 per year in addition to a significant commitment of staff time. Our proposal is for Wilsonville to contribute \$7,000 each year in 2017-2018 and 2018-2019. A full list of proposed city shares is attached for your information.

If it would help, I would be pleased to discuss this with you at any time or attend an upcoming Wilsonville City Council meeting or work session to discuss this project and its importance and address any comments or questions you may have.

You can reach me directly at raxelrod@westlinnoregon.gov / (503) 312-8464 or your staff can contact John Williams, West Linn's Community Development Director, at jwilliams@westlinnoregon.gov / (503) 742-6063.

I very much appreciate your support and interest in seeing the Locks repaired and our river corridor reopened, and I look forward to hearing from you.

Sincerely,

Russell B. Axelrod
Mayor,
City of West Linn

Attachments:

Willamette Falls Locks Commission draft budget for 2017-2018
Proposal for city cost sharing

October 2017

Willamette Falls Locks Commission

Proposed cost sharing plan for Willamette River cities' share of work – 2017 and 2018

GOAL = \$60,000 per year

City	Annual Contribution	Population
Portland	\$15,000	632,309
Milwaukie	\$2,500	20,830
Lake Oswego	\$6,000	38,496
Gladstone	\$2,500	11,986
Oregon City*	\$7,000	35,831
West Linn*	\$15,000	26,593
Canby	\$2,500	17,271
Wilsonville*	\$7,000	22,729
Newberg	\$2,500	22,780
	<hr/>	
	\$60,000	

* Cities with seat on Willamette Falls Locks Commission per SB 256



CITY COUNCIL STAFF REPORT

Meeting Date: April 15, 2019	Subject: Ordinance No. 835 – 1st Reading Adopting the Wilsonville Town Center Plan and related amendments to the Comprehensive Plan Map and Text, Zoning Map, and Development Code Staff Member: Miranda Bateschell, Planning Director Department: Community Development	
Action Required	Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Public Hearing Date: April 15, 2019 <input checked="" type="checkbox"/> Ordinance 1 st Reading Date: April 15, 2019 <input checked="" type="checkbox"/> Ordinance 2 nd Reading Date: May 6, 2019 <input type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: At the March 13, 2019 meeting, the Planning Commission held a public hearing and unanimously recommended approval to the City Council.	
Staff Recommendation: Staff recommends that Council adopt Ordinance No. 835 on first reading.		
Recommended Language for Motion: I move to approve Ordinance No. 835 on first reading.		
Project / Issue Relates To:		
<input checked="" type="checkbox"/> Council Goals/Priorities: Town Center Plan	<input type="checkbox"/> Adopted Master Plan(s)	<input type="checkbox"/> Not Applicable

ISSUE BEFORE COUNCIL:

Council will consider adopting the Wilsonville Town Center Plan and amendments to the Wilsonville Comprehensive Plan text and map, Zoning Map, and Development Code.

EXECUTIVE SUMMARY:

The Wilsonville Town Center Plan presents a blueprint that will guide future development in Town Center through strategic actions (new projects, policies, programs or partnerships) in order to achieve the Wilsonville community's vision for Town Center. Over the past two years, the project team has worked with the community at over a hundred meetings and events and through dozens of surveys and polls to formulate the various elements of the Plan.

In the first phase of the project, existing conditions, opportunities and constraints were identified, and the community established a vision and set of goals for future Town Center. Community events and public input on Town Center design options during the second phase of the project culminated in the creation of the draft Community Design Concept for Town Center: the community's priorities for land use and activity centers, open space, and connectivity in Wilsonville Town Center. During 2018, the project team conducted additional outreach to get the community's input on the Draft Community Design Concept and a set of strategic actions that will establish a clear path forward to advancing the community's vision for Town Center. The result is the proposed Wilsonville Town Center Plan (Attachment 1, Exhibit A).

Adoption of the Town Center Plan and implementing amendments is the first step in advancing this community vision. The amendments include:

- Adoption of the Town Center Plan as a supporting document of the Comprehensive Plan (Attachment 1, Exhibit A).
- Amendments to the text of the Wilsonville Comprehensive Plan to implement the Town Center Plan (Attachment 1, Exhibit A, Appendix A).
- Amendment of the Comprehensive Plan Map to add the 'Town Center' designation and apply it to all properties within Town Center.
- Amendments to the Wilsonville Planning and Land Development Ordinance (Development Code) creating the Town Center (TC) Zone, repealing the Planned Development Commercial-Town Center (PDC-TC) Zone, as well as supporting amendments to the text of the Code incorporating the new TC zone (Attachment 1, Exhibit A, Appendix A).
- Amendment of the Zoning Map to add the TC Zone and apply it to all properties within Town Center (Attachment 1, Exhibit B).

The amendments are consistent with state, regional, and local plans and policies as documented in the Planning Commission Record (Attachment 1, Exhibit C).

BACKGROUND:

In 2014, City Council adopted Wilsonville's Urban Renewal Strategy and Tourism Development Strategy, both of which identified a Town Center Redevelopment Plan as a priority action item. City Council then established starting the Town Center Plan as a 2015-2017 Council Priority Goal. Staff applied for and was granted a Metro Community Planning and Development Grant to complete the Plan. In 2016, Council approved the Inter-Governmental Agreement between Metro and the City of Wilsonville, which outlined the major milestones, deliverables, and funding conditions, setting the framework for the Scope of Work with MIG, Inc. The project team began work on the project with a Town Center tour in October 2016, and kicked-off the project with the community in February 2017. With over 100 public meetings and events, public input has driven the development of the final Town Center Plan before the Council.

Over several work sessions, the Planning Commission worked through the final details of the Town Center Plan and implementing policies with the project team. The Planning Commission made final recommendations that staff forwarded to the City Council for consideration at the Council's final work session on the project. At the City Council work session on February 4, 2019, the City Council reviewed the Plan and implementing regulations and recommended a few additional modifications.

1. *Clarify what constitutes public art within the waiver sub-section and that there is a preference for public art that is interactive and draws people to engage with it.* Staff added 4.132 (.06) K. e. outlining requirements for public art in plazas in Town Center.
2. *Maintain City's commitment to trees and identify the significant trees in Town Center that should be protected and integrated into future development.* In the Plan, staff added a place making action (PM.10) to Implement an Urban Forestry Management Plan, an upcoming city project, and coordinate it with the Town Center Streetscape Design Plan (PM. 9) to both identify significant trees in Town Center as well as species appropriate for urban areas that should be integrated along the new streets in Town Center.
3. *Further, clarify next steps for the City in obtaining structured parking in Town Center.* Staff integrated additional language to the Plan connecting the parking management plan to the infrastructure finance plan as well as highlighting the financing mechanisms used in other town centers to obtain centralized, structured parking.

On March 13, 2019, the Planning Commission held a legislative hearing regarding the Town Center Plan project. Planning Commission approved Resolution LP 19-0003 recommending approval of the Wilsonville Town Center Plan and associated Comprehensive Plan Text and Map, Zoning Map, and Development Code Amendments, including a revision to the waiver language within the Development Code. In updating the proposed Development Code to reflect changes made to Subsection 4.132 (.06) D. at the March 13, 2019 public hearing, staff identified minor edits from the Planning Commission recommendation to further clarify the intent of the Planning Commission's discussion and motion. The clarifying edits are outlined in the attached errata sheet (Attachment 2) and incorporated into the proposed amendments attached to the Ordinance No. 835.

EXPECTED RESULTS:

Adoption of the Wilsonville Town Center Plan and amendments to the Wilsonville Comprehensive Plan text and map, Zoning Map, and Development Code.

TIMELINE:

The Planning Commission held the first public hearing on the Town Center Plan on March 13, 2019. The second reading will be before the City Council on May 6, 2019.

CURRENT YEAR BUDGET IMPACTS:

The Professional Services Agreement has a budget of \$420,000 fully funded through the CD Fund and CIP project #3004 in the adopted budget, of which \$320,000 is funded through a Metro Community Planning and Development grant. The remainder of the budget will be spent this fiscal year.

FINANCIAL REVIEW / COMMENT:

Reviewed by: CAR Date: 4/10/2019

LEGAL REVIEW / COMMENT:

Reviewed by: BAJ Date: 4/10/2019

COMMUNITY INVOLVEMENT PROCESS:

There were multiple opportunities to participate in the project outlined in a Public Engagement and Communication Plan for the Town Center Plan, including an advisory task force, community design workshops, focus groups, pop-up neighborhood events and idea centers, and in-person and online surveys. The engagement plan was designed to reach as broad an audience as possible and to gather the variety of perspectives in the community. It also included targeted outreach to specific stakeholders more impacted by activity in the Town Center. The outreach activities and results of the community involvement process are captured in the Town Center Plan LP19-0003 Planning Commission Record (Attachment 1, Exhibit C). The public hearing before the Council offers an additional opportunity for citizen input.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

As a result of this project, the city anticipates specific actions that will help the Town Center become a more vibrant, pedestrian and transit-supportive mixed-use district that integrates the urban and natural environments, creating an attractive and accessible place for visitors and residents of all ages to shop, eat, live, work, learn, and play. These actions will help remove barriers and encourage private investment in the Wilsonville Town Center. Benefits to the community also include identifying tools to maintain and strengthen businesses in the Town Center, improving access to and within the area, and making the Town Center a place where people want to spend time and support businesses.

ALTERNATIVES:

The Plan and associated amendments have been through many revisions. The City Council may recommend the Plan and proposed amendments as is, with modifications, or continue the hearing for more information or deliberation.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Attachment 1: Ordinance No. 835 Exhibits:
 - A. Ordinance No. 835 Exhibit A – Wilsonville Town Center Plan and Technical Appendices:
https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/city_council/meeting/27741/c_ord_no_835_exhibit_a.pdf
<https://www.ci.wilsonville.or.us/citycouncil/page/city-council-meeting-180>
 - B. Ordinance No. 835 Exhibit B – Zoning Order LP19-0003:
https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/city_council/meeting/27741/e_ord_no_835_exhibit_b.pdf
 - C. Ordinance No. 835 Exhibit C – Planning Commission Record:
https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/city_council/meeting/27741/f_ord_no_835_exhibit_c.pdf
2. Attachment 2: Errata Sheet for Exhibit A of Ordinance No. 835

ORDINANCE NO. 835

AN ORDINANCE OF THE CITY OF WILSONVILLE ADOPTING THE WILSONVILLE TOWN CENTER PLAN AS A SUB-ELEMENT OF THE COMPREHENSIVE PLAN AND AMENDING THE TEXT OF THE WILSONVILLE COMPREHENSIVE PLAN, COMPREHENSIVE PLAN MAP, ZONING MAP, AND DEVELOPMENT CODE.

WHEREAS, in 1976 the City of Wilsonville (“City”) approved Ordinance No. 55 adopting Town Center Master Plan and established the boundary for the Wilsonville Town Center; and

WHEREAS, the 2040 Growth Concept Map of Metro’s Regional Framework Plan shows the Wilsonville Town Center as a town center and defines a town center as a focal area for growth that provides services to tens of thousands within a two- to three-mile radius and typically includes one- to three-story buildings for employment and housing; and

WHEREAS, in 2014 the City adopted Wilsonville’s Urban Renewal Strategic Plan via Resolution No. 2498 and the Tourism Development Strategy via Resolution No. 2468 and both identified a Wilsonville Town Center redevelopment plan as a priority action item and were developed with extensive public input by volunteer task forces; and

WHEREAS, the City Council established starting the Wilsonville Town Center Plan as a 2015-2017 Council Priority Goal; and

WHEREAS, in 2015 City staff applied for and was granted a Metro Community Planning and Development Grant to complete a Town Center plan, and in 2016, the City adopted Resolution No. 2577 to approve an Inter-Governmental Agreement between Metro and the City of Wilsonville, which outlined the major milestones, deliverables, and funding conditions for completing the Wilsonville Town Center Plan; and

WHEREAS, the City adopted Resolution No. 2596 authorizing the execution of a professional services agreement with MIG, Inc.; and

WHEREAS, the engagement plan was designed to reach as broad an audience as possible to gather the variety of perspectives in the community as well as targeted outreach to specific stakeholders more impacted by activity in the Wilsonville Town Center; and

WHEREAS, community involvement for the Wilsonville Town Center Plan began in February 2017 and included an advisory task force, community design workshops, focus groups, pop-up neighborhood events and idea centers, and in-person and online surveys; and

WHEREAS, over the course of the project, public input was gathered at over one-hundred public meetings and events; and

WHEREAS, the City Council held six work sessions, the Planning Commission and City Council held two joint work sessions, and the Planning Commission also held two informational sessions and six work sessions regarding the Wilsonville Town Center Plan; and

WHEREAS, the Planning Commission of the City has the authority to review and make recommendations to the City Council regarding legislative changes to, or adoption of new elements and sub-elements of, the Comprehensive Plan pursuant to Sections 2.322 and 4.032 of the Wilsonville Code (“WC”); and

WHEREAS, the Planning Director submitted a Staff Report and Findings, in accordance with the public hearing and notice procedures that are set forth in WC Sections 4.008, 4.012, 4.197, and 4.198; and

WHEREAS, following the timely mailing and publication of the required notice, the Planning Commission conducted a public hearing on March 13, 2019, wherein the Commission received public testimony, staff reports, and input, and Attachments and Exhibits, and thereafter deliberated and voted unanimously to approve Resolution No. LP19-0003 recommending adoption to the City Council; and

WHEREAS, a copy of the record of the aforementioned Planning Commission action and recommendation is marked Exhibit C, attached and incorporated herein; and

WHEREAS, following the Planning Commission public hearing, the Wilsonville Planning Director forwarded the recommended Wilsonville Town Center Plan and related amendments to the Wilsonville Comprehensive Plan Text and Map, Zoning Map, and Development Code to the City Council, along with a staff report and attachments, in accordance with the public hearing and notice procedures that are set forth in Sections 4.008, 4.011, 4.012, and 4.198 of the Wilsonville Code; and

WHEREAS, the City Council, after Public Hearing Notices were provided to a list of interested parties, property owners, and affected agencies, and posted in three locations throughout the City and on the City website, held a public hearing on April 15, 2019 to review the proposed Wilsonville Town Center Plan and related amendments to the Wilsonville Comprehensive Plan Text and Map, Zoning Map, and Development Code, and to gather additional testimony and evidence regarding the proposal; and

WHEREAS, the City Council has afforded all interested parties an opportunity to be heard on this subject and has entered all available evidence and testimony into the public record of their proceeding; and

WHEREAS, the City Council has duly considered the subject, including the Planning Commission recommendations and all the exhibits and testimony introduced and offered by all interested parties;

NOW, THEREFORE, THE CITY OF WILSONVILLE ORDAINS AS FOLLOWS:

1. FINDINGS.

The above-recited findings are adopted and incorporated by reference herein as findings and conclusions of Resolution No. LP19-0003, which includes the staff report and attachments (Exhibit C). The City Council further finds and concludes that the adoption of the proposed Wilsonville Town Center Plan and related amendments to the Wilsonville Comprehensive Plan Text and Map, Zoning Map, and Development Code are necessary to help protect the public health, safety, and welfare of the municipality by planning that will support the development of a vibrant town center within the City limits.

2. DETERMINATION.

Based on such findings, the City Council hereby adopts the Wilsonville Town Center Plan and Wilsonville Comprehensive Plan Text and Map, and Development Code amendments, attached hereto and marked as Exhibit A, and Town Center Zoning Map amendment as prescribed by Zoning Order LP19-0003, attached hereto and marked as Exhibit B, incorporated by reference as if fully set forth herein. The City Recorder is hereby directed to prepare final Comprehensive Plan and Development Code formatting to make sure such style and conforming changes match the format and style of the Comprehensive Plan and Development Code.

3. EFFECTIVE DATE OF ORDINANCE

This Ordinance shall be declared to be in full force and effect thirty (30) days from the date of final passage and approval.

SUBMITTED to the Wilsonville City Council and read for the first time at a regular meeting thereof on the 15th day of April, 2019, and scheduled for a second reading at a regular meeting of the Council on the 6th day of May, 2019, commencing at the hour of 7:00 P.M. at the Wilsonville City Hall.

Kimberly Veliz, City Recorder

ENACTED by the City Council on the 6th day of May, 2019 by the following votes:

Yes:___ No: ___

Kimberly Veliz, City Recorder

DATED and signed by the Mayor this _____ day of May, 2019.

TIM KNAPP, Mayor

SUMMARY OF VOTES:

Mayor Knapp
Council President Akervall
Councilor Stevens
Councilor Lehan
Councilor West

Exhibits:

- A. Ordinance No. 835 Exhibit A – Wilsonville Town Center Plan and Technical Appendices:
https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/city_council/meeting/27741/c_ord_no_835_exhibit_a.pdf
<https://www.ci.wilsonville.or.us/citycouncil/page/city-council-meeting-180>
- B. Ordinance No. 835 Exhibit B – Zoning Order LP19-0003:
https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/city_council/meeting/27741/e_ord_no_835_exhibit_b.pdf
- C. Ordinance No. 835 Exhibit C – Planning Commission Record:
https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/city_council/meeting/27741/f_ord_no_835_exhibit_c.pdf

EXHIBIT A

Ordinance No. 835
Exhibit A
Wilsonville Town Center Plan:

https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/city_council/meeting/27741/c_ord_no_835_-_exhibit_a.pdf

EXHIBIT A

Wilsonville Town Center Plan

Technical Appendices

Wilsonville Town Center Plan - Appendix A. Comprehensive Plan and Development Code Amendments

Wilsonville Town Center Plan - Appendix B. Land Use Alternatives Traffic Analysis Final

Wilsonville Town Center Plan - Appendix C. Development Feasibility Analysis

Wilsonville Town Center Plan - Appendix D. Street Cross Sections

Wilsonville Town Center Plan - Appendix E. Parking Analysis

Wilsonville Town Center Plan - Appendix F. Existing Conditions

Wilsonville Town Center Plan - Appendix G. Infrastructure Assumptions

Wilsonville Town Center Plan - Appendix H. Community Engagement Summary

Wilsonville Town Center Plan - Appendix I. Public Engagement Plan

<https://www.ci.wilsonville.or.us/citycouncil/page/city-council-meeting-180>

EXHIBIT B

**Ordinance No. 835
Exhibit B
Zoning Order LP19-0003**

https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/city_council/meeting/27741/e_ord_no_835_-_exhibit_b.pdf

EXHIBIT C

Ordinance No. 835
Exhibit C
Planning Commission Record:

https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/city_council/meeting/27741/f_ord_no_835_-_exhibit_c.pdf

ATTACHMENT 2 – ERRATA SHEET FOR ORDINANCE NO. 835 EXHIBIT A

In updating the proposed Development Code to reflect changes made to Subsection 4.132 (.06) D. at the March 13, 2019 public hearing, staff has noted the following clarifying edits from the Planning Commission recommendation. The following modifications have been included within Attachment 1, Exhibit A, Appendix A (starting on page 123 of 181, or page 13 of the Town Center Zone Section 4.132). New proposed language is in **bold underline**, deleted language has been ~~struck through~~.

D. WAIVERS TO DEVELOPMENT STANDARDS

The Development Review Board (DRB) may approve waivers to the size of the ground floor of a building floorplate and/or the number of stories of a building within the MU and C-MU sub-districts, consistent with the provisions of Section 4.118 (.03) if one item from each of the two following menus are met in a manner to clearly go substantially above and beyond code requirements and typical building and site design to create a sense of place, **and** mitigate negative impacts of the project related to the reason for the waiver, **Items chosen from the menus shall account for** ~~and based on need taking account of~~ **based on** adjacent sites or the surrounding area:

Menu One

1. Public amenities, such as a plaza or other community gathering space, incorporated into the building design. Public plaza or other gathering spaces located in a prominent, visible location adjacent to a public street and include movable furniture that is functional and visually interesting.
2. Public community meeting space provided within the building.
3. Provision of ground floor facades that include additional supporting storefronts. The primary entrance of all businesses shall be located on the primary street frontage.
4. Provision of incubator space on site, either within or adjacent to the development that provides below market lease rates for small businesses.
5. Provision of affordable housing on the development site, consistent with the provisions of Table 2, footnote 4.

Menu Two

1. Innovative building techniques, such as rainwater harvesting, graywater systems, green roofs, or other environmental systems, shall be incorporated into the building design to significantly reduce impact to the environment.
2. Building architecture that creates a distinctive community landmark exemplifying the preferred materials and form for Town Center described in Subsection 4.132 (.06) M. and discussed in the Town Center Plan.
3. Pedestrian-oriented and creative lighting incorporated into landscape features and plazas and/or interior window retail displays that are lit at night.
4. Achievement of LEED certification, Earth Advantage, or another recognized environmental certification.
5. Installation of public art, consistent with the provisions of Subsection 4.132 (.06) K. for art within plaza areas.



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: April 15, 2019		Subject: Ordinance No. 834 – 2nd Reading Comprehensive Plan & TSP Amendments Related to Basalt Creek Concept Plan	
		Staff Members: Kimberly Rybold, AICP, Associate Planner	
		Department: Community Development	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Public Hearing Date: April 1, 2019 <input checked="" type="checkbox"/> Ordinance 1 st Reading Date: April 1, 2019 <input checked="" type="checkbox"/> Ordinance 2 nd Reading Date: April 15, 2019 <input type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda		<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not Applicable	
		Comments: At their February 13, 2019 meeting the Planning Commission unanimously recommended approval to the City Council.	
Staff Recommendation: Staff recommends that Council adopt Ordinance No. 834 on second reading.			
Recommended Language for Motion: I move to approve Ordinance No. 834 on second reading.			
Project / Issue Relates To:			
<input checked="" type="checkbox"/> Council Goals/Priorities: Basalt Creek Concept Plan	<input type="checkbox"/> Adopted Master Plan(s)	<input type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

Council will consider amendments to the City’s Comprehensive Plan & Transportation System Plan (TSP).

Ordinance No. 834 Staff Report

EXECUTIVE SUMMARY:

In 2004, Metro added the Basalt Creek Planning Area to the region's Urban Growth Boundary (UGB) in order to accommodate growth in industrial employment. The area consists of approximately 847 acres, located west of I-5 between the cities of Tualatin and Wilsonville, known as the Basalt Creek and West Railroad Areas and generally referred to as the "Basalt Creek Planning Area (BCPA)." In 2011, the two cities, Metro, and Washington County entered into an Inter-Governmental Agreement (IGA) that outlines the coordinated planning responsibilities regarding the BCPA. The project team worked with property owners, citizens, service providers, regional partners, and both Cities' Planning Commissions and City Councils, to complete transportation, infrastructure and land use planning. The Cities of Tualatin and Wilsonville adopted the Basalt Creek Concept Plan (Attachment 2) in August 2018, which presents a unified framework for future development in the BCPA. The proposed Comprehensive Plan and Transportation Systems Plan (TSP) amendments will reflect the City's adoption of the Basalt Creek Concept Plan and Basalt Creek Transportation Refinement Plan. Per the 2018 Inter-Governmental Agreement with Metro outlining the land use decision-making process between Wilsonville and Tualatin, the Comprehensive Plan amendments associated with the Basalt Creek Concept Plan must be adopted by May 3, 2019.

The proposed Comprehensive Plan and TSP amendments will reflect Wilsonville's planning authority in Basalt Creek, and will set the stage for future master planning and implementation efforts in this area. The addition of projects from the Basalt Creek Concept Plan and Transportation Refinement Plan to the City's TSP will also ensure consistency between the City and County's TSPs.

The proposed Comprehensive Plan Amendments (Attachment 1, Exhibit A) include:

- Amendments to the Comprehensive Plan Map to apply the Industrial land use designation to Basalt Creek and the Coffee Creek Industrial Area, consistent with anticipated Washington County and City of Wilsonville Urban Planning Area Agreement (UPAA) revisions.
- Amendments to the Area of Special Concern Map to include Wilsonville's portion of the Basalt Creek Planning Area, including the West Railroad Area.
- Amendments to the language of the Area of Special Concern section to provide guidance on future development and implementation planning efforts for Wilsonville's portion of the Basalt Creek Planning Area and West Railroad Area.
- Amendments to the language of the Industrial Development Policies section to include important principles from the Concept Plan for development of the BCPA.

The proposed TSP Amendments (Attachment 1, Exhibit B) will be added to the Higher Priority Projects list in the TSP:

- Current alignment of 124th Avenue extension and the Basalt Creek Parkway extension from 124th Avenue to Boones Ferry Road.
- Grahams Ferry Road widening to three lanes from Day Road to Basalt Creek Parkway.
- Boones Ferry widening to 5-lanes from Day Road to Basalt Creek Parkway.
- Boones Ferry Road/95th Avenue Intersection access management project.
- Second southbound right turn lane on the ramp at Boones Ferry Road/I-5 Southbound.
- Basalt Creek Canyon and I-5 Easement trail projects on the bicycle/pedestrian map.

- Garden Acres Road (from Grahams Ferry Road to Ridder Road) designation as a Minor Arterial.
- Selected Brown Road Extension Alignment to 5th Street.
- Updated figures to show new City of Wilsonville jurisdiction.

The following project will also be added to the Additional Planned Projects list in the TSP:

- Day Road overcrossing (Boones Ferry Road to Elligsen Road) to the additional planned project list.

City staff held a work session with the Planning Commission on December 12, 2018 to seek feedback on the proposed amendments. On February 13, 2019, a public hearing was held before the Planning Commission for consideration of a recommendation to the City Council on the Comprehensive Plan and TSP amendments.

The proposed TSP amendments in Attachment 1, Exhibit B include one modification from the Planning Commission recommendation. The cost estimate for Project RE-P15, listed in Table 5-9, has been changed from “Developer Funded” to \$4,000,000 with a brief statement of project need added to the “Why Not Higher Priority?” column. While this project is a local road that would typically be funded by development, uncertainty surrounding the timing of development relative to the need for this connection, resulting from the anticipated failure of the Pioneer Court / Boones Ferry Road intersection, may require the City to construct this improvement prior to adjacent development.

Additionally, staff from the City and Washington County coordinated to draft an update to the Urban Planning Area Agreement (UPAA) to include the Basalt Creek Planning Area to reflect the future boundary between Wilsonville and Tualatin as determined through the Concept Plan, giving Wilsonville planning authority over the portion of the BCPA south of the Basalt Creek Parkway and SW Greenhill Lane. City Council reviewed the UPAA amendments at a work session on February 21, and approved Resolution No. 2726 on March 4 authorizing the Mayor to execute this UPAA. Washington County is scheduled for hearings on March 20 and April 16 to adopt the new UPAA.

EXPECTED RESULTS:

Adoption of the Basalt Creek Comprehensive Plan and TSP Amendments and an updated UPAA with Washington County will set the stage for the next great business district in Wilsonville.

TIMELINE:

The public hearing and first reading is scheduled for April 1, 2019, with a second reading of the Ordinance on April 15. Washington County is expected to adopt the revised UPAA on April 16.

CURRENT YEAR BUDGET IMPACTS:

The fiscal year budget allocated \$30,000 for CIP #3000 for staff time to adopt the Comprehensive Plan Amendments. An additional \$15,000 was requested in March as a supplemental budget adjustment. A portion of the professional services funds from the Planning Division budget will cover consultant time to prepare the TSP Amendments.

