

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, October 7, 2019. Mayor Knapp called the meeting to order at 7:10 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Akervall
- Councilor Lehan
- Councilor West
- Councilor Linville

Staff present included:

- Jeanna Troha, Assistant City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Chris Neamtzu, Community Development Director
- Cathy Rodocker, Finance Director
- Keith Katko, Assistant Finance Director
- Zoe Monahan, Assistant to the City Manager
- Mark Ottenad, Public/Government Affairs Director
- Patty Nelson, City Engineer
- Dan Pauly, Planning Manager

Motion to approve the order of the agenda.

Motion: Councilor Lehan moved to approve the order of the agenda. Councilor Akervall seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens' input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

None.

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MAYOR'S BUSINESS

A. World Polio Day Proclamation

Mark Ottenad, Public/Government Affairs Director introduced Rotary Club of Wilsonville's President Pat Wolfram. Mr. Wolfram explained polio is still present and it has the capability of spreading very rapidly if not suppressed. Eradicated in 1952 there were 60,000 children every year impacted in the United States. Three years later the vaccines were in play and from a 24-year effort in the United States along with industrializing our sewage systems, it was eradicated in the United States. Mr. Wolfram said the United States has not seen a case since 1979.

Nine years after 1979 worldwide there were still 350,000 cases every year. Therefore, the rest of the world that does not have the benefit of the same infrastructure and sewage systems of the United States still has polio. In 1988, the Rotary International along with partners initiated a polio eradication program. In thirty years polio cases decreased from 350,000 cases to 35. Yet there is still a need of hundreds of billions of dollars every year and armies of people to go apply vaccinations to newborns in remote places such as Afghanistan, Pakistan, and other remote villages around the world to suppress polio. Mr. Wolfram reported that every newborn child is a candidate for polio.

It was mentioned that polio cannot be cured but it can be eradicated. It was further explained that the Bill and Melinda Gates Foundation is matching every dollar the Rotary puts forth to eradicate polio. Rotary members are pushing towards better things for our world and desire that children no longer be afflicted with the disease. That is why the Rotarians are requesting the City of Wilsonville proclaim October 24, 2019, as World Polio Day.

Mayor Knapp read the proclamation declaring the 24th day of October as World Polio Day and presented a proclamation to Rotary members.

B. Updating 2019 Wilsonville City Council Representative Appointments to Regional and State Intergovernmental Bodies.

Councilor Linville was selected as the City's representative for the French Prairie Forum Local Governments Working Group and Willamette Falls Locks Commission

C. Council Member Appointment to the Wilsonville-Metro Community Enhancement Committee

Councilor Linville was appointed to the Wilsonville-Metro Community Enhancement Committee.

D. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

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COUNCILOR COMMENTS

A. Council President Akervall

Appreciated City staff coordinating Council's opportunity to attend the League of Oregon Cities (LOC) conference. Councilor Akervall shared overall the conference was valuable time spent with lots of learning.

Councilor Akervall reported she attended Korea's National Foundation Day celebration on October 3, 2019, in Portland.

B. Councilor Lehan

Mentioned that she, along with Greg Leo, presented at the McMenamins' History Pub on the topic of "Myths and Milestones of the City of Wilsonville". Furthermore, encouraged attendees of the History Pub to visit the first annual Oktoberfest in the Piazza in Villebois, which occurred last Saturday. Councilor Lehan reported she too attended the Oktoberfest.

Councilor Lehan mentioned on October 26, 2019, at 8:00 a.m. at the Stein-Boozier Barn a 5K run and a kid's costume run will take place. Following the runs, the Fall Harvest Festival will take place at the Stein-Boozier Barn from 9:30 a.m. to noon. In addition, on October 26, 2019, from 9:00 a.m. to 1:00 p.m. is Bulky Waste Day.

C. Councilor West

Disclosed he was unable to attend the last History Pub, however, he heard that Councilor Lehan and Greg Leo did a fantastic job. Councilor West shared that he too attended the Oktoberfest in the Piazza.

Councilor West then shared on his own as a private citizen he had met with Universal Health Systems who will have a second meeting later this month. In the future, he hopes to bring back a report to Council to share how the City can assist Universal Health Systems with their certification.

