

october Monthly Report

From the Director:

Greetings from Finance!

This has been a very busy past couple of weeks as the Finance Department prepared for our annual audit. In addition to auditing financial processes and procedures, the auditors also review our Comprehensive Annual Financial Report (CAFR). The report, which presents the financial position of the City as of June 30, 2018, will be presented to City Council at the December 17, 2018 meeting by the City's Auditors, Merina and Company, LLC.

The City has received its share of the Comcast Settlement from Clackamas County. In total, the City, Eastside Urban Renewal and Westside Urban Renewal received nearly \$335,000 in additional property tax revenues. We have yet to receive our portion from Washington County but it will be significantly lower.

Beginning in November, the City will start to receive its share of property taxes from Clackamas and Washington counties. Last year, over \$14 million was received during the month of November and approximately 90% of the taxes owed for the fiscal year will be received during this month. Property taxes are one of the major funding sources for the General Fund as well as the primary funding source for the City's three Urban Renewal Districts: Eastside Urban Renewal, Westside Urban Renewal and Coffee Creek Urban Renewal.

The Finance Department has welcomed a new member to our staff. Dillon Jenkins is the City's new Senior Accountant and will be a member of our Budget, CAFR and Accounting teams. Welcome, Dillon!

·Cathy Rodocker

By the Numbers:

Finance Statistics for Quarter 1-July 1, 2018-September 30, 2018

Utility Billing:		Accounts Payable:		Municipal Court:	
Total Monthly Bills	20,043	Invoices Processed	2026	Total Citations Issued	780
New Customers	325	Payments Processed	1145	Total Suspensions Issued	202
New Service Locations	65			Ticket Revenue	\$ 89,606

*43% increase over 1st quarter, FY18

Fund Updates:

As typical for the General Fund, the first four months of operation is funded primarily with the available cash on hand from the prior fiscal year. Through October 31st, approximately \$2.3 million of operating revenue has been received as compared to \$4.2 million is operating expenses. Once property taxes are received in November, the General Fund will not only have the revenues needed to meet the ongoing operating expenses for the remainder of the fiscal year but it will also be able to rebuild the cash on hand to meet the ongoing needs for the beginning of next fiscal year.

Opposite of the General Fund, the Water Operations Fund received over 50% of its budgeted revenues for water sales during the first four months of the fiscal year. This is a reflection of the heavier water usage during the warmer months.

Attached please find the fund summaries through October 31, 2018. The reports note the revenues and expenditures accounted for during the first four months of the fiscal year.

Investment Updates:

The City's investment portfolio as of September 30th totals \$135 million dollars. The investments include government sponsored enterprises such as US Treasury and Federal Home Loan Mortgage Corporations, corporate bonds such as Apple and American Express, and deposits in the Local Government Investment Pool (LGIP). Interest rates vary by investment and currently range from 1.10% to 2.93%.



Did you know?

Did you know that the Finance Department counts the bus fares collected by Transit? Last fiscal year, nearly \$100,000 in coins and dollar bills were counted and deposited into the bank by the Finance Team.