FINANCIAL REVIEW / COMMENT:

Reviewed by: CAR Date: 3/20/2019

LEGAL REVIEW / COMMENT:

Reviewed by: BAJ Date: 3/25/2019

COMMUNITY INVOLVEMENT PROCESS:

The concept planning process included participation from affected residents, businesses, and property owners. The City's website is updated to reflect the most recent work and staff sent notice of the amendments to the interested parties list and property owners via email and U.S. postal mail.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

The Basalt Creek area is important for the long-term growth of Tualatin, Wilsonville, and the Metro region. The Basalt Creek area presents an opportunity to integrate jobs and housing, develop efficient transportation and utility systems, create an attractive residential and business community, incorporate natural resource areas, and provide recreational opportunities as community amenities and assets.

ALTERNATIVES:

The City Council may provide recommendations and modifications to the Comprehensive Plan and TSP Amendments.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Attachment 1: Ordinance No. 834
Exhibits:
 - A. Ordinance No. 834 Exhibit A – Comprehensive Plan Text and Map Amendments
 - B. Ordinance No. 834 Exhibit B – Transportation System Plan Amendments
 - C. Ordinance No. 834 Exhibit C – Planning Commission Record
2. Attachment 2: Basalt Creek Concept Plan and Supporting Documentation:
https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/city_council/meeting/27721/06.att_2_concept_plan_and_supporting_documentation.pdf

ORDINANCE NO. 834

AN ORDINANCE OF THE CITY OF WILSONVILLE APPROVING COMPREHENSIVE PLAN TEXT AND MAP AMENDMENTS AND TRANSPORTATION SYSTEM PLAN AMENDMENTS RELATED TO THE BASALT CREEK CONCEPT PLAN AND APPROVING A COMPREHENSIVE PLAN MAP AMENDMENT RELATED TO THE COFFEE CREEK MASTER PLAN.

WHEREAS, in 2004, the Metro Council added two areas located generally between the cities of Wilsonville and Tualatin to the Metro Urban Growth Boundary (“UGB”) in Metro Ordinance No. 04-1040B to meet an identified industrial land need; and

WHEREAS, the above-described two areas are known as the Basalt Creek and West Railroad Planning Areas which are generally referred to as the “Basalt Creek Planning Area;” and

WHEREAS, in 2011 the City of Wilsonville approved Resolution No. 2293 authorizing an Intergovernmental Agreement (“2011 IGA”) with Metro, Washington County, and the City of Tualatin (the “Parties”) to engage in concept planning for the Basalt Creek Planning Area; and

WHEREAS, the above Parties agreed to memorialize and endorse the recommendations and results of the 2013 Basalt Creek Transportation Refinement Plan, and in 2013 the City of Wilsonville approved Resolution No. 2435 acknowledging the Basalt Creek Transportation Refinement Plan; and

WHEREAS, from October 2013 through October 2016, the Wilsonville and Tualatin City Councils held five joint Council work sessions considering several boundary and land use alternatives for the Basalt Creek Planning Area; and

WHEREAS, over that same time period, two public workshops were held and the Wilsonville and Tualatin Planning Commissions and City Councils convened several work sessions; and

WHEREAS, the City of Wilsonville approved Resolution No. 2657 authorizing an Intergovernmental Agreement (“2017 IGA”) with Metro, Washington County, and the City of Tualatin to ask Metro to make an arbitration determination on the appropriate designation of the land use for an area within the Basalt Creek Planning Area that consists of approximately 52 net acres of land, commonly referred to as the “Central Subarea;” and

WHEREAS, in the 2017 IGA, the City agreed to pass a Resolution adopting the Concept Plan, reflecting the Metro determination, within 120 days after the date Metro's decision becomes final and effective, and to adopt an Ordinance amending the City's Comprehensive Plan within one year after the Metro determination; and

WHEREAS, Metro made its determination on April 19, 2018 in accordance with the 2017 IGA and adopted Resolution 18-4885 on May 3, 2018 acknowledging that decision and beginning the 120-day time period requiring the City to adopt the Basalt Creek Concept Plan and one year to adopt comprehensive plan amendments; and

WHEREAS, on August 6, 2018, the City of Wilsonville approved Resolution No. 2697 acknowledging the Basalt Creek Concept Plan; and

WHEREAS, with respect to the Coffee Creek Industrial Area, on March 4, 2019, the City Council adopted Resolution No. 2726, amending the Urban Planning Area Agreement, which expands the City of Wilsonville Urban Planning Area Boundary and, among other things, removes the condition requiring annexation of property in Coffee Creek prior to application of a City Comprehensive Plan Map designation and thus allowing the City to include the Coffee Creek Industrial Area in its Comprehensive Plan Map; and

WHEREAS, in April 2019, the City and Washington County anticipate executing the Urban Planning Area Agreement; and

WHEREAS, on December 12, 2018 the Wilsonville Planning Commission held a work session to discuss and take public testimony on the Basalt Creek Comprehensive Plan and Transportation System Plan amendments; and

WHEREAS, on February 21, 2019 the Wilsonville City Council held a work session to discuss the Basalt Creek Comprehensive Plan and Transportation System Plan amendments and Urban Planning Area Agreement; and

WHEREAS, following the timely mailing and publication of the required notice, the Planning Commission conducted a public hearing on February 13, 2019, wherein the Commission received public testimony, staff reports and input, and Attachments and Exhibits, and thereafter deliberated and voted unanimously to approve Resolution No. LP19-0001 recommending approval to the City Council; and

WHEREAS, a copy of the record of the aforementioned Planning Commission action and recommendation is marked Exhibit C, attached and incorporated herein; and

WHEREAS, following the Planning Commission public hearing, the Wilsonville Planning Director forwarded the recommended Basalt Creek Comprehensive Plan and Transportation System Plan amendments to the City Council, along with a staff report and attachments, in accordance with the public hearing and notice procedures that are set forth in Sections 4.008, 4.011, 4.012, and 4.198 of the Wilsonville Code; and

WHEREAS, the City Council, after Public Hearing Notices were provided to a list of interested parties, property owners, and affected agencies, and posted in three locations throughout the City and on the City website, held a public hearing on April 1, 2019 to review the proposed Basalt Creek Comprehensive Plan and Transportation System Plan amendments, and to gather additional testimony and evidence regarding the proposal; and

WHEREAS, the City Council has afforded all interested parties an opportunity to be heard on this subject and has entered all available evidence and testimony into the public record of their proceeding; and

WHEREAS, the City Council has duly considered the subject, including the Planning Commission recommendations and all the exhibits and testimony introduced and offered by all interested parties;

NOW, THEREFORE, THE CITY OF WILSONVILLE ORDAINS AS FOLLOWS:

1. FINDINGS.

The above-recited findings are adopted and incorporated by reference herein as findings and conclusions of Resolution No. LP19-0001, which includes the staff report and attachments (Exhibit C). The City Council further finds and concludes that the adoption of the proposed Basalt Creek Comprehensive Plan and Transportation System Plan amendments are necessary to help protect the public health, safety, and welfare of the municipality by planning that will support the development of employment lands within the City limits.

2. DETERMINATION.

Based on such findings, the City Council hereby adopts Comprehensive Plan text and Comprehensive Plan Map amendments, attached hereto and marked as Exhibit A, and Transportation System Plan amendments, attached hereto and marked as Exhibit B, and incorporated by reference as if fully set forth herein. The City Recorder is hereby

directed to prepare final Comprehensive Plan formatting to make sure such style and conforming changes match the format and style of the Comprehensive Plan.

3. EFFECTIVE DATE OF ORDINANCE.

This Ordinance shall be declared to be in full force and effect thirty (30) days from the date of final passage and approval.

SUBMITTED to the Wilsonville City Council and read for the first time at a regular meeting thereof on the 1st day of April, 2019, and scheduled for a second reading at a regular meeting of the Council on the 15th day of April, 2019, commencing at the hour of 7:00 P.M. at the Wilsonville City Hall.

Kimberly Veliz, City Recorder

ENACTED by the City Council on the 15th day of April, 2019 by the following votes:

Yes:___ No: ___

Kimberly Veliz, City Recorder

DATED and signed by the Mayor this ____ day of April, 2019.

TIM KNAPP, Mayor

SUMMARY OF VOTES:

- Mayor Knapp
- Council President Akervall
- Councilor Stevens
- Councilor Lehan
- Councilor West

Exhibits:

- A. Comprehensive Plan Text and Map Amendments
- B. Transportation System Plan Amendments
- C. Planning Commission Record

Ordinance No. 834 Exhibit A

Wilsonville Comprehensive Plan

Proposed Amendments associated with Basalt Creek: February 6, 2019

Proposed additions to the Comprehensive Plan text are shown in purple.

LAND USE AND DEVELOPMENT**INDUSTRIAL DEVELOPMENT**

Wilsonville is basically a compact City, for this reason all industrial development should be compatible with adjacent or nearby commercial and/or residential areas. Therefore, there is little need for more than one industrial designation. For all practical purposes, all development should be guided by the same general standards; dealing with intensity, etc.

Policy 4.1.3 City of Wilsonville shall encourage light industry compatible with the residential and urban nature of the City.

Implementation Measure 4.1.3.a Develop an attractive and economically sound community.

Implementation Measure 4.1.3.b Maintain high-quality industrial development that enhances the livability of the area and promotes diversified economic growth and a broad tax base.

Implementation Measure 4.1.3.c Favor capital intensive, rather than labor intensive, industries within the City.

Implementation Measure 4.1.3.d Encourage industries interested in and willing to participate in development and preservation of a high-quality environment. Continue to require adherence to performance standards for all industrial operations within the City.

Implementation Measure 4.1.3.e Site industries where they can take advantage of existing transportation corridors such as the freeway, river, and railroad.

Implementation Measure 4.1.3.f Encourage a diversity of industries compatible with the Plan to provide a variety of jobs for the citizens of the City and the local area.

Implementation Measure 4.1.3.g Encourage energy-efficient, low-pollution industries.

Implementation Measure 4.1.3.h The City, in accordance with Title 4 of the Metro Urban Growth Management Functional Plan, supports appropriate retail development within Employment and Industrial Areas. Employment and Industrial areas are expected to include some limited retail commercial uses, primarily to serve the needs of people working or living in the immediate Employment or Industrial Areas, as well as office complexes housing technology-based industries. Where the City has already designated land for commercial development within Metro's employment areas, the City has been exempted from Metro development standards.

Implementation Measure 4.1.3.i The City shall limit the maximum amount of square footage of gross leasable retail area per building or business in areas designated for industrial development. In order to assure compliance with Metro's standards for the development of industrial areas, retail uses with more than 60,000 square feet of gross leasable floor

Ordinance No. 834 Exhibit A

Wilsonville Comprehensive Plan

Proposed Amendments associated with Basalt Creek: February 6, 2019

area per building or business shall not be permitted in areas designated for industrial development.

Implementation Measure 4.1.3.j All industrial areas will be developed in a manner consistent with industrial planned developments in Wilsonville. Non-industrial uses may be allowed within a Planned Development Industrial Zone, provided that those non-industrial uses do not limit the industrial development potential of the area.

Implementation Measure 4.1.3.k Encourage high-growth employment industries in which the City is already competitive, including advanced manufacturing, corporate and professional services, and health care and medical-related fields.

Implementation Measure 4.1.3.l Encourage growth in industrial business types prevalent in the region but new to the City, such as “craft” manufacturing (such as bicycle manufacturing, breweries, distilleries). Consider integrating live/work units into “craft” manufacturing areas.

Implementation Measure 4.1.3.m Encourage new industrial development that contributes to employment districts with a high density of jobs and a range of employment opportunities.

Implementation Measure 4.1.3.n Encourage development that incorporates active urban green spaces, such as trails, linear parks, and pocket parks, and use vegetation for buffering where possible.

**Wilsonville Comprehensive Plan
Proposed Amendments associated with Basalt Creek: February 6, 2019**

AREAS OF SPECIAL CONCERN

AREA M

This area, known as Basalt Creek, is located to the northwest of Wilsonville in Washington County. The area is generally oriented east-west, and is bound by Interstate 5 (I-5) to the east, the Portland and Western Railroad (PNWR) and the Coffee Creek Correctional Facility to the west, and Clay Street and Day Road to the south. The northern boundary is the location of the Basalt Creek Parkway, which extends from 124th Avenue and connects to Grahams Ferry Road. The Basalt Creek Parkway will run east-west between Grahams Ferry Road and Boones Ferry Road, and eventually extend over I-5. The Parkway is designed as a high-capacity major freight arterial with limited access to local streets providing industrial access between Tualatin, Sherwood, and Wilsonville.

The primary existing land uses in Basalt Creek are rural agriculture, industrial and rural residential consisting of low-density single-family housing. South of the area within the City of Wilsonville are existing and planned commercial, office, and industrial uses. The employment areas around Commerce Circle, Ridder Road, and 95th Avenue include advanced manufacturing, clean tech, warehouse, distribution, and logistics businesses. Abutting Area M along the south side of Day Road is the Coffee Creek Industrial Area, which has an adopted Master Plan and Industrial Form-based Code to enable the creation of a high-caliber business district.

The Cities of Wilsonville and Tualatin prepared the Basalt Creek Concept Plan to provide a framework for development and the provision of services in the area between the two cities. Land uses planned within the Wilsonville portion of Basalt Creek include a mix of employment development types and modest opportunities for live/work housing to support the nearby employment areas. The Concept Plan identifies three land use categories within Basalt Creek.

- High Tech Employment District. Most of the buildable acres in this area are devoted to a mix of higher density employment land. The High Tech Employment District is expected to accommodate jobs in manufacturing and high tech, with warehousing components. This land use is in the southern and eastern sections of the area, covering

Wilsonville Comprehensive Plan

Proposed Amendments associated with Basalt Creek: February 6, 2019

all land east of Boones Ferry Road, and most of the land south of Clay Street, extending to Day Road and bordered to the west by Coffee Creek Correctional Facility.

- Craft Industrial. The southwest corner of the intersection of Boones Ferry Road and the future Basalt Creek Parkway is planned as Craft Industrial, which allows for a mix of smaller scale commercial uses. This area allows less than 20 percent residential use and is expected to accommodate live/work units. This development responds to the topography on these parcels and their location directly south from residential land and southwest of the neighborhood commercial node north of the Basalt Creek Parkway. Craft Industrial provides a transition to the higher intensity employment uses to the south.
- Light Industrial District. This land is located along the southern edge of the Basalt Creek Parkway just north of the Coffee Creek Correctional Facility and will accommodate jobs primarily in warehousing and light manufacturing.

The 2013 Basalt Creek Transportation Refinement Plan (TRP) sets the layout of major new roads and improvements for the area. As the area develops, property owners will plan and build local roads connecting to this network. These roadway improvements will include enhanced bike and pedestrian facilities and connections to the future SMART transit system.

Design Objectives

1. Consider adoption of a form-based code, similar to that adopted in the Coffee Creek Industrial Area, for new industrial development located in Basalt Creek. A form-based code in Basalt Creek would guide the development of a well-designed and uniquely attractive business community, while providing flexibility for development.
2. Protect key natural resources and sensitive areas while making recreational opportunities accessible by integrating the new parkland, open spaces, natural areas and trails in Basalt Creek into existing regional networks. The area has distinctive natural features, particularly its namesake - Basalt Creek - and the surrounding wetlands habitat running north-south through the eastern half of the area. Development should protect, enhance, and provide access to these natural resources.

Ordinance No. 834 Exhibit A

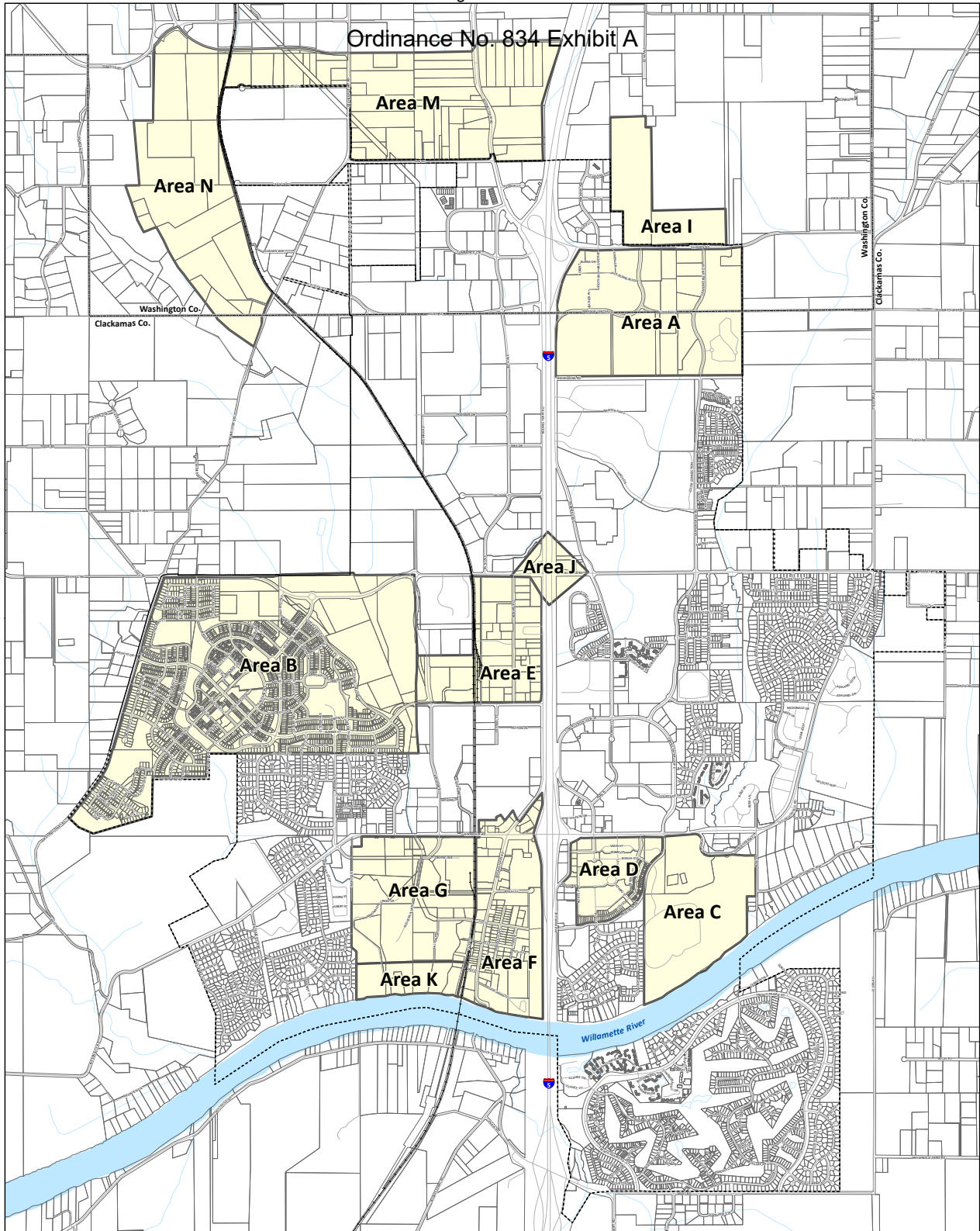
Wilsonville Comprehensive Plan**Proposed Amendments associated with Basalt Creek: February 6, 2019**

3. Locate north to south trails near the Basalt Creek Canyon and provide bicycle connections that would connect to other cities and trail systems, serving as an asset for both residents and employees in the area.
4. Provide strong transit access to support employment within Basalt Creek. Integrate transit access with the bike, pedestrian, and trail services at key access points along Grahams Ferry Road, Boones Ferry Road, Day Road, SMART Central, and the Coffee Creek Correctional Facility.

AREA N

This area, known as West Railroad, is south of the Basalt Creek Parkway and in City of Wilsonville jurisdiction. The West Railroad area is divided from the Basalt Creek area by the Portland and Western Railroad (PNWR) and the Coffee Creek Correctional Facility. The area is heavily constrained by wetlands habitat, steep slopes, limited access, and fragmented property ownership. Without addressing any of these constraints, development potential is limited, and initial estimates show it would be costly to serve this area with adequate water, sewer, and transportation infrastructure. However, once development and the extension of infrastructure occurs in the rest of Basalt Creek as well as the Coffee Creek Industrial Area, additional analysis should be completed on infrastructure service costs and appropriate land uses. The area also has potential for resource conservation and future public access to nature. The area will require master planning before any development occurs.

Ordinance No. 834 Exhibit A



Comprehensive Plan Areas of Special Concern



February 2019

Map Legend

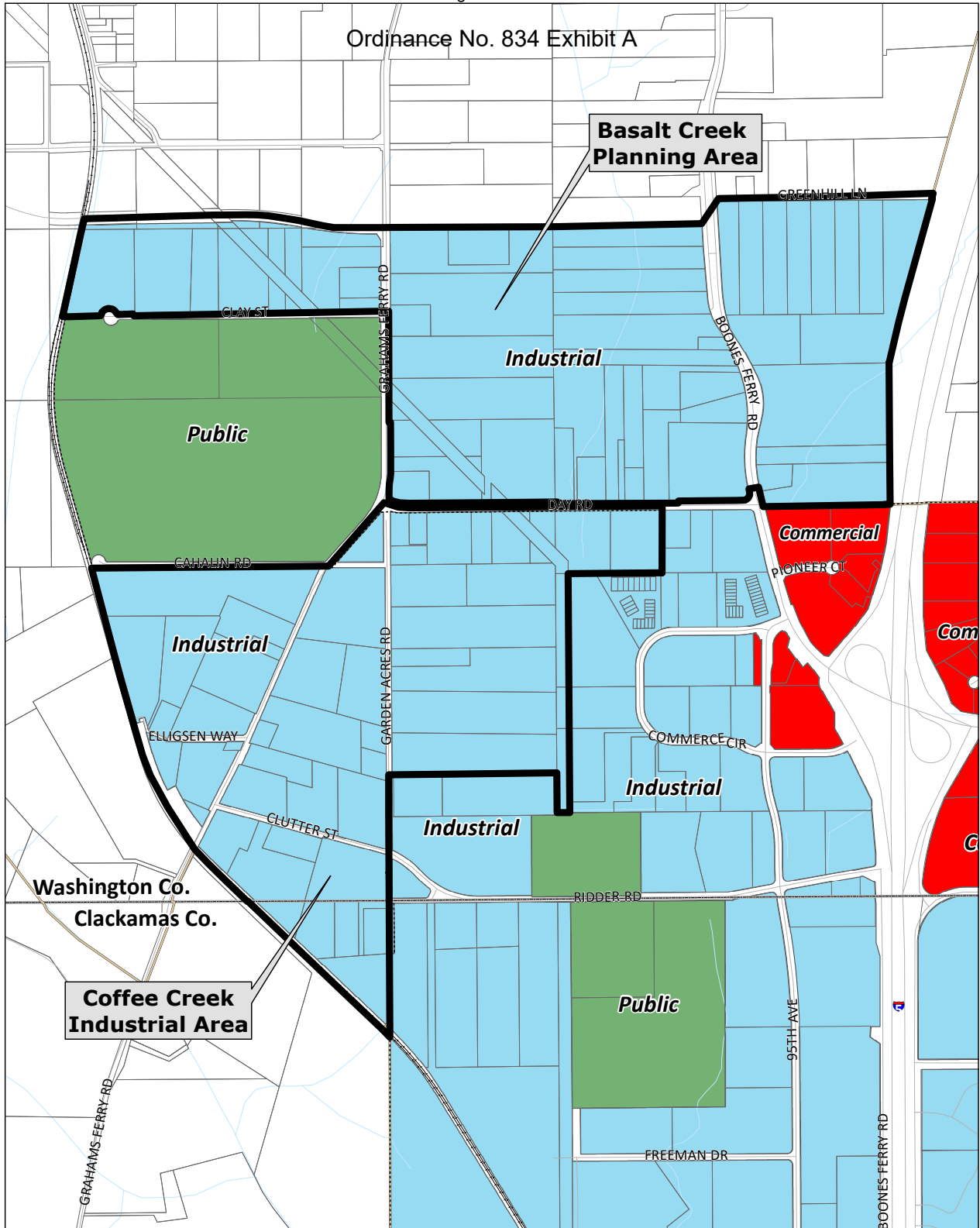
- County Boundary
- City Boundary
- Urban Growth Boundary
- Taxlots
- Area of Special Concern

This map is to be used in conjunction with written text provided in the Wilsonville Comprehensive Plan.



Disclaimer: The City of Wilsonville makes no representations, express or implied, as to the accuracy, completeness and timeliness of the information displayed. Data errors and omissions may exist in map and report. This map is not suitable for legal, engineering, or surveying purposes. Please contact the City of Wilsonville Planning Division to verify report information is complete and accurate.

Ordinance No. 834 Exhibit A



Comprehensive Plan Map Amendments

Basalt Creek Planning Area and Coffee Creek Industrial Area



February 2019

Land Use Designations

- Commercial
- Industrial
- Public
- County Boundary
- City Boundary
- Urban Growth Boundary
- Taxlots



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Ordinance No. 834 Exhibit B



117 Commercial Street NE
Suite 310
Salem, OR 97301
503.391.8773
www.dksassociates.com

MEMORANDUM

DATE: February 5, 2019

TO: Miranda Bateschell, Planning Manager | City of Wilsonville
Zach Weigel, Capital Projects Engineering Manager | City of Wilsonville

FROM: Scott Mansur, P.E., PTOE | DKS Associates
Jenna Hills, E.I. | DKS Associates

SUBJECT: **Wilsonville Transportation System Plan (TSP) Amendment Summary**

P18197-001

The Basalt Creek Concept Plan was formally adopted by the City of Wilsonville on August 6, 2018. A summary of the Basalt Creek Analysis is attached to memorandum for reference. This memorandum discusses necessary amendments to the City of Wilsonville’s Transportation System Plan (TSP) based on transportation requirements and projects identified in the plan. This memorandum also documents other amendments to the TSP based on general updates and a recent City Council Resolution. The TSP changes include:

Basalt Creek Concept Plan

- Show the current alignment of 124th Avenue extension and add the Basalt Creek Parkway extension project from 124th Avenue to Boones Ferry Road on the higher priority project list.
- Add the Basalt Creek Parkway overcrossing of I-5 to the additional planned project list.
- Add the Day Road overcrossing (Boones Ferry Road to Elligsen Road) to the additional planned project list (unfunded).
- Add Boones Ferry Road widening to 5-lanes from Day Road to Basalt Creek Parkway on the higher priority project list.
- Update Grahams Ferry Road widening to three lanes from Day Road to Basalt Creek Pkwy and move to the higher priority project list.
- Update project UU-P4 text under “Why Not Higher Priority” to recognize the function of Grahams Ferry Road between Day and Clutter to serve Coffee Creek Industrial area.
- Add the Boones Ferry Road/95th Avenue Intersection access management project on the higher priority project list.
- Add Basalt Creek Canyon and the I-5 Easement trail projects to the bicycle/pedestrian map.



General Updates

- Update Figure 3-1 to show Garden Acres Road, Clutter Road, and Advance Road to 60th Avenue as City of Wilsonville jurisdiction.
- Update Figure 3-2 to show Garden Acres Road (from Grahams Ferry Road to Ridder Road) as a Minor Arterial and Ridder Road (from Garden Acres Road to Kinsman Road) as a Minor Arterial.
- Add a second southbound right turn lane on the ramp at Boones Ferry Road/I-5 Southbound on the higher priority project list.
- Update the Brown Road Extension Alignment to 5th Street that was selected and approved by Wilsonville City Council Resolution No. 2610.
- Add the Pioneer Court roadway extension project to the Additional Planned Projects list.

The following sections provide more detail for the specific proposed modifications to the TSP.