Councilor West made a public service announcement about the flu season. He explained the flu and pneumonia are the top ten causes and reasons for death in the United States. Furthermore, the World Health Organization says clean water, vaccinations, and medicine are the most significant modern miracles and have the largest impact on populations more than any other outreach or initiative.

D. Councilor Linville

Councilor Linville thanked all for the opportunity to attend the LOC conference in Bend. She mentioned she enjoyed the networking opportunity and the LOC sessions.

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Councilor Linville reported she would be attending the following upcoming meetings:

- Breakfast with Senator Merkley on October 9, 2019.
- Rotary event at the World of Speed on October 9, 2019.
- Friends of French Prairie annual meeting on October 17, 2019.
- Clackamas Counties Cities Association dinner on October 24, 2019.

PUBLIC HEARING

A. Resolution No. 2768

A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2019-20.

Ms. Jacobson read the title of Resolution No. 2768 into the record.

Mayor Knapp provided the public hearing format and opened the public hearing at 7:46 p.m.

No Councilor declared a conflict of interest, bias, or conclusion from information gained outside the hearing. No Councilor's participation was challenged by any member of the audience.

Keith Katko, Assistant Finance Director provided the staff report.

Councilor Linville requested a point of order. Councilor Linville asked if the motion would be all together or in separate motions.

Mayor Knapp confirmed only one motion is needed,

Councilor Linville then commented it is an incredible opportunity for the City to use the PERS program for covering the liability of PERS. She noted that the City of Wilsonville is fortunate because of its financial planning to take advantage of this opportunity.

Councilor West asked how the City would be affected by spending a large amount of money from the general fund and various other funds. He also asked if the PERS program would be a one-time opportunity or if there were future opportunities planned.

Mr. Katko explained that the legislature appropriated 100 million dollars to provide these matching PERS funds for this time. He further explained that it is hard to say what the legislature would do in the future. Mr. Katko mentioned the largest hit would be taken on by the City's general fund. However, every operating fund shares in the contribution therefore, some of the other funds that will be affected are already on a watch list. The watch list includes the storm water-operating fund, which has a lot of demands on its contingency and its fund balance. Mr. Katko ensured the Council that the general fund could handle it. Mr. Katko disclosed there is an opportunity cost for everything. By using the incentive fund, the City is buying down the PERS costs for the next 20 years. However, the City loses control of that money in the short term. Mr. Katko answered that certain funds are going to be able to handle the costs a little easier including the general fund because it has built up contingencies for this kind of unexpected opportunity or unexpected risk.

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Councilor West then asked a follow-up question on strategy. Mr. West asked if the City has other funds that are stronger, could they be used to insulate the funds on the watch list. Therefore, allowing the stronger funds to take more of the hit, such as the general fund, to protect the other funds.

Mr. Katko described the money to fund the PERS program is based on the current kind of payroll expenses per operating fund. Mr. Katko shared that Council could use the general fund for a myriad of purposes, as has been done in the past. Previously, the general fund has loaned money to the storm water operating funds at great rates and has paid back the loan over time. Therefore, that is a strategy the City has used in the past and probably will use in the future. However, some funds have more restrictions and cannot be used outside of their legal or designated purpose.

Ms. Troha clarified it is correct the City pays for personnel out of particular funds. Therefore, the first costs are associated with a particular fund. For example, the City has employees that the bulk of their work is done in the general fund therefore they are paid out of the general fund and so are the PERS costs. Other personnel costs may come out of other funds such as the transit fund, storm water fund, building fund, etc. Therefore, whichever fund an employee performs the bulk of their work under will be the fund that will be pulled from to pay employees wages and PERS.

Mayor Knapp clarified for the public that the reason the storm water fund has been on the watch list per se is that the City has had several major projects that had to be done with storm water especially at outfalls going into the Willamette River where the City must maintain a certain quality. Moreover, the City has undertaken remedies to some of those problems that should be long-term remedies but the City has had to make these fixes sooner than expected. Mayor Knapp believes the City should be able to grow the storm water fund back.

Councilor Linville asked staff to clarify whether there is a lost opportunity for prepaying and whether there is a return on that investment.

