

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, October 1, 2012. Mayor Knapp called the meeting to order at 7:06 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Council President Núñez
Councilor Goddard
Councilor Starr

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Mike Kohlhoff, City Attorney
Eric Mende, Deputy City Engineer
Steve Adams, Interim City Engineer
Sandra King, City Recorder
Mark Ottenad, Public Affairs Director
Dan Knoll, Public Affairs Coordinator
Joanne Ossanna, Finance Director
Nancy Kraushaar, Community Development Director

Motion: Councilor Starr moved to approve the order of the agenda. Councilor Goddard seconded the motion.

Vote: Motion carried 4-0.

MAYOR'S BUSINESS

Mayor Knapp announced the next meeting date for the City Council meeting as well as the Planning Commission. He invited the public to attend the public dedication of the Beauty and the Bridge project October 7, 2012. Mayor Knapp reported he had attended the League of Cities during the prior week and spoke about the education sessions he attended.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was none.

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COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS

Council President Núñez – Chamber Leadership and Library Board liaison. She announced the first Friday Film at the Library set for October 5.

Councilor Goddard – Library, Chamber Board, and Clackamas County Business Alliance liaison, reported at their last meeting the Library Board approved their policies for the upcoming year. The Board also received information about the increase in circulation during the past year, and the summer reading programs were very successful. Also, Fred Meyer has provided a grant to underwrite the Young Adult area of the Library.

Councilors Starr and Goddard shared their experiences at the recent League of Oregon Cities conference.

Councilor Starr –Development Review Boards and Wilsonville Community Seniors Inc. liaison no report on the DRB or the Community Seniors. Councilor Starr put out the call for business leaders to serve on the economic-development strategy task force and invited those interested to contact Mark Ottenad.

Mayor Knapp suggested scheduling a joint meeting with the West Linn-Wilsonville School Board to discuss the effects of compression on the School District.

CONSENT AGENDA

A. Minutes of the September 6, 2012 Council Meeting

Motion: Councilor Goddard moved to approve the Consent Agenda. Councilor Starr seconded the motion.

Vote: Motion carried 4-0.

NEW BUSINESS

A. **Resolution No. 2380**

A Resolution Of The City Of Wilsonville Acting In Its Capacity As Its Local Contract Review Board Authorizing The Execution Of A Professional Services Agreement With Murray, Smith And Associates To Provide Engineering And Consulting Services For The Wastewater Collection System Projects.

Mr. Kohlhoff read the title of Resolution No. 2380 into the record.

Mr. Mende provided the staff report. The City of Wilsonville solicited a request for qualifications for professional engineering services to perform a mix of analysis and design tasks

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for the City's wastewater collection system. Three phases of engineering services extending over multiple years were identified and six firms responded.

Phase 1 services include system analyses and conceptual designs for a number of projects that lay the groundwork for a major update to the City's wastewater collection system master plan, resolve identified deficiencies with the current system of manholes, pipes, and lift stations serving the city's developed areas, and determine new system components needed to support future growth areas and the urban reserve areas.

Seven individual capital improvement projects are being addressed by the professional services agreement:

Project 2045	Sewer Repair And Access Along Boeckman Creek
Project 2065	Memorial Park Pump Station
Project 2068	River Village Lift Station Upgrade
Project 2079	Kinsman Road Sewer Line
Project 2084	Town Center Pump Station Improvements
Project 2085	I-5 Sewer Line Crossing At Memorial Drive
Project 2088	Waste Water Collection System Master Plan Update

The first phase of the project is expected to take five months. Two subsequent project phases are anticipated to take place over the next two years. Construction of improvements is scheduled for 2014 and beyond.

The contract is structured due to overlap in the projects. Secondly most efficient use of staff time, prepared one large scope went out for qualifications versus using several smaller contracts.

Motion: Council President Nunez moved to adopt Resolution No. 2380. Councilor Starr seconded the motion.

Vote: Motion carried 4-0.

CITY MANAGER'S BUSINESS

Mr. Cosgrove stated he would be attending the ICMA conference next week. He noted a Fall Leaf Day had been scheduled between Allied Waste and the City; however, the date had not been set but would be advertised. The "kick off" Budget Committee meeting has been set for November 13, 2012, beginning at 7 p.m. in Council Chambers. Council Chambers has a new piece of art work – tiles from Beauty and the Bridge were installed.

LEGAL BUSINESS

Mr. Kohlhoff indicated the Legal Staff would be bringing the last development agreement to Council affecting Villebois and Matrix Development.

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ADJOURN

Motion: Council President Nunez moved to adjourn. Councilor Starr seconded the motion.

Vote: Motion carried 4-0.

The Council meeting adjourned at 7:42 p.m.

Respectfully submitted,

Sandra C. King, MMC, City Recorder

ATTEST:

TIM KNAPP, MAYOR