PROPOSED AMENDMENTS FOR TSP COMPLIANCE

The discussion of recommended revisions is generally organized by reference to the applicable chapter(s) of the TSP. In all chapters, revisions to existing TSP language are presented with deletions shown in ~~strikethrough~~ and additions shown as underlined. The revised TSP figures and text are attached to this memorandum. The revisions identified in this memorandum will also be addressed in a final amended TSP document once the revisions are approved by the Planning Commission and City Council.

Executive Summary

The following changes are recommended to the Executive Summary of the City of Wilsonville's TSP.

Higher Priority Projects Figure (Page iv)

See the recommended changes to this figure in Chapter 5 (pages 3-4 of this memorandum).

Higher Priority Projects Table (Page v)

Add or update the following projects to this table:

- RE-04B Brown Road Extension (with ~~Bailey Street~~ or 5th Street Connection)
- RE-14 Basalt Creek Parkway Connection
- RW-04 Boones Ferry Road Widening
- RW-05 Grahams Ferry Road Widening
- SI-07 Dual Southbound Right Turn Lanes on I-5 Off-Ramp at Boones Ferry Road
- SI-08 Boones Ferry Road/95th Avenue Access Management
- LT-02 Basalt Creek Canyon Ridge Trail
- LT-03 I-5 Easement Trail



Chapter 3: The Standards

The following changes are recommended to Chapter 3 of the City of Wilsonville's TSP.

Figure 3-1: Roadway Jurisdictions (Page 3-3)

Summary of changes:

- Change the jurisdiction of Clutter Road from Washington County to City.
- Change the jurisdiction of Garden Acres Road (Day Road to Ridder Road) from Washington County to City.
- Change the jurisdiction of Advance Road (to 60th Avenue) from Clackamas County to City.

Figure 3-2: Functional Class Designations (Page 3-5)

Summary of changes:

- Update the functional classification of Clutter Road to Collector.
- Modify the functional classification of Garden Acres Road (Day Road to Ridder Road) from Collector to Minor Arterial.
- Modify the functional classification of Ridder Road (Garden Acres Road to Kinsman Road) from Collector to Minor Arterial.
- Add the Day Road overcrossing (Boones Ferry Road to Elligsen Road) and show it as a Future Minor Arterial.

Figure 3-4: Freight Routes (Page 3-9)

Summary of changes:

- Show Basalt Creek Parkway and Boones Ferry Road (between Day Road and Basalt Creek Parkway) as a Future Truck Route.

Figure 3-5: Bicycle Routes (Page 3-11)

Summary of changes:

- Add the Basalt Creek Canyon Ridge trail project
- Add the I-5 Easement trail project
- Remove the bike lane and Tonquin Trail alignment for the Bailey Street Connection for the Brown Road Extension

Access Management (Page 3-20)

Add the following text to Page 3-20 after the third paragraph:

- The Basalt Creek Parkway is considered an Access Management Interest Area because the parkway will be a high-capacity major freight arterial, limited to at-grade accesses at 124th Avenue, Grahams Ferry Road, and Boones Ferry Road. The parkway creates a new connection between I-5 and 99W.



Figure 3-13: Access Management Interest Areas (Page 3-21)

Summary of changes:

- Add Basalt Creek Parkway as Access Management Interest Area (from Grahams Ferry Road to Boones Ferry Road).

Chapter 4: The Needs

The following changes are recommended to Chapter 4 of the City of Wilsonville's TSP.

Figure 4-2: Future 2035 Capacity Deficiencies (Page 4-7)

Summary of changes:

- Remove the textbox that states "Basalt Creek Study will refine projects"

Chapter 5: The Projects

The following changes are recommended to Chapter 5 of the City of Wilsonville's TSP.

Figure 5-2: Higher Priority Projects (Page 5-5)

Summary of changes:

- Remove the alignment for the Bailey Street Connection for project RE-04 Brown Road Extension
- Remove the Brown Road Extension Area of Special Concern textbox and callout
- Add a new project RE-14 Basalt Creek Parkway Connection (from Grahams Ferry Road to Boones Ferry Road as a Major Arterial Roadway Extension
- Add project RW-04 on Boones Ferry Road from Day Road to Basalt Creek Parkway (Major Arterial)
- Add project RW-05 Grahams Ferry Road Widening from Day Road to Basalt Creek Parkway (Collector)
- Add project SI-07 at the I-5 Southbound Exit Ramp at Boones Ferry Road intersection
- Add project SI-08 for access management for the Boones Ferry Road/95th Avenue intersection
- Add Basalt Creek Canyon Ridge Trail project LT-02 to Basalt Creek Planning Area as described in Table 5-2.
- Add I-5 Easement Trail project LT-03 to Basalt Creek Planning Area as described in Table 5-2.

Table 5-2: Higher Priority Projects (Northwest Quadrant) (Page 5-6)

Add the following projects and their descriptions:

- RE-14 Basalt Creek Parkway Connection

Construct Basalt Creek Parkway as a limited access five-lane Major Arterial between Grahams Ferry Road and Boones Ferry Road. This project would be a joint Washington County, City of Wilsonville and City of Tualatin project and will work together to seek funding. RTP project #11470.

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- RW-04 Boones Ferry Road Widening
Widen Boones Ferry Road from Day Road to Basalt Creek Parkway to five lanes. RTP project #11487.
- RW-05 Grahams Ferry Road Widening
Widen Grahams Ferry Road from Day Road to Basalt Creek Parkway to three lanes with bike lanes, sidewalks, and transit improvements.
- SI-07 Dual Southbound Right Turn Lanes on I-5 Off-Ramp at Boones Ferry Road.
Add a second southbound right turn lane to the I-5 Exit Ramp at the Boones Ferry Road intersection. RTP project #11489
- SI-08 Boones Ferry Road/95th Avenue Access Management.
Improve operations at the Boones Ferry Road/95th Avenue intersection by removing the east private access approach. Pioneer Court access onto Boones Ferry Road will be right-in / right-out. Additional access will occur via a north-south local street connection between Pioneer Drive, passing under the Day Road I-5 overcrossing approach, and a new west-east local street (north of Day Road) with full intersection access with Boones Ferry Road.
- LT-02 Basalt Creek Canyon Ridge Trail.
Build a north/south trail connection within Basalt Creek (west of the Canyon) to improve the pedestrian and bicycle network and make connections to east/west roads that run north and south. This trail would require a grade-separated crossing of Basalt Creek Parkway and would be connected to the regional trail network by extending Tonquin Road with bike/pedestrian facilities across Graham's Ferry to this future Basalt Creek Canyon Ridge Trail.
- LT-03 I-5 Easement Trail.
Build a trail parallel to I-5 in the ODOT easement that would provide an additional north/south connection connecting to existing bike and pedestrian facilities.

Figure 5-3: Higher Priority Projects (Northwest Quadrant) (Page 5-7)

Summary of changes:

- Remove the textbox regarding the Basalt Creek Refinement Plan
- Add Basalt Creek Parkway Connection project RE-14 as described in Table 5-2.
- Add Boones Ferry Road project RW-04 from Day Road to Basalt Creek Parkway (Major Arterial)
- Add Grahams Ferry Road Widening project RW-05 from Day Road to Basalt Creek Parkway (Collector)
- Add I-5 Southbound Exit Ramp/Boones Ferry Road project SI-07.
- Add Boones Ferry Road/95th Avenue intersection project SI-08.

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- Add Basalt Creek Canyon Ridge Trail project LT-02 to Basalt Creek Planning Area as described in Table 5-2.
- Add I-5 Easement Trail project LT-03 to Basalt Creek Planning Area as described in Table 5-2.
- Add 124th Avenue extension to Grahams Ferry Road as a Collector Roadway

Table 5-4: Higher Priority Projects (Southwest Quadrant) (Page 5-10)

Update the following projects and their descriptions:

- RE-04B Brown Road Extension

Construct remaining 2-lane roadway with bike lanes, sidewalks, and transit stop improvements from Wilsonville Road to Boones Ferry Road (connecting at either Bailey Street or 5th Street); includes roadway connection to Kinsman Road (with bike lanes and sidewalks), portion of Ice Age Tonquin Trail connecting to trail terminus on Arrowhead Creek Lane, and Brown Road/Kinsman Road intersection

Figure 5-5: Higher Priority Projects (Southwest Quadrant) (Page 5-11)

Summary of changes:

- Remove the textbox that states “Area of Special Concern:”
- Remove the alignment for the Bailey Street Connection for project RE-04B Brown Road Extension.

Brown Road Extension Alternatives (Page 5-15)

- Remove entire page.

Figure 5-7: Additional Planned Projects (Page 5-17)

Summary of changes:

- Remove the “124th Avenue Extension from Tualatin-Sherwood Road (Washington County Project)” text
- Remove the “Possible Basalt Creek Connection (Conceptual)” text
- Remove project RW-P1 Grahams Ferry Road Widening (move to Higher Priority Projects)
- Add project RE-P6 Basalt Creek Overcrossing as a Minor Arterial (from Boones Ferry Road over I-5) as described in Table 5-9.
- Add project RE-P5 Day Road Overcrossing as a Minor Arterial (from Boones Ferry Road to Elligsen Road) as described in Table 5-10.
- Add project RE-P15 Pioneer Court Extension as a Collector from Pioneer Court to 1,000 feet north of Day Road, then west to Boones Ferry Road.

Table 5-9: Additional Planned Projects (Northwest Quadrant) (Page 5-18)

Add, remove, or update the following projects and descriptions:



- RE-P6 Basalt Creek Overcrossing

Extend Basalt Creek across I-5 as a four-lane overcrossing. This project would be a joint Washington County, City of Wilsonville and City of Tualatin project and will work together to seek funding. RTP project #11436. No funding has been identified within the planning horizon for this project.

- RE-P15 Pioneer Court Extension

Extend Pioneer Court to the north, approximately 1,000 feet north of Day Road, connect to Boones Ferry Road to the west.

- UU-P4 Grahams Ferry Road Urban Upgrade

Why Not Higher Priority? Grahams Ferry Road is primarily a rural road and Ice Age Tonquin Trail is a preferred option for providing north-south connection through this part of Wilsonville. Grahams Ferry Road will be a key urban connection to serve Coffee Creek Industrial Area. It is assumed that the roadway segment between Day Road and Clutter Road will be constructed as the Coffee Creek industrial lands develop.

Figure 5-8: Additional Planned Projects (Northwest Quadrant) (Page 5-19)

Summary of changes:

- Remove the “124th Avenue Extension from Tualatin-Sherwood Road (Washington County Project)” text
- Remove the “Possible Basalt Creek Connection (Conceptual)” text
- Add project RE-P6 Basalt Creek Overcrossing as a Minor Arterial (from Boones Ferry Road over I-5) as described in Table 5-9.
- Remove project RW-P1 Grahams Ferry Road Widening (move to Higher Priority Projects)
- Add project RE-P15 Pioneer Court Extension as a Collector from Pioneer Court to 1,000 feet north of Day Road, then west to Boones Ferry Road.

Table 5-10: Additional Planned Projects (Northeast Quadrant) (Page 5-20)

Add the following project and description:

- RE-P5 Day Road Overcrossing

Extend Day Road from Boones Ferry Road to Elligsen Road as a four-lane overcrossing of I-5. This project would be a joint Washington County, City of Wilsonville and City of Tualatin project and will work together to seek funding. RTP project #11490. No funding has been identified within the planning horizon for this project.

Figure 5-9: Additional Planned Projects (Northeast Quadrant) (Page 5-21)

Summary of changes:

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- Add project RE-P5 Day Road Overcrossing as a Minor Arterial (from Boones Ferry Road to Elligsen Road).

Please let us know if you have any questions.

Attachments:

- Basalt Creek TSP Amendment Analysis Summary
- TSP Amendments (Figures, Tables, and Text)

Basalt Creek TSP Amendment Analysis

February 2019

The purpose of this document is to demonstrate that the solutions identified in the 2013 Basalt Creek Transportation Refinement Plan are still appropriate in response to the 2018 Regional Transportation Plan update. The Basalt Creek Transportation Refinement Plan was adopted in 2013 and provided the framework for the development of concept and comprehensive plans for the Basalt Creek Urban Growth Expansion Area. Since that time, the plans for the area have refined the types of expected urban development that will occur in the area. In addition, regional planning efforts, such as the 2018 Regional Transportation Plan, have continued to be refined.

The Basalt Creek Transportation Refinement Plan was developed to determine the major transportation system necessary to serve development throughout the Basalt Creek Planning Area. The Basalt Creek Transportation Refinement Plan set the stage for concept planning and comprehensive plan development for the Basalt Creek Planning Area. The transportation investments identified by the Basalt Creek Transportation Refinement Plan considered not only future growth within the Basalt Creek Planning Area itself, but also future growth in adjacent areas, including:

- Southwest Tualatin Concept Planning Area
- Tonquin Employment Planning Area (in Sherwood)
- Coffee Creek Planning Area in Wilsonville

Since the development of the Basalt Creek Transportation Refinement Plan the Cities of Tualatin and Wilsonville have proceeded with concept and comprehensive planning for the Basalt Creek Planning Area. These planning efforts have built upon the Basalt Creek Transportation Refinement Plan as a framework for organizing the land use plans.

Furthermore, the 124th Avenue connection and Basalt Creek Parkway has been constructed as an interim 3-lane facility between Tualatin-Sherwood Road and Grahams Ferry Road. Washington County is currently beginning design work for the extension of the Basalt Creek Parkway between Grahams Ferry Road and Boones Ferry Road. The interim improvement is intended to serve existing transportation needs. Development along the corridor is encouraged to dedicate the right-of-way and complete the ultimate cross-section as appropriate.

The Regional Transportation Plan was updated in 2014 to reflect the Basalt Creek Transportation Refinement Plan. Regional land use growth assumptions and additional regional planning efforts have continued as the concept and comprehensive planning for the Basalt Creek area has been developed through an extensive multi-year and multi-jurisdictional public process.

With the advent of the 2018 Regional Transportation Plan and revised growth assumptions it seemed prudent to revisit the Basalt Creek Transportation Refinement Plan to ensure that the transportation system anticipated at the start of the process was indeed still adequate to serve the Basalt Creek Planning Area.

The following tables document the land use assumptions for the Basalt Creek Planning Area.

Land Use in the 2010 Regional Transportation Plan travel demand forecast
 (Land Use in the 2012 Basalt Creek Transportation Refinement Plan Technical Report)

Zone Number	2005 Households	2035 Households	2005 Total Employment	2035 Total Employment
1013	94	706	52	896
1014	54	645	16	938
Total	148	1,351	68	1,834

Land Use in the 2018 Regional Transportation Plan travel demand forecast

Zone Number	2015 Households	2040 Households	2015 Total Employment	2040 Total Employment
980	45	0	79	1,447
981	107	646	167	1,447
Total	152	646	246	2,894

Buildout of the Basalt Creek Concept Plan

Zone Number	2015 Households	2040 Households	2015 Total Employment	2040 Total Employment
980	45		79	2,227
981	107	581	167	2,227
Total	152	581	246	4,453

It should be noted that the zone numbering system changed in 2013 but the geographic boundaries of these two zones remained the same.

Also note the total 2040 employment for both zones is the same number; however the model assumed zone 981 will have slightly more service employment than zone 980.

The following table provides a list of transportation investments assumed in the 2040 regional travel demand forecast:

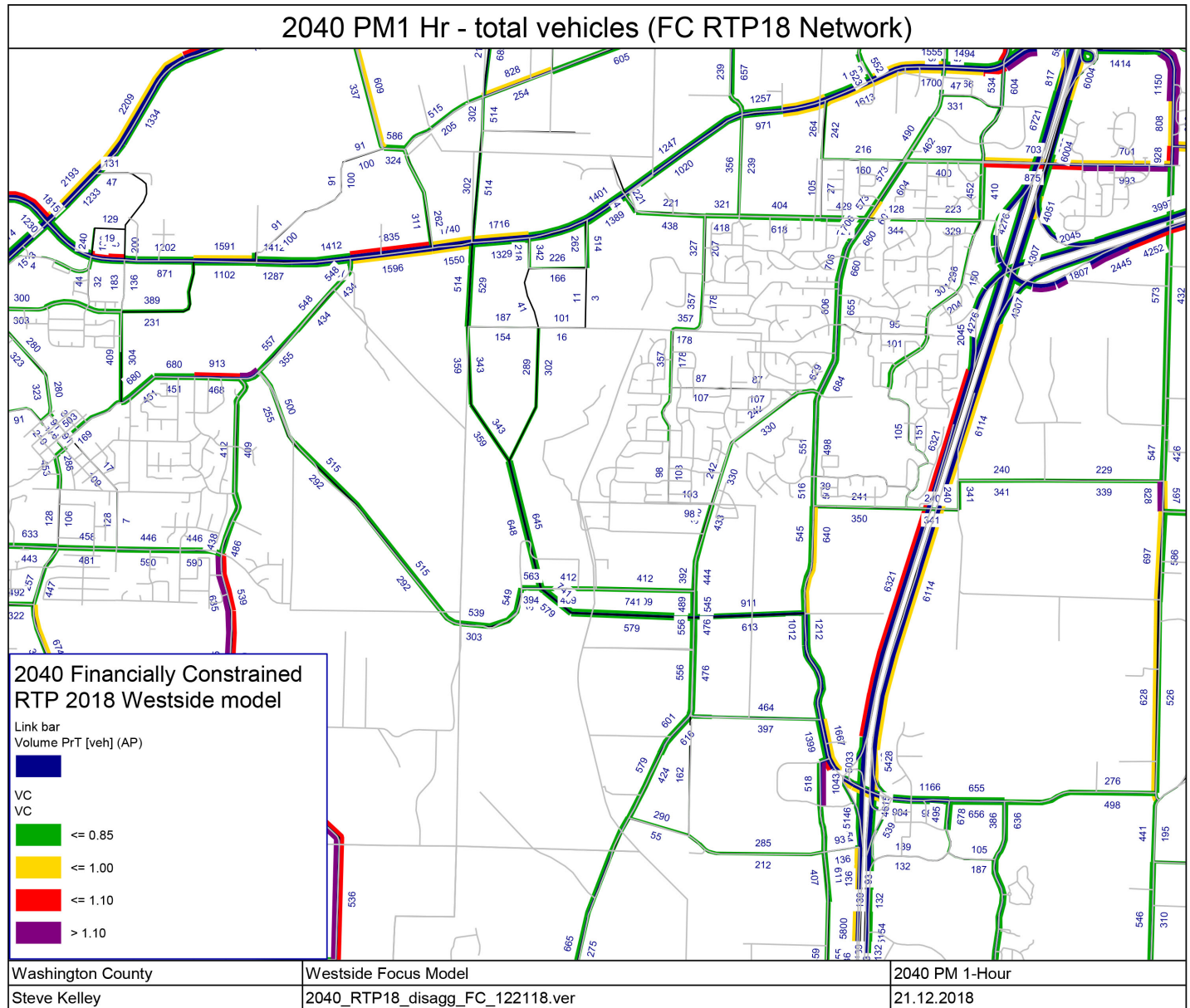
2040 Financially Constrained RTP Projects near Basalt Creek Planning Area

Nominating Agency	2018 RTP ID	Project Name	Start Location	End Location	Description	Estimated Cost (2016 Dollars)	Time Period	Financially Constrained	RTP Investment Category	Primary Purpose
Washington County	10568	Tualatin-Sherwood Rd Improvements	Langer Farms Pkwy	Teton Ave	Widen from three to five lanes with bike lanes and sidewalks.	\$35,000,000	2018-2027	Yes	Roads and Bridges	Relieve current congestion
Sherwood	10674	Oregon-Tonquin Intersection Improvements	SW Oregon St	SW Tonquin Rd	Reconstruct and realign three leg intersection with a roundabout (partial two-lane roundabout) approx 400 feet northeast of existing roundabout at SW Oregon St & Murdock Rd. ROW, PE, design & construction. Potential for signal in-lieu of dual-roundabout system if better for development and once SW 124th Ave project is completed. If roundabout, project will include rapid flashing beacons at new roundabout and retrofit of adjacent roundabout to meet MUTCD suggestions for pedestrian crossings at roundabouts. This is currently a Washington County facility but would likely become Sherwood's upon completion of project to TSP standards.	\$2,400,000	2018-2027	Yes	Roads and Bridges	Relieve future congestion
Wilsonville	10588	Grahams Ferry Rd Improvements	Day Rd	County line	Widen Grahams Ferry Road to 3 lanes, add bike/pedestrian connections to regional trail system and fix (project development only) undersized railroad overcrossing.	\$13,200,000	2028-2040	Yes	Freight	Improve freight access to indust & intermodal
Washington County	10590	Tonquin Rd Improvements	Grahams Ferry Rd	124th Ave	Realign and widen to three lanes with bike lanes and sidewalks and street lighting.	\$11,400,000	2018-2027	Yes	Roads and Bridges	Build Complete Street
Wilsonville	10853	Garden Acres Road Extension	Day Road	Ridder Road	Construct three lane road extension with sidewalks and cycle track and reconstruct/reorient Day Road/Grahams Ferry Road/Garden Acres Road intersection.	\$14,260,000	2018-2027	Yes	Roads and Bridges	Relieve future congestion
Wilsonville	11243	Day Rd Improvements	Grahams Ferry Rd	Boones Ferry Rd	Widen street from 3 to 5 lanes with buffered bike lanes, sidewalks and street lighting. Improve structural integrity for increased freight traffic and provide congestion relief. Sidewalk infill and creation of Tonquin Trail multi-use path spur will reduce pedestrian and vehicle conflicts. Bike buffers will reduce bicycle and freight conflicts.	\$10,560,000	2028-2040	Yes	Roads and Bridges	Relieve future congestion

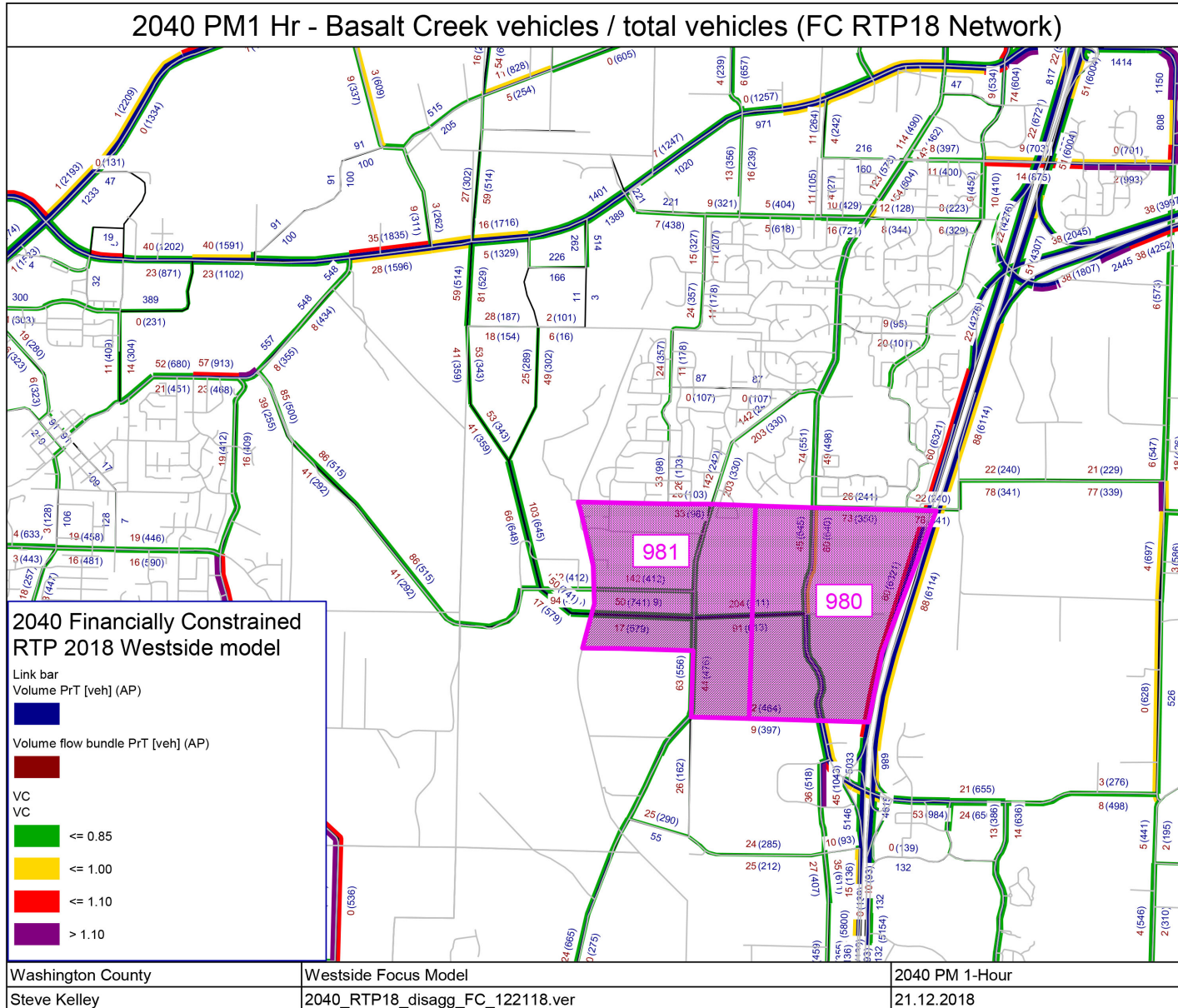
2040 Financially Constrained RTP Projects near Basalt Creek Planning Area (Continued)

Nominating Agency	2018 RTP ID	Project Name	Start Location	End Location	Description	Estimated Cost (2016 Dollars)	Time Period	Financially Constrained	RTP Investment Category	Primary Purpose
Tualatin	11417	Blake Street Extension	115th Ave	124th Ave	Extend Blake Street to create an east-west connection between 115th and 124th. Install signal at Blake and 124th. New road section will provide an alternative route for industrial traffic on the high injury corridor: Tualatin/Sherwood Road.	\$17,000,000	2018-2027	Yes	Roads and Bridges	Increase access to jobs
Washington County	11470	Basalt Creek Parkway	Grahams Ferry Rd	Boones Ferry Rd	Extend new 5 lane Arterial with bike lanes, sidewalks and street lighting.	\$31,700,000	2018-2027	Yes	Roads and Bridges	Serve new urban area
Washington County	11487	Boones Ferry Improvements	Basalt Creek East-West Arterial	Day Rd	Widen from 3 lanes to 5 lanes with bike lanes, sidewalks and street lighting	\$1,200,000	2028-2040	Yes	Roads and Bridges	Relieve future congestion
Wilsonville	11489	Boones Ferry / I-5 off ramp improvements	SB I-5 off ramp	Boones Ferry Rd	construct second right-turn lane	\$1,063,000	2028-2040	Yes	Roads and Bridges	Relieve current congestion
Tualatin	11962	Grahams Ferry Rd	SW Ibach Rd	Helenius Rd	Upgrade SW Grahams Ferry Road to roadway standards between SW Ibach Road and Helenius Road.	\$5,048,800	2028-2040	Yes	Roads and Bridges	Build Complete Street

Financially Constrained 2018 Regional Transportation Plan Network
 2040 PM 1 Hour Total Vehicle Volume Forecast Results



Financially Constrained 2018 Regional Transportation Plan Network
2040 PM 1 Hour Basalt Creek Vehicles (and Total Vehicles) Forecast Results

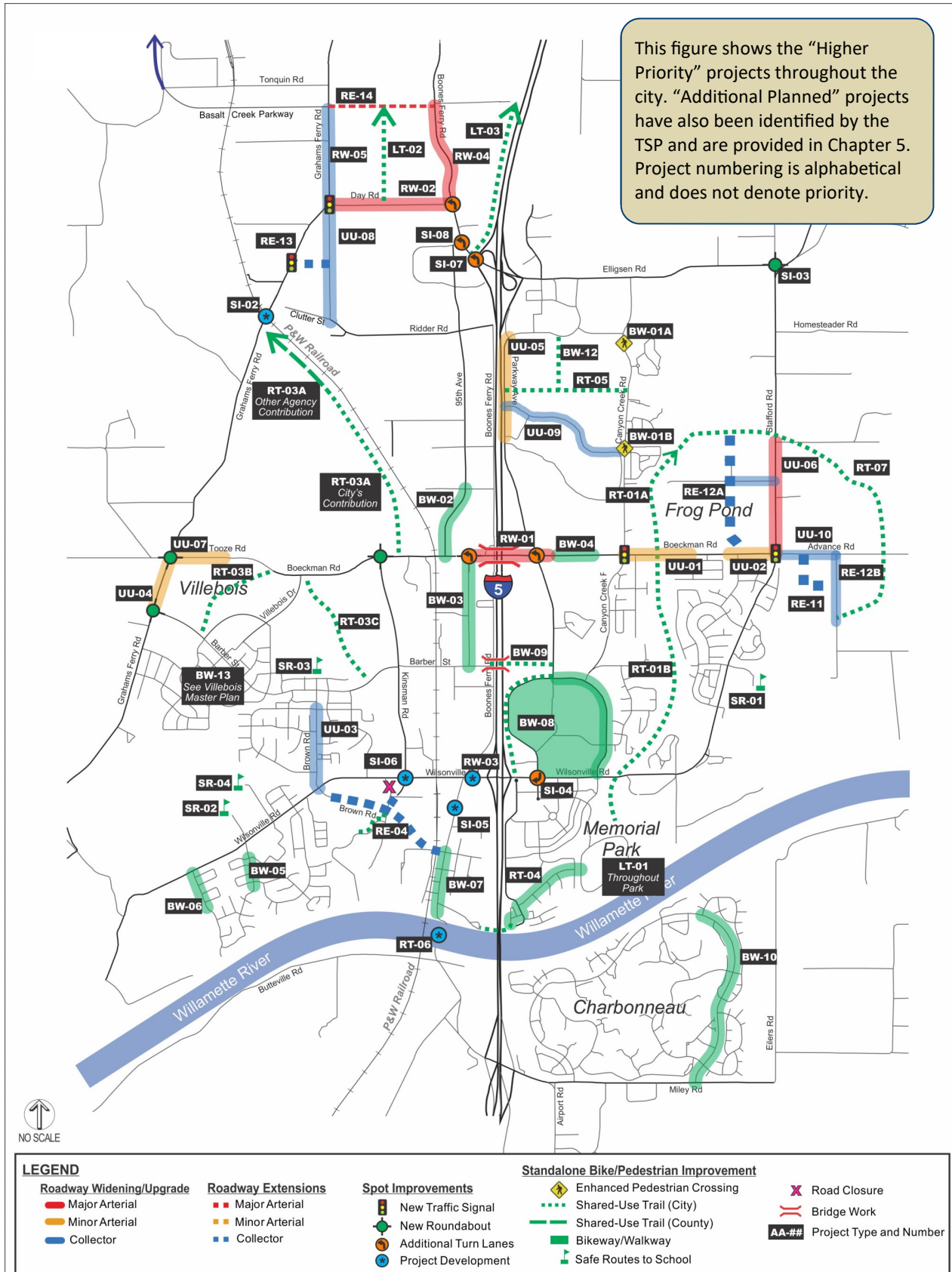


Summary

The 2018 Regional Transportation Plan contains a number of Financially Constrained projects identified in the Basalt Creek Planning Area. These projects were generally identified by the Basalt Creek Transportation Refinement Plan in 2012. It is anticipated that these projects will be implemented in conjunction with development in the area. The resulting planned system, including the build out scenario documented in the land use tables above, results in anticipated traffic operations consistent with regional and local level of service standards.

