

**CITY OF WILSONVILLE  
CITY COUNCIL MEETING MINUTES**

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A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, July 15, 2019. Mayor Knapp called the meeting to order at 7:09 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp  
Council President Akervall  
Councilor Lehan  
Councilor West

Staff present included:

Bryan Cosgrove, City Manager  
Jeanna Troha, Assistant City Manager  
Barbara Jacobson, City Attorney  
Kimberly Veliz, City Recorder  
Zoe Monahan, Assistant to the City Manager  
Patty Nelson, City Engineer  
Andy Stone, IT Director  
Chris Neamtzu, Community Development Director  
Cathy Rodocker, Finance Director  
Bill Evans, Communications & Marketing Manager  
Mark Ottenad, Public/Government Affairs Director  
Amanda Guile-Hinman, Assistant City Attorney

Motion to approve the order of the agenda.

**Motion:** Councilor Lehan moved to approve the order of the agenda. Councilor Akervall seconded the motion.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

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The residents living in or near Meadows Loop shared their parking concerns with Council. Concerns the group reported on included safety of children, litter on the streets, blocked fire hydrants, emergency vehicle access, garbage truck access, obstructed mailboxes, auto accidents and speeding. The residents requested that parking be allowed only on one side of Meadows Loop from Meadows Parkway to the entrance of the Berkshire and Hathaway apartment complexes. The following is the list of residents that voiced their concerns:

- Jeff Skreen (*Provided a letter and photos for the record.*)
- Jill Mohr
- Rob Bynum
- Joseph Mohr
- James Lash
- Jorie Skreen
- Sue Bynum

Staff will look into the residents' concerns and will return to Council the findings and potential solutions. Additionally, staff will update Jeff Skreen as he has offered to be the point of contact for the group.

Councilor Lehan suggested that the group speak to the High School Student Council along with the School Board for possible solutions to the issue.

**MAYOR'S BUSINESS**

- A. Placeholder for Reappointment

**Tourism Promotion Committee - Reappointment**

Reappointment of Dave Pearson to the Tourism Promotion Committee for a term beginning 7/1/19 to 6/30/22.

**Motion:** Councilor Lehan moved to ratify the reappointment of Dave Pearson to the Tourism Promotion Committee, for a term beginning 7/1/19 to 6/30/22. Councilor West seconded the motion.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
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- B. Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

**COUNCILOR COMMENTS**

- A. Council President Akervall

Announced the Wilsonville Wellness Fair will be taking place on Saturday, July 20, 2019. Also, informed the audience the Kitakata Sister City Association is looking for families to host students from Kitakata, Japan this fall.

- B. Councilor Lehan

Shared the following upcoming events:

- July 30, 2019 McMenamins will be hosting the monthly History Pub event.
- July 31, 2019 the North Willamette Research and Extension Center (NWREC) Community Open House will take place from 4:00 p.m. to 7:00 p.m.

- C. Councilor West

Stated the Wilsonville Little League 13 youth program is fundraising to go to Arizona because they are the Oregon Little League 13 youth champions. Furthermore, the Junior Baseball Organization (JBO) Senior American team won their league for the fifth year in a row. The Team will be playing in Oregon City next weekend in the state tournament.

Mr. West reported he would be attending Strategic Housing Plan meeting on July 17, 2019.

Following Councilor Comments Mayor Knapp, invited Jeff Wiren leader for Boy Scouts Troop 528 at Community Hope Church to introduce the troop. Mr. Wiren divulged that the troop members are here to witness and take notes on the City Council meeting in order to earn their communication badge. The following Troop 528 members were present:

- Isaiah McIntosh, senior patrol leader
- Ian McIvain, assistant senior patrol leader
- Mathew Wiren, assistant senior patrol leader
- Ethan Jensen, scribe

**CONSENT AGENDA**

Ms. Jacobson read the titles of the Consent Agenda items into the record.

