

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, October 19, 2020. Mayor Knapp called the meeting to order at 7:09 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Akervall
- Councilor Lehan
- Councilor West
- Councilor Linville

Staff present included:

- Bryan Cosgrove, City Manager
- Jeanna Troha, Assistant City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Jordan Vance, Economic Develop. Manager
- Beth Wolf, Systems Analyst
- Andy Stone, IT Director

Motion to approve the order of the agenda.

Motion: Councilor Linville moved to approve the order of the agenda. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

MAYOR'S BUSINESS

A. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

COMMUNICATIONS

A. None.

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CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Kevin Ferrasci O'Malley, CEO of Wilsonville Area Chamber of Commerce spoke in support of Resolution No. 2856, which establishes the Wilsonville Investment Now (WIN) Program Administrative Rules.

COUNCILOR COMMENTS

A. Council President Akervall

Reported she attended the virtual League of Oregon Cities annual conference. In addition, Ms. Akervall announced her plans to attend the following future meetings:

- Home Builders Association presentation on the book *Color of Law*.
- Willamette Intake Facilities meeting.

B. Councilor Lehan

Ms. Lehan reminded the audience to vote in the upcoming election.

C. Councilor West

Announced the new dog park at Memorial Park opened on October 16, 2020. Mr. West also mentioned construction is underway for a dog park in Villebois.

Mr. West encouraged the audience to enroll in the Citizens Academy. Deadline for applications is October 31, 2020.

Also, reminded everyone to vote and shared there is a ballot drop box at City Hall.

D. Councilor Linville

Ms. Linville shared she attended the virtual League of Oregon Cities annual conference and plans to attend the French Prairie Forum.

Ms. Linville mentioned the below highlights from City Manager reports:

- Opening of the new dog park.
- Reported that Building Inspection staff performed remote inspections via FaceTime when City Hall was closed due to the wildfires and poor air quality.
- Parks playgrounds opened up this month.

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- SMART staff provided outreach in English and Spanish for residents at Autumn Park apartments.

In closing, Councilor Linville wondered if the City could collaborate with restaurants that are going to lose the extra outdoor capacity due to the change in seasons.

Staff updated the City of Wilsonville has partnered with neighboring cities to offer a webinar series over the next six months and the first topic of discussion is how to prepare businesses for winter sales, specifically restaurants. During the webinar, an architecture firm is going to talk about site plans, signage, and outdoor dining environments and how to extend outdoor dining into the rainy season. Moreover, these webinars have been promoted to all of the restaurants in Wilsonville. In addition, the City is extending the Dine Out Wilsonville program, which expedites requests for outdoor dining and waives any associated fees with those requests.

Staff plans to bring back to Council other ideas to initiate, including possible grant programs. In addition, staff will work with the Wilsonville Chamber of Commerce on the plans. Moving forward staff will meet with local restaurants and dining establishments to figure out their specific needs. Staff reminded a first step for these plans is for Council to approve Resolution No. 2858, which as removes much of the bureaucracy possible by waiving fees and allowing planning staff to turn site plans around as quickly as possible.

Council provided staff with additional ideas to assist businesses affected by the COVID-19 pandemic.

CONSENT AGENDA

Ms. Jacobson read the titles of the Consent Agenda items into the record.

A. **Resolution No. 2841**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Murraysmith To Provide Engineering Consulting Services For The Corral Creek And Rivergreen Lift Stations Rehabilitation Project (Capital Improvement Project #2105).

B. **Resolution No. 2854**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Schneider Equipment, Inc. Dba Schneider Water Services For Construction Of The Elligsen Well Upgrades And Maintenance Project (Capital Improvement Project 1128).

C. **Resolution No. 2855**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement Contract With Otak, Inc. For Construction Engineering Services For The 5th Street / Kinsman Road Extension Project (Capital Improvement Project #1139, 2099, 4196).

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D. Minutes of the April 15, 2019; September 21, 2020; and October 12, 2020 City Council Meetings.

Motion: Councilor Lehan moved to approve the Consent Agenda as read. Councilor Akervall seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

NEW BUSINESS

A. **Resolution No. 2856**

A Resolution Of The Wilsonville City Council Establishing The Wilsonville Investment Now (WIN) Program Administrative Rules.