CITY OF WILSONVILLE - Fund Summaries - through October 31, 2018

			Bu	dget Year Elapsed →	33
		Budge	Activity	% Used	
Fund 110	General Fund:				
	Taxes	11,213,487	684,449	6%	
	Intergovernmental	2,141,825	138,078	6%	
	Licenses and Permi		171,129	97%	
	Charges for Service	,	208,747	28%	
	Fines	315,000	126,700	40%	
	Investment Revenue		104,926	51%	
	Other Revenues	3,557,120	8,702	-%	
	Transfers	3,369,303	1,044,318	31%	
		21,732,725	2,487,048	11%	
	<u>Total Revenue</u> Personal Services			31%	
		8,347,532	2,585,412		
	Materials and Servic	, , -	1,361,806	11% -%	
	Capital Outlay	110,300	0		
	Transfers	4,445,000	369,532	8%	
	Total Expense	25,386,547	4,316,749	17%	
Fund 210	Fleet Fund:				
	Charges for Service	s 1,343,601	447,864	33%	
	Investment Revenue		7,799	33%	
	Total Revenue	1,367,291	455,663	33%	
	Personal Services	750,366	188,343	25%	
	Materials and Services	,	198,220	32%	
	Capital Outlay	188,000	432	-%	
	Transfers	2,400	432 600	-% 25%	
	Total Expense	1,557,474	387,596	25%	
und 230	Building Fund:				
	Licenses and Permi	ts 588,000	223,276	38%	
	Licenses and Permi	s-Villebois 547,000	81,951	15%	
	Charges for Service	s 8,600	2,864	33%	
	Investment Revenue	e 56,650	25,751	45%	
	Transfers	37,701	1,459	4%	
	Total Revenue	1,237,951	335,301	27%	
	Personal Services	1,030,960	301,244	29%	
	Materials and Services		26,950	14%	
		900,660	98,665	14 %	
			,	1170	
	Transfers	· · ·	426 858	20%	
	Total Expense	2,118,311	426,858	20%	
Fund 235	Total Expense Community Developmen	2,118,311 t Fund:	,		
Fund 235	Total Expense Community Developmen Intergovernmental	2,118,311 t Fund: 62,500	0	-%	
Fund 235	Total Expense Community Developmen Intergovernmental Licenses and Permi	2,118,311 t Fund: 62,500 is 563,413	0 423,473	-% 75%	
Fund 235	Total Expense Community Developmen Intergovernmental Licenses and Permi Licenses and Permi	2,118,311 t Fund: 62,500 ts 563,413 ts-Villebois 45,567	0 423,473 60,074	-% 75% 132%	
Fund 235	Total Expense Community Developmen Intergovernmental Licenses and Permi Licenses and Permi Charges for Service	2,118,311 t Fund: ts 562,500 ts 563,413 ts-Villebois 45,567 s 909,732	0 423,473 60,074 278,029	-% 75% 132% 31%	
⁻ und 235	Total Expense Community Developmen Intergovernmental Licenses and Permi Licenses and Permi Charges for Service Investment Revenue	2,118,311 t Fund: 62,500 ts 563,413 ts-Villebois 45,567 s 909,732 e 39,140	0 423,473 60,074 278,029 16,095	-% 75% 132% 31% 41%	
Fund 235	Total Expense Community Developmen Intergovernmental Licenses and Permi Licenses and Permi Charges for Service Investment Revenue Other Revenues	2,118,311 t Fund: 62,500 is 563,413 is-Villebois 45,567 s 909,732 e 39,140 200	0 423,473 60,074 278,029 16,095 517	-% 75% 132% 31% 41% 258%	
Fund 235	Total Expense Community Developmen Intergovernmental Licenses and Permi Licenses and Permi Charges for Service Investment Revenue	2,118,311 t Fund: 62,500 ts 563,413 ts-Villebois 45,567 s 909,732 e 39,140	0 423,473 60,074 278,029 16,095	-% 75% 132% 31% 41%	
Fund 235	Total Expense Community Developmen Intergovernmental Licenses and Permi Charges for Service Investment Revenues Other Revenues Transfers	2,118,311 t Fund: 62,500 is 563,413 is-Villebois 45,567 s 909,732 e 39,140 200	0 423,473 60,074 278,029 16,095 517	-% 75% 132% 31% 41% 258%	
Fund 235	Total Expense Community Developmen Intergovernmental Licenses and Permi Licenses and Permi Charges for Service Investment Revenue Other Revenues	2,118,311 t Fund: 62,500 ts 563,413 ts-Villebois 45,567 s 909,732 e 39,140 200 3,208,167 4,828,719	0 423,473 60,074 278,029 16,095 517 463,742 1,241,930	-% 75% 132% 31% 41% 258% 14%	