Mr. Katko disclosed that the immediate investment return is 25% matching funds. However, it does not occur once the City turns the money over into the side account. The City cannot take out 25%. Meaning that the side account is used to mitigate and is amortized over the life of what is called the unfunded actuarial liability and that is a 20 to 25-year liability. Therefore, the side account is amortized against that liability over that time, and City's PERS provides an employer rate of return. This information is inputted in an Excel formula spreadsheet that projects the savings that will be generated through the incentive fund. Looking at the cash flow over those 20 years the internal rate of return would be in the proximity of around 8% to 9% over the over that time. If you conceptualize this as an investment that would generate 8% to 9% over those years that is a good sustainable rate of return.

The Mayor invited public testimony, seeing none he closed the public hearing at 8:01 p.m.

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Motion: Councilor West moved to approve Resolution No. 2768. Councilor Linville seconded the motion.

Mayor Knapp recapped that there is no way to know right now if the state will offer this same opportunity in the future. Mayor Knapp shared the argument in favor of participating in the incentive program is that the 3.4 million dollars would be in a side account that would reduce the City's PERS liability proportionately year by year for the next 20 years. Mayor Knapp then shared the argument to oppose would be if the Council felt like it was more valuable to retain that money in reserves where it's currently located or had some other urgent project for the City to undertake.

Councilor West acknowledged previous Councils and staff for being prudent and judicious. He shared his gratefulness for all that served on the Council or worked for the City for their fiscally sound judgment and responsibility.

Council Akervall added to Councilor West's comments to include appreciation for the Budget Committee. Furthermore, she agreed this is an opportunity for Council to work within the framework that they have been provided. She felt Council was fortunate to be able to make this move and investment.

Mayor Knapp recalled Council decided it was important to set standards and implement programs within the City that would set aside money to try to achieve certain reserve standards.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

CONTINUING BUSINESS

- A. **Ordinance No. 838** – 2nd Reading
An Ordinance Of The City Of Wilsonville Declaring And Authorizing The Vacation Of An Approximately 2,075 Square Foot Stub Of SW Cherbourg Lane Public Street Right-Of-Way North Of SW Berlin Avenue In Villebois Legally Described In Attachment 3.

Ms. Jacobson read the title of Ordinance No. 838 into the record for second reading. Ms. Jacobson noted for the record no additional information has been received.

Motion: Councilor Lehan moved to adopt Ordinance No. 838 on second reading. Councilor West seconded the motion.

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Vote: Motion carried 5-0.

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CITY MANAGER’S BUSINESS

Assistant City Manager Troha reminded Council of the Multi-City Equity Summit being held at Lake Oswego High School on Saturday, October 19, 2019. Ms. Troha asked that if Councilors will be attending to let Assistant to the City Manager Zoe Monahan know of their plans.

LEGAL BUSINESS

Ms. Jacobson, City Attorney updated Council that a decision was made by the Land Use Board of Appeals (LUBA) had made a decision on the appeal of Tualatin comprehensive plan and zone map changes for Basalt Creek. City Attorney Jacobson recalled that the City filed an intervener’s petition in that case and argued for Tualatin’s position along with Tualatin, Metro, and Washington County. All parties appeared at the hearing and last week LUBA ruled in the City’s favor. However, this can still be petitioned for an appeal to the Court of Appeals.

City Attorney Jacobson next updated Council on the Aurora Airport matter. Ms. Jacobson recalled the Council previously gave staff directives for moving forward. One of the directives was to submit testimony for the reprobable process for the Aurora State Airport Master Plan update. This was completed via the October 3, 2019 letter signed by Mayor Knapp. The letter outlined the City’s concerns with the process since 2012 with respect to that master plan. Ms. Jacobson reported consideration for the master plan by the Oregon Department of Aviation is planned for October 31, 2019, in Sunriver. The City of Aurora came into the case against the Aurora Airport by filing an amicus brief outlining their concerns with the airport. In particular, stressing the need if the master planning goes forward for that property to be annexed into the City of Aurora so city services are provided for it.

Ms. Jacobson reminded all that this is an unusual hearing because there was not a traditional land-use hearing held. Instead, there were two letters from the new director of the Oregon Department of Aviation. The first letter states the master plan had not been finalized and then the second letter stating it had been finalized.

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ADJOURN

Mayor Knapp adjourned the meeting at 8:16 p.m.

Respectfully submitted,

DocuSigned by:
Kimberly Veliz
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Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:
Tim Knapp
C2B6698B3949461...

Tim Knapp, Mayor