

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

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A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, November 7, 2016. Mayor Knapp called the meeting to order at 7:00 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp  
Councilor Starr - excused  
Councilor Fitzgerald  
Councilor Stevens  
Councilor Lehan

Staff present included:

Bryan Cosgrove, City Manager  
Jeanna Troha, Assistant City Manager  
Barbara Jacobson, City Attorney  
Sandra King, City Recorder  
Nancy Kraushaar, Community Development Director  
Jon Gail, Community Relations Coordinator  
Dan Pauly, Associate Planner

Motion to approve the order of the agenda.

**Motion:** Councilor Fitzgerald moved to approve the order of the agenda. Councilor Lehan seconded the motion.

**Vote:** Motion carried 4-0.

### **MAYOR'S BUSINESS**

Councilor Lehan identified the Wilsonville Library as an official ballot drop off location. She reminded voters ballots need to be returned by 8 p.m. Tuesday.

Mayor Knapp reported on the meetings he attended on behalf of the City and announced upcoming Council meetings. He noted City offices would be closed for Veterans Day and the Thanksgiving Holiday. The Library is hosting an election event on Tuesday and the public is invited to attend.

### **COMMUNICATIONS**

A. Metro Councilor Dirksen provided an update on the undertakings Metro is currently working on and distributed Metro's magazine Our Big Backyard, as well as a copy of Regional Snapshot Changing Communities which outlines how the demographics of Portland is changing.

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Councilor Lehan raised concern with overplanting areas such as Graham Oaks which is changing the area from an oak savanna to shrubbery, and the overabundance of willows planted in the Boeckman Crossing which makes it difficult for migrating birds to land.

Councilor Fitzgerald suggested providing information about the cutting of trees in Graham Oaks to provide an understanding of why the trees are being cut.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Brooks Faris, 29890 SW Camelot, submitted a written statement to Council regarding the removal of trees from a neighbor's property. Mr. Faris believes the neighbor has removed more trees than allowed on his permit and the City has not issued any fines.

The City Manager stated he would respond to the concerns outlined in Mr. Faris' letter, and look into the required conditions of approval for the development and how the tree removal permitting is applied and whether the permit was exceeded.

Councilor Lehan indicated the removal of trees over 6" diameter at breast height is regulated whether on public or private property. She wanted to know what the consequences were for not following the tree ordinance and what the condition of approval requirements are for development approval.

Councilor Fitzgerald asked that a summary of what the current tree permit regulations are and the guidelines for the existing program be brought back to Council.

**COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS**

Councilor Fitzgerald – (Development Review Panels A & B Liaison) provided an update on the holiday activities planned for the community by the Parks and Recreation Department.

Councilor Stevens – (Library Board and Wilsonville Seniors Liaison) advised the Library Board will not meet in November. She announced the Library election return party, the Veterans Day remembrance, and the fall leaf drop off event.

Councilor Lehan – (Planning Commission, CCI and Tourism Promotion Committee Liaison) toured Republic Services and their recycling program. She announced the DEQ SORT bioenergy public hearing set for November 17<sup>th</sup>. The Councilor said the Planning Commission will hold their next meeting on November 9<sup>th</sup>.

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**CONSENT AGENDA**

Ms. Jacobson read the title of the Consent Agenda items into the record.

A. Minutes of the October 3, and October 17, 2016 Council Meetings. (Staff – King)

**Motion:** Councilor Lehan moved to approve the Consent Agenda. Councilor Stevens seconded the motion.

**Vote:** Motion carried 4-0.

**CONTINUING BUSINESS**

A. **Ordinance No. 800** – 2<sup>nd</sup> reading

An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Chapter 7 By Adding A New Section 7.570 To Impose Time, Place, And Manner Regulations On Medical Marijuana Processors And Dispensaries And Recreational Marijuana Retailers, Wholesalers, Producers, And Processors Within The City. (Staff – Jacobson)

Ms. Jacobson read the title of Ordinance No. 800 into the record on second reading. The ordinance becomes effective 30 days after passage unless the ballot measure passes banning marijuana in Wilsonville, in which case the ordinance will not take effect.

**Motion:** Councilor Lehan moved to adopt Ordinance No. 800 on second reading. Councilor Fitzgerald seconded the motion.

**Vote:** Motion carried 4-0.

Councilor Starr - excused  
Councilor Fitzgerald - Yes  
Councilor Stevens - Yes  
Councilor Lehan - Yes  
Mayor Knapp - Yes

B. **Ordinance No. 799** – 2<sup>nd</sup> reading

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Public Facility (PF) Zone To The Village (V) Zone On Approximately 1.29 Acres Located In The Villebois Village Center At The Northeast Corner Of SW Costa Circle West And SW Barber Street. Comprising Tax Lot 3300 Of Section 15AC, T3S, R1W, Clackamas County, Oregon, RCS-Villebois LLC, Applicant. (Staff – Pauly)

Ms. Jacobson read the title of Ordinance No. 799 into the record on second reading.

**Motion:** Councilor Lehan moved to adopt Ordinance No. 799 on second reading. Councilor Fitzgerald seconded the motion.

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**Vote:**           Motion carried 4-0.  
          Councilor Starr - excused  
          Councilor Fitzgerald – Yes  
          Councilor Stevens - Yes  
          Councilor Lehan - Yes  
          Mayor Knapp - Yes

**CITY MANAGER’S BUSINESS**

Mr. Cosgrove wanted to have a conversation with Council regarding the sign code and the placement of signs in the public right of way. The current code is difficult to enforce and he would like to discuss changes.

**LEGAL BUSINESS** – There was no report.

**ADJOURN**

Mayor Knapp adjourned the meeting at 8:16 p.m.

Respectfully submitted,

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Sandra C. King, MMC, City Recorder

ATTEST:

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Tim Knapp, Mayor