Fund 235	Total Expense Community Development Intergovernmental Licenses and Permi Charges for Service Investment Revenues Other Revenues Transfers Total Revenue Personal Services	2,118,311 t Fund: 62,500 is 563,413 is-Villebois 45,567 s 909,732 e 39,140 200 3,208,167 4,828,719 3,177,336	0 423,473 60,074 278,029 16,095 517 463,742 1,241,930 849,120	-% 75% 132% 31% 41% 258% 14% <u>26%</u> 27%	
-und 235	Total Expense Community Development Intergovernmental Licenses and Permi Charges for Service Investment Revenues Transfers Total Revenue Personal Services Materials and Service	2,118,311 t Fund: 62,500 is 563,413 is-Villebois 45,567 s 909,732 e 39,140 200 3,208,167 4,828,719 3,177,336 res 713,323	0 423,473 60,074 278,029 16,095 517 463,742 1,241,930 849,120 120,620	-% 75% 132% 31% 41% 258% 14% <u>26%</u> 27% 17%	
-und 235	Total Expense Community Developmen Intergovernmental Licenses and Permi Charges for Service Investment Revenue Other Revenues Transfers Total Revenue Personal Services Materials and Servic	2,118,311 t Fund: 62,500 is 563,413 is-Villebois 45,567 s 909,732 e 39,140 200 3,208,167 4,828,719 3,177,336 es 713,323 28,000	0 423,473 60,074 278,029 16,095 517 463,742 1,241,930 849,120 120,620 2,567	-% 75% 132% 31% 41% 258% 14% <u>26%</u> 27% 17% 9%	
-und 235	Total Expense Community Development Intergovernmental Licenses and Permi Charges for Service Investment Revenues Transfers Total Revenue Personal Services Materials and Servic Capital Outlay Transfers	2,118,311 t Fund: 62,500 is 563,413 is-Villebois 45,567 s 909,732 e 39,140 200 3,208,167 4,828,719 3,177,336 res 713,323	0 423,473 60,074 278,029 16,095 517 463,742 1,241,930 849,120 120,620	-% 75% 132% 31% 41% 258% 14% <u>26%</u> 27% 17%	
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Dad Maintenance Fund: Charges for Services Investment Revenue Total Revenue Transfers Total Expense ansit Fund: Taxes Intergovernmental Charges for Services Investment Revenue Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers Total Expense	Budget 1,792,369 27,268 1,819,637 2,946,935 2,946,935 2,946,935 5,006,000 1,014,635 185,000 41,050 14,000 6,260,685 3,526,766 1,916,029 622,464 669,002	Activity 603,891 12,793 616,684 16,461 16,461 16,461 1,598,724 129,878 38,250 19,061 12,318 1,798,231 1,099,895 540,498 100,783 181,743	% Used 34% 47% 34% 1% 1% 1% 32% 13% 21% 46% 88% 29% 31% 28% 16%	
Charges for Services Investment Revenue Transfers Total Expense Total Expense ansit Fund: Taxes Intergovernmental Charges for Services Investment Revenue Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers	27,268 1,819,637 2,946,935 2,946,935 5,006,000 1,014,635 185,000 41,050 14,000 6,260,685 3,526,766 1,916,029 622,464 669,002	12,793 616,684 16,461 16,461 1,598,724 129,878 38,250 19,061 12,318 1,798,231 1,099,895 540,498 100,783 181,743	47% 34% 1% 1% 32% 13% 21% 46% 88% 29% 31% 28%	
Charges for Services Investment Revenue Transfers Total Expense Total Expense ansit Fund: Taxes Intergovernmental Charges for Services Investment Revenue Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers	27,268 1,819,637 2,946,935 2,946,935 5,006,000 1,014,635 185,000 41,050 14,000 6,260,685 3,526,766 1,916,029 622,464 669,002	12,793 616,684 16,461 16,461 1,598,724 129,878 38,250 19,061 12,318 1,798,231 1,099,895 540,498 100,783 181,743	47% 34% 1% 1% 32% 13% 21% 46% 88% 29% 31% 28%	
Total Revenue Transfers Total Expense ansit Fund: Taxes Intergovernmental Charges for Services Investment Revenue Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers	1,819,637 2,946,935 2,946,935 5,006,000 1,014,635 185,000 41,050 14,000 6,260,685 3,526,766 1,916,029 622,464 669,002	616,684 16,461 16,461 1,598,724 129,878 38,250 19,061 12,318 1,798,231 1,099,895 540,498 100,783 181,743	34% 1% 1% 32% 13% 21% 46% 88% 29% 31% 28%	
