

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, June 18, 2018. Mayor Knapp called the meeting to order at 7:02 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Starr
- Councilor Stevens
- Councilor Lehan - Excused
- Councilor Akervall

Staff present included:

- Bryan Cosgrove, City Manager
- Jeanna Troha, Assistant City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Kerry Rappold, Natural Resources Manager
- Daniel Pauly, Senior Planner, Planning
- Nancy Kraushaar, Community Development Director
- Delora Kerber, Public Works Director
- Susan Cole, Finance Director
- Angela Handran, Assistant to the City Manager
- Cathy Rodocker, Assistant Finance Director
- Kimberly Rybold, Associate Planner
- Chris Neamtzu, Planning Director
- Bill Evans, Communications & Marketing Manager

Motion to approve the order of the agenda.

Motion: Councilor Starr moved to approve the order of the agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

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None.

MAYOR'S BUSINESS

A. Citizens Academy Graduation

Angela Handran, Assistant to the City Manager talked about the activities the Citizens Academy participated in during their six-months of classes. Then speeches were given by past Citizens Academy participants and current committee volunteers.

Diplomas were awarded to the graduating class of the 2018 Citizens Academy by the Mayor and Councilors followed by a group photo with Council.

Additionally, it was announced that Angela Handran had accepted employment elsewhere. Council appreciated Angela for her many years of service with the City.

A break for refreshments followed.

B. Pollinator Week Proclamation

Kerry Rappold, Natural Resources Manager presented the staff report on the 2018 Pollinator Week Proclamation.

Mayor Knapp read the proclamation declaring the week of June 18 to 24, 2018 as "2018 Pollinator Week " into the record and presented staff with a signed copy of the proclamation.

C. Placeholder for Board and Committee Reappointments and Appointments

Library Board – Appointment

Appointment of Yasmin Ismail to Library Board for a term beginning 7/1/18 to 6/30/22.

Motion: Councilor Stevens moved to ratify the appointment of Yasmin Ismail to the Library Board for a term beginning 7/1/18 to 6/30/22. Councilor Starr seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

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Library Board – Reappointment

Reappointment of Megan Chrisman to Library Board for a term beginning 7/1/18 to 6/30/22.

Motion: Councilor Starr moved to recommend the reappointment of Megan Chrisman to the Library Board for a term beginning 7/1/18 to 6/30/22. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

Community Enhancement Committee - Reappointment

Reappointment of Jimmy Lee to Community Enhancement Committee for a term beginning 7/1/18 to 6/30/21.

Motion: Councilor Akervall moved to ratify the reappointment of Jimmy Lee to the Community Enhancement Committee for a term beginning 7/1/18 to 6/30/21. Councilor Stevens seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

Tourism Promotion Committee – Reappointment

Reappointment of Darren Harmon to Tourism Promotion Committee, Position No. 5 for a term beginning 7/1/18 to 6/30/21.

Motion: Councilor Stevens moved to ratify the reappointment of Darren Harmon to the Tourism Promotion Committee, Position No. 5 for a term beginning 7/1/18 to 6/30/21. Councilor Starr seconded the motion.

Vote: Motion carried 4-0.

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Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

Tourism Promotion Committee – Reappointment

Reappointment of David Stead to Tourism Promotion Committee, Position No. 6 for a term beginning 7/1/18 to 6/30/21.

Motion: Councilor Starr moved to ratify the reappointment of David Stead to the Tourism Promotion Committee, Position No. 6 for a term beginning 7/1/18 to 6/30/21. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

D. Upcoming meetings
Mayor Knapp announced upcoming meetings, as well as the regional meetings he attended on behalf of the City.

COUNCILOR COMMENTS

A. Council President Starr
Announced the below:

- Wilsonville Library Summer Reading Program registration open. Program runs June 11, 2018 to August 8, 2018.
- Briefed the audience on the Willamette Locks Commission meeting he attended last week.

B. Councilor Stevens
Mentioned the below events:

- Wilsonville Wellness Fair scheduled for July 14, 2018 at Town Center Park.
- Wilsonville Community Sharing Family Bingo Night at Wilsonville Subaru dealership on July 11, 2018.

C. Councilor Lehan - Excused

D. Councilor Akervall
Reported on the following past and upcoming events:

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- Attended and spoke at the Safe & Hound Doggy Daycare ribbon cutting.
- Reflected on her experience and attendance at the Korean War Memorial Commemoration.
- Walk at Lunch scheduled for noon on June 20, 2018 at American Family Insurance.
- Walk at Lunch scheduled for noon on July 11, 2018 at Allstate Insurance.
- Signage and Wayfinding Open House to be held at Wilsonville City Hall on June 26, 2018.