The level of service maps and analysis in this report are intended to provide a planning level system assessment consistent with the requirements for Transportation Planning in Oregon. A detailed operational analysis will be necessary prior to project development. The detailed operational analysis should consider needed turn lanes and assess vehicular movements at intersections to determine the appropriate design configuration. This analysis is intended to provide a generalized system assessment that would be an appropriate input into an operational evaluation necessary for project development.

HIGHER PRIORITY PROJECTS

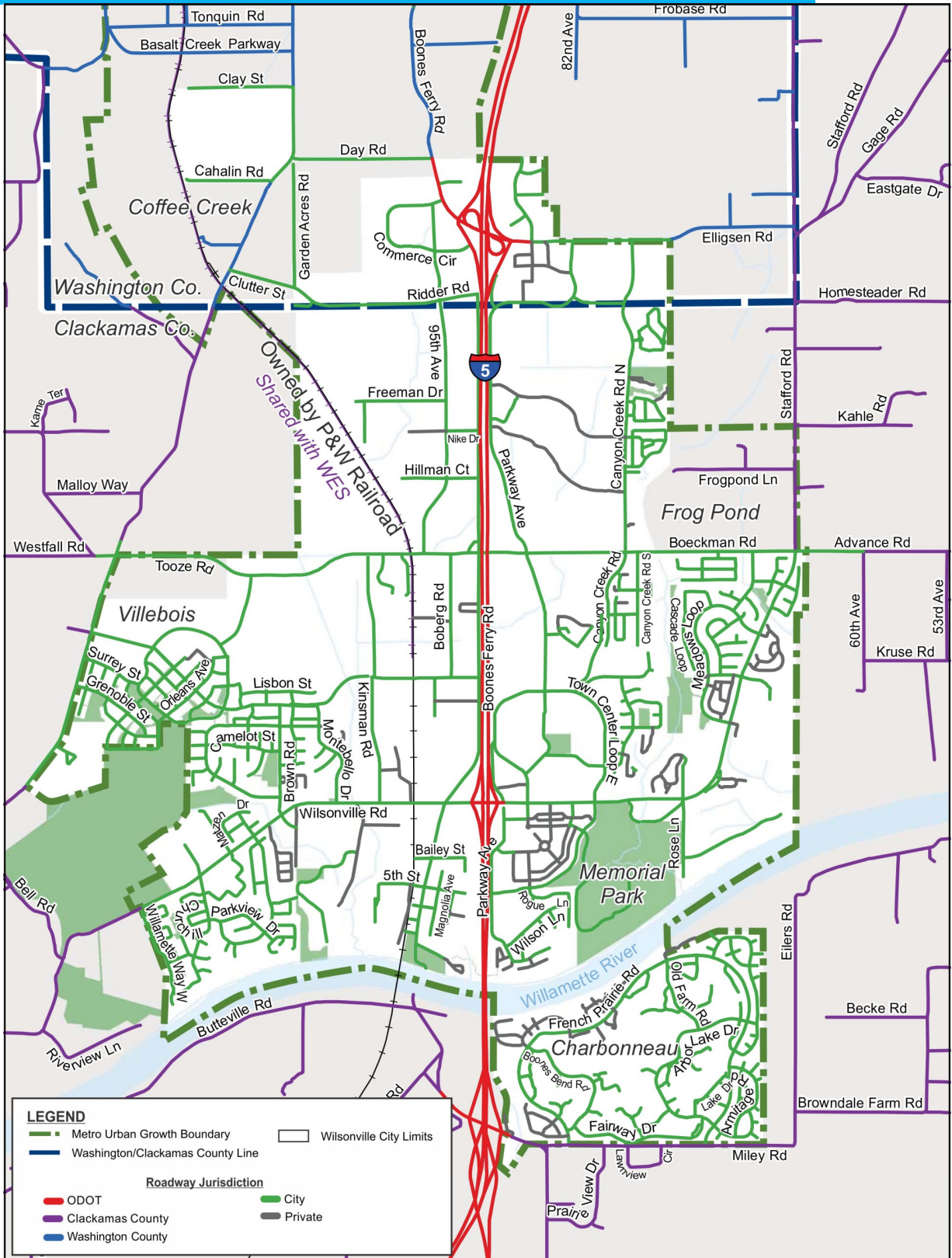


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HIGHER PRIORITY PROJECTS (LISTED ALPHABETICALLY BY IMPROVEMENT)

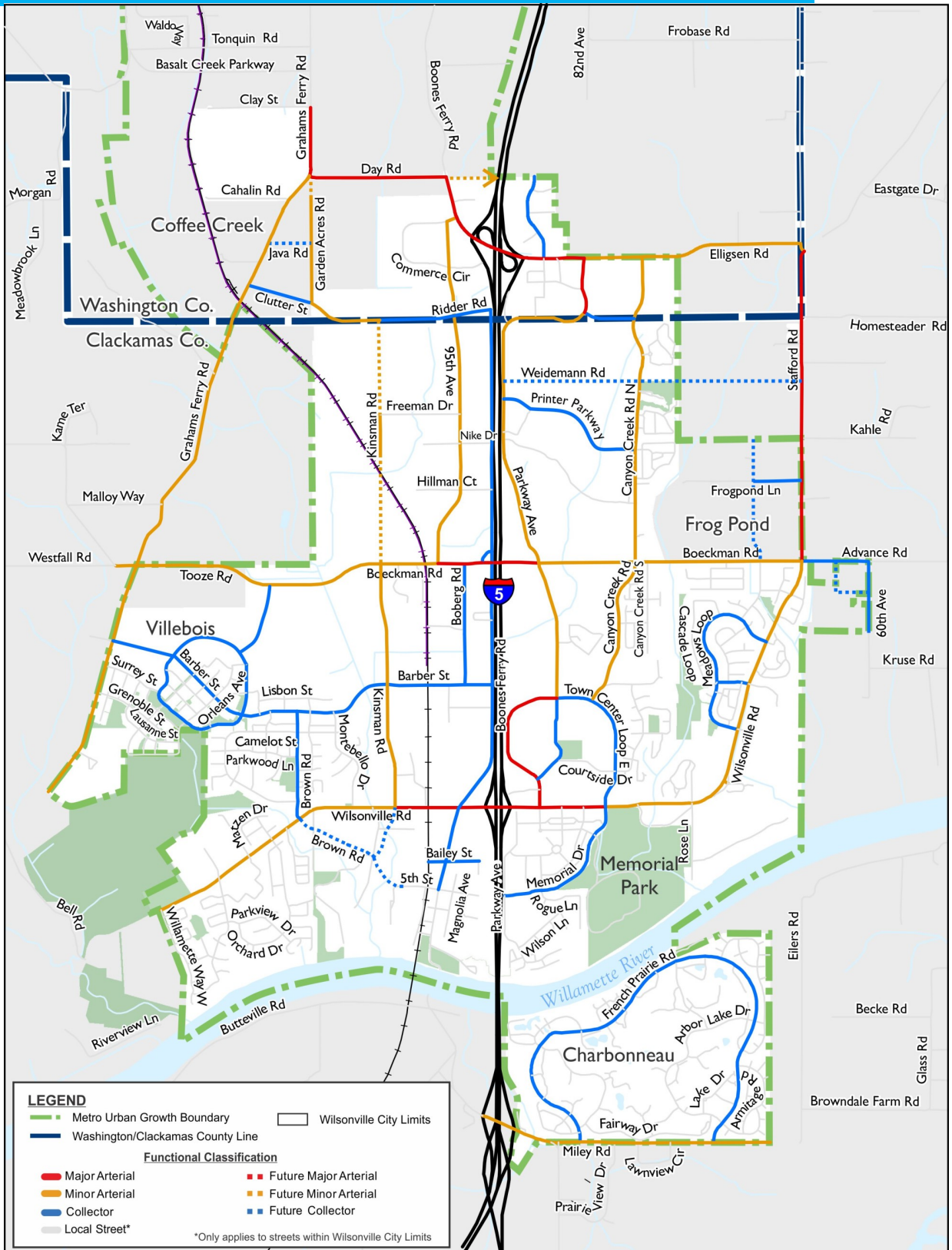
No.	Higher Priority Project	No.	Higher Priority Project
Roadway Extensions (Multimodal Connectivity)		Bikeways and Walkways (Standalone Pedestrian and Bicycle Improvements) . . . Continued	
RE-04A	Corridor Study for Brown Road Extension	BW-08	Town Center Loop Pedestrian, Bicycle, and Transit Improvements
RE-04B	Brown Road Extension (5th Street Connection)	BW-09	Town Center Loop Bike/Pedestrian Bridge
RE-13	Java Road Connection and Signal	BW-10	French Prairie Drive Pathway
RE-14	Basalt Creek Parkway Connection	BW-11	Frog Pond Trails
Roadway Widening (Capacity)		BW-12	Parkway Center Trail Connector
RW-01	Boeckman Road Bridge and Corridor Improvements	BW-13	Villebois Loop Trail
RW-02	Day Road Widening	BW-14	Wayfinding Signage
RW-04	Boones Ferry Road Widening	Safe Routes to School (Standalone Pedestrian and Bicycle Improvements)	
RW-05	Grahams Ferry Road Widening	SR-01	Boeckman Creek Primary Safe Routes to School Improvements
Urban Upgrades (Multimodal Connectivity and Safety)		SR-02	Boones Ferry Primary Safe Routes to School Improvements
UU-01	Boeckman Road Dip Improvements	SR-03	Lowrie Primary Safe Routes to School Improvements
UU-02	Boeckman Road Urban Upgrade	SR-04	Wood Middle School Safe Routes to School Improvements
UU-03	Brown Road Upgrades	Local Trails (Standalone Pedestrian and Bicycle Improvements)	
UU-04	Grahams Ferry Urban Upgrade	LT-01	Memorial Park Trail Improvements
UU-05	Parkway Avenue Urban Upgrade	LT-02	Basalt Creek Canyon Ridge Trail
UU-06	Stafford Road Urban Upgrade	LT-03	I-5 Easement Trail
UU-07	Tooze Road Urban Upgrade	Regional Trails (Standalone Pedestrian and Bicycle Improvements Safety)	
UU-08	Garden Acres Road Urban Upgrade	RT-01A	Boeckman Creek Trail (North)
Spot Improvements (Transportation System Management/Operations)		RT-01B	Boeckman Creek Trail (South)
SI-02	Grahams Ferry Railroad Undercrossing Project Development	RT-02	Frog Pond Trail
SI-03	Stafford Road/65th Avenue Intersection Improvements	RT-03A	Tonquin Trail (North)
SI-04	Wilsonville Rd/Town Center Loop West Intersection Improvements	RT-03B/C	Tonquin Trail (Villebois)
SI-07	Dual Southbound Right Turn Lanes on I-5 Off-Ramp at Boones Ferry Road	RT-04	Waterfront Trail Improvements
SI-08	Boones Ferry Road/95th Avenue Access Management	RT-05	Wiedeman Road Trail
Bikeways and Walkways (Standalone Pedestrian and Bicycle Improvements)		RT-06	Willamette River Bike/Pedestrian/Emergency Bridge Project Dev.
BW-01 A/B	Canyon Creek Road Enhanced Pedestrian Crossings	Transit Improvements	
BW-02	95th Avenue Sidewalk Infill	TI-01	Pedestrian Access to Transit
BW-03	Boberg Road Sidewalk Infill	TI-02	Transit Street Improvements
BW-04	Boeckman Road Bike Lanes and Sidewalk Infill		
BW-05	Willamette Way East Sidewalk Infill		
BW-06	Willamette Way West Sidewalk Infill		
BW-07	Boones Ferry Road Sharrows		

FIGURE 3-1. ROADWAY JURISDICTION



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FIGURE 3-2. FUNCTIONAL CLASS DESIGNATIONS



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FIGURE 3-4. FREIGHT ROUTES

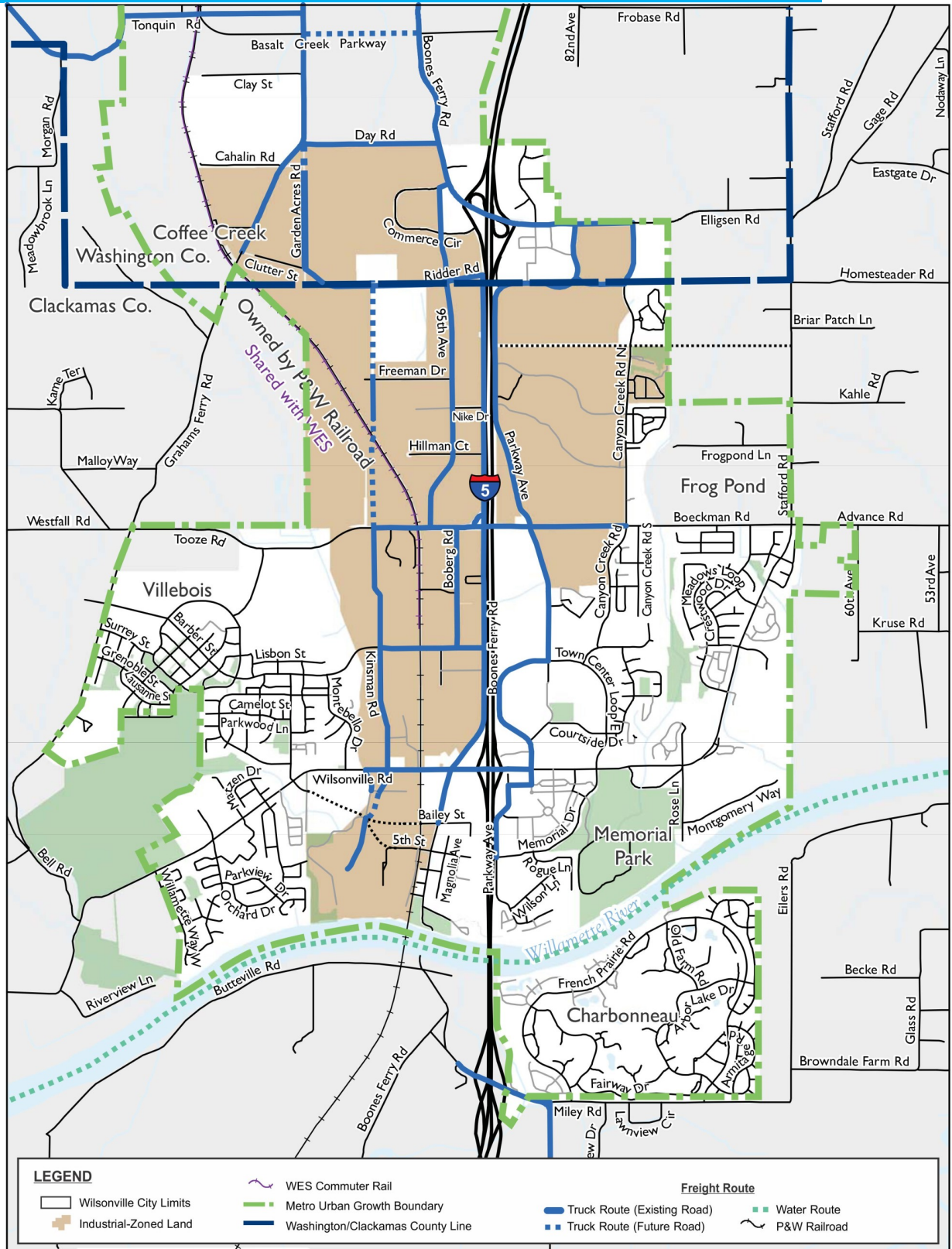
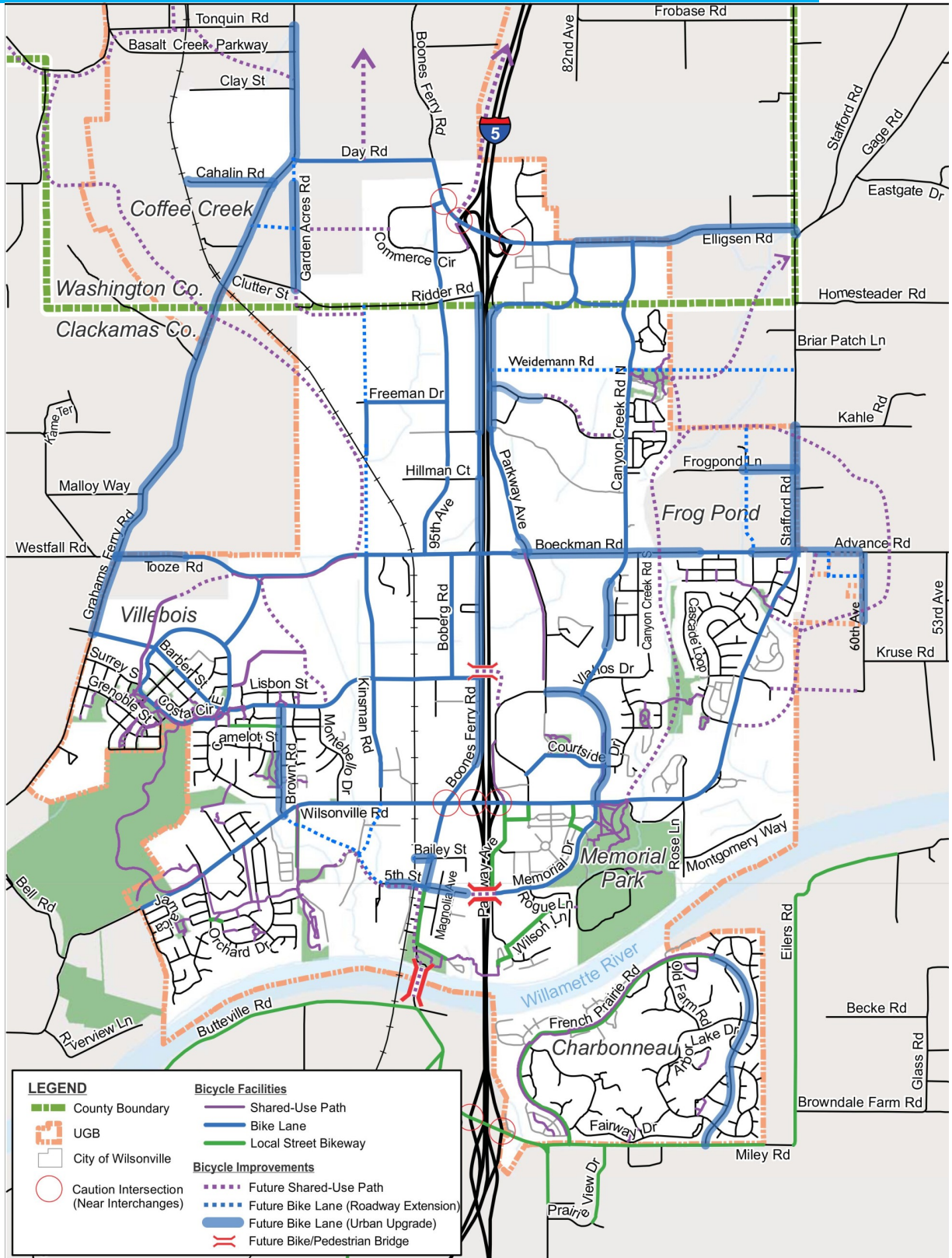


FIGURE 3-5. BICYCLE ROUTES



ACCESS MANAGEMENT

Access management refers to the broad set of techniques that are used to balance safe, efficient, and timely travel with the ability to allow access to individual properties. Access is an important component of the city's transportation infrastructure and significantly affects system operations and safety.

Wilsonville should continue to manage roadway access to improve traffic flow and safety. By limiting access to higher classification roadways (especially Major and Minor Arterials), conflicts between vehicles entering and exiting driveways and vehicles on the roadway are reduced. Pedestrians and bicyclists also benefit from reduced conflicts with vehicles entering and exiting the roadway.

Table 3-2. Access Spacing Standards

Functional Classification	Access Spacing Standards ^a	
	Desired ^b	Minimum
Near Interchanges	ODOT Requires 1,320 ft	
Major Arterial	1,320 ft	1,000 ft
Minor Arterial	1,000 ft	600 ft
Collector	300 ft	100 ft
Local Street	Access Permitted to Each Lot	

^a Spacing is measured from centerline to centerline on Major Arterials and Minor Arterials and between adjacent curb returns on Collectors and Local Streets

^b Desired Access Spacing shall be adhered to unless otherwise approved by the City Engineer. Reasons for deviating from Desired Access Spacing include aligning with existing driveways, topography, property limitations, and other safety related issues as identified in a transportation study.

Table 3-2 lists the City's access spacing standards. Because there are existing non-conforming accesses, these standards will primarily guide access layout of future development consistent with the strategies listed in the call-out box at right. ODOT also has access spacing standards that apply to the I-5 interchange areas and to the section of Boones Ferry Road that is under ODOT jurisdiction (i.e., between Parkway Avenue and Day Road). The I-5/Wilsonville Road

Interchange Area Management Plan (IAMP) should also be consulted when considering access needs near the Wilsonville Road interchange.

The Basalt Creek Parkway is considered an Access Management Interest Area because the parkway will be a high-capacity major freight arterial, limited to at-grade accesses at 124th Avenue, Grahams Ferry Road, and Boones Ferry Road as shown in Figure 3-13. The parkway creates a new connection between I-5 and 99W.



Looking east to the I-5/Wilsonville Road interchange.