Ms. Jacobson read the title of Resolution No. 2856 into the record.

Jordan Vance, Economic Development Manager along with Nick Popenuk of Tiberius Solutions presented the staff report and PowerPoint. Both of which has been entered into the record.

Council discussion ensued.

Motion: Councilor Akervall moved to approve Resolution No. 2856. Councilor Lehan seconded the motion.

Additional Council comments were made.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

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B. Resolution No. 2858

A Resolution And Order Amending Resolution No. 2844 To Further Extend The Local State Of Emergency And Emergency Measures, As Authorized By Resolution No. 2803.

Ms. Jacobson read the title of Resolution No. 2858 into the record.

Ms. Jacobson then explained the City of Wilsonville has been following along with the governor's orders and extending the City's order when the governor extends the order for the state. Doing so allows the City the opportunity to tap into funding and provides flexibility with the Wilsonville Code. This resolution extends the emergency declaration to December 31, 2020.

Furthermore, this amended order is unique because it allows the City under the emergency declaration to give the Planning Director authority to authorize some temporary use permits longer than would normally be allowed. It also provides the ability to waive fees in order to help businesses in commercial and industrial areas that are in need of a temporary structure. For example, perhaps a covered area is needed at vet clinics so people can drop off their pets or a covered area to allow for additional outdoor seating or other amenities to accommodate for more dining outside.

Motion: Councilor Lehan moved to approve Resolution No. 2858. Councilor Linville seconded the motion.

Council comments followed.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

CONTINUING BUSINESS

A. None.

PUBLIC HEARING

A. None.

CITY MANAGER'S BUSINESS

Mr. Cosgrove mentioned the soft grand opening of the new dog park and listed its amenities. Furthermore, Mr. Cosgrove appreciated and acknowledged the staff members who completed the project.

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Mr. Cosgrove announced the City is hosting a virtual listening session on December 8, 2020 from 6:00 p.m. to 8:00 p.m., to hear community perspectives on issues related to diversity, equity, and inclusion (DEI). He then informed Council of next steps in the process of forming a DEI taskforce. The taskforces would meet January through September 2021 and then return the fall of 2021 with a recommendation to Council on the formation of a DEI committee.

In addition, staff has been working with a small group of individuals, and the Clackamas County Sheriff's office regarding policing concerns. Question and answer sessions are being planned with experts and the Clackamas County Sheriff's office to provide education on topics and to set a good foundation with the community. From the dialogue received in these sessions staff will figure out the process needed going forward.

LEGAL BUSINESS

Reminded Council she had sent them a proposed ordinance that the Marion County Board of Commissioners is planning to adopt on the application of TLM Holding, LLC. It was further shared that a representative from Marion County would like to speak to Council directly before deciding to appeal.

Council agreed to place Marion County on the November 2, 2020 agenda under the communications portions of the meeting.

ADJOURN

Mayor Knapp adjourned the meeting at 8:19 p.m.

Respectfully submitted,

DocuSigned by:
Kimberly Veliz

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Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:
Tim Knapp

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Tim Knapp, Mayor

RESOLUTION NO. 2859

**A RESOLUTION OF THE WILSONVILLE CITY COUNCIL AUTHORIZING
THE DISCONTINUATION OF SOUTH METRO AREA REGIONAL TRANSIT'S
(SMART) CHARBONNEAU SHUTTLE ROUTE.**

WHEREAS, South Metro Area Regional Transit's (SMART) Charbonneau Shuttle was a pilot project that was requested through the Transit Master Plan; and

WHEREAS, SMART staff worked with residents and living facilities to optimize routing and grow ridership; and

WHEREAS, staff monitored the efficiency of the route for a duration of two years; and

WHEREAS, ridership continued to underperform during the two years of operation; and

WHEREAS, SMART's Dial-a-Ride can perform the same level of service at a lower cost.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

Section 1. Based on the above Recitals, which are incorporated herein, the City Council does hereby approve and authorize SMART to discontinue the Charbonneau Shuttle while continuing to serve the Charbonneau Neighborhood through other transportation programs.

Section 2. This resolution is effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting there of this 2nd day of November 2020, and filed with the Wilsonville City Recorder this date.

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TIM KNAPP, MAYOR

ATTEST:

DocuSigned by:

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Kimberly Veliz, City Recorder