



City of Wilsonville

Quarterly Payroll Tax Report

2017



South Metro Area Regional Transit District

Business Name			Customer # or Business License # (required)	
Trade Name (DBA)			EIN (Employer Identification Number)	
Address			Business Type	
City	State	Zip	Phone	

If the due date is on a weekend or holiday, the report is due the next business day.

<input type="checkbox"/> 1st Quarter	<input type="checkbox"/> 2nd Quarter	<input type="checkbox"/> 3rd Quarter	<input type="checkbox"/> 4th Quarter
Due April 30, 2017	Due July 31, 2017	Due October 31, 2017	Due January 31, 2018

1. Subject Wages - Enter wages paid for work done in the Wilsonville Transit District. Enter "0" if there were no subject wages this quarter.	\$
2. Net tax - Multiply the amount on line 1 by 0.0050	\$
3. Penalty - If paying up to 30 days after due date, multiply line 2 by 10% (0.10).	\$
4. Total of line 2 and 3	\$
5. Additional Penalty - Additional late penalty if paying over 30 days after due date, multiply line 2 by an additional 15% (0.15).	\$
6. Interest - Multiply line 2 by .015 by the number of months the payment first became delinquent (past original due date)	\$
7. Total amount due (add lines 4, 5 and 6)	\$

Taxpayers with one or more employees are required to file and remit payroll tax on a quarterly basis. All salaries, commissions, bonuses, fees, or other items of value paid to a person for services performed (with specific exemptions per ORS 267.380) within the transit district (City of Wilsonville) are subject to the transit tax. If no tax due, a signed return can be mailed or faxed.

Sign here. You MUST complete all information on this form and SIGN it. Under penalties of perjury, I declare that I have examined this return and to the best of my knowledge and belief, it is true, correct and complete.

Print Name	Print Title	Date
Signature	Federal ID Number	Phone

Paid Preparer Use Only

Preparer's name	Firm's Name (or yours if self-employed)	Date
Preparer's signature	PTIN EIN	Phone
Address	City	State Zip

For questions contact: Shelly Marcotte

29799 SW Town Center Loop E.
 Wilsonville, OR 97070
 Phone: (503) 570-1586
 Email: marcotte@ci.wilsonville.or.us
 Fax: (503) 682-1015

Make checks payable to: **City of Wilsonville**

Mail Return To:
 City of Wilsonville
 Transit Tax Department
 29799 SW Town Center Loop E.
 Wilsonville, OR 97070