

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:30 p.m. on Monday, December 18, 2017. Mayor Knapp called the meeting to order at 7:36 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Starr - Excused
- Councilor Stevens
- Councilor Lehan
- Councilor Akervall

Staff present included:

- Bryan Cosgrove, City Manager
- Jeanna Troha, Assistant City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Nancy Kraushaar, Community Development Director
- Mark Ottenad, Public/Government Affairs Director
- Angela Handran, Assistant to the City Manager
- Miranda Bateschell, Planning Manager
- Eric Mende, Capital Projects Engineering Manager

Motion to approve the order of the agenda.

Motion: Councilor Stevens moved to approve the order of the agenda as submitted. Councilor Lehan seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A. Scott Shamburg

Scott Shamburg of Tualatin expressed his concerns about the value of his property, which is located on SW Boones Ferry Road. Mr. Shamburg opposes the Basalt Creek area being designated residential and desires the land to be zoned for business. He asked that Council instruct him on the next steps.

Next steps disclosed to Mr. Shamburg included:

- Possible City Council adoption of Resolution No. 2657 depending on vote at the meeting tonight;
- If adopted, entry into an IGA with the Basalt Creek planning partners;
- Metro to set up a decision-making process for resolving the disagreement over the Central Subarea;
- End result completion of the Basalt Creek Concept Plan.

B. Howard Klein

Howard Klein of Wilsonville, voiced his safety concerns about the crosswalk on Wilsonville Road, where a man recently was struck by a car and passed away.

Mr. Klein was informed that there was a limited amount of funding, received this past year, from the Wilsonville-Metro Community Enhancement Program for this particular crosswalk. It has been identified and prioritized by the Wilsonville-Metro Community Enhancement Committee for a portion of these funds to be utilized for this crosswalk. Staff is awaiting the final police report to determine the exact cause of the accident; there could have been other factors such as distracted driving. The first step is to receive the police report. Next, engineering will look at all factors such as street lighting, trees and approaches. Followed by a plan for moving forward with the project.

MAYOR'S BUSINESS

- A. Employment Contract Renewal (2-year extension) for Municipal Court Judge (Fred Weinhouse)

Motion: Councilor Lehan moved to approve the employment contract renewal for the Municipal Court Judge with the two (2) year extension. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

B. Upcoming Meetings

Upcoming Meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City. Mayor Knapp reminded that the next two Council meeting would be held on Thursdays. The first meeting of next month is Thursday, January 4, 2018 and the following meeting is scheduled for Thursday January 18, 2018.

COUNCILOR COMMENTS

A. Councilor Stevens - No report.

B. Councilor Lehan

Reported that she attended the Willamette Falls Heritage Area Coalition meeting, since the last Council meeting. Additionally, Councilor Lehan complimented the Public Works staff for the holiday light displays around the City.

C. Councilor Akervall

Enjoyed attending the City staff holiday party and wished everyone a merry Christmas and happy holidays.

CONSENT AGENDA

A. **Resolution No. 2660**

A Resolution Of The City Of Wilsonville Authorizing South Metro Area Regional Transit (SMART) To Contract With The Center For Transportation And The Environment (CTE) For Consulting Work Associated With The Deployment Of Battery Electric Transit Buses. (Simonton)

B. Minutes of the November 20, 2017 and December 4, 2017 Council Meetings.

Ms. Jacobson read the titles of the Consent Agenda items into the record.

Motion: Councilor Lehan moved to approve the Consent Agenda as read. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

NEW BUSINESS

A. Resolution No. 2657

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Intergovernmental Agreement Between Metro, Washington County, And The Cities Of Tualatin And Wilsonville Seeking A Binding Non-Appealable Decision From Metro Concerning One Area, The Central Subarea, Of The Basalt Creek Planning Area. (Kraushaar / Bateschell)

Ms. Jacobson read the title of Resolution No. 2657 into the record. Ms. Jacobson noted that Resolution No. 2657 has been updated to reflect that the Mayor rather than the City Manager will be signing the intergovernmental agreement.