- A. **Resolution No. 2761**

A Resolution Of The City Of Wilsonville Acting In Its Capacity As The Local Contract Review Board Authorizing The City Manager To Execute A Contract With Tyler Technologies, Inc. For ERP Replacement Project.

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**B. Resolution No. 2762**

A Resolution Of The City Of Wilsonville Acting In Its Capacity As The Local Contract Review Board Authorizing The City Manager To Execute A Contract With L. Yeo Consulting LLC For ERP Project Management Services.

**C. Resolution No. 2765**

A Resolution Of The City Of Wilsonville Acting In Its Capacity As The Local Contract Review Board Authorizing The City Manager To Execute A Construction Contract With Knife River Corporation - Northwest For Construction Of Wilsonville Road And Boones Ferry Road Street Maintenance Project.

**Motion:** Councilor Lehan moved to approve the Consent Agenda as read. Councilor West seconded the motion.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes

**PUBLIC HEARING**

**A. Resolution No. 2766**

A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2019-20.

Ms. Jacobson read the title of Resolution No. 2766 into the record.

No Councilor declared a conflict of interest, bias, or conclusion from information gained outside the hearing. No member of the audience challenged any of the Councilor's participation.

Mayor Knapp provided the legislative public hearing format and opened the public hearing at 7:51 p.m.

Cathy Rodocker, Finance Director provided the staff report.

The Mayor invited public testimony, seeing none he closed the public hearing at 7:55 p.m.

**Motion:** Councilor West moved to approve Resolution No. 2766. Councilor Lehan seconded the motion.

**Vote:** Motion carried 4-0.

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**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes

**B. Ordinance No. 837 – 1<sup>st</sup> Reading**

An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Sections 8.010 And 4.179.

Ms. Jacobson read the title of Ordinance No. 837 into the record on first reading.

No Councilor declared a conflict of interest, bias, or conclusion from information gained outside the hearing. No member of the audience challenged any of the Councilor’s participation.

Mayor Knapp provided the legislative public hearing format and opened the public hearing at 7:56 p.m.

Amanda Guile-Hinman, Assistant City Attorney and Mark Ottenad, Public/Government Affairs Director provided the presentation and staff report on Ordinance No. 837. Highlights of the presentation included:

**Metro Ordinance and Rules**

- Metro Ordinance adopted in July 2018
- Metro Administrative Rules clarify City’s requirements
- Administrative Rules require City to:
  - “Require persons or entities that lease or provide space to a Covered Business to allow or facilitate the provision of food waste collection service for those Covered Business.”

**Updates to Wilsonville Code (W.C.)**

W.C. 8.010 and W.C. 4.179 – minor revisions to address requirement for commercial landlords.

- W.C. 8.010 – uses language from Metro Administrative Rules
- W.C. 4.179 references W.C. 8.010
  - W.C. 4.179 deals with enclosures for garbage, recycling, etc.
  - Signal to planning staff and new commercial developers of requirement.

**Timeline**

- Public Hearing July 15, 2019
- Second reading August 5, 2019
- Effective 30 days after second reading

Council discussion ensued.

The Mayor invited public testimony, seeing none he closed the public hearing at 8:07 p.m.

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**Motion:** Councilor Akervall moved to approve Ordinance No. 837 on first reading. Councilor West seconded the motion.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes

**NEW BUSINESS**

**A. Resolution No. 2758**

A Resolution of the City of Wilsonville Adopting the FY 2019/20 Five-Year Action Plan and Annual One-Year Implementation Plan for the Wilsonville Tourism Development Strategy and Half-Year FY 2019/20 Tourism Promotion & Destination Marketing Services Plan.

Ms. Jacobson read the title of Resolution No. 2758 into the record.

Mark Ottenad, Public/Government Affairs Director provided the presentation and staff report on Resolution No. 2758.

