

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, October 15, 2018. Mayor Knapp called the meeting to order at 7:03 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Starr
- Councilor Stevens
- Councilor Lehan
- Councilor Akervall

Staff present included:

- Bryan Cosgrove, City Manager
- Jeanna Troha, Assistant City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Nancy Kraushaar, Community Development Director
- Cathy Rodocker, Finance Director
- Mark Ottenad, Public/Government Affairs Director
- Dwight Brashear, SMART Director
- Amanda Guile-Hinman, Assistant City Attorney
- Mike McCarty, Parks and Recreation Director
- Brian Stevenson, Parks and Recreation Program Manager
- Bill Evans, Communications & Marketing Manager
- Zach Weigel, Capital Projects Engineering Manager
- Nicole Hendrix, Transit Management Analyst
- Robert Wurpes, Chief of Police
- Dan Carlson, Building Official

Motion to approve the order of the agenda.

Motion: Councilor Starr moved to approve the order of the agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

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COMMUNICATIONS

A. Metro Update

Metro Councilor Craig Dirksen presented Metro's annual update, which included the following topics:

Affordable Housing

- Challenges in the housing and job markets, environment and transportation system do not stop at city limits or county lines.

Regional Transportation

- A transportation system that addresses congestion; supports clean air and improves safety across our region.
- October 2018: Joint Policy Advisory Committee on Transportation (JPACT) recommendation.
- December 2018: Metro Council adoption.

Growth Management

- September Chief Operating Officer's (COO) recommended and Council adopted a resolution directing staff on the expansion proposals to be included in the Urban Growth Boundary (UGB).
- Final Metro Council action on UGB expansions in December 2018.

Solid Waste and Food Scraps

- Working together to make the most of what we do not want.

Future Parks and Nature Bonds

- 2018 Nature in Neighborhoods Grants for nature education and outdoor experiences awarded.

Convention Center Hotel

- Construction about 30% complete.
- Impact of future hotel on convention bookings.

B. Memorial Park Safety Briefing

In response to a shooting that occurred over the weekend at Memorial Park Council requested that staff provide a briefing on safety in the park. Chief Wurpes along with Parks and Recreation Director Mike McCarty updated the Council and audience on the incident and shared plans to alleviate these types of incidents and other citizen concerns. Staff informed the audience that they have been brainstorming ideas on how to increase safety at Memorial Park. A few of the ideas mentioned are increased law enforcement visibility; locking of gates; lighting, cameras, and meetings with the neighborhoods.

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Staff remarked that immediate action to take place is increased visibility of law enforcement at the park. Officers will now patrol the park 15 minutes after closing to ensure that visitors have cleared the park. In addition, staff intends to hold a neighborhood meeting to hear concerns and educate citizens. Staff will continue researching all safety options and bring the information back to Council.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

The neighbors of Memorial Park voiced their concerns over the illicit activity occurring at the park. Issues of concerns include reckless driving, camping, dugs, excessive noise, violence and weapons. Neighbors of the park then requested that additional action occur to stop illegal activity. The following individuals spoke in support of extra security features and stronger enforcement:

- Brittany Armstrong
- Errol Bradley
- Kaylyn Martinez
- Mark Biondi

Council concurred that action needs to take place to put an end to the mischief and criminal activity that has been happening in Memorial Park. Staff will complete the simpler action items as soon as possible and bring back to Council any items that require more feasibility.

Mike Grant of Oregon City introduced himself to Council. Mr. Grant then proceeded to share that he is a candidate for the office of Clackamas County Assessor. He then provided background information on himself and asked that Council vote for him in the upcoming election of Clackamas County Assessor.

MAYOR'S BUSINESS

- A. Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

COUNCILOR COMMENTS

- A. Council President Starr

Reminded the audience to vote in the November elections. Councilor Starr also reminded all that Bulky Waste day is the last Saturday of the month, October 27 and donations are accepted.

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B. Councilor Stevens

Shared that she attended the Town Center Economic Summit. Furthermore, Councilor Stevens encouraged the audience to participate in the Library's annual wine tasting fundraiser on Saturday, October 27. She also, mentioned that the French Prairie Bridge Design Survey is available online until October 30.

C. Councilor Lehan

Added that tickets for the Library's fundraiser cost \$95 per couple or \$50 per individual. The ticket includes, wine tastings from several local vineyards and heavy hors d'oeuvres. Councilor Lehan noted that there are other free events scheduled for October 27. Free events include the Harvest Fall Festival and Scary Movie Night in the Barn. October 30 at 6:30 p.m., McMenamain's is holding History Pub. Lastly, recalled that the French Prairie Bridge Open House is Thursday, October 18.

D. Councilor Akervall

Councilor Akervall joined Councilor Stevens at the Town Center Economic Summit. Councilor Akervall mentioned the following future meetings:

- The Arts, Heritage & Culture Strategy meeting to take place at the Library on October 29 at 6:00 p.m.
- Town Center Task Force meeting scheduled at City Hall on October 23 from 6:00 p.m. to 8:00 p.m.

Councilor Akervall concluded by, informing viewers that the election drop box was previously at the Library but has now relocated to the City Hall parking lot in the roundabout.

CONSENT AGENDA

Ms. Jacobson read the titles of the Consent Agenda items into the record.

A. **Resolution No. 2707**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Wallis Engineering For Design And Construction Engineering Services For The Charbonneau Utility Repair: French Prairie Drive Phase II And Old Farm Road Phase I Project (Capital Improvement Project #1500, #2500, #4500, And #7500).