Transfers Total Expense ansit Fund: Taxes Intergovernmental Charges for Services Investment Revenue Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers	2,946,935 2,946,935 5,006,000 1,014,635 185,000 41,050 14,000 6,260,685 3,526,766 1,916,029 622,464 669,002	16,461 16,461 1,598,724 129,878 38,250 19,061 12,318 1,798,231 1,099,895 540,498 100,783 181,743	1% 1% 32% 13% 21% 46% 88% 29% 31% 28%	
Total Expense ansit Fund: Taxes Intergovernmental Charges for Services Investment Revenue Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers	2,946,935 5,006,000 1,014,635 185,000 41,050 14,000 6,260,685 3,526,766 1,916,029 622,464 669,002	16,461 1,598,724 129,878 38,250 19,061 12,318 1,798,231 1,099,895 540,498 100,783 181,743	1% 32% 13% 21% 46% 88% 29% 31% 28%	
ansit Fund: Taxes Intergovernmental Charges for Services Investment Revenue Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers	5,006,000 1,014,635 185,000 41,050 14,000 6,260,685 3,526,766 1,916,029 622,464 669,002	1,598,724 129,878 38,250 19,061 12,318 1,798,231 1,099,895 540,498 100,783 181,743	32% 13% 21% 46% 88% 29% 31% 28%	
Taxes Intergovernmental Charges for Services Investment Revenue Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers	1,014,635 185,000 41,050 14,000 <u>6,260,685</u> 3,526,766 1,916,029 622,464 669,002	129,878 38,250 19,061 12,318 1,798,231 1,099,895 540,498 100,783 181,743	13% 21% 46% 88% 29% 31% 28%	
Intergovernmental Charges for Services Investment Revenue Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers	1,014,635 185,000 41,050 14,000 <u>6,260,685</u> 3,526,766 1,916,029 622,464 669,002	129,878 38,250 19,061 12,318 1,798,231 1,099,895 540,498 100,783 181,743	13% 21% 46% 88% 29% 31% 28%	
Charges for Services Investment Revenue Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers	185,000 41,050 14,000 <u>6,260,685</u> 3,526,766 1,916,029 622,464 669,002	38,250 19,061 12,318 1,798,231 1,099,895 540,498 100,783 181,743	21% 46% 88% 29% 31% 28%	
Investment Revenue Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers	41,050 14,000 6,260,685 3,526,766 1,916,029 622,464 669,002	19,061 12,318 1,798,231 1,099,895 540,498 100,783 181,743	46% 88% 29% 31% 28%	
Other Revenues Total Revenue Personal Services Materials and Services Capital Outlay Transfers	14,000 6,260,685 3,526,766 1,916,029 622,464 669,002	12,318 1,798,231 1,099,895 540,498 100,783 181,743	88% 29% 31% 28%	
Total Revenue Personal Services Materials and Services Capital Outlay Transfers	6,260,685 3,526,766 1,916,029 622,464 669,002	1,798,231 1,099,895 540,498 100,783 181,743	<mark>29%</mark> 31% 28%	
Personal Services Materials and Services Capital Outlay Transfers	3,526,766 1,916,029 622,464 669,002	1,099,895 540,498 100,783 181,743	31% 28%	
Materials and Services Capital Outlay Transfers	1,916,029 622,464 669,002	540,498 100,783 181,743	28%	
Transfers	622,464 669,002	100,783 181,743		
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Total Expense	0 = 0 4 0 0 4		27%	
	6,734,261	1,922,919	29%	
ater Operating Fund:				
Charges for Services	8,384,355	4,912,993	59%	
Fines	19,000	5,917	31%	
Investment Revenue	100,000	79,112	79%	
		,		
	· · · · · · · · · · · · · · · · · · ·	-		
	, ,			
Debt Service	1,875,000	0	-%	
Transfers	2,647,753	274,436	10%	
Total Expense	10,015,770	1,594,969	16%	
wer Operating Fund:				
	7.996.145	2.796.669	35%	
Investment Revenue	127,602	84,064	66%	
Other Revenues	27,000	5,760	21%	
Transfers				
