

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday August 6, 2012. Mayor Knapp called the meeting to order at 7:14 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Council President Núñez - excused
Councilor Goddard
Councilor Starr

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Mike Kohlhoff, City Attorney
Sandra King, City Recorder
Kristen Retherford, Urban Renewal Manager
Barbara Jacobsen, Assistant City Attorney
Chris Neamtzu, Planning Director
Stephan Lashbrook, SMART Director
Dan Knoll, Public Affairs Coordinator
Nancy Kraushaar, Community Development Director
Joanne Ossanna, Finance Director
Katie Mangle, Long Range Planner

Motion: Councilor Starr moved to approve the order of the agenda. Councilor Goddard seconded the motion.

Vote: Motion carried 3-0.

MAYOR'S BUSINESS

A. Approval of City Manager Contract

Mayor Knapp said this is the first year of Mr. Cosgrove's contract and the Mayor talked about the challenges faced and met during the past year.

Motion: Councilor Starr moved to approve the extension of Mr. Cosgrove's contract as the City Manager from July 1, 2012 to June 20, 2013 at a base salary of \$128,125 and total compensation package of \$148,201 as outlined in the employment agreement. Councilor Goddard seconded the motion.

Councilor Starr commented the entire Council was pleased with Mr. Cosgrove's job performance this past year, including the recent department director hires, proposing the bond for the Waste Water Treatment Plant, and improving the City's credit rating. Overall he appreciated Mr. Cosgrove's professionalism, good judgment, and desire to be financially prudent but fair. The Councilor explained the merit increase is 2.5 percent base salary increase, with several other increases that accumulate to the final salary amount, including an increase in the retirement contribution and the ability to cash in vacation days.

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Councilor Goddard added he was impressed with how Mr. Cosgrove focused on meeting the challenges directed by the Council, in particular the reduction of the budget by \$1 million and increasing the bond rating. He looked forward to continuing the partnership.

Mayor Knapp agreed stating the City has made progress during the past year. The Mayor acknowledged the successes in Wilsonville have been built over decades, and future success builds on the shoulders of the past. He felt it was important to maintain the direction and quality of the community as was documented in the recent city-wide survey.

Mr. Cosgrove stated it was a pleasure coming to Wilsonville and he looked forward to working with the Council in the next year. He acknowledged the work of the employees of the City of Wilsonville.

Vote: Motion carried 3-0.

B. Upcoming Meetings

The Mayor reported on the meetings he attended on behalf of the City of Wilsonville including the Oregon Mayor's Conference in Florence. He thanked the many businesses and volunteers who make the annual Fun in the Park celebration such a successful event and provided a brief update on the work of the Planning Commission. The Mayor noted he had received a letter from Penske Corporation that expressed appreciation of Officer Wildhaber's work regarding a fraud situation which was quickly resolved.

COMMUNICATIONS

Mr. Cosgrove introduced the new department directors and provided a brief background for each of them. They are Nancy Kraushaar – Community Development Director; Katherine (Katie) Mangle – Long Range Planning Manager; and Joanne Ossanna – Finance Director. All three represent competence, are customer driven, and well respected in their field and profession.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Doug Neeley, Mayor of Oregon City, Oregon, advised the Council the decision to hire Nancy Kraushaar, former Oregon City employee, as Wilsonville's Community Development Director was a great decision.

Doris Wehler thought the flaggers who are employed in the project to fix the Boeckman Road dip were doing an excellent job of handling the traffic and asked that her sentiment be shared with them.

COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS

Councilor Goddard – Library, Chamber Board, and Clackamas County Business Alliance (CCBA) liaison reported at the CCBA meeting a Tri-Met representative discussed their budget challenges. The Councilor spoke about the community events he had recently attended and thanked the many volunteers who help to

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make these events successful. He announced the following upcoming activities, Scenic Trolley Tours, Wilsonville Sunday Streets, and the neighborhood BBQs.

Councilor Starr –Development Review Boards and Wilsonville Community Seniors Inc. liaison, reported on the DRB application approvals. He announced the next Movies in the Park as well as Rotary Summer Concert, and the Wilsonville Farmers Market in Sophia Park in Villebois.

Councilor Starr wanted to recognize four community volunteers in particular and recommended sending letters of commendation to those volunteers and their sponsoring organizations. The four are: Pat Duke, Kiwanis President for the Fun Run, and the Dolly Parton Imagination Library program; Jenna Holbrook of Grace Chapel for organizing the city-wide rummage sale which aids the less fortunate; Wendy Buck, Chamber of Commerce President for work on economic development, updating the sign code, mentoring high school students, and Chamber sponsorship of local events; and Dan Knoll, Rotary President for organizing the summer concerts and the work Rotary does towards eradicating polio, as well as their work with TACE.

Motion: Councilor Starr moved to recognize Pat Duke, Jeanna Holbrook, Dan Knoll and Wendy Buck for their outstanding work with the community and their volunteer efforts. The motion was seconded by Councilor Goddard.

Vote: Motion carried 3-0.

Mayor Knapp will sign the letters on behalf of the City Council.

CONSENT AGENDA

Mr. Kohlhoff read the titles of the Consent Agenda items into the record.

- A. **Resolution No.2374**
A Resolution Of The Wilsonville City Council, Acting As The Local Contract Review Board, Authorizing South Metro Area Regional Transit (SMART) To Purchase One, 40-Foot, Low Floor, Heavy Duty Clean Burning Diesel Bus Through The 2010 Lane Transit District RFP Option.
- B. Minutes of the July 2, 2012 City Council Meeting

Motion: Councilor Goddard moved to approve the Consent Agenda. Councilor Starr seconded the motion.

Vote: Motion carried 3-0.

CITY MANAGER'S BUSINESS

Mr. Cosgrove announced the National Night Out event that was taking place in a variety of neighborhoods throughout town.

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LEGAL BUSINESS – There was no report.

ADJOURN

Motion: Councilor Goddard moved to adjourn. Councilor Starr seconded the motion.

Vote: Motion carried 3-0.

The Council meeting adjourned at 8:23 p.m.

Respectfully submitted,

Sandra C. King, MMC, City Recorder

ATTEST:

TIM KNAPP, MAYOR