ACCESS MANAGEMENT STRATEGIES

The City can use various access management strategies to help improve mobility and safety:

- **Interchange Areas:** Eliminate or consolidate accesses within one-quarter mile of the I-5 interchanges as opportunities arise.
- **Adjacent to High Volume Intersections:** Pursue appropriate treatments at accesses adjacent to high volume intersections, particularly when queues block access.
- **Existing Driveways:** Evaluate accesses that do not conform to the City's access spacing standard and consider modifications as practicable, while maintaining reasonable access to each property.
- **Ongoing Development Review:** Manage new driveway locations and spacing on a case-by-case basis. Where driveways do not meet spacing standards, consider mitigation treatments, such as consolidating accesses or

FIGURE 3-13. ACCESS MANAGEMENT INTEREST AREAS

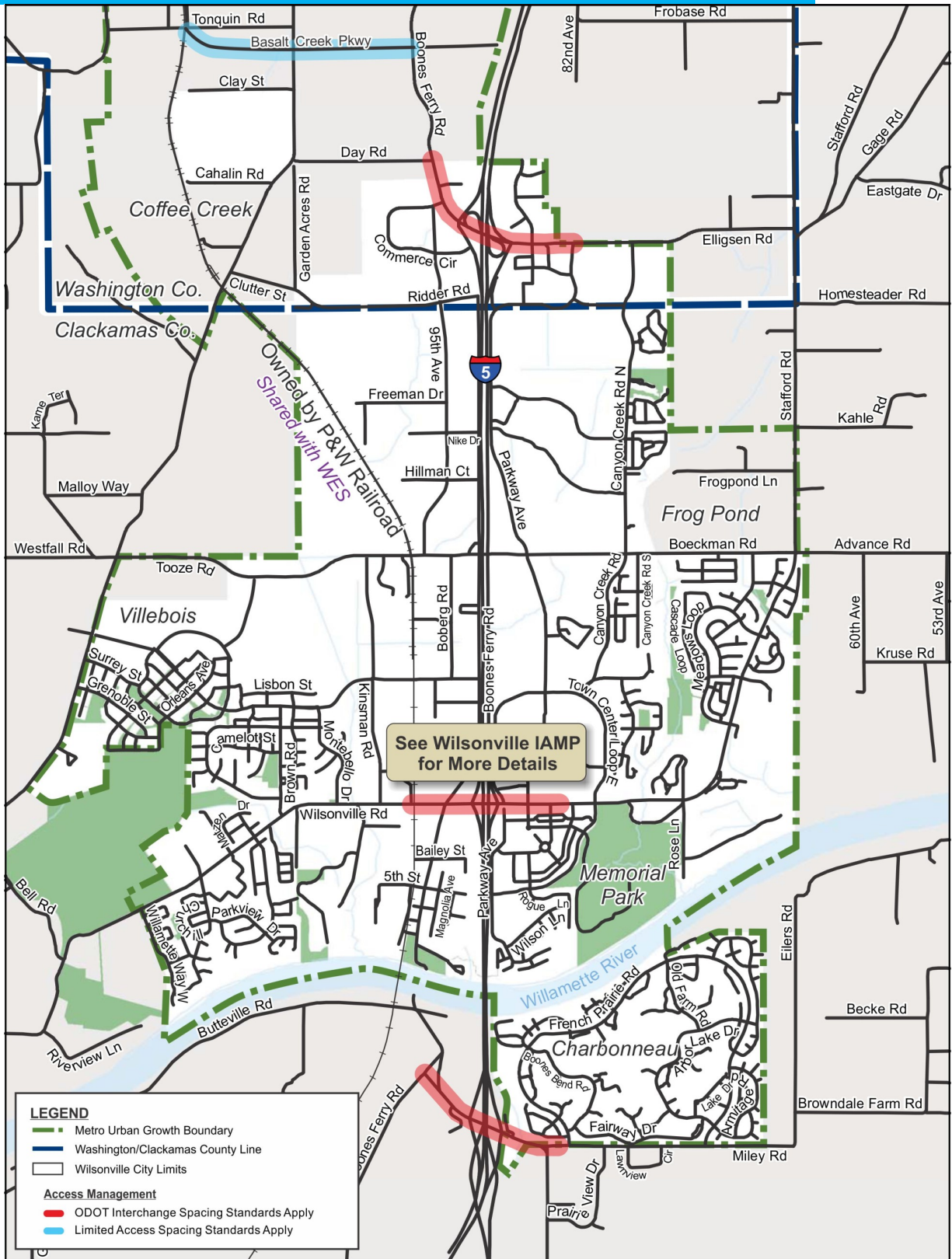


FIGURE 4-2. FUTURE 2035 CAPACITY DEFICIENCIES

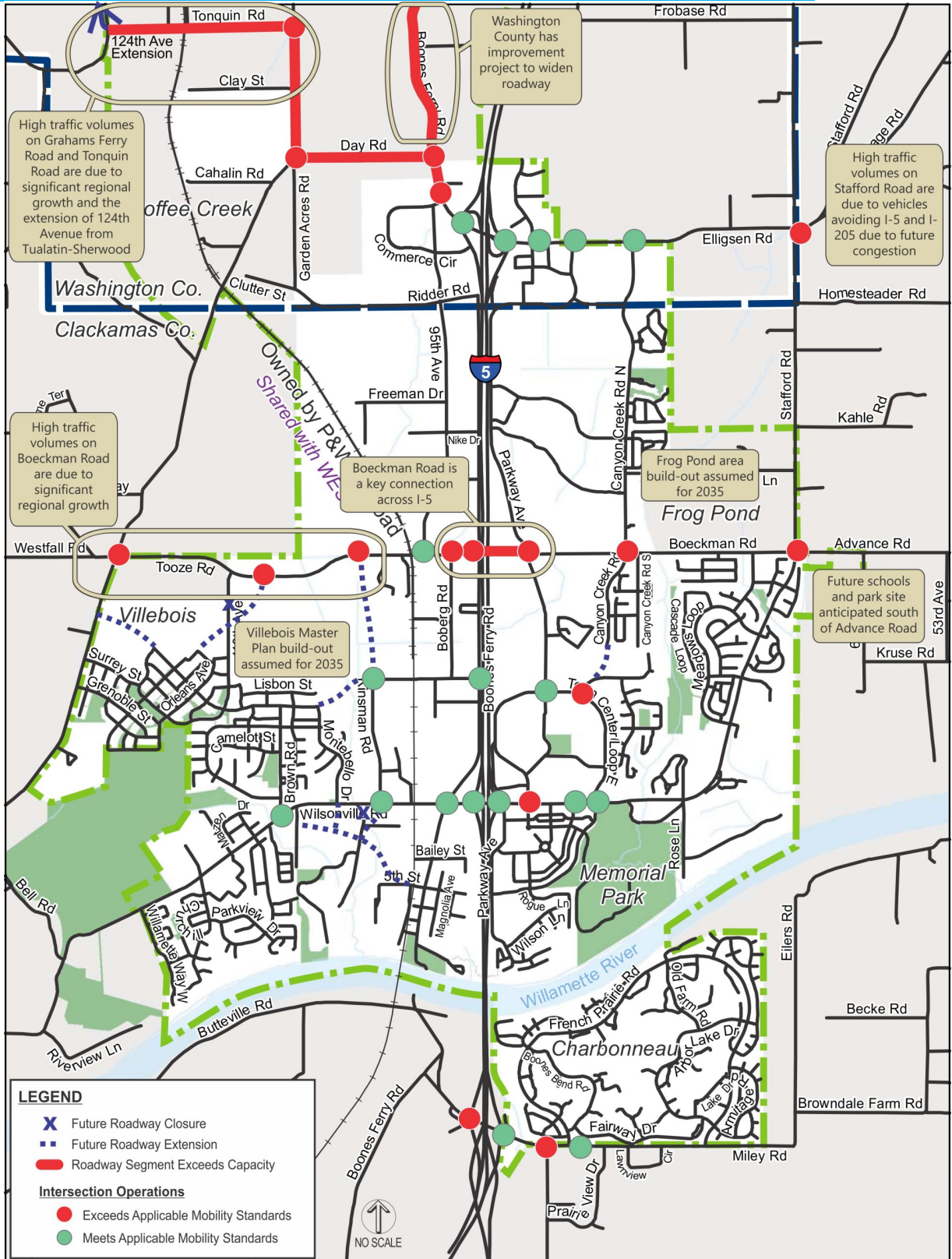


FIGURE 5-2. HIGHER PRIORITY PROJECTS

This figure provides an overall perspective of the Higher Priority projects throughout the city. Additional details are provided on the pages that follow for each of the City's four quadrants (Northwest, Northeast, Southwest, Southeast), which use I-5 and Boeckman Road as dividing lines.

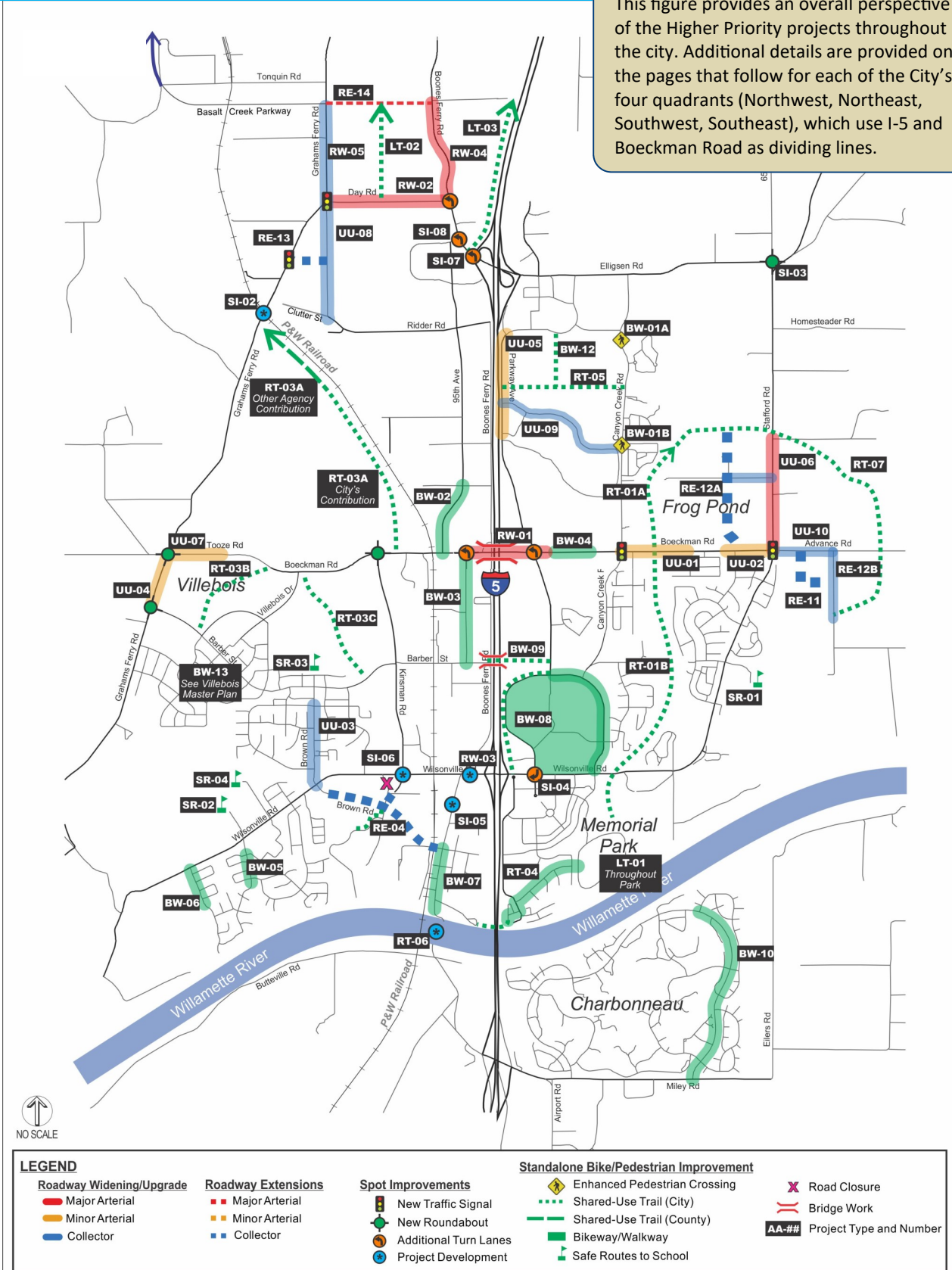


Table 5-2. Higher Priority Projects (Northwest Quadrant)

Project	Description	Cost	
Roadway Extensions			
RE-13	Java Road Connection and Signal	Construct Java Road from Boones Ferry Road to Grahams Ferry Road and Garden Acres Road with a signal at the Java Road/Grahams Ferry Road intersection and disconnect Clutter Street from Grahams Ferry Road.	\$1,500,000
RE-14	Basalt Creek Parkway Connection	Construct Basalt Creek Parkway as a limited access five-lane Major Arterial between Grahams Ferry Road and Boones Ferry Road. This project would be a joint Washington County, City of Wilsonville and City of Tualatin project and will work together to seek funding. RTP project #11470.	\$31,700,000
Urban Upgrades			
UU-08	Garden Acres Road Urban Upgrade	Upgrade Garden Acres Road to a three-lane collector with bicycle lanes and upgrade the Garden Acres Road/Day Road intersection to either a signal or a roundabout. Realign Ridder Road to Garden Acres Road. Close the existing Clutter Road connection to Grahams Ferry Road after completion of Project RE-13. Close the existing Coffee Creek Correctional Facility driveway to Grahams Ferry Road and relocate the driveway to Cahalin Road.	\$14,260,000
Roadway Widening			
RW-02	Day Road Widening	Widen Day Road from Boones Ferry Road to Grahams Ferry Road to include additional travel lanes in both directions along with bike lanes and sidewalks; project includes improvements at the Day Road/Boones Ferry Road and Day Road/Grahams Ferry Road intersections	\$5,900,000
RW-04	Boones Ferry Road Widening	Widen Boones Ferry Road from Day Road to Basalt Creek Parkway to five lanes. RTP project #11487.	\$1,200,000
RW-05	Grahams Ferry Road Widening	Widen Grahams Ferry Road from Day Road to Basalt Creek Parkway to three lanes with bike lanes, sidewalks, and transit improvements. RTP project #10588.	\$13,200,000
Spot Improvements			
SI-02	Grahams Ferry Railroad Undercrossing Project Development	Perform preliminary analysis to determine needs, feasibility, etc.	\$500,000
SI-07	Dual Southbound Right Turn Lanes	Add a second southbound right turn lane to the I-5 Exit Ramp at the Boones Ferry Road intersection. RTP project #11489	\$1,063,000
SI-08	Boones Ferry Road/95th Avenue Access Management	Improve operations at the Boones Ferry Road/95th Avenue intersection by removing the east private access approach. Pioneer Court access onto Boones Ferry Road will be right-in /right-out. Additional access will occur via a north-south local street connection between Pioneer Court (RE-P15), passing under the Day Road I-5 overcrossing approach, and a new west-east local street (north of Day Road) with full intersection access at Boones Ferry Road.	\$2,500,000
Standalone Pedestrian and Bicycle Improvements (Bikeways and Walkways)			
BW-02	95th Avenue Sidewalk Infill	Fill in gaps in the sidewalk network on the east side of 95th Avenue from Boeckman Road to Hillman Court, and construct transit stop improvements	\$85,000
Standalone Pedestrian and Bicycle Improvements (Regional Trails)			
RT-03A	Ice Age Tonquin Trail (North)	Construct sections of the Ice Age Tonquin Trail north of Boeckman Road; City to construct portion within City limits (approximately \$750,000) and coordinate portion farther north with Washington County and neighboring cities	\$2,040,000 (Partial Regional funding)
Standalone Pedestrian and Bicycle Improvements (Local Trails)			
LT-02	Basalt Creek Canyon Ridge Trail	Build a north/south trail connection within Basalt Creek (west of the Canyon) to improve the pedestrian and bicycle network and make connections to east/west roads that run north and south. This trail would require a grade-separated crossing of Basalt Creek Parkway and would be connected to the regional trail network by extending Tonquin Road with bike/pedestrian facilities across Graham's Ferry to this future Basalt Creek Canyon Ridge Trail.	\$450,000
LT-03	I-5 Easement Trail	Build a trail parallel to I-5 in the ODOT easement that would provide an additional north/south connection connecting to existing bike and pedestrian facilities.	\$750,000

FIGURE 5-3. HIGHER PRIORITY PROJECTS (NORTHWEST QUADRANT)

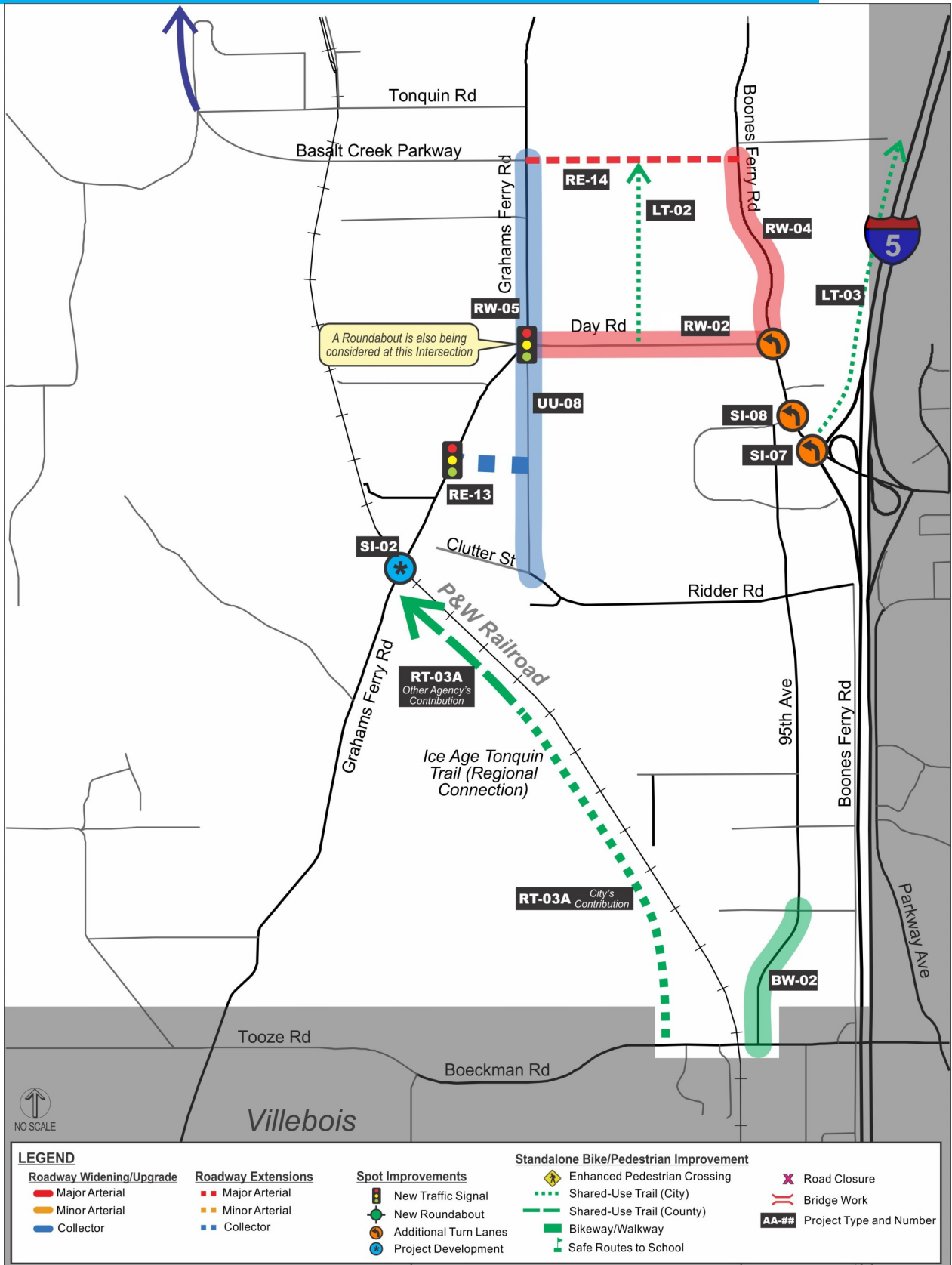
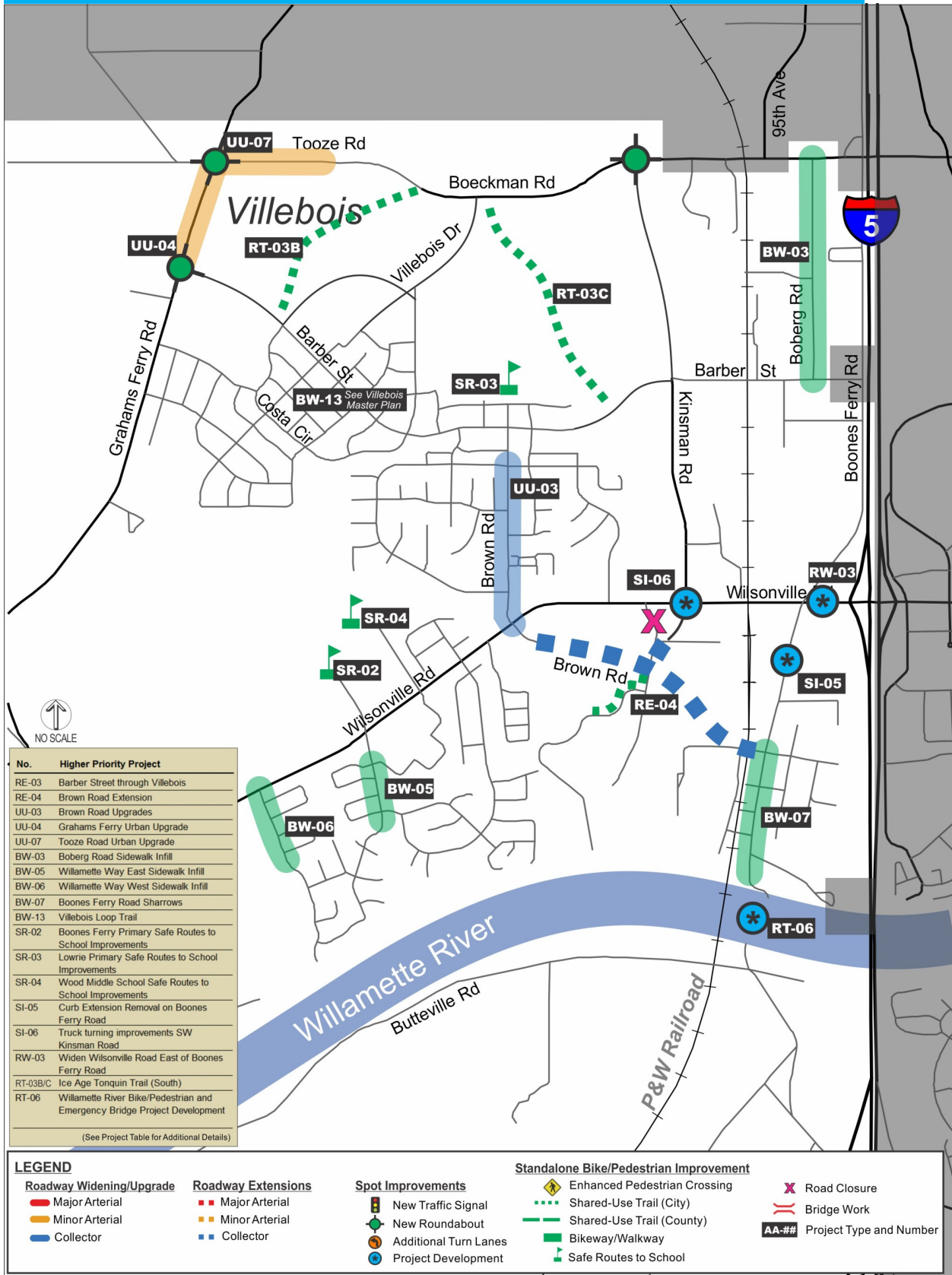


Table 5-4. Higher Priority Projects (Southwest Quadrant)

Project	Description	Cost	
Roadway Extensions			
RE-04A	Corridor Study for Brown Road Extension	Perform a corridor study to determine the recommended Brown Road extension alignment	\$20,000
RE-04B	Brown Road Extension	Construct remaining 2-lane roadway with bike lanes, sidewalks, and transit stop improvements from Wilsonville Road to Boones Ferry Road (connect at 5th Street); includes roadway connection to Kinsman Road (with bike lanes and sidewalks), portion of Ice Age Tonquin Trail connecting to trail terminus on Arrowhead Creek Lane, and Brown Road/Kinsman Road intersection.	\$15,200,000
Urban Upgrades			
UU-03	Brown Road Upgrades	Upgrade to meet cross-section standards (i.e., 3 lanes with bike lanes, sidewalks, and transit stops)	\$3,500,000
UU-04	Grahams Ferry Urban Upgrade	Upgrade to meet cross-section standards (i.e., 3 lanes with bike lanes, sidewalks, and transit stop improvements); includes roundabout at Grahams Ferry Road/Barber Street intersection	\$2,400,000
UU-07	Tooze Road Urban Upgrade	Upgrade to meet cross-section standards (i.e., 3 lanes with bike lanes, sidewalks, and transit stop improvements); includes roundabout at Grahams Ferry Road/Tooze Road intersection	\$7,900,000
Standalone Pedestrian and Bicycle Improvements (Bikeways and Walkways)			
BW-03	Boberg Road Sidewalk Infill	Fill in gaps in the sidewalk network on the east side of the roadway from Boeckman Road to Barber Street, and construct transit stop improvements	\$375,000
BW-05	Willamette Way East Sidewalk Infill	Fill in gaps in the sidewalk network on the west side of the roadway from Chantilly to south of Churchill (part of Ice Age Tonquin Trail)	\$50,000
BW-06	Willamette Way West Sidewalk Infill	Construct a new sidewalk on west side of the roadway from Wilsonville Road to Paulina Drive	\$50,000
BW-07	Boones Ferry Road Sharrows	Stripe sharrows (shared travel lanes) from 5th Street to Boones Ferry Park; this will connect Ice Age Tonquin Trail (once the portion along the Brown Road Extension is completed) to Waterfront Trail	\$5,000
BW-13	Villebois Loop Trail	Construct shared-use path as part of Villebois development; include connections to Villebois Greenway, the Ice Age Tonquin Trail, and the Village Center	\$180,000
Standalone Pedestrian and Bicycle Improvements (Safe Routes to School)			
SR-02	Boones Ferry Primary Safe Routes to School Improvements	Construct shared-use path between Boones Ferry Primary and Wood Middle School, a bicycle parking shelter near the school, and a shared-use path connecting the bicycle shelter to the sidewalks along Wilsonville Road	\$200,000
SR-03	Lowrie Primary Safe Routes to School Improvements	Construct shared-use path from existing connection of Lowrie Primary School to Barber Street as part of Villebois development; include connections to new school, Ice Age Tonquin Trail, and Barber Street to future connections	\$150,000
SR-04	Wood Middle School Safe Routes to School Improvements	Construct a bicycle parking shelter near the school and a shared-use path connecting the bicycle shelter to the sidewalks along Wilsonville Road; also widen and stripe the Park at Merryfield Trail, which connects Wood Middle School to Camelot Street to the north	\$150,000
Standalone Pedestrian and Bicycle Improvements (Regional Trails)			
RT-03B/C	Ice Age Tonquin Trail (Villebois)	Construct the remaining sections of the Ice Age Tonquin Trail within Villebois Village in conjunction with development and adjacent roadway improvements	\$560,000
RT-06	Willamette River Bike/Pedestrian and Emergency Bridge Project Development	Perform feasibility study and project development for bike/pedestrian/emergency bridge over the Willamette River to provide a non-motorized alternative to the I-5 freeway deck	\$1,380,000 (Partial Regional funding)

FIGURE 5-5. HIGHER PRIORITY PROJECTS (SOUTHWEST QUADRANT)



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FIGURE 5-7. ADDITIONAL PLANNED PROJECTS

