

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, September 17, 2018. Mayor Knapp called the meeting to order at 7:04 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Starr - Excused
- Councilor Stevens
- Councilor Lehan
- Councilor Akervall - Excused

Staff present included:

- Bryan Cosgrove, City Manager
- Jeanna Troha, Assistant City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Nancy Kraushaar, Community Development Director
- Amanda Guile-Hinman, Assistant City Attorney
- Bill Evans, Communications & Marketing Manager
- Eric Loomis, Transit Operations Manager
- Dwight Brashear, SMART Director

Motion to approve the order of the agenda.

Motion: Councilor Lehan moved to approve the order of the agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 3-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Excused

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a formal public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Barbara Anne Lucas of Wilsonville said she was concerned about construction vehicles and large double trailer trucks hauling gravel, asphalt, dirt, and sand hauling on Canyon Creek Road, noting this had been an issue for three or four years. These loads were being transported without

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

being covered, causing the contents to disperse in the air and creating a health hazard. Other potential routes exist in industrial areas along I-5 for the trucks to bypass Canyon Creek Road. She clarified the trucks were fully loaded coming south into town from Elligsen Road and that the truck traffic. The truck traffic started at 7:00 a.m. and continued until 4:00 p.m., Monday through Saturday. She had counted one vehicle approximately every five minutes and sometimes two trucks traveled together. She asked City Council to take action and stop truck traffic on Canyon Creek Road. Companies should be contacted about instructing their truck drivers.

Mayor Knapp said the City will do some research, including on where the trucks were traveling to and from, to determine any available alternatives, and the authorities would be notified about enforcement.

Staff reminded that Canyon Creek was part of the new truck route. A speed survey would be conducted in the area and the results shared with Ms. Lucas.

MAYOR'S BUSINESS

- A. Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

The Mayor confirmed PGE had sent the email about Building Code changes regarding electric vehicles. Staff explained that State legislation has mandated that all new residential construction have some provision for charging vehicles, effective by October 2022, though voluntary efforts possibly occurring before that.

Councilor Lehan believed the 2022 mandate was odd, especially with all the new spec homes being built because retrofitting the charging provisions was much more expensive than installing them during construction. New home purchasers do not have the opportunity to request that charging facilities be built into the home. Some sort of incentive or encouragement for installing the charging stations in new homes should be considered. The installation cost was minimal and would not impact affordability.

Mayor Knapp suggested the City consider adopting some shorter term programs, such as the State mandated programs for Eugene and Portland, which would take effect earlier and require that provision in new construction. Other alternatives included providing empty conduit in the ground for a separate service. He agreed electric vehicles were a growing trend and suggested the topic be a Council goal for the coming year.

Mr. Cosgrove said he would talk to Dan Carlson in the Building Division to see what ideas he might have and begin gathering information and researching what other cities were doing to encourage and incentivize builders to install the infrastructure.

COUNCILOR COMMENTS

- A. Council President Starr - Excused

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

B. Councilor Stevens

Councilor Stevens reported on the following Library activities:

- The Library Board would meet at the end of the month. The Summer Reading Program statistics would be provided and the fall and winter programs have already been launched. The library had a variety of upcoming activities and was very busy, and she encouraged everyone to visit.
- First Friday Films are the first Friday of every month, and she attended the first showing, which was held this month and well attended with people ranging in age from teens to seniors.

C. Councilor Lehan

Councilor Lehan shared:

- Coeur d'Alene, Idaho had painted its electrical boxes with a variety of designs that were very pleasing to the eye. She shared photographs she took of the boxes with various designs and suggested the high school or Art Tech could undertake the project; perhaps a Community Enhancement Grant could be used for funding.

Mayor Knapp noted an art survey was currently underway that could factor into a program for the electrical boxes.

D. Councilor Akervall - Excused

CONSENT AGENDA

Ms. Jacobson read the titles of the Consent Agenda items into the record.

A. Minutes of the September 6, 2018 Council Meeting.

Motion: Councilor Lehan moved to approve the Consent Agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 3-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Excused

PUBLIC HEARING

Ms. Jacobson read the title of Ordinance No. 827 into the record on first reading.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A. Ordinance No. 827 – 1st Reading

An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Chapter 10 By Adding 10.600 Through 10.680 And Deleting 10.305.

Mayor Knapp provided the public hearing format and opened the public hearing at 7:32 p.m.