PUBLIC HEARING

A. **Resolution No. 2691**

A Resolution Of The City Of Wilsonville Adopting The Budget, Making Appropriations, Declaring The Ad Valorem Tax Levy, And Classifying The Levy As Provided By ORS 310.060(2) For Fiscal Year 2018-19.

Ms. Jacobson read the title of Resolution No. 2691 into the record.

Mayor Knapp provided the public hearing format and opened the public hearing at 8:29 p.m.

Susan Cole, Finance Director provided the staff report on Resolution No. 2691. Following the Budget Committee vote to approve the budget the City Council must hold a public hearing and receive comments on the budget prior to adoption. Council must adopt the budget no later than June 30, 2018.

By law, the Council may make changes in the approved budget within certain limitations: (1) taxes may not be increased over the amount approved by the budget committee, and (2) estimated expenditures in a fund cannot be increased by more than \$5,000 or 10 percent, whichever is greater. The Council can reduce the budget from that approved by the Budget Committee.

The Budget Committee made one change to the FY 2018-19 Proposed Budget prior to approving it; based upon staff recommendation, the Budget Committee increased resources for the Water Capital Improvement Program project #1111, Water Treatment Plant Surge Tank. The total budget increased by \$785,884, for additional construction and overhead costs associated with the project.

The Mayor invited public testimony, seeing none he closed the public hearing at 8:32 p.m.

Motion: Councilor Akervall moved to approve Resolution No. 2691 as amended and approved by the Budget Committee. Councilor Stevens seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

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B. Resolution No. 2692

A Resolution Declaring The City's Eligibility To Receive State Shared Revenues.

C. Resolution No. 2693

A Resolution Declaring The City's Election To Receive State Shared Revenues.

Ms. Jacobson read the titles of Resolutions No. 2692 and 2693 into the record. She noted one public hearing for Resolutions No. 2692 and 2693 may be conducted; however, a separate motion is needed for each resolution.

Susan Cole, Finance Director noted a typo on the agenda. Resolution No. 2693 should read as follows: A Resolution Declaring The City's Election To Receive State Shared Revenues.

Mayor Knapp provided the public hearing format and opened the public hearing at 8:37 p.m.

Mayor Knapp invited additional speakers, seeing none he closed the public hearing at 8:39 p.m.

Resolution No. 2692

A Resolution Declaring The City's Eligibility To Receive State Shared Revenues.

Motion: Councilor Starr moved to approve Resolution No. 2692. Councilor Stevens seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

Resolution No. 2693

A Resolution Declaring The City's Election To Receive State Shared Revenues.

Motion: Councilor Starr moved to approve Resolution No. 2693 on. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

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D. Ordinance No. 821 - 1st Reading

An Ordinance Of The City Of Wilsonville Annexing Approximately 20 Acres On The North Side Of Boeckman Road Just East Of Boeckman Creek Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 2400, 2600, And 2700, And Portions Of Tax Lot 2300 And Boeckman Road Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. James H. Wolfston, Jr., West Linn-Wilsonville School District, And City Of Wilsonville, Petitioners.

Ms. Jacobson read the title of Ordinance No. 821 into the record on first reading.

Mayor Knapp provided the public hearing format and opened the public hearing at 8:41 p.m.

Kimberly Rybold presented on both Ordinance No. 821 and 822. Ms. Rybold explained that this is the second annexation and zone map amendment in the Frog Pond West Master Plan area, following the Stafford Meadows subdivision further to the east. This site is located in the southwest corner of Frog Pond West, approximately 20 acres in size. Ms. Rybold stated the proposal for an 82-lot subdivision is in line with the Master Plan that Council previously approved, which went through a robust public process.

Staff informed that approximately 20.8 acres proposed for annexation are contiguous to land currently in the City, are within the Urban Growth Boundary, and are master planned for residential development. Furthermore, the proposed annexation includes a strip of land owned by the West Linn-Wilsonville School District to be dedicated as right-of-way for a street along the eastern edge of the subdivision, along with a portion of Boeckman Road right-of-way in between the subject property and the City boundary.

It was noted that the following applications had been unanimously approved by DRB:

- Stage I Master Plan
- Stage II Final Plan
- Site Design Review
- Tentative Subdivision Plat
- Type C Tree Removal Plan
- SRIR (Significant Resource Impact Review)
- SROZ Boundary Verification

Moreover, staff informed no public testimony was received at the DRB hearing.

After staff presentations Council asked clarifying questions. Council collectively voiced concerns of the lack of green space, usable open space and pocket parks.

Mayor Knapp invited public testimony.