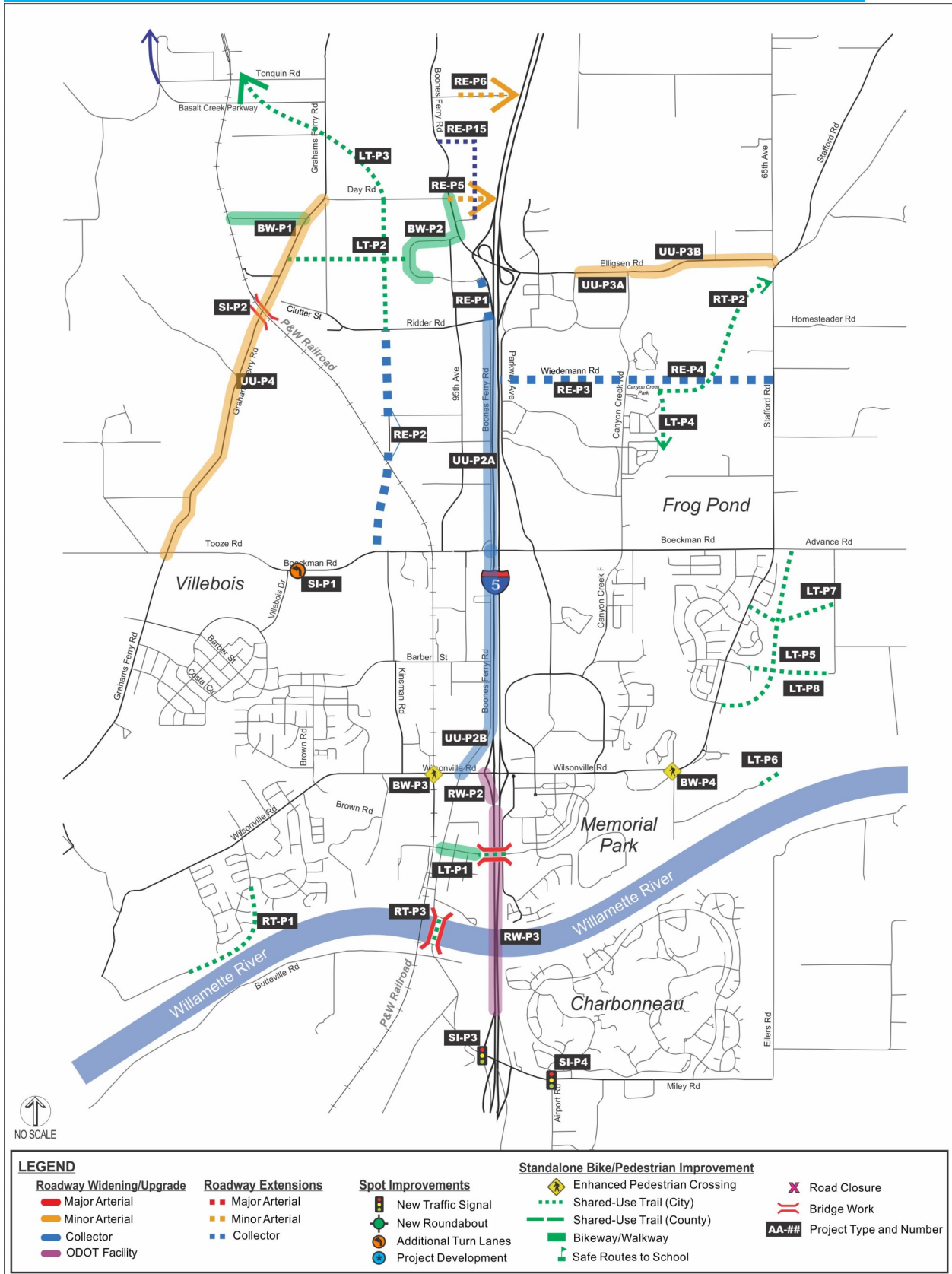


Table 5-9. Additional Planned Projects (Northwest Quadrant)

Project	Description	Why Not Higher Priority?	Cost	
Roadway Extensions				
RE-P1	Boones Ferry Road Extension	Construct 2-lane roadway from Ridder Road to Commerce Circle with bike lanes, sidewalks, and transit improvements to facilitate access and circulation in the area surrounding Ridder Road and 95th Avenue	Identified as potentially helpful freight connection, but not a critical need at this time	\$2,100,000
RE-P2	Kinsman Road Extension (Central)	Construct 2/3-lane roadway from Boeckman Road to Ridder Road with bike lanes and sidewalks	High cost due to grade-separated RR crossing and construction across Metro lands; alternative route (95th Avenue) is available	\$12,000,000
RE-P6	Basalt Creek Overcrossing	Extend Basalt Creek across I-5 as a four-lane overcrossing. This project would be a joint Washington County, City of Wilsonville and City of Tualatin project and will work together to seek funding. RTP project #11436.	This project timeline is outside of the planning horizon of the City's current TSP	\$46,000,000
RE-P15	Pioneer Court Extension	Extend Pioneer Court to the north, approximately 1,000 feet north of Day Road, connect to Boones Ferry Road to the west.	Identified to help improve operations at the Pioneer Court /Boones Ferry Road intersection after Boones Ferry Rd/95th Ave Intersection Improvements are made (SI-08)	\$4,000,000
Urban Upgrades				
UU-P2A	Boones Ferry Road Urban Upgrade	Upgrade Boones Ferry Road from Wilsonville Road to Ridder Road with bike lanes on both sides and sidewalks on west side only	High cost with limited connectivity benefit alternative parallel routes exist	\$5,900,000
UU-P4	Grahams Ferry Road Urban Upgrade	Upgrade Grahams Ferry Road from Day Road to Tooze Road to meet applicable cross-section standards (i.e., 3 lanes with bike lanes, sidewalks, and transit improvements)	Grahams Ferry Road will be a key urban connection to serve Coffee Creek Industrial Area. It is assumed that the roadway segment between Day Road and Clutter Road will be constructed as the Coffee Creek industrial lands develop	\$2,000,000
Spot Improvements				
SI-P2	Grahams Ferry Road Undercrossing Improvements at Railroad Bridge	Reconstruct existing railroad under-crossing to City of Wilsonville Minor Arterial standards; Higher Priority project list includes project development portion of this project (costs are separate)	Located within Washington County jurisdiction, and it is an important safety-related project with particular benefits for freight travel; however, it comes with high cost and freight traffic has alternate travel routes	\$4,500,000
Standalone Pedestrian and Bicycle Improvements (Bikeways and Walkways)				
BW-P1	Cahalin Road Bike Lanes and Sidewalks	Construct bike lanes and sidewalks from Kinsman Road extension to Ice Age Tonquin Trail	High cost due to railroad crossing barrier	\$700,000
BW-P2	Commerce Circle Loop Sidewalk Infill	Fill in gaps in the sidewalk network on Commerce Circle Loop	Industrial area with no connectivity to other facilities	\$100,000
Standalone Pedestrian and Bicycle Improvements (Local Trails)				
LT-P2	Area 42 Trail	Shared Use Path from Kinsman Road to Day Road	To be constructed as Coffee Lake Creek Master Plan Area Redevelops	\$220,000
LT-P3	BPA Power Line Trail	Shared Use Path from Day Road to Ice Age Tonquin Trail providing trail users to City's northern industrial area	Ice Age Tonquin Trail provides key connection to north (more critical when Coffee Lake Creek develops)	\$500,000

FIGURE 5-8. ADDITIONAL PLANNED PROJECTS (NORTHWEST QUADRANT)

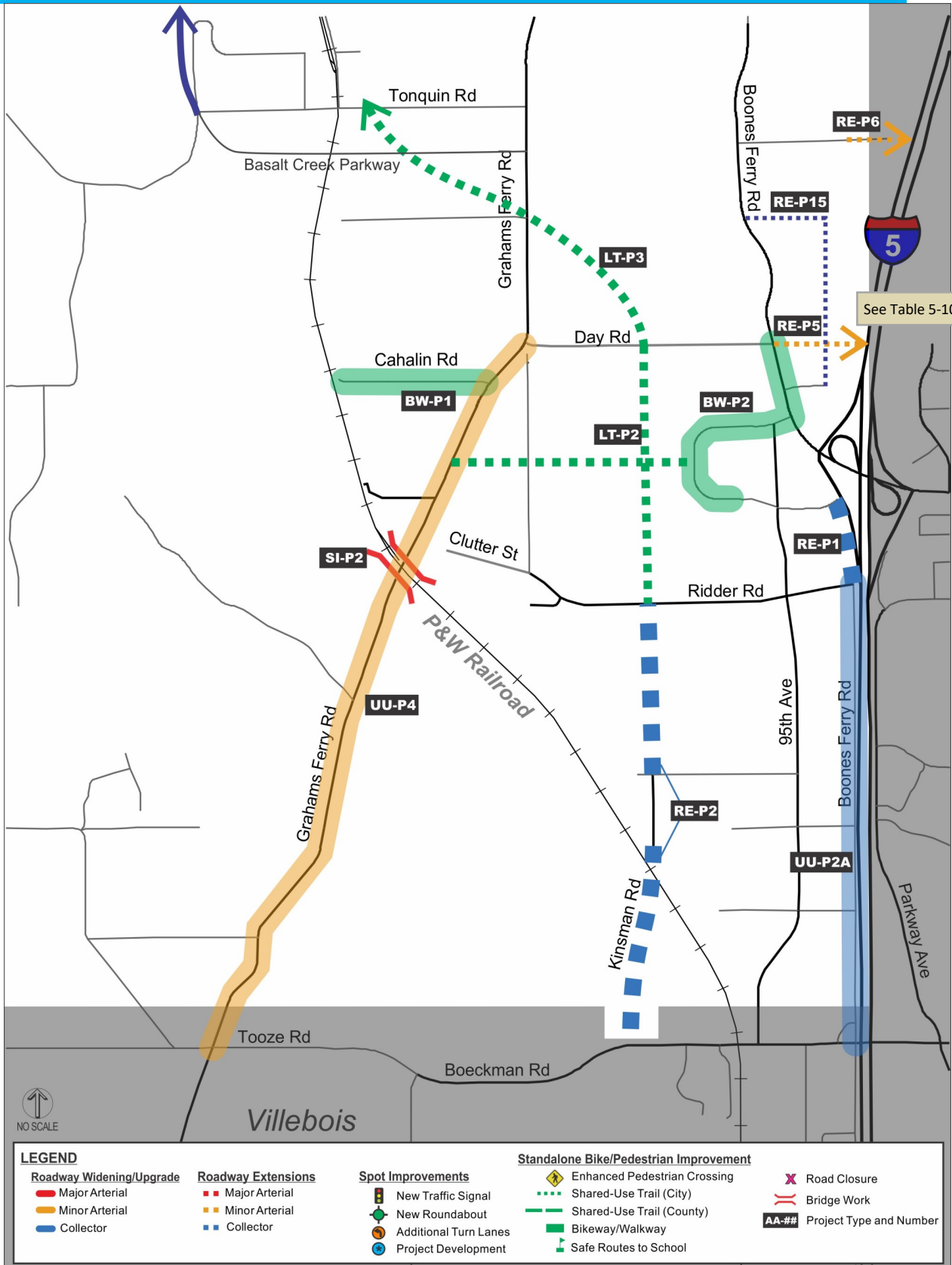
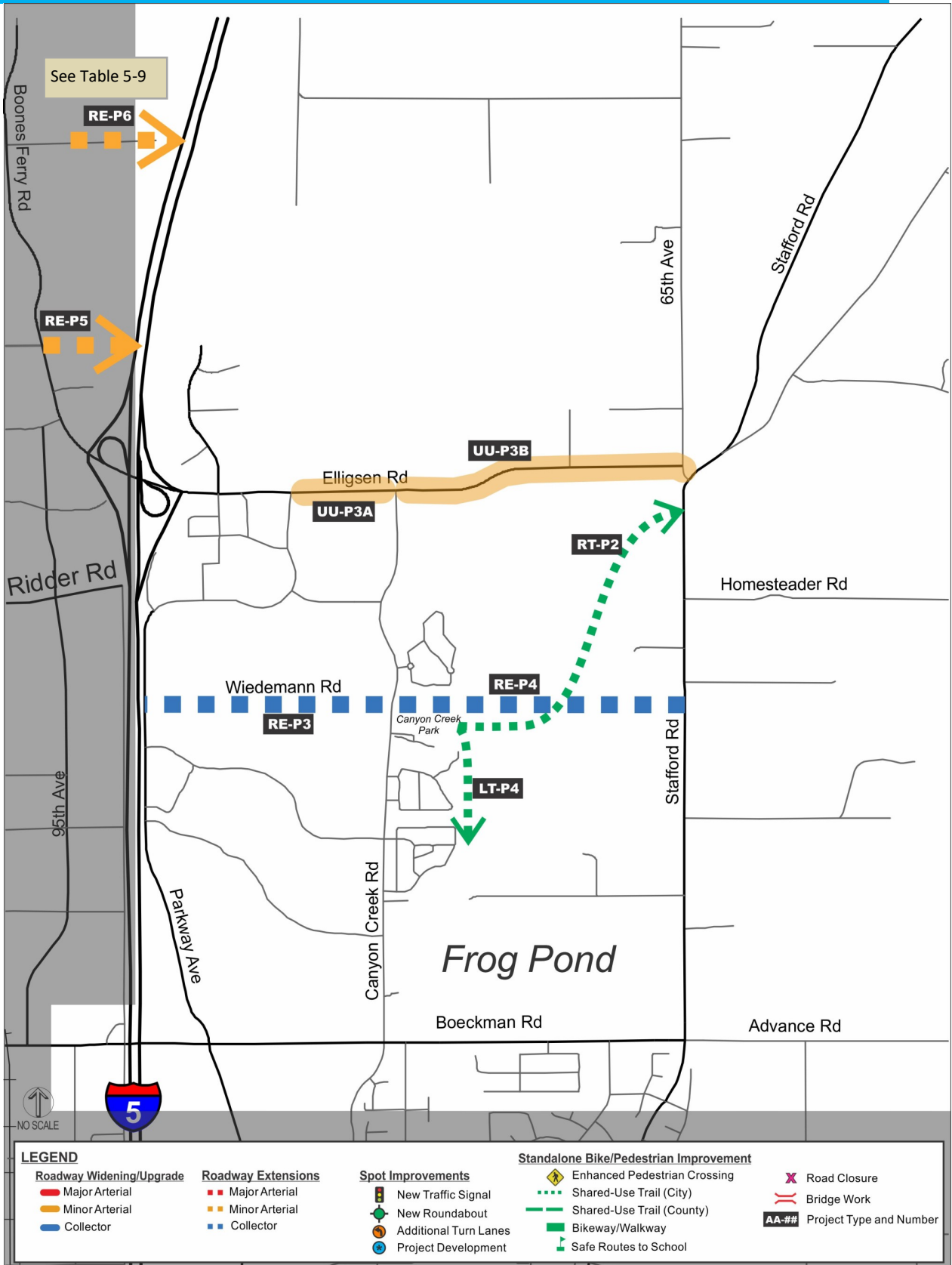


Table 5-10. Additional Planned Projects (Northeast Quadrant)

Project	Description	Why Not Higher Priority?	Cost	
Roadway Extensions				
RE-P3	Wiedeman Road Extension (West)	Construct 2/3-lane roadway from Parkway Avenue to Canyon Creek Road with bike lanes and sidewalks	Limited impact on system capacity; money better spent upgrading Boeckman Road and Elligsen Road	\$4,300,000
RE-P4	Wiedeman Road Extension (East)	Construct 2/3-lane roadway from Canyon Creek Road to Stafford Road with bike lanes and sidewalks; would require construction over Boeckman Creek	Only needed with future development on land east of Canyon Creek Road; costly (especially over wetlands) and has limited impact on system capacity; and money better spent upgrading Boeckman Road and Elligsen Road	\$8,800,000
RE-P5	Day Road Overcrossing	Extend Day Road from Boones Ferry Road to Elligsen Road as a four-lane overcrossing of I-5. This project would be a joint Washington County, City of Wilsonville and City of Tualatin project and will work together to seek funding. RTP project #11490.	This project timeline is outside of the planning horizon of the City's current TSP.	\$40,800,000 — \$53,400,000
Urban Upgrades				
UU-P3 A/B	Elligsen Road Urban Upgrade	Upgrade Elligsen Road from Parkway Center to Stafford Road to meet applicable cross-section standards including bike lanes, sidewalks, and transit improvements	Much of the land is in Clackamas County; significant slopes from Parkway Center Drive to Canyon Creek Road would likely require retaining walls (higher costs) and large oak trees would be impacted	\$6,000,000 (Partial Federal funding)
Standalone Pedestrian and Bicycle Improvements (Local Trails)				
LT-P4	Canyon Creek Trail	Shared Use Path from Canyon Creek Park to Boeckman Creek Trail providing connectivity to neighborhoods to the south	Low priority as it needed after the Boeckman Creek Trail is constructed	\$200,000
Standalone Pedestrian and Bicycle Improvements (Regional Trails)				
RT-P2	Stafford Spur Trail	Shared-Use Path from Canyon Creek Park to Stafford Road	High cost project that provides limited connectivity to land uses in Clackamas County	\$1,640,000

FIGURE 5-9. ADDITIONAL PLANNED PROJECTS (NORTHEAST QUADRANT)



Ordinance No. 834
EXHIBIT C
CITY COUNCIL PUBLIC HEARING 4.1.2018

Basalt Creek Comprehensive Plan and Transportation System Plan Amendments

Exhibit C - Planning Commission Resolution and Record

<https://www.ci.wilsonville.or.us/planning/page/basalt-creek>

Ordinance No. 834 Staff Report

ATTACHMENT 2

Basalt Creek Concept Plan and Supporting Documentation

https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/city_council/meeting/27721/06.att_2_concept_plan_and_supporting_documentation.pdf



MARCH 2019 MONTHLY REPORT

From The Director's Office

Happy Spring!! The City of Wilsonville and its citizens take great pride in the community trees that comprise the urban forest. Whether they be park trees, street trees, or a large preserved Oregon white oak in one of our many neighborhoods, the trees in the community are a source of pride, give Wilsonville its unique look and feel, and add to a high quality of life.

In Oregon, the entire month of April is celebrated as Arbor Month. This year, there are a number of exciting activities that commemorate this event. On Friday, April 26 at 2:00 PM citizens can celebrate the inclusion of two historic "cable" trees in Memorial Park for being added to the State Heritage Tree Program. These two trees exhibit cable scars from the days when large log rafts were floated down the Willamette River to saw mills. This will surely be a fun event filled with the rich history of this area.

This year, the City achieved recognition by the National Arbor Day Foundation for the 21st consecutive year as a Tree City USA. Even more impressively, the Foundation granted the City a "Sterling Tree City USA" award for achieving ten Growth Awards in addition to Tree City USA status. Tree City USA Growth Awards are granted to a community for demonstrating innovative urban forestry programs and projects that go beyond the required Tree City USA standards.



In other tree news, I want to congratulate Natural Resources Manager Kerry Rappold for receiving a 2019 Oregon Urban & Community Forestry Award from Oregon Community Trees for stellar work promoting urban and community forestry in Wilsonville. Great job, Kerry.

With spring in the air, completion of the Memorial Park East parking lot is reaching substantial completion just in time for the community garden growers to sow their seeds. This important improvement provides for organized and aesthetically pleasing parking in an area that had previously been a small gravel pad providing accessible parking/sidewalks, stormwater management, and circulation into and around the community garden.



*Memorial Park East Dog Run and Community Garden
Parking Lot Project*

Respectfully submitted,

Chris Neamtzu, AICP
Community Development Director

Building Division

What-cha Looking At?

Building Codes—Some say that if it weren't for Hammurabi, who was King of the Babylonian Empire around 2,000 B.C., written building codes might not be what they are today.

While the Code of Hammurabi was quite harsh by today's standards, we have come a long way in developing codes (rules if you will) around building construction and building safety.

By answering the following questions, we can start to see the importance of building codes and the role they play in our built environment.

What are Building Codes? They are a collection of laws and regulations pertaining to building construction, and adopted by a government authority. The Oregon Building Codes start with the national codes as their base document and incorporate local Oregon changes adopted by a state committee.

Why are Building Codes important? Building Codes ensure owners, builders, developers, and/or businesses provide at least the minimum level of building integrity to protect the health, safety, and general welfare of the occupants and the public in new and existing structures. Building Codes can also provide a basis for uniform building practice, providing contractors with a commonly understood and unbiased standard for quality of construction.

Another important contribution is the provisions for accessibility (think ADA) by making public buildings accessible to all users in spite any disabilities the user might have. Some even say that building codes make the community a more desirable place to live and work. While some may think "the building code", refers to a specific code, the term has come to mean the collection of codes pertaining to all parts of a structure. The core family of codes generally consists of:

- Oregon Structural Specialty Code (OSSC)
- Oregon Residential Specialty Code (ORSC)
- Oregon Plumbing Specialty Code (OPSC)
- Oregon Mechanical Specialty Code (OMSC)
- Oregon Electrical Specialty Code (OESC)

Collectively, these codes support the rules, requirements and standards that every structure in our city is built on...and that's what the Building Staff is looking at.

-Melissa Gitt, Lead Building Inspector/Plans Examiner

The Building Code Of Hammurabi Babylonian Empire "2000 B.C."



Code Section 229

If a builder has built a house for a man and his work is not strong, and if the house he has built falls in and kills the householder, that builder shall be slain.

Code Section 230

If the child of the householder be killed, the child of that builder shall be slain.

Code Section 231

If the slave of the householder be killed, he shall give slave for slave to the householder.

Code Section 232

If goods have been destroyed, he shall replace all that has been destroyed; and because he house was not made strong, and it has fallen in, he shall restore the fallen house out of his own material.

Code Section 233

If a builder has built a house for a man, and his work is not done properly and a shifts, then that builder shall make that wall good with his own silver.



Economic Development

- **Coffee Creek Industrial Area**

- Development: Acquisition efforts appear to be progressing for an industrial developer seeking to develop 40 acres of land east of Garden Acres Road in the Coffee Creek Industrial Area for a 700,000 square foot speculative industrial development.
- Financing: City Council approved the \$3.8 million bond to finance Garden Acres Road at the March 18 meeting, to be repaid with TIF revenue over time. Tentatively, the project will go out to bid end of April, and construction will commence in summer.

- **Business Recruitment**

- Ongoing conversations with an Arizona-based co-working/small business incubator company considering expansion to Wilsonville to support growing startup ecosystem in the city. Co-working company has met with the Chamber of Commerce and is already collaborating with a large local employer.
- On March 20, the City and Chamber of Commerce welcomed new business Marion's Carpet Warehouse to Wilsonville with a ribbon cutting ceremony. Marion's Carpet Warehouse is a 30,000 square foot building located at 28819 SW Boones Ferry Road that offers rugs, flooring, and carpet.



- **Vertical Housing Development Zone Assessment**

- City Council gave staff direction to continue assessment of potential Vertical Housing Development Zone (VHDZ) tool to encourage mixed-use development in Villebois Village Center. Developer is proposing a 143 residential unit development with 3,800 square feet of ground floor commercial space in Villebois Village Center.

Engineering Division, Capital Projects

5th to Kinsman Road Extension (4196)

A request for qualifications was posted in the DJC on March 22 and 29; this is to both ensure that we pre-qualify those contractors who can bid on the project, and get the word out that we will be soliciting bids for this large project. 100% design plans are under review. With the acquisition process, staff is working on review of the appraisals as they are received. We have been in contact with both NOAA and NMFS regarding federal permitting; their staff has indicated that they will work on "expediting" permit review, but no firm dates were provided.

Charbonneau Utility Repairs – French Prairie Drive Phase II and Old Farm Road Phase I (1500/2500/4500/7500)

This project involves repair and replacement of deficient storm, sewer, and water pipe lines in the Charbonneau District, as identified in the Charbonneau Consolidated Improvement Plan. The City's consultant submitted the 60% plans for the French Prairie Phase 2 project in March, which are currently under review. The design will be finalized in mid-May with construction beginning in summer 2019 (for French Prairie). Old Farm Road Phase 1 project will be designed later in 2019 and early 2020, with construction in spring/summer 2020.

Coffee Creek Industrial Area Regional Stormwater Facility Project (7060)

This project involves modeling of current and buildout stormwater runoff conditions within portions of the Coffee Creek and Basalt Creek basins and will design and construct improvements to alleviate existing seasonal flooding to allow for future development within both the Coffee Creek Industrial Area and the Basalt Creek Concept Area. Hydraulic modeling of the drainage basin well is underway in February and March with Facility Siting Alternatives being prepared in April for City review.

Elligsen Well Upgrade and Maintenance (1128)

This project involves correcting well casing and water chemistry deficiencies in the existing Elligsen well to maintain it as a backup supply for emergencies. Capacity analysis of the stormwater system downstream of the well house is complete as of the end of March. Work will commence on identifying and quantifying well deficiencies through spring 2019. Improvements to the well casing, redevelopment of well capacity, and other improvements will occur in fiscal year 2019-2020.

Gesellschaft Well Facility and Upgrade (1083)

This project addresses upgrades and repairs needed to correct deficiencies in the Gesellschaft well house, including piping, electrical, and mechanical systems. Design will be finalized in spring 2019 and will be constructed in summer 2019.

Graham Oaks Pedestrian Enhancements/Willamette Way Intersection (0012/0013/4717)

Utility potholing and directional boring of conduit under Wilsonville Road is occurring this week.

Engineering Division, Capital Projects

Memorial Drive Splitter Manhole Replacement (2085)

This project involves the replacement of an existing sanitary sewer manhole at the intersection of Parkway Avenue and Memorial Drive with a new flow diversion manhole. The purpose of the project is to maintain equalized flows between two parallel sewer lines under I-5 and to avoid potential overflows. The project was solicited for competitive quotes in early March. Quotes were due late March. Construction is scheduled to be completed by the end of June 2019.

Memorial Park Pump Station (2065)

60% design plans are under review.

Street Maintenance (4014/4118)

90% design plans are under review.

Willamette River Storm Outfalls (7053)

A request for qualifications was posted in the DJC on March 13 and March 15 to pre-qualify those contractors who can bid on the project. 100% design plans have been reviewed and approved. We anticipate soliciting for bids on April 3 and April 5, with construction anticipated to start in June 2019.

WTP Surge Tank (1111)

Construction for the new meter vault at the entrance of the plant is underway (right).

WWSP Coordination (1127)

90% documents have been reviewed and final revisions are being prepared for a joint project with WWSP for their PLM 1.2 and Garden Acres Road project. The IGA has been negotiated and went before Council on April 1. Continued coordination has been taking place with the WWSP Raw Water Facility project. A value engineering workshop will be held mid-April with the land use application coming in late April. An IGA for this project will be negotiated in the upcoming months.



Engineering Division, Private Developments

Fir Commons

Construction expected to start in April for this nine home condominium development near Fir Avenue and 4th Street in Old Town.

Frog Pond Meadows

Plans have been submitted and are under review for this 74-lot subdivision located north of Stafford Meadows and adjacent to Stafford Road.

Frog Pond—Morgan Farm Phase 1

Construction is almost complete on this 36-lot subdivision.

Frog Pond—Morgan Farm Phase 2

Plans have been submitted and are under review for this 42-lot subdivision located north of Morgan Farm Phase 1.

Frog Pond—Stafford Meadows

Public works construction is almost complete. Initial homebuilding permits have been issued for the Street of Dreams.

Northstar Contractor Establishment—Day Road

Plans have been submitted and are under review for street frontage improvements for this project.

Villebois Mont Blanc

Public Works construction is almost complete for this 68-lot subdivision near Villebois Drive and Orleans Avenue. Now that Villebois Drive is complete and open to traffic between Barber Street and Boeckman/Tooze, we will add a four way stop to the intersection of Barber and Villebois Drive.

Natural Resources

Bee Stewards Program—Wildlife Garden Workshop

The City and a partner organization of the “Bee Stewards” pollinator-improvement program sponsored a workshop on how urban residents can attract and sustain pollinators and wildlife on their property. The event took place on Saturday, March 9 at the Wilsonville Library. Twelve people attended the workshop and others stopped by to check out the informational tables.

At the workshop, residents learned the basics about creating a wildlife and pollinator garden, how to identify common native pollinators, and the value and importance of native plants. Participants received a copy of the City of Wilsonville’s Pollinator Toolkit and free native plants.

Over the last few years, the “Bee Stewards” pollinator-improvement program has engaged Friends of Trees, the Xerces Society, and the school district to create pollinator habitat on City and school district properties, develop a City Integrated Pest Management (IPM) plan for parks and public spaces, and provide education and tools for local residents to create pollinator habitat in their own yards. In 2017, the City Council adopted a resolution committing Wilsonville to the principles of being a “Bee City USA,” which involves actively improving pollinator habitat and educating the public.