Total Revenue	, ,	,, -		
	-	,		
		,		
Debt Service	3,030,000	0	-%	
Transfers	2,714,974	436,889	16%	
Total Expense	9,550,983	1,360,654	14%	
reet Lighting Fund				
	518 250	175 813	34%	
Investment Revenue	16,789	7,301	43%	
	535,039	183,114		
Materials and Services	359,651	90,374	25%	
Transfers	442,270	0	-%	
Total Expense	801,921	90,374	11%	
orm Water Operating Fund				
	2,928,917	960,097	33%	
Investment Revenue	30,900	11,988	39%	
Total Revenue	2,959,817	972,085	33%	
Personal Services	259,270	75,481	29%	
Materials and Services	474,041	114,053	24%	
Capital Outlay	161,964	0	-%	
	Fines Investment Revenue Other Revenues Transfers Total Revenue Personal Services Materials and Services Capital Outlay Debt Service Transfers Total Expense wer Operating Fund: Charges for Services Investment Revenue Other Revenues Transfers Total Revenue Personal Services Materials and Services Capital Outlay Debt Service Transfers Total Expense reet Lighting Fund: Charges for Services Investment Revenue Total Revenue Materials and Services Investment Revenue Total Revenue Materials and Services Transfers Total Expense orm Water Operating Fund: Charges for Services Investment Revenue Total Expense	Fines 19,000 Investment Revenue 100,000 Other Revenues 195,550 Transfers 350,000 Total Revenue 9,048,905 Personal Services 581,820 Materials and Services 4,220,553 Capital Outlay 690,644 Debt Service 1,875,000 Transfers 2,647,753 Total Expense 10,015,770 Wer Operating Fund: Charges for Services Charges for Services 7,996,145 Investment Revenue 127,602 Other Revenues 27,000 Transfers 600,000 Total Revenue 8,750,747 Personal Services 3,83,530 Materials and Services 3,030,000 Transfers 2,948,33 Debt Service 3,030,000 Transfers 2,714,974 Total Expense 9,550,983 reeet Lighting Fund: Charges for Services Charges for Services 518,250 Investment Revenue 16,789 <	Fines 19,000 5,917 Investment Revenue 100,000 79,112 Other Revenues 195,550 4,530 Transfers 350,000 0 Total Revenue 9,048,905 5,002,552 Personal Services 581,820 190,026 Materials and Services 4,220,553 998,839 Capital Outlay 690,644 131,668 Debt Service 1,875,000 0 Transfers 2,647,753 274,436 Total Expense 10,015,770 1,594,969 Investment Revenue 127,602 84,064 Other Revenues 27,000 5,760 Transfers 600,000 0 Total Revenue 8,750,747 2,886,492 Personal Services 3,332,646 831,605 Capital Outlay 29,833 0 Debt Service 3,030,000 0 Transfers 2,714,974 436,889 Total Expense 9,550,983 1,360,654 Test Services <td< td=""><td>Fines 19,000 5,917 31% Investment Revenue 100,000 79,112 79% Other Revenues 195,550 4,530 2% Transfers 350,000 0 -% Total Revenue 9,048,9905 5.002,552 55% Personal Services 6,81,820 190,026 33% Materials and Services 4,220,553 998,839 24% Capital Outlay 690,644 131,668 19% Debt Service 1,875,000 0 -% Transfers 2,647,753 274,436 10% Investment Revenue 127,602 84,064 66% Other Revenues 27,000 5,760 21% Transfers 600,000 0 -% Total Revenue 8,750,747 2,886,492 33% Personal Services 3,392,646 831,605 25% Capital Outlay 2,9833 0 -% Debt Service 3,030,000 0 -% <</td></td<>	Fines 19,000 5,917 31% Investment Revenue 100,000 79,112 79% Other Revenues 195,550 4,530 2% Transfers 350,000 0 -% Total Revenue 9,048,9905 5.002,552 55% Personal Services 6,81,820 190,026 33% Materials and Services 4,220,553 998,839 24% Capital Outlay 690,644 131,668 19% Debt Service 1,875,000 0 -% Transfers 2,647,753 274,436 10% Investment Revenue 127,602 84,064 66% Other Revenues 27,000 5,760 21% Transfers 600,000 0 -% Total Revenue 8,750,747 2,886,492 33% Personal Services 3,392,646 831,605 25% Capital Outlay 2,9833 0 -% Debt Service 3,030,000 0 -% <