B. **Resolution No. 2709**

A Resolution Of The City Of Wilsonville (City) Authorizing Amendment #01 Of Local Agency Agreement No. 31056 With The State Of Oregon, Acting By And Through Its Department Of Transportation (ODOT) Revising The Total Amount Of Federal Funds Available To Construct The Kinsman Road Extension Project (Capital Improvement Project #4004).

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Motion: Councilor Lehan moved to adopt the Consent Agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

PUBLIC HEARING

A. **Resolution No. 2710** (*Legislative Hearing*)

A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2018-19.

Ms. Jacobson read the title of Resolution No. 2710 into the record.

Mayor Knapp provided the public hearing format and opened the public hearing at 8:20 p.m.

Cathy Rodocker, Finance Director presented the staff report.

The Mayor invited public testimony, seeing none he closed the public hearing at 8:24 p.m.

Motion: Councilor Stevens moved to approve Resolution No. 2710. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

B. **Ordinance No. 829** (*Legislative Hearing*)

An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Sections 7.418, 9.200, And 9.400.

Ms. Jacobson read the title of Ordinance No. 829 into the record on first reading.

Mayor Knapp provided the public hearing format and opened the public hearing at 8:27 p.m.

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Amanda Guile-Hinman, Assistant City Attorney along with Dan Carlson, Building Official presented on Ordinance No. 829. Staff indicated the amendments to the Code are necessary to correct inaccuracies and outdated references. The proposed amendments to the Code are to the City's transit payroll tax and the City's Plumbing Specialty Code and Residential Specialty Code, respectively.

Councilor Lehan confirmed with the City Attorney that this was indeed a first reading. City Attorney Jacobson confirmed that this was true.

Mayor Knapp invited additional speakers, seeing none he closed the public hearing at 8:30 p.m.

Motion: Councilor Lehan moved to adopt Ordinance No. 829 on first reading. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

NEW BUSINESS

A. **Resolution No. 2676**

A Resolution Of The City Of Wilsonville Authorizing Acquisition Of Property And Property Interests Related To Construction Of The 5th Street / Kinsman Road Extension Project.

Mayor Knapp recused himself on Resolution No. 2676 and requested that Council President Starr oversee this portion of the meeting. Mayor Knapp then proceeded to move to the audience during this section of the meeting.

Ms. Jacobson read the title of Resolution No. 2676 into the record.

Councilor Lehan declared that one of her relatives owns some property mentioned in Resolution No. 2676. Councilor Lehan stated that she is not financially involved; however, if any member of the Council objects she would recuse herself.

There was no Council objection.

Nancy Kraushaar, Community Development Director reported on Resolution No. 2676.

Council agreed that this project creates an important connection to assist with traffic on Boones Ferry Road.

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Motion: Councilor Stevens moved to approve Resolution No. 2676. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0-1.

SUMMARY OF VOTES

Mayor Knapp	Recused
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

B. Resolution No. 2711

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With The Leo Company, LLC For Lobbyist And Government Relations Consulting Services.

Mayor Knapp joined the Council at the dais and reclaimed his position as Chair.

Council appreciated the creation of a formal contract with the Leo Company. Moreover, Council commended Mr. Greg Leo for all of the work he has done over the years for the City of Wilsonville.

Motion: Councilor Lehan moved to approve Resolution No. 2711. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

CONTINUING BUSINESS

A. Ordinance No. 825

An Ordinance Of The City Of Wilsonville Adopting Certain Amendments To The Wilsonville Development Code And Comprehensive Plan Regarding Accessory Dwelling Units, As Well As Other Development Code Amendments, To Provide Clarity And Functionality To The Code Related To Accessory Dwelling Units And Other Housing.

Ms. Jacobson read the title of Ordinance No. 825 into the record for second reading.

Staff stated there was no further input on Ordinance No. 825.

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Motion: Councilor Lehan moved to adopt Ordinance No. 825 on second reading. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

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Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

B. Ordinance No. 826

An Ordinance Of The City Of Wilsonville Adopting The 2018 Parks And Recreation Comprehensive Master Plan As A Sub-Element Of The City Of Wilsonville Comprehensive Plan, Replacing All Prior Parks And Recreation Master Plans, And Repealing Ordinance No. 625.

Ms. Jacobson read the title of Ordinance No. 826 into the record for second reading.

Mike McCarty, Parks and Recreation Director and Brian Stevenson, Parks and Recreation Program Manager informed that since the first reading of Ordinance No. 826 there had been language clarified in the document.

Motion: Councilor Starr moved to adopt Ordinance No. 826 on second reading. Councilor Akervall seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

C. Ordinance No. 828

An Ordinance Of The City Of Wilsonville Amending The 2017 Transit Master Plan For Inclusion Of The Programs Enhancement Strategy.

Ms. Jacobson read the title of Ordinance No. 828 into the record for second reading.

Motion: Councilor Lehan moved to adopt Ordinance No. 828 on second reading. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

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Councilor Akervall	Yes

CITY MANAGER'S BUSINESS

The City Manager reminded that an Urban Renewal Agency meeting is to follow.

LEGAL BUSINESS

The City Attorney updated Council on Kinder Morgan. Furthermore, mentioned that at the next Work Session there will be an agenda item on the regulations for 5G wireless small cell devices.

ADJOURN

Mayor Knapp adjourned the meeting at 8:59 p.m.

Respectfully submitted,



Kimberly Veliz, City Recorder

ATTEST:



Tim Knapp, Mayor