For more information, visit the “Bee Stewards” webpage: <https://or-wilsonville.civicplus.com/909/Bee-Stewards>



Planning Division, Current

Administrative Land Use Decisions Issued

- Second one-year Extension of Approvals for Universal Health hospital at Day Road and Boones Ferry Road.
- 2 Class I Administrative Review
- 1 Zoning Verification Letter
- 2 Type A Tree Permits
- 3 Type B Tree Permits
- 2 Class I Sign Permits
- New Single-family and row house building permits

Board and Commission Updates

Development Review Board (DRB)

Development Review Board Panel A did not meet in March 2019.

Development Review Board Panel B did not meet in March 2019.

Planning Commission

On March 13, the Planning Commission held a legislative hearing regarding the Town Center Plan project. Planning Commission approved Resolution LP 19-0003 recommending approval of the Wilsonville Town Center Plan and associated Comprehensive Plan Text and Map, Zoning Map, and Development Code Amendments, including a revision to the waiver language.

The next regular Planning Commission Meeting is Wednesday, April 10. The agenda calls for a work session on density inconsistency issues in the Development Code and a 2018 Housing Report presentation.

Planning Division, Long Range

Basalt Creek Concept Plan

City Council approved a resolution on March 4 to amend the Urban Planning Area Agreement with Washington County. The City Council public hearing regarding the Comprehensive Plan and TSP Amendments was held on April 1. The Tualatin City Council will also consider Basalt Creek Concept Plan related Comprehensive Plan and TSP amendments at a public hearing scheduled for April 8.

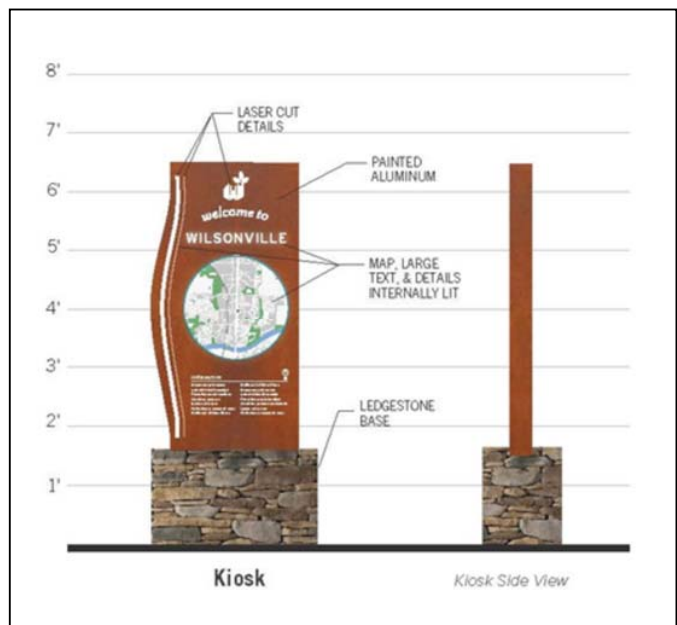


General project information is available on the City’s project website <https://www.ci.wilsonville.or.us/planning/page/basalt-creek>.

Citywide Planning & Wayfinding

On March 18 the City Council conducted a public hearing on the Citywide Signage and Wayfinding Plan. Following deliberation, the Council unanimously adopted the Plan via resolution. The adoption results in the completion of a City Council goal.

Over the summer of 2019, a demonstration plan will be unveiled, which includes fabrication and installation of the six kiosk signs citywide, in addition to upgrades to the existing monuments at I-5 where new logos and fonts will be installed on the existing structures.



Equitable Housing Strategic Plan

Staff is working with Metro to update the grant milestones and schedule based on the final scope of work with the consultant team. Initial data is being gathered in partnership with the Clackamas County Housing Needs analysis. Initial reports will be available and public outreach activities will begin in spring after the pending adoptions of several other planning projects.

Wilsonville Town Center Plan

Planning staff and MIG consultants presented the draft Town Center Plan at the March 13 Planning Commission Legislative Hearing. Planning Commission approved Resolution LP 19-0003 recommending approval of the Wilsonville Town Center Plan and associated Comprehensive Plan Text and Map, Zoning Map, and Development Code Amendments, including a revision to the waiver language. Staff will present the Town Center Plan project at the April 15 City Council Public Hearing.



For additional information about the Town Center Plan project, visit the project website www.wilsonvilletowncenter.com.



MARCH MONTHLY REPORT

From the Director:

The focus in Finance continues to be on the FY2019-20 budget cycle. Staff is now in the process of putting together the actual proposed budget document that will be delivered to the Budget Committee on May 2nd. The first budget committee meeting will be held in the Council Chambers on May 16th. The meeting will begin at 6:00 pm and dinner will be served beginning at 5 pm.

This month our Municipal Court Judge Weinhouse and court clerk Pam Munsterman attended the 2019 Judicial Educational Conference sponsored by the Oregon Department of Transportation for the Oregon Municipal Judges Association. Classes included proposed legislative changes, an update on re-emergence of sovereign citizens and various updates for the Oregon DMV.

During the month of April, Finance staff will join in on the Citywide effort to have all staff members complete the required emergency preparedness training courses. Each member of our staff is required to have two levels of incident command training, ICS 700 and ICS 100. These entry level courses will provide our new staff members the basic information needed to be part of the City's emergency response team.

Lastly, the annual audit has been scheduled with Merina & Co. for FY2018-19. The first visit, scheduled for June will include an extensive review of accounts payable, payroll and other financial related operations. The auditors will return in October for the audit of our financial statements.

Happy Spring!

-Cathy Rodocker

By the Numbers:

Finance Statistics for Quarter 3—July 1, 2018-March 31, 2019

Utility Billing:

Total Monthly Bills	52,640
New Customers	705
New Service Locations	91

Accounts Payable:

Invoices Processed	5514
Payments Processed	3111

Municipal Court:

Total Citations Issued	1,716
Total Suspensions Issued	381
Ticket Revenue	\$258,427

Fund Updates:

Attached please find the fund summaries through March 2019. The following is an update on five of the operating funds.

The General Fund has received 85% of the revenues budgeted through the first three quarters of the fiscal year. Total expenses are being reported at 56% of budget, due primarily to the timing of the Clackamas County Sheriff's contract payments.

The Building Fund revenues increased to 55% of budget through March. Currently, expenses continue to outpace the revenues. Due to the timing of building permit receipts between fiscal years, the excess fund balance will be used to bridge the expense to revenue gap this year. As budgeted, the Building Fund will be using the fund balance that has been built up over the last few years.

While Community Development revenues are lower than anticipated through the first three months of the fiscal year, expenses have also been significantly lower than anticipated. As of March 31st, the total expenses exceed current revenues by a little over \$16K. With an expected busy Spring, the CD Fund should end the fiscal year with the revenues exceeding the expenses.

The Transit Fund's revenues continue to outpace the actual expenditures to date. As typical, bus purchases funded primarily with grant funds are expected to be received by the end of the fiscal that will increase both revenues and expenditures.

As of March 31st, the Water Operating Fund has received 100% of it budgeted water sales with the warmer months yet to come. It is anticipated that the City of Sherwood will purchase over \$2 million in water this fiscal year from the City, which is approximately a 60% increase over last year.

Did you know?

The Finance Department is responsible for processing the monthly bus passes for SMART? Our customers can either order a pass online, by phone or in person. In total, there are six different pass types and each offer discounts for seniors and youth. On average, approximately \$100K in transit pass revenue will be recorded during the fiscal year.

	Budget	Activity	% Used
Fund 110 General Fund:			
Taxes	11,213,487	9,518,550	85%
Intergovernmental	2,141,825	1,795,726	84%
Licenses and Permits	176,510	148,717	84%
Charges for Services	753,480	517,860	69%
Fines	315,000	254,936	81%
Investment Revenue	206,000	292,849	142%
Other Revenues	3,557,120	3,478,557	98%
Transfers	3,369,303	2,370,913	70%
Total Revenue	21,732,725	18,378,109	85%
Personal Services	8,390,218	5,787,313	69%
Materials and Services	12,441,145	7,343,816	59%
Capital Outlay	129,300	7,407	6%
Transfers	4,502,000	1,135,219	25%
Total Expense	25,462,663	14,273,754	56%
Fund 210 Fleet Fund:			
Charges for Services	1,343,601	1,007,694	75%
Investment Revenue	23,690	24,257	102%
Other Revenues	0	4,200	-%
Total Revenue	1,367,291	1,036,151	76%
Personal Services	750,366	473,016	63%
Materials and Services	613,305	507,687	83%
Capital Outlay	188,000	86,048	46%
Transfers	2,400	1,800	75%
Total Expense	1,554,071	1,068,550	69%
Fund 230 Building Fund:			
Licenses and Permits	588,000	416,369	71%
Licenses and Permits-Villebois	547,000	177,013	32%
Charges for Services	8,600	6,444	75%
Investment Revenue	56,650	56,171	99%
Other Revenues	0	532	-%
Transfers	37,701	28,813	76%
Total Revenue	1,237,951	685,340	55%
Personal Services	1,030,960	683,604	66%
Materials and Services	186,691	106,882	57%
Transfers	900,660	296,893	33%
Total Expense	2,118,311	1,087,379	51%
Fund 235 Community Development Fund:			
Intergovernmental	62,500	0	-%
Licenses and Permits	563,413	628,809	112%
Licenses and Permits-Villebois	45,567	81,452	179%
Charges for Services	974,732	563,096	58%
Investment Revenue	39,140	50,520	129%
Other Revenues	200	803	401%
Transfers	3,225,167	1,283,242	40%
Total Revenue	4,910,719	2,607,922	53%
Personal Services	3,177,336	1,900,858	60%
Materials and Services	703,913	308,239	44%
Capital Outlay	28,000	2,567	9%
Transfers	551,172	413,379	75%
Total Expense	4,460,421	2,625,043	59%
Fund 240 Road Operating Fund:			
Intergovernmental	1,642,800	1,129,389	69%
Investment Revenue	17,510	22,339	128%
Other Revenues	2,000	1,610	81%
Total Revenue	1,662,310	1,153,339	69%
Personal Services	412,651	262,111	64%
Materials and Services	490,632	300,605	61%
Capital Outlay	51,500	73,874	143%
Debt Service	82,000	81,446	99%
Transfers	696,851	206,254	30%
Total Expense	1,733,634	924,290	53%

	Budget	Activity	% Used
Fund 245 Road Maintenance Fund:			
Charges for Services	1,792,369	1,386,484	77%
Investment Revenue	27,268	48,400	177%
Total Revenue	1,819,637	1,434,884	79%
Transfers	2,946,935	185,119	6%
Total Expense	2,946,935	185,119	6%
Fund 260 Transit Fund:			
Taxes	5,006,000	3,836,561	77%
Intergovernmental	2,549,740	496,728	19%
Charges for Services	185,000	103,218	56%
Investment Revenue	41,050	50,929	124%
Other Revenues	14,000	13,393	96%
Total Revenue	7,795,790	4,500,829	58%
Personal Services	3,526,766	2,535,376	72%
Materials and Services	1,910,759	1,294,697	68%
Capital Outlay	2,157,569	129,525	6%
Transfers	669,002	408,247	61%
Total Expense	8,264,096	4,367,845	53%
Fund 310 Water Operating Fund:			
Charges for Services	8,384,355	8,392,821	100%
Fines	19,000	14,010	74%
Investment Revenue	100,000	204,928	205%
Other Revenues	195,550	192,908	99%
Transfers	350,000	350,000	100%
Total Revenue	9,048,905	9,154,667	101%
Personal Services	581,820	399,128	69%
Materials and Services	4,220,553	2,343,620	56%
Capital Outlay	690,644	237,469	34%
Debt Service	1,875,000	757,637	40%
Transfers	2,647,753	632,711	24%
Total Expense	10,015,770	4,370,565	44%
Fund 320 Sewer Operating Fund:			
Charges for Services	7,996,145	6,211,610	78%
Fines	0	91,392	-%
Investment Revenue	127,602	212,392	166%
Other Revenues	27,000	14,387	53%
Transfers	600,000	600,000	100%
Total Revenue	8,750,747	7,129,782	81%
Personal Services	383,530	240,563	63%
Materials and Services	3,391,874	1,920,103	57%
Capital Outlay	29,833	18,683	63%
Debt Service	3,030,000	546,131	18%
Transfers	2,714,974	902,304	33%
Total Expense	9,550,211	3,627,783	38%
Fund 350 Street Lighting Fund:			
Charges for Services	518,250	392,179	76%
Investment Revenue	16,789	21,467	128%
Total Revenue	535,039	413,646	77%
Materials and Services	359,651	242,001	67%
Transfers	442,270	610	-%
Total Expense	801,921	242,611	30%
Fund 370 Storm Water Operating Fund:			
Charges for Services	2,928,917	2,195,141	75%
Investment Revenue	30,900	38,480	125%
Total Revenue	2,959,817	2,233,621	75%
Personal Services	259,270	141,625	55%
Materials and Services	473,780	299,944	63%
Capital Outlay	161,964	4,443	3%
Debt Service	508,500	507,827	100%
Transfers	2,169,419	778,913	36%
Total Expense	3,572,933	1,732,751	48%



MARCH 2019 MONTHLY REPORT

From the IT Director:

March has been a busy month for the Wilsonville IT department. There has been a lot of work done behind the scenes to support upcoming City projects. A number of upgrades or network configuration changes have been made that will make projects easier to complete. We also have some fiber re-splicing planned for the coming months that will provide increased connectivity to several City facilities and assets.

Looking at the nature of these projects highlights how much Information Technology has changed in the municipal environment over the last few years. We all know that technology is ubiquitous in today's society. It's hard to imagine going through a day without using your cell phone or your computer. Technology has made many of our daily activities much more efficient.

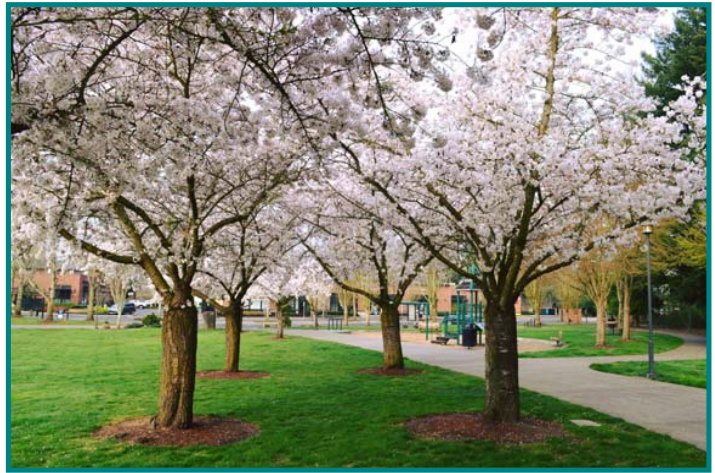
The same is true for many of the daily activities it takes to run the City. More and more systems that were completely manual a few years ago are increasingly being integrated into the City's network. Every new system that is considered for the City is analyzed for opportunities to integrate it so that it is easier to maintain and control.

One area where this has really taken off in the last few years is in facility operations. Among many things, the Facilities department is responsible for maintaining heating and air conditioning (also known as HVAC) equipment throughout City facilities. Only a couple of years ago, a considerable amount of their time was spent visiting the different buildings in the City to respond to HVAC issues. Now with advancements in HVAC technology many of the newer units are networked together similar to how office computers are connected. This has allowed the Facilities team to be much more efficient with their time and handle other issues that a growing City experiences.

The facility group has embraced this new connectivity and is actively looking for new technology that assists them in day to day activities. They have rolled out an online database that allows them to keep track of an increasingly connected City. The software organizes specific building information such as lighting controls and floor plans and allows it to be accessed from a tablet. Having this information at the facilities crew's fingertips adds an immense amount of efficiency and allows the crew to tackle more issues while they are out and about in the City.



Another group that has embraced technology has been the City's Parks and Rec department. They have implemented a new program that allows them to efficiently water the City's parks. The software is tied to weather stations in the Wilsonville area and can help calculate the amount of water a particular area needs given the conditions. It can also be accessed via a tablet or cell phone to operate individual valves and sprinklers to troubleshoot issues while in the field.



The technology integration doesn't just benefit City Staff. The recent website upgrade utilized new software that allows the sites to scale to everyone's mobile devices. We wanted to make sure that the websites are as easy to use as possible for citizens and staff alike. In addition to the improvements on the outside, large efficiencies were created behind the scenes to make sure that staff could easily update information across multiple websites. We are also looking at software that will make community engagement with the citizens of Wilsonville even easier in the future.

As I have mentioned before, upgrades have been made to the City's government channel to effectively stream meetings to citizens, allowing viewing in times and places that were not available previously. The City has also been able to utilize this technology to expand capacity for important meetings by streaming the event into multiple rooms.

These are just a few examples of how technology has permeated the day to day functions at the City. The IT department really enjoys helping implement these technologies and seeing the improvements that it can make on day to day operations. We strive to assist any department that wants to embrace technology to help make a task easier or more efficient.

You've probably noticed that I have mentioned efficiency a lot in this article. Making life easier is often a driving factor of technology and that is no different here at the City. Every technology purchase that the IT department or any other department makes is scrutinized to make sure that it is something that the City can use to create efficiencies in day to day City operations. Whether it is helping a crew handle issues from across the City or allowing a citizen to communicate with City staff about an issue they are experiencing, the IT department is excited about helping put that technology in place.

Until next time,

Andy Stone

IT Director



CHECK OUT!

Wilsonville Public Library news & events

March 2019

8200 SW Wilsonville Road
Wilsonville, OR 97070

Phone: 503-682-2744

Fax: 503-682-8685

E-mail:

info@wilsonvillelibrary.org

Hours & Days of Operation

Mon.- Thurs.: 10am–8pm

Fri. - Sat.: 10am–6pm

Sun.: 1–6pm

Find us online at:

www.WilsonvilleLibrary.org

Facebook (WilsonvilleLibrary)

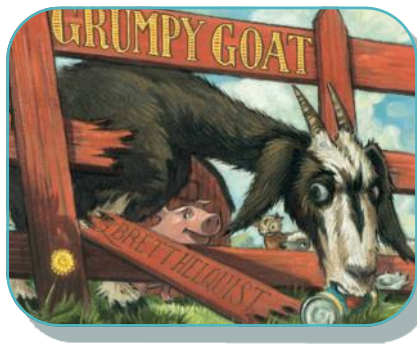
Twitter (@wvlibrary)

Portland Chamber Music performs with illustrator Brett Helquist on April 6

Portland Chamber Music presents “**Music and Illustration: Bringing Stories to Life**” with Brett L. Helquist.

Brett is an American illustrator best known for his work in the children’s books *A Series of Unfortunate Events*.

Wilsonville Public Library’s



Outreach Librarian Deborah Gitlitz narrates Brett’s two books, *Grumpy Goat* and *Roger, the Jolly Pirate*. Portland

Chamber Music performs Portland composer Regina Sadowski’s original music for the books.

At the end of the performance, join us for a short drawing tutorial with Brett Helquist.

Fun for the whole family!

Saturday, April 6, 2 pm–3 pm

www.WilsonvilleLibrary.org



Library Artist of the Month:

Chris Raisch

April is National Poetry Month

National Poetry Month has become the largest literary celebration in the world celebrating poetry’s vital place in our culture.

Discover your inner poet with activities

national poetry month

and displays throughout the library in April.

Discover the Poem of the Day and explore poetry writing with this creative month.

www.WilsonvilleLibrary.org

Check Out!

Youth Programs

Birth to Age 5

Baby Time

For ages 0-12 months
Rhymes, songs, and special bonding time with your baby.

Thursday mornings
11:30 am–12:15 pm
(including playtime)
Oak Room
Through May 16

Toddler Time

For ages 1 & 2
Stories, songs, and puppets with your toddler.

Tuesday mornings
10:00 am–10:30 am
11:00 am–11:30 am
Oak Room
Through May 14

Family Storytime

For ages 3 and up
Bring the whole family for fun with books, including creative storytelling with songs, puppets, and props.

Tues. evenings: 6:30–7:00 pm
Wed. mornings: 10:30–11:00 am
Thurs. mornings: 10:30–11:00 am
Oak Room
Through May 16

Play Group

For ages 0-6
Drop in anytime and let the kiddos play with a variety of toys, as well as socialize with the under-6 crowd.

Monday mornings
10:00 am–11:30 am
Oak Room
Through May 13



Grades K–5

LEGO Night

Construct, create, and imagine with LEGOs. Try our monthly challenge or build whatever you want.

Wednesday, April 24
6:30–7:30 pm
Oak Room



K-2 Book Adventures

Classic stories, books, and authors with interactive story-telling, puppetry, and other fun activities.

Thursday, April 18
Theme: Favorites
3:30–4:15 pm
Oak Room



Early Release Day fun with "Science Zone"

Looking for something to do on Early Release Days?

How about some science fun! Get hands-on with exciting science experiments.

For children in 3rd–5th grades
Wednesday, April 10 and April 24
1:30–2:30 pm
Oak Room
No charge



Did you know?

West Linn Public Library started its Dolly Parton Imagination Library.

Between our two libraries, all eligible children in the West Linn-Wilsonville School District can now sign up for this program that sends free books to children from birth to age five.



Teen Programs

April 2019

Grades 6–12

Join us for FREE movies, games, food, and more with monthly events just for 6th–12th graders.



AFTER-SCHOOL ACTIVITIES

Wednesday, April 24

4:00 pm–6:00 pm

A War Tournament and the latest Marvel Universe movie.

AFTER-HOURS EVENT

Easter Escape

Friday, April 19

6:30 pm–8:30 pm

We'll get into the Irish spirit and some fun mischief at this after-hours event.

Find out more on our website:
www.WilsonvilleLibrary.org/teens

TAB wants you!

The Teen Advisory Board (TAB) is made up of 6th through 12th graders like you who meet to:

- Hang out, eat, & have fun
- Help choose books, music, and movies for the library
- Plan events

If you're interested, send us an e-mail or call Brad at 503–570–1592, or just show up at our next meeting.

Teen E-mail List

Want to come to an event, but need a little reminder? Enter your email address at

www.WilsonvilleLibrary.org/subscribe

to get added to our eNotify list.

Or become a Facebook friend of "Wilsonville Library" to get event updates!

Adult Programs

Classes, Lectures, & Workshops



Introduction to Publication Writing series

Fun, interactive workshops for teens and adults in any stage of their

writing journey.

These sessions are free and can be attended in any order.

Registration is required for each session.

Session 1:
"Get Published—Where to Begin"

Monday, April 22

6:00–7:30 pm

Learn about the publishing world, including industry terminology, writers' markets, the pros/cons of self, subsidy, vanity, and traditional publishing, and more.

Session 2:
"Hone Your Craft Part One"
Monday, April 29

6:00–7:30 pm

Improve your writing with techniques to tighten your prose and engage readers.

www.WilsonvilleLibrary.org/classes

English class

Learn English for free at the library. All levels welcome.

Thursday afternoons

1:00 pm–2:30 pm

No charge—Drop in!

The ADRC: A Doorway to Support, Wellness, and Community

Discover what services and programs are available for older adults, people with disabilities, and veterans with the Aging and Disability Resource Connection (ADRC), a free central source of information for all income levels.

Wednesday, April 10

6:30–7:30 pm

No charge

History Pub

Monthly programs focusing on Oregon's rich history.

Tuesday, April 30

6:30 pm–8:00 pm

Wilsonville McMenamins

Doors open at 5 pm

No charge

Clubs & Groups

Book Club

New members welcome!

Woman in the Window

Thursday, April 25

6:00 pm–8:00 pm

No charge

English Conversation Group

Informal practice for non-native English speakers.

Monday evenings

6:00 pm–7:00 pm

No charge

Great Books Discussion Group

This month discusses:
"The Inferno" by Dante

Tuesday, April 9

6:00 pm–8:00 pm

No charge

Genealogy Club

Open to beginner and seasoned genealogists.

Monday, April 15

6:00 pm–7:00 pm

No charge

Entertainment



First Friday Film

A working-class Italian-American bouncer becomes the driver of an African-American

classical pianist on a tour of venues through the 1960s American South.

Friday, April 5

6:00 pm–8:00 pm

No charge



Book Notes Concert

Monthly live music in the library stacks on the 2nd Saturday of the month.

PAEMA

Women's ensemble sings classics, from art songs, to contemporary and Broadway.

Saturday, April 13

2:00 pm–3:00 pm

No charge

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
<p>PROGRAM TYPE</p> <ul style="list-style-type: none"> ● Children ● Teen ● Adult 	<ul style="list-style-type: none"> ● Playgroup 10-11:30 am ● English Conversation Group 6-7 pm 	<ul style="list-style-type: none"> ● Toddler Time 10-10:30 am 11-11:30 am ● Family Storytime 6:30-7 pm 	<ul style="list-style-type: none"> ● Family Storytime 10:30-11 am 	<ul style="list-style-type: none"> ● Family Storytime 10:30-11 am ● Baby Time 11:30 am-12:15 pm ● English Class 1-2:30 pm 	<ul style="list-style-type: none"> ● First Friday Films Green Book (PG-13) 2018 6-8 pm 	<ul style="list-style-type: none"> ● Free Tax Help 10 am-2 pm ● Mexican Folk Dancing for Kids 10:30-11:30 am ● Music & Illustration: Bringing Stories to Life 2-3 pm
7	8	9	10	11	12	13
<ul style="list-style-type: none"> ● America's Founding Writers class Dr. Bill Thierfelder 1:30-3 pm 	<ul style="list-style-type: none"> ● Playgroup 10-11:30 am ● English Conversation Group 6-7 pm 	<ul style="list-style-type: none"> ● Toddler Time 10-10:30 am 11-11:30 am ● Great Books Discussion Group <i>The Inferno</i> 6-8 pm ● Family Storytime 6:30-7 pm 	<ul style="list-style-type: none"> ● Family Storytime 10:30-11 am ● Science Zone 1:30-2:30 pm ● Aging and Disability Resource Connection: A Doorway to Support, Wellness and Community 6:30-7:30 pm 	<ul style="list-style-type: none"> ● Family Storytime 10:30-11 am ● Baby Time 11:30 am-12:15 pm ● English Class 1-2:30 pm 		<ul style="list-style-type: none"> ● Free Tax Help 10 am-2 pm ● Mexican Folk Dancing for Kids 10:30-11:30 am ● Booknotes Concert Series PAEMA 2-3 pm
CELEBRATE NATIONAL LIBRARY WEEK WITH FOOD FOR FINES APRIL 7-13 - \$1 OFF EACH NON-PERISHABLE FOOD ITEM						
4	15	16	17	18	19	20
<ul style="list-style-type: none"> ● America's Founding Writers Dr. Bill Thierfelder 1:30-3 pm 	<ul style="list-style-type: none"> ● Playgroup 10-11:30 am ● Genealogy Club 1-2:30 pm ● English Conversation Group 6-7 pm 	<ul style="list-style-type: none"> ● Toddler Time 10-10:30 am 11-11:30 am ● Family Storytime 6:30-7 pm 	<ul style="list-style-type: none"> ● Family Storytime 10:30-11 am 	<ul style="list-style-type: none"> ● Family Storytime 10:30-11 am ● Baby Time 11:30 am-12:15 pm ● English Class 1-2:30 pm ● K-2 Adventures Favorites 3:30-4:15 pm 	<ul style="list-style-type: none"> ● Teen Advisory Board 4:30-6:30 pm ● Teen Easter Escape 6:30-8:30 pm 	<ul style="list-style-type: none"> ● Mexican Folk Dancing for Kids 10:30-11:30 am
21	22	23	24	25	26	27
	<ul style="list-style-type: none"> ● Playgroup 10-11:30 am ● English Conversation Group 6-7 pm ● Introduction to Publication Writing: Get Published - Where to Begin 6-7:30 pm 	<ul style="list-style-type: none"> ● Toddler Time 10-10:30 am 11-11:30 am ● Family Storytime 6:30-7 pm 	<ul style="list-style-type: none"> ● Family Storytime 10:30-11 am ● Science Zone 1:30-2:30 pm ● Teen Activity War Tournament & Infinity War 4-6 pm ● Lego Night 6:30-7:30 pm 	<ul style="list-style-type: none"> ● Family Storytime 10:30-11 am ● Baby Time 11:30 am-12:15 pm ● English Class 1-2:30 pm ● Book Club <i>Woman in the Window</i> by A J Finn 6-8 pm 		<ul style="list-style-type: none"> ● Mexican Folk Dancing for Kids 10:30-11:30 am
28	29	30	CELEBRATE NATIONAL LIBRARY WEEK WITH FOOD FOR FINES APRIL 7-13 \$1 OFF EACH NON-PERISHABLE FOOD ITEM			
	<ul style="list-style-type: none"> ● Playgroup 10-11:30 am ● English Conversation Group 6-7 pm ● Introduction to Publication Writing: Hone Your Craft Part One 6-7:30 pm 	<ul style="list-style-type: none"> ● Toddler Time 10-10:30 am 11-11:30 am ● Family Storytime 6:30-7 pm ● History Pub 6:30 pm Doors open at 5 pm 				

APRIL





As the spring season emerged this month, there are beautiful flowers in our parks and along our trails, the water features will be flowing before we know it, and we have a host of activities where you can get fit, have fun and soak up that fresh air.