Eric Loomis, SMART Transit Operations Manager, presented the Transit Rider Rules via PowerPoint, noting the changes made since the work session held earlier in September. He noted that while the regulations, policies, and procedures are currently practiced internally, they were not currently available to the public. The proposed document will provide the information to the public to help ensure their safety. He reviewed some of proposed changes and clarifications added to several of the proposed rules as follows (Slide 3):

- Groceries: Only luggage, grocery bags, and other containers used for transporting groceries would be allowed on the buses. The main concern was passenger safety, so these items are allowed only if they do not block the aisle, stairs, or ramps.
- Clothing/Shoes: Infants being held are not required to have shoes or other types of clothing. Customers with open sores or anything that would be a potential contaminate are required to cover the area with clothing.
- Bus Shelters: Individuals could use the shelters in inclement weather or for other reasons, however, shelter usage for transit riders remained a priority.
- Exclusion Rule: ADA customers were included to ensure they are not excluded permanently; whereas, other customers could in fact be excluded for certain periods of time or permanently.
- The list of rules in 10.660 regarding smoking near bus stops was removed to simplify the document; it was currently a regulation.
 - Amanda Guile-Hinman, Assistant City Attorney, noted the language had included the list of ORS's and was changed to "...applicable local, state, and federal rules."
- Canvassing rules were retained as SMART wanted to keep areas of public speech open to people; however, written consent would be needed from the director to use space on the bus.
- Excessive noise rules were retained, though complicated by cell phone usage. Provisions allowed SMART operators or supervisors to use their discretion to make individual determinations.
- The Aimless Riding rule was also retained. In situations where customers forget something at their origination point, fall asleep, etc., SMART drivers get them to their final destination. The rule was to ensure people had a destination when using SMART's services.
- The Transit Rider Rules/policies will be marketed to SMART customers, and its drivers would receive training on any changes that may occur.
 - The Transit Rules information would be put into simple forms and distributed to the community via SMART's website and in the How to Ride Guides available on the buses.

The Councilors agreed with the changes made and especially the language used, noting Staff had listened to Council's concerns and addressed the intent of the rules reasonably and appropriately.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Staff explained the intent of exempting fully-enclosed vehicles in the smoke-free zone was to prevent those on bicycles, skateboards, or other vehicles from being able to smoke near a bus stop. However, the trolleys SMART may operate were open without windows in some sections.

Mayor Knapp noted that lot of vehicles do not meet the definition of fully enclosed and suggested simply deleting "fully enclosed". He noted the Transit Rules were developed because the City discovered no transit rules existed to set expectations for riders to help avoid potential for conflicts and difficult situations.

The Mayor confirmed there was no public comment and closed the public hearing at 7:45 p.m.

Motion: Councilor Lehan moved to adopt Ordinance No. 827 on first reading with direction on the one change discussed. Councilor Stevens seconded the motion.

Vote: Motion carried 3-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Excused

CONTINUING BUSINESS

A. Ordinance No. 818 – 2nd Reading

An Ordinance Of The City Of Wilsonville Repealing And Replacing Chapter 8 – Environment Of The Wilsonville City Code And To Repeal Ordinance No. 482.

Ms. Jacobson read the title of Ordinance No. 818 into the record for second reading.

Mayor Knapp noted Council had already had extensive discussion on this matter and confirmed there were no further questions from Council. He noted the attachment Council discussed last time was not contained within the packet this time.

Mr. Cosgrove clarified that it would be widely distributed as an educational and guidance tool, and not as a Code component. The city attorney concurred with this action.

Motion: Councilor Stevens moved to adopt Ordinance No. 818 on second reading. Councilor Lehan seconded the motion.

Vote: Motion carried 3-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Excused

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Excused

CITY MANAGER'S BUSINESS

Mr. Cosgrove announced tomorrow Staff would meet internally to discuss how to address the blocking at the Wilsonville Rd/Boones Ferry Rd intersection He also noted the City was hosting the League of Oregon Cities (LOC) Conference on September 27 and 28, which he and the Mayor would be attending.

Councilor Lehan questioned why the Annual LOC Conference was being held before Election Day. It used to always be held afterward and classes were offered for those newly elected. She liked the summary of the City Manager's Report included in the packet.

Mayor Knapp asked if any further action had been taken on the suggestion to have a crawler line or a static screen listing the next two weeks of City events on the broadcast.

Mr. Cosgrove responded Staff was attempting to drive traffic to the website with the fully functioning, coordinated calendar. He noted that technology was not cheap, but Bill was working on a solution.

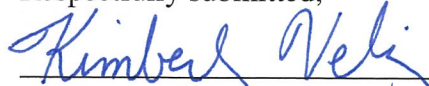
LEGAL BUSINESS

No Report.

ADJOURN


Mayor Knapp adjourned the meeting at 7:53 p.m.

Respectfully submitted,



Kimberly Veliz, City Recorder

ATTEST:



Tim Knapp, Mayor