Mr. Ottenad began his presentation by listing the members of the Tourism Promotion Committee (the Committee). Followed by the announcement of the accomplishments of the Committee during the past fiscal year. Accomplishments included the below grant programs:

**Community Tourism Matching Grant Program - \$25,000**

1. Fun in the Park - \$9,000
2. Brews for Community - \$5,000 for Wilsonville Brewfest
3. Wilsonville Arts & Culture Council - \$5,000 for Wilsonville Festival of the Arts
4. Wilsonville Rotary Foundation - \$4,000 for Rotary's Summer Concert Series
5. Wilsonville Bicycle Events - \$2,000 for Salmon Cycling Classic

**Clackamas County Wilsonville Community Partnership Program - \$20,000**

1. Wilsonville Bicycle Events - \$12,500 for Salmon Cycling Classic
2. MeSheWe Run - \$5,000 for women's running event
3. Wilsonville Lacrosse - \$2,500 for "Battle at the Bridge" youth lacrosse tournament

The Committee along with the consultants created the branding for Explore Wilsonville. Additionally, the Committee has developed the website, social media accounts, and marketing materials.

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Staff mentioned that the Committee’s special project for FY 2019/20 is a study of a multi-use facility with a potential hotel addition.

Mayor Knapp added that the funding for the Tourism Promotion Committee projects derives from the hotel, motel Transient Lodging Tax (TLT).

**Motion:** Councilor Lehan moved to approve Resolution No. 2758. Councilor West seconded the motion.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes

**B. Resolution No. 2767**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Agreement With Portland General Electric For Electricity Service Under Portland General Electric’s Electric Retail Tariff For Green Energy.

Ms. Jacobson read the title of Resolution No. 2767 into the record.

Assistant to the City Manager Zoe Monahan introduced Josh Halley of Portland General Electric (PGE). The duo began presenting the highlights of Resolution No. 2767. The resolution authorizes the City Manager to execute an agreement with PGE for electricity service under PGE’s electric retail tariff for green energy.

Staff shared slides with some of the following information:

**Program Overview**

- Opportunity to participate in Green Tariff
- Solar facility will be online in 2021
- New Facility will be located in Oregon
- \$1/ MWh

**How sustainable does the City want to be?**

- By 2040 – 45% of basic power will include renewable energy
- Should the City reach 100%?
- 55% Green Tariff Commitment
- To be 100% in 2020 increase Clean Wind usage to supplement Basic Mix
- Other options?
- 30% Green Tariff (with or without increased Clean Wind)
- 50% Green Tariff (with or without increased Clean Wind)

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**Other Participating Cities**

- Milwaukie: 3,843 MWh
- Lake Oswego: 8,250 MWh
- Hillsboro: 15,500 MWh
- Beaverton: 6,500 MWh

Staff reminded Council of the below questions, which their response is needed:

1. What percentage of Renewable Energy should the City use?
2. What percentage of Green Tariffs should the City purchase?

Following the PowerPoint Mr. Halley thanked Wilsonville for being a leader in renewable energy space. He mentioned the City of Wilsonville has participated in PGE's clean wind program for the last four years, which was a result of PGE's Green Power Challenge. PGE is thrilled to have more options to offer cities. The new renewable energy options have been developed in part through support from cities like Wilsonville.

Staff confirmed if Council were to adopt Resolution No. 2767 as currently written they would be choosing Option 1 (100% renewable energy including 55% green tariffs and increasing Clean Wind to 25% in 2020 then reducing Clean Wind to 18% in 2025, reducing it to 10% in 2030, and 0% in 2035.)

However, Council also has the choice to pick another option 2 or 3.

**Option 2:** Increased Renewable use over time using 55% green tariffs and 8% Clean Wind resulting in 83% renewables 2020-2024, 90% renewables 2025-2029, 98% 2030 – 2035, 100% 2035.