Motion: Councilor Lehan moved to approve Resolution No. 2657 with the scrivener's corrections that the City Attorney mentioned. Councilor Stevens seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

B. Resolution No. 2658

A Resolution Of The City Of Wilsonville Acting In Its Capacity As Its Local Contract Review Board Authorizing The City Manager To Execute A Construction Contract With 2KG Contractors Inc. For Construction Of The Library Improvements Project (CIP #8098). (Mende)

Ms. Jacobson read the title of Resolution No. 2658 into the record. It was cited that scrivener's errors were corrected under the words of agreement section 1 of the resolution and language in section 1 (Contract Documents) of the agreement (Exhibit A). Below is the updated section 1 of Resolution No. 2658:

1. The City of Wilsonville, acting as the Local Contract Review Board, authorizes the City Manager to enter into, on behalf of the City of Wilsonville, a Construction Contract with 2KG Contractors, Inc., in substantially the same format as **Exhibit A** hereto and incorporated by reference herein, for a stated value of ONE MILLION FIFTY-FOUR THOUSAND DOLLARS (\$1,054,000).

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Here is the updated language in section 1 (Contract Documents) of the agreement (Exhibit A):

Section 1. Contract Documents

This Contract includes and incorporates by reference all of the foregoing recitals and all of the following additional "Contract Documents": Contract Documents for the Library Improvements Project, dated October 5, 2017, including Specifications, General Conditions, Special Provisions, Supplemental Conditions, and Plans and Details bound separately; Contractor's Bid submitted in response thereto; 2015 City of Wilsonville Public Works Standards; 2010 ADA Standards for Accessible Design; 2004 Americans with Disabilities Act Accessibility Guidelines ("ADAAG"), as amended; 2012 International Building Code ("IBC"); 2014 Oregon Structural Specialty Code; and the provisions of Oregon Revised Statutes (ORS) 279C, as more particularly set forth in this Contract. Contractor must be familiar with all of the foregoing and comply with them. Any conflict or inconsistency between the Contract Documents shall be called to the attention of the City by Contractor before proceeding with affected work. All Contract Documents should be read in concert and Contractor is required to bring any perceived inconsistencies to the attention of the City before executing this Contract. In the event a provision of this Contract conflicts with standards or requirements contained in any of the foregoing Contract Documents, the provision that is more favorable to the City, as determined by the City, will apply.

Motion: Councilor Stevens moved to approve Resolution No. 2658 as read with the correction of the scrivener's errors as read by the City Attorney Barbara Jacobson. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

C. Resolution No. 2661

A Resolution Of The City Of Wilsonville Acting In Its Capacity As Its Local Contract Review Board Authorizing The City Manager To Execute A Construction Contract With Kerr Contractors Oregon, Inc. For Construction Of The I-5 Exit 283 Southbound Ramp Modification Project (CIP #4199SBR). (Mende)

Ms. Jacobson read the title of Resolution No. 2661 into the record. It was cited that a scrivener's error was corrected under the words of agreement section 1. Below is the updated section 1 of Resolution No. 2661:

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

1. The City of Wilsonville, acting as the Local Contract Review Board, authorizes the City Manager to enter into, on behalf of the City of Wilsonville, the Construction Contract with Kerr Contractors Oregon, Inc., in substantially the same format as **Exhibit A** hereto and incorporated by reference herein, for a stated value of FIVE HUNDRED SIXTY-TWO THOUSAND, FIVE HUNDRED SEVENTY-EIGHT DOLLARS (\$562,578).