Ben Altman of Pioneer Design Group, representative of the applicant James Wolfston spoke in support of Ordinance Nos. 821 and 822. Mr. Altman also appreciated City and School District staff for their role in the design process. Mr. Altman informed that he would share Council's concerns regarding the lack of green space and pocket parks with his client.

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The Mayor invited additional public testimony.

Maureen O'Hogan shared that the plan presented by the applicant included the removal of six trees located on her mother Sharon O'Hogan's property. Ms. O'Hogan informed that her mother has not given consent to remove those trees.

Mr. Altman confirmed he is aware the status on the removal of the trees had not been successful and that the condition of approval requires the written consent of the property owner. Furthermore, he mentioned his client had not yet thought of next options if the street trees are unable to be removed.

Staff advised that Council has the option to make a motion to keep the record open until second reading. Therefore, allowing the applicant to address Council's concerns. Concerns include the approval needed to remove the six trees on Sharon O'Hogan's property and Council's desire to see more usable green space in the design

Motion: Councilor Starr moved to approve Ordinance No. 821 on first reading while keeping the hearing open until the individuals are able to respond to some of the questions Council has posed. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

E. Ordinance No. 822 - 1st Reading

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5 (RRFF5) Zone To The Residential Neighborhood (Rn) Zone On Approximately 20 Acres On The North Side Of Boeckman Road Just East Of Boeckman Creek Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 2400, 2600, And 2700, And Portions Of Tax Lot 2300 And Boeckman Road Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Jim Wolfston, Owner / Applicant.

Ms. Jacobson read the title of Ordinance No. 822 into the record on first reading.

It was declared that the comments heard on Ordinance No. 821 will also be added to the record for Ordinance No. 822. Furthermore, it was asked if there were any additional comments from the public or applicant. No other additional comments were made.

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Motion: Councilor Stevens moved to approve Ordinance No. 822 on first reading and keeping the record open until second reading. Councilor Starr seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

NEW BUSINESS

A. Resolution No. 2694

A Resolution Of The City Of Wilsonville Authorizing Support Grant Agreement With Wilsonville Community Sharing.

Ms. Jacobson read the title of Resolution No.2694 into the record.

Ms. Cole presented the staff report. This resolution authorizes an agreement between the City and Wilsonville Community Sharing (WCS), for WCS to provide certain assistance to Wilsonville residents for FY 2018-19 in the total amount of \$50,740.

Motion: Councilor Stevens moved to approve Resolution No. 2694. Councilor Starr seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

B. Resolution No. 2695

A Resolution Authorizing An Intergovernmental Agreement With The Urban Renewal Agency Of The City Of Wilsonville Pertaining To Short Term Subordinate Urban Renewal Debt For The Year 2000 Plan District.

Ms. Jacobson read the title of Resolution No. 2695 into the record.

Ms. Cole informed that Resolution No. 2695 provides resources to fund Urban Renewal projects underway in FY 2017-18 and continuing into FY 2018-19.

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Motion: Councilor Starr moved to approve Resolution No. 2695. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

CONTINUING BUSINESS

Ms. Jacobson read the title of Ordinance Nos. 819 and 820 into the record for second reading.

There was no additional staff input on either of the ordinances.

A. Ordinance No. 819 - 2nd Reading

An Ordinance Of The City Of Wilsonville Annexing Approximately 16 Acres On The North Side Of Boeckman Road Just West Of Stafford Road Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 2001, 2100, 2201, 2202 Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Thelma J. Roethe, Dale Krielkamp, Verla Krielkamp, Louie Pike, Gayla Cushman-Pike, Amy Pike, Matt Wingard, And Doris A. Wehler, Petitioners.

Motion: Councilor Akervall moved to approve Ordinance No. 819 on second reading. Councilor Stevens seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

B. Ordinance No. 820 - 2nd Reading

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5 (RRFF5) Zone To The Residential Neighborhood (RN) Zone On Approximately 16 Acres On The North Side Of Boeckman Road Just West Of Stafford Road; The Land Is More Particularly Described As Tax Lots 2001, 2100, 2201, 2202 Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. West Hills Land Development LLC, Applicant.

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Motion: Councilor Stevens moved to approve Ordinance No. 820 on second reading. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

CITY MANAGER'S BUSINESS

Informed that the City's redesigned website is live. Appreciated staff for their efforts in the website redesign. Mr. Cosgrove mentioned he would be on vacation the remainder of the week.

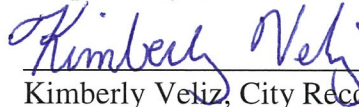
LEGAL BUSINESS

No Report.

ADJOURN

Mayor Knapp adjourned the meeting at 9:52 p.m.

Respectfully submitted,



Kimberly Veliz, City Recorder

ATTEST:



Tim Knapp, Mayor