**Option 3:** Chose not to participate in the program.

Councilor Lehan declared she would support the group's decision on the Green Tariff. However, Ms. Lehan expressed reservations about wind power. Concerns include the impact on birds, especially raptors that are injured and/or killed by the propellers of the windmills. Additionally, Councilor Lehan mentioned the rows of windmills up and down the Columbia Gorge obstructing the view of the landscape and the transmission loss and costs of transporting energy from so far away opposed to solar panels atop City buildings.

Councilor West agreed with the concerns expressed by Councilor Lehan. However, he shared his belief that we all should be good stewards in every opportunity we have. Mr. West asked Mr. Halley to define Green Tariff.

Mr. Halley explained the green tariff concepts is a new trend where existing products like PGE's clean wind product enables a customer that wants to purchase renewable energy from an existing facility to do so on either a monthly or annual basis. Typically, the customer is purchasing renewables on the market based on what is available. Customers will tell PGE what type of renewable energy they'd like to purchase and PGE will shop amongst a host of existing facilities to see who has the product available to match to that customers usage in that given time. Therefore, it makes it difficult for PGE to say with certainty that a product would be supplied from a certain project or specific finite location for a period. It tends to be somewhat reactive.



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When customers purchase the renewable energy such as the clean wind product PGE is not able to say whether or not the customer made the facility that is supplying that product happen or that the power will be coming from that facility for a certain period. The Green Tariff enables a customer such as the City of Wilsonville to say with certainty that for the next 15 years they will be purchasing power from this brand new facility that happened because, Wilsonville, as the customer, chose to make a commitment and buy the output of that facility. Therefore, the Green Tariff changes where the customer is purchasing their power.

In short, the Green Tariff is essentially a group-purchasing program where a host of entities band together and use their purchasing power to build a new facility for renewable energy. These facilities would not, have been built without the Green Tariff. Mr. Halley added the rate for the Green Tariff was constructed per the Public Utility Commission (PUC) guidelines.

Councilor Akervall believes this is an opportunity for Council to make a statement, motivate residents to save energy, and switch to renewable resources. Moreover, it is an opportunity to ask residents to join the City in making positive choices. Other cities might not be able to obtain renewable resources; Wilsonville can support those cities by moving this program forward.

City Manager Cosgrove reported the option of the Green Tariff and solar panels are not mutually exclusive. Staff will continue to look at both energy sources.

Mayor Knapp recalled the National Climate Assessment says that the rate of change has to be addressed within the next 10 to 12 years, or there will be much bigger problems. Mr. Knapp does not feel good about saying the City will not be renewable until 2035. He agreed renewables have some downsides and concerns with technology. He encouraged Council to demonstrate some level of leadership for the community.

**Motion:** Councilor Akervall moved to approve Resolution No. 2767. Councilor West seconded the motion.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes

**CITY MANAGER'S BUSINESS**

Mr. Cosgrove announced the Joint Committee on Ways and Means included the I-5/Boone Bridge Wilsonville Facility Plan in a budget note to House Bill 5050, "The Christmas Tree Bill," that funds considerable state projects.

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Budget Note reads:

The Department of Transportation shall study I-5 Boone Bridge Project and provide an estimate of the cost to complete the project. The Department shall report to the Joint Committee on Ways and Means and the Joint Committee on Transportation no later than February 1, 2021.

The City understands that this legislative mandate requires Oregon Department of Transportation (ODOT) to fund and complete what ODOT technically calls “a cost-to-complete report” and to submit to the legislature findings of this study by the start of the next full legislative session, when presumably the legislature will take up the matter of funding some portion of the project – most likely a state match to federal funds.

**LEGAL BUSINESS**

No Report.

**ADJOURN**

Mayor Knapp adjourned the meeting at 9:09 p.m.

Respectfully submitted,

DocuSigned by:  
*Kimberly Veliz*  
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\_\_\_\_\_  
Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:  
*Tim Knapp*  
C2B8898B3949461...  
\_\_\_\_\_  
Tim Knapp, Mayor