Motion: Councilor Lehan moved to approve Resolution No. 2661 as read with the correction of the scrivener's error as read by the City Attorney. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

D. Resolution No. 2662

A Resolution Of The City Of Wilsonville Acting In Its Capacity As Its Local Contract Review Board Authorizing The City Manager To Execute A Construction Contract With Brown Contracting, Inc. For Construction Of The Old Town Square Intersection Modification Project (CIP #4199FME). (Mende)

Ms. Jacobson read the title of Resolution No. 2662 into the record. It was cited that scrivener's errors were corrected under the words of agreement section 1 of the resolution and language in section 1 (Contract Documents) of the agreement (Exhibit A). Below is the updated section 1 of Resolution No. 2662:

1. The City of Wilsonville, acting as the Local Contract Review Board, authorizes the City Manager to enter into, on behalf of the City of Wilsonville, a Construction Contract with Brown Contracting, Inc., in substantially the same format as **Exhibit A** hereto and incorporated by reference herein, for a stated value of ONE HUNDRED NINETY-ONE THOUSAND, SIX HUNDRED FORTY-NINE DOLLARS (\$191,649).

Here is the updated language in section 1 (Contract Documents) of the agreement (Exhibit A):

Section 1. Contract Documents

This Contract includes and incorporates by reference all of the foregoing recitals and all of the following additional "Contract Documents": Specifications and Contract Documents for the Old Town Square Intersection Modifications Project, dated November 6, 2017, including General Conditions, Special Provisions,

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Supplemental Conditions, and Plans and Details bound separately; Contractor's Bid submitted in response thereto; 2015 City of Wilsonville Public Works Standards; Oregon Department of Transportation 2015 Oregon Standard Specifications for Construction; Special Provisions to ODOT Standards; 2010 ADA Standards for Accessible Design; 2004 Americans with Disabilities Act Accessibility Guidelines ("ADAAG"), as amended; 2012 International Building Code ("IBC"); 2014 Oregon Structural Specialty Code; and the provisions of Oregon Revised Statutes (ORS) 279C, as more particularly set forth in this Contract. Contractor must be familiar with all of the foregoing and comply with them. Any conflict or inconsistency between the Contract Documents shall be called to the attention of the City by Contractor before proceeding with affected work. All Contract Documents should be read in concert and Contractor is required to bring any perceived inconsistencies to the attention of the City before executing this Contract. In the event a provision of this Contract conflicts with standards or requirements contained in any of the foregoing Contract Documents, the provision that is more favorable to the City, as determined by the City, will apply.

Motion: Councilor Lehan moved to approve Resolution No. 2662 as read with the correction of the scrivener's errors as read by the City Attorney. Councilor Stevens seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

CITY MANAGER'S BUSINESS

City Manager Cosgrove requested direction from Council on what approach to take concerning the proposed legislation that would allow the Oregon Department of Aviation to supersite an extension of the Aurora State Airport runway. Council directed staff to work with Clackamas County to compose a joint letter, to include what both parties oppose and what they would support. Additionally, staff was directed to gather more data and information, such as traffic engineering studies, environmental impacts, and technical data, on the impacts of this proposed legislation. Staff will return to Council with this topic the first meeting in January.

City Manager Cosgrove informed Council of his schedule for the upcoming holiday. He will be out of office starting Wednesday, December 20 until after the New Year. Mr. Cosgrove thanked the Mayor and Councilor Akervall for attending the City's annual holiday party. Additionally, he wished Council a Merry Christmas and happy holidays. Furthermore, he appreciated Council for the work they do for the City.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

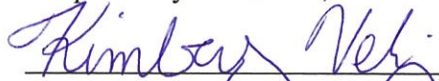
LEGAL BUSINESS

City Attorney Jacobson wished Council happy holidays and shared that she looks forward to the new year.

ADJOURN

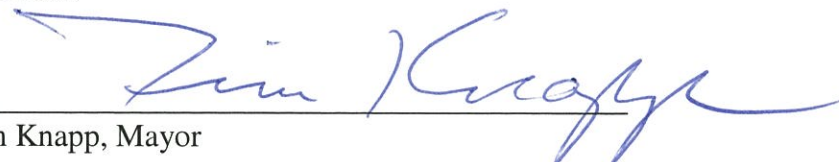
Mayor Knapp adjourned the meeting at 8:50 p.m.

Respectfully submitted,



Kimberly Veliz, City Recorder

ATTEST:



Tim Knapp, Mayor