Be on the lookout in April— our Recreation Coordinator will be hiding a sparkle egg in one of our parks each weekend with a certificate for a very special prize inside— a hammock! A riddle with a clue to the egg’s location will be released on our social media accounts (Facebook and Instagram) each Friday in April.

Remember, also coming up this month, the Parks and Recreation Department has a few special events including Community Garden sign up day on April 4th. On April 20th come to Memorial Park and enjoy the always popular Community Egg Hunt made possible with the help of this year’s sponsor’s; Al Kader Shriners Center, Hope Assembly, Therapeutic Associates, and Wilsonville Orthodontics. On April 26th (Arbor Day) at 2PM we will be having a Cable Tree Dedication. This event will take place in Memorial Park at the River Shelter where guests will walk down to the River Dock and be met by “Rainbow” the Tug Boat. The following day, on April 27th we will host W.E.R.K day where residents can volunteer to help our parks crew complete special projects in our parks. The day kicks off at 8AM with a free breakfast provided by the always busy Rotary Club held at the Community Center.

We hope to see you soon at one of our events or programs! Happy Spring Wilsonville!

-Mike McCarty

Recreation Updates:

Activity Guide Creation and Event Promotion:

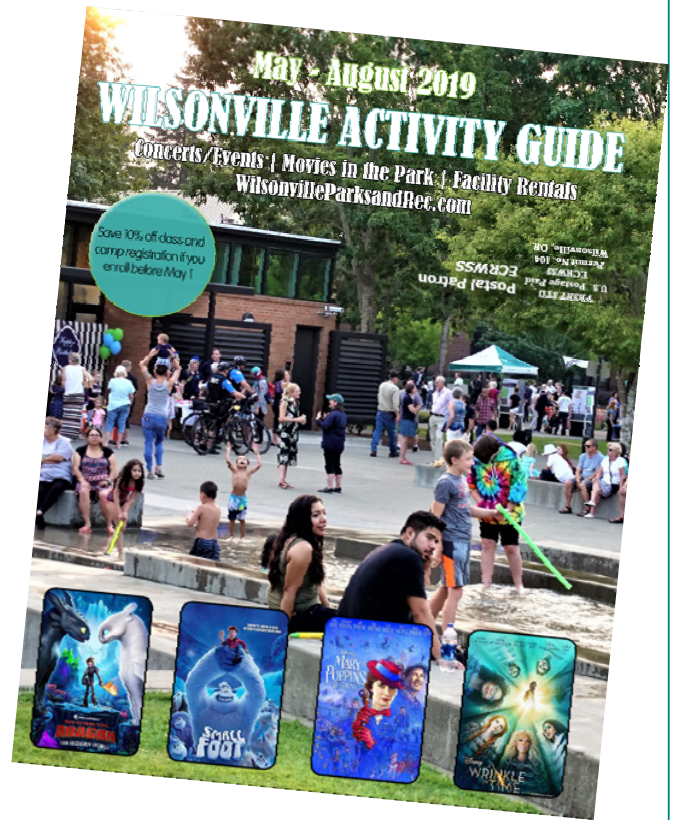
Recreation Coordinator, Erica Behler has been working hard to create the 2019 Summer Activity Guide. Registration will open on April 15th! We hope everyone in Wilsonville can join us for an event or class this summer! New classes include; Sourdough Bread Baking, Mother & Son Bubble Soccer, Stargazing, Relaxation 101 for teens, Summer Solstice Yoga Workshop, pickleball for adults and teens, Parenting the Love and Logic Way, Stop Motion Animation camp, Scene of the Crime Camp, and New Kicks on the Block (kids v. adults kickball games).

All the old time favorites will return as well, including; Movies in the Park (Mary Poppins, How to Train your Dragon– the hidden world, Smallfoot, and A Wrinkle in Time), the Community Block Party, Scenic Trolley Tours, the Wilsonville Wellness Fair, Line Dancing, Ballroom Dancing, and Free Yoga in the Park.

New sponsorships and ad sales this year include, Wilsonville Subaru (Movies in the Park), Al Kader Shriners Center (Egg Hunt), Therapeutic Associates (Egg Hunt), Wilsonville Orthodontics (Egg Hunt), and World of Speed (full page ad in the Summer Activity Guide). The generous participation of these local businesses are how we are able to keep our events at a minimal to no cost– thank you sponsors!

Citizens Academy Presentation:

Parks and Recreation Director, Mike McCarty, and Recreation Coordinator, Erica Behler, gave a presentation to this year's citizens academy on March 21 about the department and ways to get involved. It was lovely meeting this year's group, and it seemed to spark some interest in volunteer opportunities amongst the participants.



Recreation Updates:

Grant Updates:

On March 21, the City of Wilsonville's Tourism Promotion Committee awarded \$45,000 in grants to assist seven local organizations in hosting events and attractions that celebrate community and bring visitors to town. These awards come from two programs, both funded by lodging taxes paid by overnight visitors: \$25,000 from the City of Wilsonville Community Tourism Matching Grant program and \$20,000 from the Clackamas County Tourism Community Partnership Program. The complete list of award recipients funded by the City and County tourism grant programs:

City of Wilsonville Community Tourism Awards: \$25,000

Fun in the Park: \$9,000 to produce the 18th annual Fun in the Park festival on Aug. 3

Brews for Community: \$5,000 to produce the Wilsonville Brewfest summer event on Aug. 10

Wilsonville Arts & Culture Council: \$5,000 for hosting the Wilsonville Festival of the Arts on June 1-2

Wilsonville Rotary Foundation: \$4,000 to support a four-show Summer Concert Series, July 18-Aug. 8

Wilsonville Bicycle Events: \$2,000 to produce the Salmon Cycling Classic, on June 29

Clackamas County Tourism Community Partnership Awards: \$20,000

Salmon Cycling Classic: \$12,500 to provide event advertising and marketing support for the June 29 cycling event, which begins and ends at Memorial Park and includes 50k, 60k and 80k courses.

MeSheWe run: \$5,000 to provide marketing support for an untimed women's running event in Wilsonville on June 1 that offers participants a half-marathon, 10k or team relay run.

Battle at the Bridge: \$2,500 for marketing and additional support for Wilsonville Lacrosse to support a youth tournament at Wilsonville High School on June 8.

Board Updates:

Parks and Recreation Board: The Parks and Recreation board underwent a goals and priorities setting exercise on March 14th. The board set its priorities for the coming fiscal year and is excited to start putting action items to each goal.

Wilsonville Community Seniors Inc. : WCSI will be co-hosting the Chamber of Commerce Morning Spark with the Community Center on Morning Spark, May 1st. WCSI has been selected to receive a donation from the City's Health Fair this year. WCSI will have a table and provide information. The senior trips have been increasing in attendance – most full with an additional waitlist. SMART was able to provide a larger bus for the trip to the Hazelnut Processing Plant in March.

Upcoming Events:

Community Garden Sign Up Day– April 4

Summer Activity Registration Opens– April 15

Community Egg Hunt– April 20

Rock Painting (Bring your child to work day activity) – April 25

Cable Tree Ceremony– April 26

WERK Day– April 27

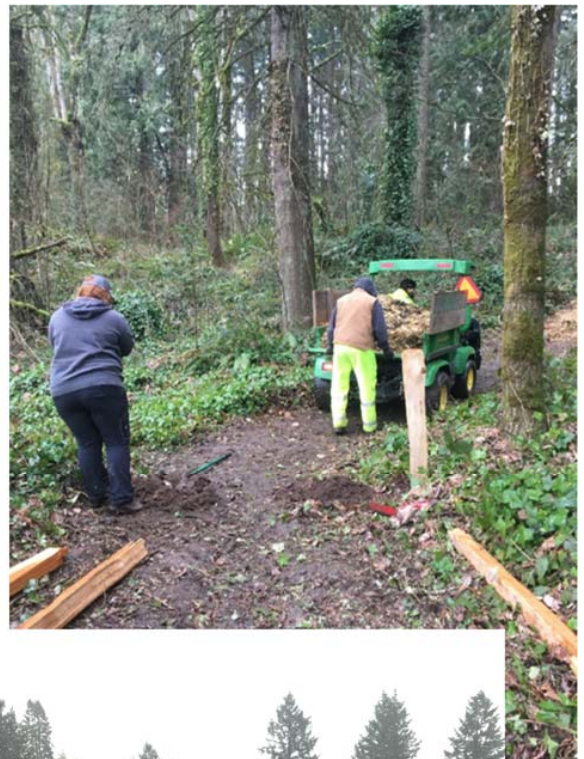
Parks Maintenance Updates:

- Prepared ballfields for start of season
- Installed Pollinator interpretive signs



Parks Maintenance Updates:

- Pressure washed bleachers
- Constructed pathway and fencing for newly adopted heritage tree
- Inspected and repaired water feature stone work at Murase and Town Center



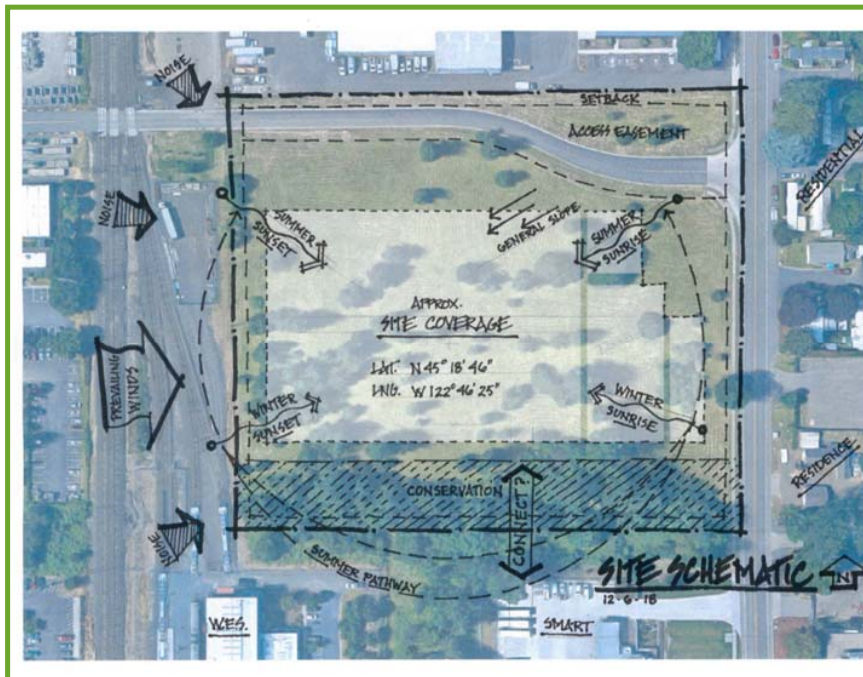


MARCH 2019 MONTHLY REPORT

From The Director's Office:

Public Works Operations Complex Master Planning

This month marked the official kick-off to the master planning project for the future Public Works Operations Center. The facility will be located on six acres adjacent to the existing Fleet facility along Boberg Road. The project team, headed by Scott Edwards Architecture (SEA), Harper Houf Peterson Righellis Inc.



Civil Engineering and WDY Structural Engineering will analyze the department's existing capabilities as well as the City's overall operational needs and "right size" the future facility for the current and long terms needs of the community. The City's Facilities Project Team (FPT) is also a project partner with the goal of standardizing how the organization approaches its facility needs. The project is scheduled to take six months with the hope to proceed into Phase Two, Site Design later this summer.

Clackamas County Amateur Radio Emergency System. (CARES) Coordination

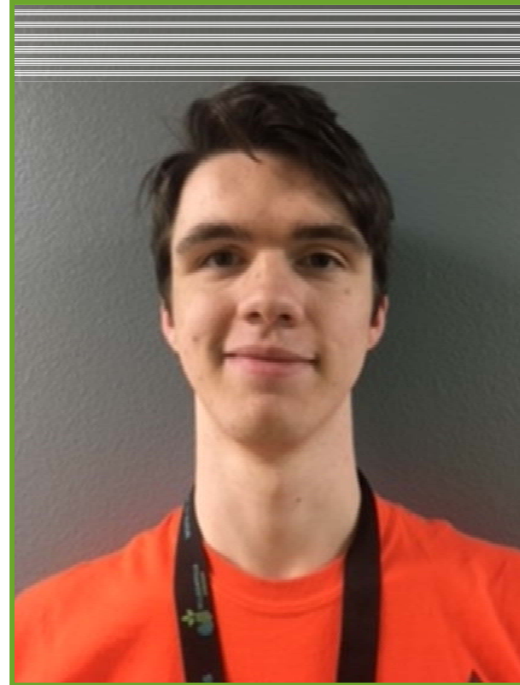
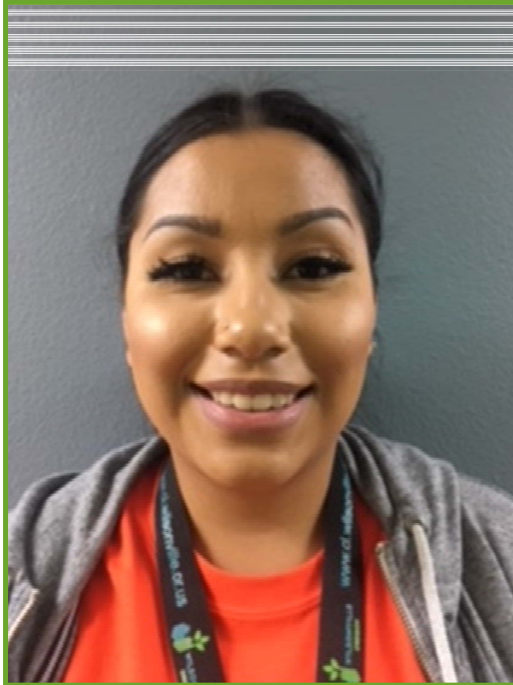
CARES is a non-profit organization that supports the county emergency management office with communications during an emergency or upon request. The City of Wilsonville is fortunate because several CARES members work or live in our community and in time of a disaster those volunteers would report to the City's Emergency Operations Center (EOC) to help us with our alternated communications system. Four members of CARES group have inventoried the existing EOC amateur radio equipment and have proposed additional equipment needs. Staff and CARES are coordinating resources and practices to ensure readiness for any emergency.



Facilities Division

Public Works Facilities Team Additions

This month the Facilities Division of Public Works added three new team members in an effort to bring janitorial services in-house. This effort was approved by City Council earlier in the year and was designed to be cost neutral alternative and to improve overall service from the previously contracted system. Please join us in welcoming Vanesa Aguilar, Nick Simonton and Jeremy Ward. This new team will begin working swing shift (3:00 pm to 11:00 pm) beginning the first week in April. If you see them moving through your facilities please welcome them to the organization.



Roads and Stormwater Division

Kolbe Lane Concrete Project

The Roads crew finished the Kolbe Lane concrete skirting project. The curb was 210 feet long and used roughly seven yards of concrete. The pictures below show the Roads crew finishing the final product, cutting in seams and smoothing out rough spots before the last broom finish was done. All of the work from start to finish was done in-house saving the city considerable cost in doing so.



Charbonneau Pothole Repairs

The Roads crew filled potholes throughout Charbonneau in March. The hot saw was utilized to cut out the asphalt before it was patched. Some potholes were up to four inches deep.



Roads and Stormwater

Newly Acquired Truck

The City of Wilsonville was recently awarded a new piece of equipment as part of its participation in the Portland Regional Disaster Preparedness Organization (RDPO). The asset was originally awarded to Clackamas County through the RDPO federal fund in 2017 and was reassigned to Wilsonville. The asset is a Ford F350 diesel truck outfitted as a traffic control truck that fully meets the Oregon Department of Transportation (ODOT) traffic response specifications. It has a mounted Variable Message Board, an on-board air compressor with pneumatic reel, a generator with electrical reel, emergency lights, sirens and a winch. The total cost of the asset is over \$80,000. Public Works intends to use for traffic control and response activities.



Coffee Lake Storm Water Grate

The Stormwater crew installed the grating to the level spreader on Coffee Lake Drive. The grating is hinged so it can be opened and cleaned regularly by the Stormwater crew.



Utilities Division

Annual Fire Hydrant Inspections

In March the water crew wrapped up the last of the 153 hydrant inspections that were scheduled for 2019.

Routine Samples

The Water Distribution crew has transitioned into the annual Air Relief Inspection Program which involves looking at each appurtenance and assessing the condition, function, and checking for any potential leaks.

Line Freezing “Trick of the Trade”

The crew continues to install and replace meters which is an ongoing program. Every replacement can present its own challenge whether it be a meter box engulfed by roots or a curb stop valve that will not turn off due to damage or age. This month the crew ran into a replacement that had a broken curb stop. Instead of shutting down an entire water main and putting multiple customers temporarily out of service to make the repair, the crew used a trick of the trade called line freezing. Line freezing uses CO2 to temporarily freeze an individual service line allowing time to make a quick repair. The freeze kit tool is quite simple, it is essentially a cuff that wraps around the service line with a feed hose attached to a CO2 bottle. The CO2 bottle can be throttled to apply more CO2 in order to keep the service line frozen longer.



Water Technician Sam Kinnaman installs the freeze kit cuff around the service line to be frozen.



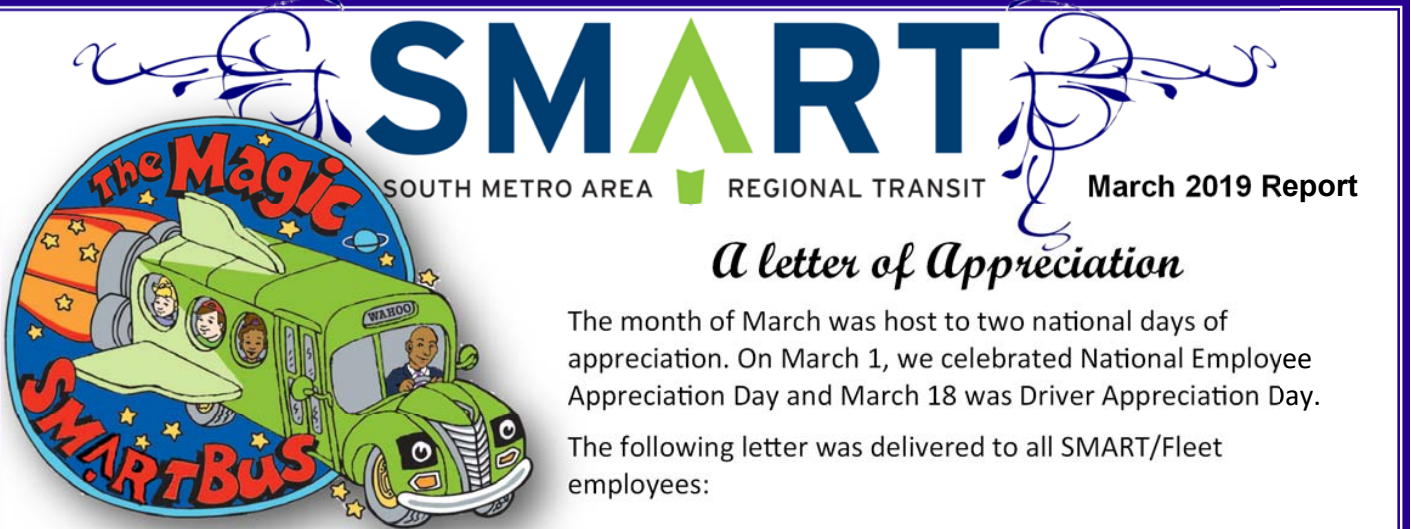
Water Technician Chris Reece throttles the CO2 to freeze the line.



Water Technician Sam Kinnaman installs the new curb stop.



Water Technician's Chris Reece and Steve Gering replace the meter.



Artwork designed by Eric Loomis

A letter of Appreciation

The month of March was host to two national days of appreciation. On March 1, we celebrated National Employee Appreciation Day and March 18 was Driver Appreciation Day.

The following letter was delivered to all SMART/Fleet employees:

March 1, 2019

Dear SMART/Fleet Team Members:

March 1 is National Employee Appreciation Day, so I thought it would be appropriate to pen a letter of appreciation to all of you.

Merriam-Webster defines appreciation as *“a feeling or expression of admiration, approval, or gratitude.”* French Enlightenment writer, Voltaire wrote, *“Appreciation is a wonderful thing: It makes what is excellent in others belong to us as well.”* I sincerely believe that Voltaire was right.

As I sit here, trying to find the perfect nouns that could even begin to scratch the surface of how much admiration exists in my heart for all of you, I hesitate for fear that my words will fall woefully short of their intended mark. Accepting the belief that there are times when less is better, and recalling that Thomas Jefferson believed that *“The most valuable of all talents is that of never using two words when one will do,”* I shall endeavor to err on the side of brevity.

On this day, a day of appreciation, it is important to me that you know that you are without a doubt appreciated. You are appreciated for who you are and for what you do every day for SMART/Fleet. You are appreciated because you have accepted a calling to help others, and there is no greater calling. You are appreciated because you represent all that is good in the City of Wilsonville. You are appreciated because you care for our customers like the precious jewels that they are. Yes, you are appreciated and this day is for you. If I had but one wish to give, I would wish for your health and happiness today, henceforth, and forever.

With unwavering appreciation,



Dwight Brashear

Transit Director



Events and Marketing - Michelle Marston Program Coordinator

The month of March was spent finalizing marketing materials for the summer to send on to the printers for distribution beginning in April. The season of hosting information tables has begun with a table at the City of Wilsonville Health Fair, providing information on Walk Smart and transportation options to employees. Smart Options staff attended an all day Transportation Options Group of Oregon Conference in Corvallis, and learned more about upcoming carpooling software that will be available this summer. Other topics include Safe Routes to School (SRTS) funding updates and program information. Outreach in Charbonneau was done via door hangers, promoting the availability of the Charbonneau Shuttle. A total of 1500 door hangers were distributed throughout the area during late March. SMART also began filming on our second commercial that has been in the creative stage for about two months.



Skip the stress

Simplify your day. Relax and ride in comfort with friends!

When you board the Charbonneau Shuttle, you leave the stresses of driving and parking behind.

Step at any destination on the route! Get off at the library, get picked up at Safeway.

Just locate a designated stop for your return trip.

The Shuttle is available hourly on weekdays starting at 10am.

With stops at Town Center and Fred Meyer and everywhere in between, you can get your errands wrapped up

while we do the driving. And your ride is FREE!



SMART
SOLVE BETTER. DRIVE. HIGHER. TOGETHER.



Fleet Services - Scott Simonton Fleet Services Manager

We are nearing the anticipated delivery date for our two new Proterra 35' electric buses. The buses are now on the assembly line, with completion scheduled for the last week in April. Upon completion of final inspection at the factory, the buses will ship, and should arrive in Wilsonville in the first week of May.

The artwork for the wrap design has been transferred to the proper format by Gillespie Graphics, and installation will be coordinated as the delivery date approaches.

Construction of the charging stations at SMART's Central facility is now underway, and remains on schedule. There will be a one-day power shutdown, scheduled for a Saturday (add date), for PGE to modify the connection to accommodate the chargers. While the power is off, we will work with the Information Systems and Facilities Maintenance divisions to test our emergency generator, and related components.

Grants - Elli Work Grants and Programs Manager

SMART just submitted a Regional Transportation Options (RTO) Grant to Metro for \$300,000 over three years. The RTO grant, made up of federal funds, supports SMART's Transportation Options (TO) Program, coordinated by Michelle Marston.

Core TO components include programs for employers and their employees to better utilize available transportation; events that include tabling and presentations; annual programs that get residents walking and biking; and marketing and outreach for participation in national programs such as Bike Month and Bike/Walk to School Day.

RTO funding will help SMART address the following key indicators:

Environment: SMART TO Programs will play a significant role in reducing greenhouse emissions.

Equity: SMART will ensure people of color, low-income residents, seniors, and youth have access to travel options.

Economy: TO can help reduce congestion that affects accessibility to goods, services, and jobs.

Efficiency: SMART will work with partners, leverage resources, and support state and local policy to provide quality programs and services.

Engagement: SMART will continue to inform, involve, and invest our community members in SMART's Transportation Options Programs.

SMART is dedicated to creating a thriving, livable, and prosperous community. RTO funding is key in helping to make this important work possible.



Annual All Staff Spring Meeting, Saturday, March 16

	1X Salem	2X Barbur	2X Sat Barbur	3X Canby	4 Wilsonville Rd	4 Sat Wilsonville Rd	5 95th Commerce	6 Arglye Square	C Charb Shuttle	7 Villebois	Villebois Shuttle	Total
Feb 2019	3,374	5,548	179	843	7,524	342	886	1,671	79	120	1,566	22,132
Feb 2018	2,977	5,837	198	559	7,324	375	1,058	1,638	N/A	187	1,308	21,461
%Change	+13.34%	-4.95%	-9.6%	+50.81%	+2.73%	-8.8%	-8.8%	-16.26%	N/A	-35.83%	+19.71%	+3.13%

Operations - Eric Loomis Operations Manager

In order to report the complete month's worth of data, ridership provided in council reports will be two months behind rather than just one month. Example: February ridership will be shown in April's city manager report.

With buses running all day long, it can be a challenge to hold large group meetings for employees to complete trainings, learn best practices, and receive current information on city projects. SMART holds two All Staff meetings a year on a Saturday where nearly all employees are able to attend.

During this spring's All Staff meeting, employees received training and information about expanding routes and service hours. Training for employees focused on empathy in customer service and working with passengers who need additional assistance boarding and alighting. Employees were also recognized for their exemplary services in 2018. The most coveted award, voted on by all employees, is the Employee of the Year Award.

The 2018 Employee of the Year was Becky Vogt. Becky began working for the City in 2003. She started work as a driver for SMART and has since moved into a dispatch position. As a dispatcher, Becky is the "voice of SMART" for our customers and always gives a warm welcome to customers who walk into SMART's facility. In 2018, she helped train four dispatchers to assist with duties in the dispatching office. It comes as no surprise that her peers voted her Employee of the Year!

